

District of Maple Ridge  
Economic Advisory Commission  
Regular Minutes

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The Minutes of the Regular Meeting of the Economic Advisory Commission, held in the Blaney room at Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia  
Wednesday, March 27, 2013 at 7:30 AM

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**EAC Role: Helping achieve the vision of Council to grow & diversify the economy.**

<b>M</b>	<b>Milestones &amp; Measurable outcomes</b>	<b>Priority Sectors:</b>
<b>I</b>	<i>Informing – purveyors of information</i>	<i>Tourism, Education, Advanced Technology, Agriculture</i>
<b>L</b>	<b>Leadership &amp; Learning</b>	<b>Goals:</b>
<b>E</b>	<b>Engaged &amp; helping grow the Economy</b>	<i>Attract investment, create high value local jobs, densify Town Centre; Business Retention &amp; Expansion</i>

**COMMISSION MEMBERS PRESENT:**

Commissioner Ernie Daykin	Mayor, District of Maple Ridge
Commissioner Al Hogarth	Councillor, District of Maple Ridge

**COMMUNITY LIAISON:**

Commissioner Chrislana Gregory	Downtown Maple Ridge Business Improvement Association
Commissioner Avi Kay	Chamber of Commerce
Commissioner Karen Pighin	Maple Ridge Pitt Meadows Arts Council

**COMMUNITY AT LARGE:**

Commissioner Glenn Ralph	Chair
Commissioner Chris Rounding	Vice-Chair
Commissioner John Lyotier	Community at Large

**STAFF PRESENT:**

Sandy Blue	Staff Liaison, Manager Strategic Economic Initiatives
Darrell Denton	Business Retention & Expansion (BRE) Officer
Erin Chadwick	Secretary, Administrative Assistant

**GUESTS:**

Ahmed Yousef	Contractor, Strategic Economic Initiatives
Ric Slaco	Interfor Hammond Delegation
Kelly Swift	General Manager Community Development Parks & Rec
Paul Gill	General Manager Corporate Finance
Craig Spears	Heritage Commission

**REGRETS:**

Commissioner Mary Jane Stenberg	Community at Large
Commissioner Stan Duckworth	Community at Large
Commissioner Malvin Harding	Community at Large
Commissioner Judy Dueck	Councillor, District of Maple Ridge
Jim Rule	Chief Administrative Officer

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**1. CALL TO ORDER**

Chair, Glenn Ralph called the meeting to order at 7:32 AM.

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**2. ADOPTION OF THE AGENDA**

R13-04            It was moved and seconded.

**That the Agenda for March 27, 2013 be adopted.**

**CARRIED**

**3. MINUTES OF THE EAC REGULAR MEETING**

R13-05            It was moved and seconded.

**That the minutes of the Maple Ridge EAC Regular Meeting of February 27, 2013 be adopted.**

**CARRIED**

**4. BUSINESS ARISING**

**4.1 Interfor Hammond Delegation**

Ric Slaco presented on Interfor's Hammond Mill & the District of Maple Ridge Proposal for Growing Together.

*Action item: Mr. Gill to present a backgrounder on Municipal Tax structure April 24, 2013 EAC meeting.*

**4.2 Home Based Business Insights Presentation**

Ahmed Yousef presented the draft Home Based Business Opportunities Analysis.

**Please note Commissioner Ralph left the meeting at 8:30 a.m.**

**4.3 Name tags and business cards**

*Action item: Erin Chadwick to prepare business cards for Commission members.*

**4.4 Vacancies and Recruitment**

Ms. Blue presented EAC posting in preparation for advertising to community for applications.

**4.5 Bylaw revision**

Ms. Blue shared drafted EAC Bylaw revision.

*Action item: Highlighted bylaw changes to be reviewed next meeting.*

**5. NEW BUSINESS**

There was none.

**6. INFORMATION & CORRESPONDENCE ITEMS**

6.1 EAC Commissioner contact list (note: sectors and projects list)

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6.2 EAC 2013 Workplan:

- ✓ AAC Appointment
- ✓ EAC Priority sector focus 2013
- ✓ Vacancies / Recruitment
- ✓ Sectors / Project roles
- ✓ Bylaw Revision

*Action item: EAC Workplan and AAC appointment to be brought forward at April 24, 2013 meeting.*

6.3 EAC 2013 Meeting Schedule

View online: [www.mapleridge.ca/EN/main/municipal/728/904/eac\\_schedule.html](http://www.mapleridge.ca/EN/main/municipal/728/904/eac_schedule.html)

6.4 EAC Liaison Reports

**7. QUESTION PERIOD – nil**

**8. COMMENTS FROM THE PUBLIC – nil**

**9. ADJOURNMENT**

Adjourned – 9:26 AM

Next EAC meeting – Wednesday, April 24, 2013 at 7:30 – 9:30 AM

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Chair  
Glenn Ralph