

**COMMUNITY HERITAGE COMMISSION  
AGENDA**

*Tuesday, October 4, 2016, 7:00 pm - Blaney Room, Maple Ridge City Hall*

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- 1. WELCOME AND INTRODUCTIONS**
- 2. AGENDA APPROVAL**
- 3. MINUTES APPROVAL** –September 8, 2016 Meeting
- 4. DELEGATIONS** - Nil
- 5. FINANCE**
  - 5.1 Financial Update – Russell Irvine
  - 5.2 Business Plan 2017-2021 – Brenda Smith, Russell Irvine, Lisa Zosiak
- 6. CORRESPONDENCE**
  - 6.1 Maple Ridge Historical Society Letter – 2017 Representatives
- 7. NEW & UNFINISHED BUSINESS**
  - 7.1 Membership
    - 7.1.1 Calendar of Events – Brenda Smith
  - 7.2 Tourism
- 8. SUBCOMMITTEE REPORTS**
  - 8.1 Communications Subcommittee – Brenda Smith
    - 8.1.1 Local Voices
  - 8.2 Recognitions Subcommittee
    - 8.2.1 Heritage Week Subcommittee
    - 8.2.2 Heritage Awards 2017 Nominations
  - 8.3 Education Subcommittee – Sandra Ayres
    - 8.3.1 BC Societies Act Workshop – Sandra Ayres, Brenda Smith
  - 8.4 Digitization Project Subcommittee – Brenda Smith, Lisa Zosiak
  - 8.5 Heritage Inventory Project Update – Brenda Smith, Lisa Zosiak
  - 8.6 Robertson Family Cemetery Project Subcommittee – Lisa Zosiak
  - 8.7 Museum and Archives Work Group Update – Brenda Smith

**9. LIAISON UPDATES**

- 9.1 BC Historical Federation – Brenda Smith
- 9.2 Heritage BC – Brenda Smith
- 9.3 BC Museums Association – Brenda Smith
- 9.4 Maple Ridge Historical Society – Julie Koehn
- 9.5 Council Liaison – Councillor Speirs

**10. QUESTION PERIOD**

**11. ROUNDTABLE**

**12. ADJOURNMENT**

**QUESTION PERIOD**

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Questions or comments must be directed to the Chair of the meeting. Each person will be permitted 2 minutes to speak. A second 2 minutes to speak may be granted at the discretion of the Chair if no other member of the public is waiting. The total time allotted for Question Period is 10 minutes.

Each speaker will be asked to provide their name for the record. No derogatory remarks will be tolerated. The Committee reserves the right to defer responding to a question in order to obtain the information required to provide a complete and accurate response.