

**City of Maple Ridge
Transportation Advisory Committee
AGENDA**

Wednesday, January 29, 2020 at 7:00 pm
Blaney Room, Maple Ridge City Hall

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**
3. **ADOPTION OF MINUTES** – November 27, 2019
4. **DELEGATIONS**
5. **QUESTION PERIOD**
6. **NEW AND UNFINISHED BUSINESS**
 - 6.1. Chair and Vice Chair Selection
 - 6.2. 2020 Meeting Schedule
 - 6.3. Active Transportation for Schools Task Force Proposal
7. **LIAISON UPDATES**
 - 7.1. Committees of Council Policy Overview – Erin Mark, Committee Clerk
 - 7.2. Traffic Calming Policy 2019 Update – Purvez Irani, Staff Liaison
8. **SUBCOMMITTEE & TASK FORCE UPDATES**
9. **ROUNDTABLE**
10. **ADJOURNMENT**

Next Meeting: March 25, 2020

Agenda Items Submission Deadline: March 11, 2020

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak.

Up to ten minutes in total is allotted for Question Period.

City of Maple Ridge
TRANSPORTATION ADVISORY COMMITTEE
REGULAR MEETING

The Minutes of the Regular Meeting of the Active Transportation Advisory Committee, held in the Blaney Room, at Maple Ridge City Hall on November 27, 2019 at 7:00 pm.

COMMITTEE MEMBERS PRESENT

Councillor Chelsa Meadus	Council Liaison - Alternate
Vijay Soparkar, Chair	Member at Large
Gary Hare, Vice Chair	Member at Large
Pascale Shaw	School District No. 42
Cpl. Steve Martin	Ridge Meadows RCMP – Traffic Services
Eric Phillips	Member at Large
Jennifer Wright	Member at Large
Jordan Arsenaault	Member at Large
Kim McLennan	Municipal Advisory Committee on Accessibility and Inclusiveness Representative

STAFF MEMBERS PRESENT

Purvez Irani	Manager of Transportation/ Staff Liaison
Erin Mark	Committee Clerk

ABSENT

Ineke Boekhorst	Downtown Maple Ridge Business Improvement Association
Zane Rossouw	Member at Large

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

R/2019-013

It was moved and seconded

That the agenda for the November 27, 2019 Transportation Advisory Committee be approved as circulated with the following amendment:

- **Addition of Item 6.4 - BC Active Transportation Strategy.**

CARRIED

3. ADOPTION OF THE MINUTES

R/2019-014

It was moved and seconded

That the minutes of the Maple Ridge Active Transportation Advisory Committee meeting dated September 25, 2019 be adopted.

CARRIED

4. DELEGATION - Nil

5. QUESTION PERIOD - Nil

6. **NEW AND UNFINISHED BUSINESS**

6.1 **Advisory Committee Review Update**

Councillor Meadus reviewed the recently approved updates to Committees of Council Policy 3.11 including the Transportation Advisory Committee Terms of Reference.

6.2 **Active Transportation for Schools**

Jennifer Wright and Kim McLennan sought interest in creating an Active Transportation for Schools initiative to encourage kids to travel to school using active transportation.

R/2019-015

It was moved and seconded

That Jennifer Wright, Kim McLennan, and Pascale Shaw examine and prepare a proposal to create a task force to fulfill the Active Transportation for Schools initiative.

CARRIED

6.3 **2020 Meeting Schedule**

The Committee discussed the 2020 meeting schedule.

R/2019-016

It was moved and seconded

That the Transportation Advisory Committee Meetings in 2020 will be held: January 29, March 25, May 27, September 23, and November 25, beginning at 7:00 pm in the Blaney Room, City Hall.

CARRIED

6.4 **BC Active Transportation Strategy**

Jennifer Wright shared that the Province of BC released their Active Transportation Strategy "[Move Connect Commute](#)" in June 2019.

7. **CORRESPONDENCE - Nil**

8. **ROUNDTABLE**

Members shared ideas and project updates on relevant transportation issues.

The staff liaison advised that the Abernethy extension options were presented to Council on November 26, 2019.

Councillor Meadus shared that the City Bylaw regarding cycling on sidewalks has been modified to be in alignment with the Provincial Motor Vehicle Act and now bans cycling on sidewalks.

9. **ADJOURNMENT – 8:36 pm.**

Vijay Soparkar, Chair

/em

All Transportation Advisory Committee meetings begin at 7:00 pm and are held in the Blaney Room, Maple Ridge City Hall – 11995 Haney Place.

- January 29
- March 25
- May 27
- September 30
- November 25

Notes:

- Additional meetings can be added on an as needed basis
- Agenda items can be sent to the Staff Liaison up to 2 weeks prior to a meeting
- Agendas will be distributed via email one week prior to the meeting
- Please help us ensure quorum by confirming your attendance to meetings

STAFF MEMBER	CONTACT INFO	POSITION
Purvez Irani	pirani@mapleridge.ca T: 604-467-7450	Manager of Transportation; Staff Liaison
Erin Mark	emark@mapleridge.ca T: 604-463-5221 ext 5279	Committee Clerk

/em

Active Transportation for Schools Task Force Proposal

The Active Transportation for Schools Task Force will be initiated to promote active transportation of students at elementary schools in Maple Ridge.

Parameters:

There will need to be a minimum of 3 people who are interested in being on the task force in order to initiate this project.

The Task Force will:

1. Study and discuss the various toolkits available to use to facilitate active transportation and school trip planning. As part of this, the task force will consider the level of involvement that members of the task force are able to manage and what resources are in place in the community to facilitate this project.
2. Engage with the school district/superintendent to acquire permission to approach schools in MR. Acquire info on which schools are interested and then meet with those principals to discuss how the project might proceed in their school.
3. Report back to TAC and determine from the above info, if and how the project will go forward and what role the committee can play- ie recommending funding from council for the project.
4. Support the project as it moves forward; this could involve being on a school committee, accessing community resources, or being the liaison between the city and the school by recommending infrastructure improvements via TAC.

Outcomes:

The outcomes for each parameter below will be reported to TAC at the scheduled meetings.

Parameter 1 - Various toolkits and models will be decided upon as there may be a varying level of ability/interest at schools to engage and this info will facilitate schools deciding if they will participate. The length of time and level of involvement by the task force will be decided upon and what resources from the community can be accessed to fulfill the project.

Parameter 2 - Make a determination that there are schools as well as champions or groups within the schools who are willing to take the project on.

Parameter 3 - Commit as a TAC to support the project.

Parameter 4 - At quarterly intervals review the progress being made by the various schools who are undertaking the project and review the ongoing involvement necessary for the TAC.

Timeline:

Jan 1, 2020 - Jan1, 2023; this will cover the current TAC and the next TAC terms.

Funding:

There is no anticipation of funding required for the set up of the task force at this time.

In future, the task force may present to the TAC, a recommendation to request funding for the project itself. The TAC could then decide whether to recommend to council to support such funding. For example: if the decision is to hire a school trip planning facilitator, TAC would recommend this to council.

Members:

The task force will be interested members from the TAC, however, the task force reserves the right to invite resource people to our meetings to confer/advise us on various topics related to the project.