

**District of Maple Ridge  
and the  
City of Pitt Meadows**

MAPLE RIDGE and PITT MEADOWS PARKS & LEISURE SERVICES  
COMMISSION **REGULAR** MEETING

The Minutes of the Regular Meeting of the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission, held in the Rivers Room at the Pitt Meadows Municipal Hall, 1199, Maple Ridge, British Columbia, on Thursday, April 11, 2013 at 7:00 p.m.

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**COMMISSIONERS PRESENT**

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|----------------------------------|---|
| Commissioner Don Mitchell, Chair | Member at Large, Maple Ridge                        |
| Commissioner Corisa Bell         | District of Maple Ridge, Councillor                 |
| Commissioner Shannon Roberts     | Member at Large, Pitt Meadows                       |
| Commissioner Mike Murray         | School District No. 42, Board of Education, Trustee |
| Commissioner Doug Bing           | City of Pitt Meadows, Councillor                    |
| Commissioner Eleanor Palis       | School District No. 42, Board of Education,         |
| Trustee                          |   |
| Commissioner Gwen O'Connell      | City of Pitt Meadows, Councillor                    |
| Commissioner Alanna Carmichael   | Member at Large, Maple Ridge                        |
| Commissioner Tyler Shymkiw       | Member at Large, Maple Ridge                        |
| Commissioner Deb Walters         | City of Pitt Meadows, Mayor                         |
| Commissioner Ernie Daykin        | District of Maple Ridge, Mayor                      |
| Commissioner Al Hogarth          | District of Maple Ridge, Councillor                 |

**STAFF MEMBERS PRESENT**

|                   |  |
|-------------------|--|
| Kelly Swift       | General Manager: Community Development,<br>Parks & Recreation Services |
| David Boag        | Director of Parks and Facilities                                       |
| Geoff Mallory     | Manager Parks & Open Space   |
| Christina Stewart | Committee Clerk  |
| Bruce McLeod      | Manager Parks Planning & Development                                   |
| Wendy McCormick   | Director of Recreation   |

**GUESTS**

|                  |  |
|------------------|--|
| Ms. Lindy Sisson | Executive Director, Maple Ridge-Pitt Meadows<br>Arts Council     |
| Ms. Karen Pighin | Communications Manager, Maple Ridge-Pitt<br>Meadows Arts Council |

**COMMISSIONERS ABSENT**

|  |   |
|--|---|
| Commissioner Ian Brown                     | Member at Large, Maple Ridge                        |
| Commissioner Garrett MacDonald, Vice-Chair | Member at Large, Pitt Meadows                       |
| Commissioner Dave Rempel                   | School District No. 42, Board of Education, Trustee |

**Welcome & Introductions**

There being a quorum present, Don Mitchell called the meeting to order at 7:00 pm and introductions were made

**1. Adoption of the Agenda**

R13-030 It was moved and seconded

**That the Agenda for April 11, 2013 be adopted with the following addition;**

- **Item 5.4 Concept Plan for Wharf Street Neighborhood Park**

**CARRIED**

**2. Minutes of the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission Regular Meeting**

R13-031 It was moved and seconded

**That the Minutes of the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission Regular Meeting of March 14, 2013 be adopted as circulated .**

**CARRIED**

**3. Delegations**

3.1 Maple Ridge Arts Council

Karen Pighin and Lindy Sisson from the Maple Ridge-Pitt Meadows Arts Council outlined the purpose and benefits of community art, some of the background work required to put these projects together and current events. Ms. Sisson explained that the dedication of the numerous volunteers have enabled these programs to be successful and meaningful.

Note: Commissioner Deb Walters joined the meeting at 7:10 pm.

3.2 Bear Aware Presentation, Mr. Geoff Mallory

Mr. Mallory explained the mission of the program is to educate the public on co-existing with bears and provided an overview of the various initiatives.

**4. Decision Items**

4.1 Maple Ridge Historical Society - Fee Service Agreement  
Pitt Meadows Heritage & Museum Society - Fee for Service Agreement

Wendy McCormick gave an overview of the agreements for both the Maple Ridge Historical Society and the Pitt Meadows Heritage & Museum Society.

R13-032 It was moved and seconded

**That the Chair and General Manager , Community Development, Parks and Recreation Services be authorized to execute the Maple Ridge Historical Society Fee for Service Agreement and the Pitt Meadows Heritage and Museum Society Fee for Service Agreement dated January 1, 2014 to December 31, 2016.**

**CARRIE  
D**

4.2 Festival Support - District of Maple Ridge Policy 4.17

Kelly Swift reviewed the Festival Support - District of Maple Ridge Policy 4.17.

R13-033 It was moved and seconded

**That a recommendation be forwarded to Maple Ridge Council to rescind Festival Support Policy 4.17.**

**CARRIE  
D**

4.3 Review of Parks & Leisure Services Policies

Kelly Swift reviewed the Parks and Leisure Services policies with the Commission.

R13-034 It was moved and seconded

**That the following policies be rescinded:**

- 1. Signage Policy**
- 2. Dogs on Dykes**
- 3. Approval of Expenditure of \$10,000 or Less for Operating Costs as a result of Capital Projects.**

**And further,**

**That the policy titled, Photographs -Parks and Leisure Services P119, dated January 1, 2006 be approved as updated effective April 11, 2013.**

**D**

**CARRIE**

Note: it was the consensus of the Commission to discuss a topic aside from the item at hand.

The Commission discussed providing dog bags at dog parks and asked staff to provide more information.

DRAFT

R13-035 It was moved and seconded

**That staff bring back a report on the current practice of providing dog bags in Maple Ridge and Pitt Meadows Dog Parks .**

**CARRIE  
D**

4.4 Concept Plan for Wharf Street Neighborhood Park

Bruce McLeod gave an overview of the Concept Plan for Wharf Street Neighborhood Park. Mr. McLeod explained the concept plan focuses on maintaining a natural theme through the selection of materials and design throughout the park. Mr. McLeod explained the rationale behind various aspects of the design.

R13-036 It was moved and seconded

**That the Concept Plan titled Wharf Street Park with the revision date of March 14, 2013 as prepared by the Park Planning & Development Section, be endorsed, and forwarded to Maple Ridge Council for consideration.**

**CARRIE  
D**

5. **Information Items - Nil**

6. **Commission Liaison Reports**

Mike Murray and Eleanor Palis reported the School Board has completed the budget plan and that there will be lay offs and cut backs in other areas in order to balance the budget. The School Board will look into utilizing more of the school facilities through rentals to increase revenue in the future.

The Committee suggested the School District No. 42, Board of Education compile a report outlining their demographic information to Maple Ridge and Pitt Meadows Council and post the survey results on the District No. 42 website.

7. **Staff Liaison Reports**

David Boag reported that Maple Ridge Council recently approved additional funding for the Hammond stadium project for lighting and bleachers. Mr. Boag explained that Council also approved additional funding for the Albion sports field drainage project.

Kelly Swift reported on two events, Arbor Day at Eagle Park in Pitt Meadows and Fletcher Park in Maple Ridge. Both will have tree planting done by students at neighbouring schools.

**8. Question Period - Nil**

**9. Adjourned**

R13-037 It was moved and seconded

**That the regular meeting of the Parks and Leisure Services Commission be adjourned.**

**CARRIE  
D**

The regular meeting adjourned at 8:15 pm.

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Chairperson

/cs

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