

**District of Maple Ridge  
and the  
City of Pitt Meadows**

MAPLE RIDGE and PITT MEADOWS PARKS & LEISURE SERVICES  
COMMISSION **REGULAR** MEETING

The Minutes of the Regular Meeting of the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission, held in the Blaney Room at the Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Thursday, September 12, 2013 at 7:00 pm.

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**COMMISSIONERS PRESENT**

Commissioner Don Mitchell, Chair	Member at Large, Maple Ridge
Commissioner Al Hogarth	District of Maple Ridge, Councillor
Commissioner Alanna Carmichael	Member at Large, Maple Ridge
Commissioner Corisa Bell	District of Maple Ridge, Councillor
Commissioner Deb Walters	City of Pitt Meadows, Mayor
Commissioner Doug Bing	City of Pitt Meadows, Councillor
Commissioner Eleanor Palis	School District No. 42, Board of Education,
Trustee	
Commissioner Ernie Daykin	District of Maple Ridge, Mayor
Commissioner Gwen O'Connell	City of Pitt Meadows, Councillor
Commissioner Mike Murray	School District No. 42, Board of Education, Chair
Commissioner Shannon Roberts	Member at Large, Pitt Meadows
Commissioner Tyler Shymkiw	Member at Large, Maple Ridge

**STAFF MEMBERS PRESENT**

Kelly Swift	General Manager: Community Development, Parks & Recreation Services
David Boag	Director of Parks and Facilities
Wendy McCormick	Director of Recreation
Sue Wheeler	Director of Community Services
Joanne Georgelin	Committee Clerk
Christa Balatti	Recreation Manager
Tony Cotroneo	Recreation Manager
Yvonne Chui	Recreation Manager

**COMMISSIONERS ABSENT**

Commissioner Dave Rempel	School District No. 42, Board of Education, Trustee
Commissioner Garrett MacDonald, Vice-Chair	Member at Large, Pitt Meadows

**GUESTS**

Ms. Bonnie Telep	Ridge Meadows Arts Council, President
Ms. Lindy Sisson	Executive Director, The ACT/MR-PM Arts Council

**1. Welcome & Introductions**

There being a quorum present, Don Mitchell called the meeting to order at 7:04 pm.

## 2. Adoption of the Agenda

R13-062 It was moved and seconded

**That the Agenda for September 12, 2013 be adopted with the following additions:**

- **Item 4.1 Lindy Sisson and Bonnie Telep from the Maple Ridge Arts Council to replace Karen Pighin.**
- **Item 5.6 Whonnock Association Agreement**
- **Item 6.3 Commission Social Event**

**CARRIED**

## 3. Minutes of the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission Regular Meeting

R13-063 It was moved and seconded

**That the Minutes of the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission Regular Meeting of June 13, 2013 be adopted .**

**CARRIED**

## 4. Delegations

- 4.1 Bonnie Telep, Maple Ridge Arts Council President and Lindy Sisson, The ACT Executive Director

Bonnie Telep, gave an overview of this season's Arts Council programming for the communities of Maple Ridge and Pitt Meadows. Ms. Telep announced that eleven people sought nominations for only two available seats on the Arts Council board this year. Ms. Telep also announced that Lindy Sisson, Executive Director of The ACT was recently named BC Presenter of the Year.

Lindy Sisson gave an overview of the upcoming productions coming to The ACT for the Fall/Winter season.

- 4.2 Ms. Yvonne Chui & Ms. Sue Wheeler - Cultural Planning Presentation  
Sue Wheeler introduced Yvonne Chui, the new Recreation Manager taking care of arts and community connections with MR-PM Parks & Leisure Services.

Yvonne Chui presented a video of how arts and culture can engage communities and help communities to grow.

Sue Wheeler went on to explain the current state of culture within our communities and how the cultural landscape is changing. Ms. Wheeler also gave an overview of the proposed cultural plan process which is seen as a gap within our communities.

**5. Decision Items:**

5.1 Fees & Charges

Wendy McCormick gave an overview of the Fees and Charges presented to Commission in January 2013 which went forward to both councils with recommendations and explained the research completed by staff to determine fee structures. Ms. McCormick went on to explain there are still some community groups with reservations about the proposed fees and charges.

R13-064 It was moved and seconded

**That Commission directs staff to continue discussions with the executive directors of the Haney Seahorses and Haney Neptunes to see if a resolution can be reached between all parties.**

**CARRIED**

Please note: Commissioner Deb Walters left the meeting at 8:38 pm.

5.2 Cost and Feasibility of Additional Synthetic Field

David Boag gave an overview of the cost and feasibility of the additional synthetic field recommended by West Coast Football Club which would be a fourth synthetic field available to sports groups.

Please note: Commissioner Deb Walters re-entered the meeting at 8:40 pm

Mr. Boag went on to explain there is a reduction in use of all-weather fields creating capacity for a conversion of one of these fields to a synthetic field. Mr. Boag then explained some of the challenges faced by various sport groups with synthetic field allocation and that many kids cannot be accommodated with sporting groups due to the limited capacity of sport fields presently.

R13-065 It was moved and seconded

**That the Parks and Leisure Services Commission recommend to Maple Ridge Council that an additional synthetic turf facility be incorporated into the Maple Ridge long term capital plan as and when funds become available, in order to meet the growing demands for an all seasons, durable athletic surface and to maximize the use of available land.**

**CARRIED**

Commissioner Shannon Roberts asked about the expected life span of a synthetic field and Mr. Boag explained 10-12 years.

Please note: Commissioner Gwen O'Connell left the meeting at 8:46 pm.

Please note: Commissioner Gwen O'Connell re-entered the meeting at 8:50 pm.

Mr. Boag explained that there seems to be an appetite for a joint cost-sharing and something sporting groups might agree upon if a new synthetic field is built. Commissioner Corisa Bell asked that a copy of the Sponsorship policy be re-sent to Commission before the next meeting.

- 5.3 Commission Policy Review  
Kelly Swift gave an overview of the policy changes.

Please note: Commissioner Tyler Shymkiw left the meeting at 9:02 pm.

R13-066 It was moved and seconded

**That the following policies be approved as amended:**

- P091 Commercial Fitness Use of Recreation Facilities
- P096 Facility Rental Fee Waiver - Registration Subsidy Rebate
- P099 Child Protection
- P102 Arena Ice and Dry Floor Allocation
- P112 Facility Rental Fee Waivers

**And further that the following policies be rescinded:**

- Pitt Meadows Heritage Hall and Hammond Community Centre Rental Fee Waiver, October 27, 2005
- Facility Rental Fee Waiver Events Involving Public Safety Education, February 1997
- Waiving Facility Rental Fees Registration Subsidy, July 1996

**CARRIED**

Please note: Commissioner Tyler Shymkiw re-entered the meeting at 9:07 pm.

Commissioner Al Hogarth suggested the partnership with Planet Ice may not be keeping up with their expectations of maintenance.

- 5.4 Recycling in Parks  
David Boag gave an overview of the research completed (following a suggestion by Mayor Walters at the last Commission meeting) to install recycling containers at the Skate Park and other parks throughout Maple Ridge and Pitt Meadows. Mr. Boag explained that research showed that bringing recycling into the parks would be very costly which would need to be approved by each Council.

R13-067 It was moved and seconded

**That staff be directed to bring forward an incremental budget decision package with potential phase in options for consideration by both Maple Ridge and Pitt Meadows Councils for the 2014 business planning discussions.**

**CARRIE**

**D**

Commissioner Corisa Bell suggested a community group may be enabled responsibility for the recycling of certain parks.

5.5 Maple Ridge Tennis Club Request

David Boag acknowledged the Maple Ridge Tennis Club members who were in attendance. Mr. Boag gave an overview of the Maple Ridge Tennis Club's request to have a club house built near Thomas Haney Tennis Courts. Mr. Boag explained how the club is in a good financial position to move forward with this project.

Please note: Commissioner Eleanor Palis left the meeting at 9:20 pm.

Please note: Commissioner Eleanor Palis re-entered the meeting at 9:23 pm.

R13-068 It was moved and seconded

**That the Maple Ridge Tennis Club be granted approval in principle for a license to occupy (or lease if more appropriate) adjacent to the Thomas Haney Tennis Courts on 232 Avenue, Maple Ridge and forwarded to Maple Ridge Council and School District No. 42. This approval in principle is subject to School District No. 42 and District of Maple Ridge review and acceptance of all building and servicing plans, and detailed terms of license or lease as well as full funding being in place for the project prior to the start of construction.**

**CARRIE  
D**

5.6 Whonnock Community Association Agreement

Wendy McCormick distributed a copy of the agreement with WCA approved by Commission in June and outlined some housekeeping changes. Commission had no disagreement with the proposed changes.

R13-070 It was moved and seconded

**That the Commission Chair and the General Manager be authorized to sign the Letter of Agreement between the District of Maple Ridge and the Whonnock Community Association .**

**CARRIE  
D**

**6. Discussion Items**

6.1 Update on Sport Audit & Sport Strategy Process - verbal report

Christa Balatti gave an overview of the sport audit and sport strategy process for 2013/2014 involving the Maple Ridge Sport Council.

Kelly Swift explained that Commission will see items related to this in the proposed work plan and the update was intended to provide background information.

Commission members asked that a copy of Ms. Balatti's presentation be forwarded to them.

- 6.2 Whonnock Lake Capital Update - PowerPoint presentation  
David Boag gave an overview of the Whonnock Lake capital update which is going to be brought back to Maple Ridge Council. The background for this capital plan is based on a 2001 park master plan. Mr. Boag went on to explain the various phases of development within this park plan and explained that the capital money is already in place for this work to begin.

6.3 Commission Social Event

Kelly Swift reviewed the event and dates were discussed. It was agreed to move the event to October 5, 2013.

**7. Information Items**

- 7.1 Update on Correspondence on Subsidized Ice Time from Ridge Meadows Minor Hockey Association

Kelly Swift gave an overview of the correspondence on subsidized ice time from Ridge Meadows Minor Hockey Association.

- 7.2 Seniors Symposium Update  
Tony Cotroneo gave an overview of the upcoming Seniors Symposium happening on October 5 in Pitt Meadows and October 12 in Maple Ridge.

Kelly Swift stated that a report will come back to Commission and Pitt Meadows Council, at their request, on the outcome of this symposium.

- 7.3 Proposed Leisure Centre Modifications  
Kelly Swift explained that staff are planning upgrades to the Maple Ridge Leisure Centre systems and that Commission will get more information during business planning.

- 7.4 Commission Evaluation  
Kelly Swift noted the form is included in the agenda package and asked that the completed forms be returned by the deadline. In addition Commissioners were asked to share their thoughts on the value of the parks tour and the best approach in future.

**8. Commission Liaison Reports - Nil**

**9. Staff Liaison Reports - Nil**

**10. Question Period**

Commissioner Deb Walters suggested at the next budget/business planning Commission meeting that the organization chart be made available, in addition to budgets for consultants and contractors.

**11. Motion to adjourn.**

R13-071 It was moved and seconded

**That the regular meeting of the Parks and Leisure Services Commission be adjourned.**

**CARRIE  
D**

The regular meeting adjourned at 10:13 pm.

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Chairperson

/jg