



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Maple Ridge Municipal Hall, 11995 Haney Place Road, Maple Ridge, British Columbia, on Tuesday, February 2, 2016 at 7:00 p.m.

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**COMMISSION MEMBERS PRESENT**

Len Pettit	Community at Large
Eric Phillips	Community at Large
Sandra Ayres	Community at Large
Brenda Smith, Chair	Maple Ridge Historical Society
Councillor Speirs	Council Liaison
Steven Ranta, Vice-Chair	Community at Large
Faye Isaac	Maple Ridge Historical Society

**STAFF PRESENT**

Lisa Zosiak	Staff Liaison, Community Planner
Sunny Schiller	Committee Clerk

**GUESTS**

Erica Williams	President, Maple Ridge Historical Society
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**REGRETS/ABSENT**

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**1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 7:01 pm.

**2. AGENDA APPROVAL**

R16-006 It was moved and seconded  
That the agenda be amended to add Items 7.3 Museum and Archives Conversation and 7.4 Haney House and be adopted as amended.

CARRIED

**3. MINUTES APPROVAL**

R16-007 It was moved and seconded  
That the Minutes of the January 11, 2016 meeting be amended to reflect the correct spelling of Len Pettit's name and be adopted as amended.

CARRIED

**4. DELEGATIONS - Nil**

**5. FINANCE**

**5.1 Financial Update – 2016 Budget**

The Chair reported there have been no major changes to the CHC budget since the last review. Councillor Speirs reported that \$40,000 has been allocated for the Heritage Inventory update.

**6. CORRESPONDENCE**

**7. NEW & UNFINISHED BUSINESS**

**7.1 Membership**

**7.1.1 Calendar of Events**

Printed copies of the calendar were provided and reviewed by the Chair. The deadline for Music on the Wharf applications is coming up soon. The City of Abbotsford is offering a history camp for kids. March 29<sup>th</sup> is the next CHC presentation to Council.

**7.1.2 CHC Member Flash Drives**

The Committee Clerk checked in with members to see how the 2016 flash drives are working.

**7.2 Meeting Schedule**

The next meeting will be held March 1, 2016.

**7.3 Museum and Archives Conversation**

Councillor Speirs reported that a productive conversation has been happening regarding a modern museum and archives for Maple Ridge. The project may qualify for federal financial support. A public engagement strategy needs to be developed.

R16-008

It was moved and seconded

**That a Task Force be established to research building a new museum and archives and to bring forward an engagement plan to Council.**

CARRIED

**7.4 Haney House**

The Staff Liaison reported a Conservation Plan for Haney House has been completed. The Plan includes a number of new details about Haney House that were uncovered during research. The building date on the plaque at Haney House is incorrect and needs to be updated.

**8. SUBCOMMITTEE REPORTS**

**8.1 Communications Subcommittee**

**8.1.1 Heritage Here Newsletter**

The Chair reported the newsletter is under construction and will include some advertising for the Heritage Awards.

**8.1.2 Local Voices**

The Chair reported that Local Voices is happening this Thursday, February 4 at the library. Fall dates are being scheduled now and speakers are needed.

## **8.2 Recognitions Subcommittee**

### **8.2.1 Heritage Marker Inventory Project**

The Committee Clerk demonstrated the Inventory Marker database to the committee. Next steps were discussed. The draft Marker Database Protocols were reviewed. It was suggested that the annual review of the database include other user groups (ie Parks Department).

R16-009

It was moved and seconded

**That the Marker Database Protocols be adopted.**

CARRIED

### **8.2.2 Heritage Awards**

Faye Isaac let the Commission know a speaker will be making a presentation in February on how to determine what material of historical merit. (RSVPs should be sent to the Staff Liaison). This presentation will help define what should be included in the Heritage Inventory Update. Cemetery tours are being organized by MRHS as part of the History Week celebrations.

The Heritage Awards are February 17<sup>th</sup>. All members are asked to be there by 6:00 pm. Members were asked to distribute award invitations.

## **8.3 Education Subcommittee**

### **8.3.1 CHC Field Trip Update**

Sandra Ayres provided the details of the April field trip to the North Vancouver archives.

### **8.3.2 BC Society Act Workshops**

The Chair has proposed that the CHC and the Economic Development Office co-host a regional workshop to educate people about the updates to the BC Society Act. The Chair will contact and request support from the provincial Registrar's Office to develop the workshop.

Steven Ranta and Councillor Speirs volunteered to work with Sandra Ayres and the Chair on a subcommittee to plan the event (tentatively planned for the fall). It was suggested that Lino Siracusa, Manager of Economic Development, be invited to join the subcommittee.

## **8.4 Digitization Project Subcommittee**

The Chair shared a report from the digitization consultant which indicates that the archive inventory is nearing completion. Some items not properly stored have been found. The consultant will provide some recommendations on improving the storage of records and undertaking a full cataloging. The digitization subcommittee will meet soon and report at the March meeting. The consultant will be invited to a future CHC meeting to fully explain her findings.

## **8.5 Heritage Inventory Project Update**

The budget will be updated to include the \$40,000 recently allocated for this project. The Staff Liaison is drafting the Terms of Reference to hire a consultant for the first phase. Next steps for the subcommittee were outlined.

**8.6 Robertson Family Cemetery Project Subcommittee**

The Staff Liaison has contacted a survey company for a quote. A budget will be presented at a future meeting.

**9. LIAISON UPDATES**

**9.1 BC Historical Federation**

The Chair reported the conference time table has been posted to the BC Historical Federation website.

**9.2 Heritage BC**

The Chair reported she has received positive feedback from Heritage BC regarding the CHC History Week events. Heritage BC is hosting a conference on Granville Island during the first week of May on the theme "Place Making".

**9.3 Maple Ridge Historical Society**

Faye Isaac reported the AGM is March 17<sup>th</sup>. Communications strategies for MRHS were recently discussed in regards to the need for a modern museum and archives.

**9.4 Council Liaison**

Councillor Speirs reported a prioritization workshop for Council to review the Agricultural Plan will be held soon. The Agricultural Fair continues to grow. Council has been discussing the need for a modern museum and archives facility. Strategies to house the remaining residents of the temporary homeless shelter are being developed. Homelessness will be an ongoing issue that needs to be managed. Councillor Speirs would like to see a focus on poverty alleviation and other root causes that lead to homelessness.

**10. QUESTION PERIOD**

**11. ROUNDTABLE**

A meeting of the Chair, Council Liaison, Staff Liaison and Committee Clerk has been scheduled for March 10<sup>th</sup> to discuss the recent bylaw amendments.

Eric Phillips reported a local music festival is considering being part of Country Fest this year.

The Commission discussed how gaming revenues are used.

A question was raised about the apple tree preservation project in Kanaka Park. Steven Ranta will request an update.

Sandra Ayres reported the dress rehearsal of the Edge Family project presentation will be held January 12<sup>th</sup> at the library. The project will be presented at the Heritage Awards.

**12. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 8:57 pm.

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Chair

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