



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Maple Ridge Municipal Hall, 11995 Haney Place Road, Maple Ridge, British Columbia, on Tuesday, March 1, 2016 at 7:00 p.m.

COMMISSION MEMBERS PRESENT

Len Pettit	Community at Large
Eric Phillips	Community at Large
Brenda Smith, Chair	Maple Ridge Historical Society
Faye Isaac	Maple Ridge Historical Society
Steven Ranta, Vice-Chair	Community at Large

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Community Planner
Sunny Schiller	Committee Clerk
Yvonne Chui	Arts & Community Connections Manager
Michael Millward	Facilities Operations Manager

GUESTS

Erica Williams	President, Maple Ridge Historical Society
Val Patenaude	Executive Director, Maple Ridge Museum & Community Archives

REGRETS/ABSENT

Councillor Speirs	Council Liaison
Sandra Ayres	Community at Large

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 7:01 pm.

2. AGENDA APPROVAL

R16-010 It was moved and seconded
That the agenda be adopted.

CARRIED

3. MINUTES APPROVAL

R16-011 It was moved and seconded
That the Minutes of the February 2, 2016 meeting be adopted.

CARRIED

Guests Val Patenaude, Michael Millward, and Yvonne Chui were introduced.

4. DELEGATIONS

4.1 Michael Millward, Facilities Operations Manager – Haney House Conservation Plan

Michael Millward provided a brief update on the Spencer Farm Milk House before outlining plans for Haney House. Mr. Millward reported that a priority list of heritage repairs for Haney House is being drawn up. Plans for painting Haney House were discussed.

Health and safety concerns regarding the archives were raised.

Michael Millward and Yvonne Chui left the meeting at 7:24 pm.

5. FINANCE

5.1 Financial Update – 2016 Budget

The Chair reviewed the current CHC budget. There is a focus on education for the 2016 budget.

R16-012 It was moved and seconded
That the CHC Budget dated February 29, 2016 be adopted.

CARRIED

6. CORRESPONDENCE - Nil

7. NEW & UNFINISHED BUSINESS

7.1 Membership

7.1.1 Calendar of Events

The CHC Calendar of Events was reviewed by the Chair. March 29th is the next CHC presentation to Council.

The Committee Clerk provided an update on the recruitment of members at large for the Community Heritage Commission.

7.2 Meeting Schedule

The next meeting will be held April 5, 2016.

8. SUBCOMMITTEE REPORTS

8.1 Communications Subcommittee

8.1.1 Heritage Here Newsletter

The Chair reported the Heritage Here Newsletter is under construction.

8.1.2 Local Voices

The Chair provided a poster for Local Voices.

8.2 Recognitions Subcommittee

8.2.1 Heritage Marker Inventory Project

A form to request modifications to the Heritage Marker Inventory Database will be available online soon. Len Pettit and Steven Ranta volunteered to collect and verify GPS coordinates for the markers. The Committee Clerk will provide reports to support this work at the next meeting.

8.2.2 Heritage Awards

Faye Isaac thanked Commission members for their work to make the recent Heritage Awards event such a success. The awards were very well attended and lots of positive feedback was received. The food, provided by Sweet and Simple Kitchen (thesweetandsimplekitchen.com), was very good. A change to a larger venue might be considered for next year.

8.3 Education Subcommittee

8.3.1 CHC Field Trip Update

The bus has been booked for the field trip to North Vancouver on April 16, 2016.

8.3.2 BC Society Act Workshops

An update will be provided at the next meeting.

8.4 Digitization Project Subcommittee

The consultant has reported the inventory is nearing completion. A set of next steps is being developed. The subcommittee is looking at the most efficient way to catalogue the material from the inventory. A visit by the Archives BC Society to the Maple Ridge Museum and Archives is being arranged by staff.

8.5 Heritage Inventory Project Update

The Request for Proposal for the inventory update is now before staff for final approval. This project is anticipated to take one to one and half years.

8.6 Robertson Family Cemetery Project Subcommittee

A quote has been received to have the property surveyed, which will aid in clarifying ownership. MLA Doug Bing's office is assisting with the effort.

9. LIAISON UPDATES

9.1 BC Historical Federation

The Chair reported the BC Historical Federation conference is on the last weekend of May in Revelstoke, BC.

9.2 Heritage BC

The Chair reported she had discussed Heritage Week with the Heritage Officer.

9.3 Maple Ridge Historical Society

Faye Isaac reported the MRHS AGM is on March 17th. A potluck dinner will be held prior to the meeting.

9.4 Council Liaison - Nil

10. QUESTION PERIOD

11. ROUNDTABLE

Steven Ranta raised the recent Maple Ridge Pitt Meadows News article that quoted Brenda Smith, CHC Chair in regards to a new museum and archives facility.

Len Pettit recently visited the Campbell River museum and was very impressed. Mr. Pettit recommended members make time to visit the museum if they are in the area.

Lisa Zosiak reported the Turnock residence on St Anne Avenue has had a Revitalization Agreement Bylaw approved.

12. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 8:59 pm.

Chair

/ss