



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Tuesday, May 3, 2016 at 7:00 pm

COMMISSION MEMBERS PRESENT

Len Pettit	Community at Large
Eric Phillips	Community at Large
Sandra Ayres	Community at Large
Brenda Smith, Chair	Maple Ridge Historical Society
Steven Ranta, Vice-Chair	Community at Large
Faye Isaac	Maple Ridge Historical Society
Councillor Speirs	Council Liaison

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Community Planner
Sunny Schiller	Committee Clerk

GUESTS

Erica Williams	President, Maple Ridge Historical Society
Russell Irvine	Potential new member

REGRETS/ABSENT

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 7:02 pm.

2. AGENDA APPROVAL

R/2016-014

It was moved and seconded

That the agenda be amended – Item 7.5 correct DG to DC and Item 8.2.2 update item name to Heritage Awards – and be adopted as amended.

CARRIED

3. MINUTES APPROVAL

R16-015

It was moved and seconded

That the Minutes of the April 5, 2016 meeting be adopted.

CARRIED

4. DELEGATIONS

4.1 Turnock Residence – Adrian Kopystynski, Planning Department

Adrian Kopystynski, Planning Department, made a presentation on an application for a development at the Turnock residence site.

5. FINANCE

5.1 Financial Update – April 2016 Budget

The Chair reviewed the current budget.

6. CORRESPONDENCE

The Heritage BC Annual Report has been received. The Staff Liaison will distribute the report electronically.

7. NEW & UNFINISHED BUSINESS

7.1 Membership

7.1.1 Calendar of Events

The Chair reviewed the current calendar of events.

7.2 Next Meeting Date

The next regular CHC meeting will be held at 7:00 pm on June 7, 2016. A Heritage Inventory subcommittee meeting will be held at 5:00 pm on June 7th.

7.3 Conversation with City of Kelowna Planner

The Chair reported on her recent conversation with a City of Kelowna Planner. The Planner shared how Kelowna is currently managing heritage matters and discussed plans for the future.

7.4 Coquitlam Heritage Symposium

Members of the CHC recently attended a Heritage Symposium in Coquitlam. Attendees shared their thoughts about the event.

7.5 Conversation with DC History Dept. Chair

The Chair recently spoke with the Douglas College History Department Chair about bringing history related education to Maple Ridge. The History Department Chair has been invited to the June 7th meeting.

7.6 Museum & Archives Work Group

A Museum & Archives Work group is needed to inform the planning for a new museum and archive facility. Councillor Speirs shared a Civic Centre Facility plan presented to Council on May 9, 2016.

R/2016-016

It was moved and seconded

That a Museum and Archives work group be established to help design and advocate for a museum and archive civic facility.

CARRIED

R/2016-017

It was moved and seconded

That the Commission budget \$1,300 for the museum and archive design process.

CARRIED

Members of the Commission who are interested in participating in the Work Group should email the Chair. It was suggested that the Maple Ridge Historical Society, the Arts Council, and representatives from the education sector and the Maple Ridge Foundation should be involved in the work group.

7.7 Canada 150

No update.

8. SUBCOMMITTEE REPORTS

8.1 Communications Subcommittee

8.1.1 Heritage Here Newsletter

The Chair reported the newsletter is in progress.

8.1.2 Local Voices

The next session of Local Voices is May 5, 2015 at Maple Ridge Public Library.

8.2 Recognitions Subcommittee

8.2.1 Heritage Marker Inventory Project

8.2.1.1 Marker Info Collection Package

The Committee Clerk will prepare forms for data collection.

8.2.2 2017 Heritage Awards

R/2016-018

It was moved and seconded

That the Recognitions subcommittee struck last year continue this year, including planning for Heritage Week.

CARRIED

Staff Liaison Lisa Zosiak, Chair Brenda Smith, Faye Isaac and Steve Ranta will serve on the Recognitions subcommittee.

8.2.3 CHC Marketing Package

The Chair reported work on the marketing package is on hold pending the City of Maple Ridge rebranding effort.

8.3 Education Subcommittee

8.3.1 CHC Field Trip Update

Sandra Ayres reported the field trip to North Vancouver Museum and Archives is on June 4th.

8.4 Digitization Project Subcommittee

The consultant is working on the inventory, which is nearing completion.

8.5 Heritage Inventory Project Update

The Staff Liaison reported the Request for Proposals for the Heritage Inventory update was released in late April. Proposals are due May 18th and will be reviewed by the Heritage Inventory Subcommittee.

8.6 Robertson Family Cemetery Project Subcommittee

A report to Council has been drafted requesting funds to complete the project.

9. LIAISON UPDATES

9.1 BC Historical Federation

A report has been made to the BC Historical Federation. The Chair will represent the CHC at the upcoming annual meeting.

9.2 Heritage BC

A report will be available after the annual meeting.

9.3 Maple Ridge Historical Society

Faye Isaac reported the MRHS is looking for a speaker for their September event at the ACT. New MRHS officers have been elected. The Wharfinger's office has been damaged by graffiti and volunteers are being sought to help with the repainting efforts.

9.4 Council Liaison

Councillor Speirs shared details for an upcoming Artists Tour.

10. QUESTION PERIOD

11. ROUNDTABLE

12. ADJOURNMENT

It was moved that the meeting be adjourned at 9:05 pm.

Chair

/ss