



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Thursday, September 8, 2016 at 7:00 pm

COMMISSION MEMBERS PRESENT

Eric Phillips	Member at Large
Sandra Ayres	Member at Large
Brenda Smith, Chair	Maple Ridge Historical Society
Julie Koehn	Maple Ridge Historical Society
Councillor Speirs	Council Liaison
Russell Irvine	Member at Large
Len Pettit	Community at Large

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Community Planner
Sunny Schiller	Committee Clerk

GUESTS

Erica Williams	President, Maple Ridge Historical Society
Lindsay Foreman	Volunteer, Heritage Inventory Update
Councillor Duncan	City of Maple Ridge Councillor

REGRETS/ABSENT

Steven Ranta, Vice-Chair	Community at Large
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1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 7:05 pm and introductions were made.

2. AGENDA ADOPTION

R16-024

It was moved and seconded

That the agenda dated September 8, 2016 be amended to add Item 9.3 BC Museums Association Liaison Update and be adopted as amended.

CARRIED

3. MINUTES APPROVAL

R16-025

It was moved and seconded

That the Minutes of the June 7, 2016 meeting be approved.

CARRIED

4. PRESENTATIONS

4.1 Councillor Duncan – Pokemon Go Demo

Councillor Duncan provided information about Pokemon Go. Heritage related uses for this type of application were discussed. It was suggested a symposium be held to discuss the idea further.

4.2 Brenda Smith – Summer Roadtrip 2016 Presentation

Chair Brenda Smith made a presentation focused on heritage related highlights from her summer travels.

5. FINANCE

5.1 Financial Update

Russell Irvine reported he has taken over responsibility for budget reporting for the Commission and outlined his approach. An updated budget report will be provided at the next meeting.

5.2 Business Plan 2017-2021

Russell Irvine outlined the 2017 budget development process. The Chair and Staff Liaison reviewed details of the draft business plan. A finalized business plan will be provided to the Commission for review prior to submission to Council.

5.3 2017 Meeting Schedule Adoption

A 2017 meeting schedule was reviewed. The Commission will meet monthly unless otherwise notified. (The January 2017 meeting date may be rescheduled once the 2017 Council calendar is available for review.)

6. CORRESPONDENCE

7. NEW & UNFINISHED BUSINESS

7.1 Membership

7.1.1 Calendar of Events

The Chair reported the calendar of event is currently being updated and will be provided at a future meeting.

7.2 Pokemon Go Demo

Previously dealt with – Item 4.1

7.3 Hammond Public Art Report

The Chair provided a final report on this project.

7.4 Canada 150
No update.

7.5 Tourism – Instameet Event
The Chair reported she assisted Vickie Fulton, Economic Development Office Administrative Assistant, to setup an Instameet.

8. SUBCOMMITTEE REPORTS

8.1 Communications Subcommittee

8.1.1 Heritage Here Newsletter

The Chair reported the cost for a consultant to produce the newsletter has been included in the 2017 business plan.

8.1.2 Local Voices

The Chair reported the Fall Local Voices program is organized and ready to go for a second season.

8.2 Recognitions Subcommittee

8.2.1 Heritage Week Subcommittee

Members will be appointed to the subcommittee by the Chair.

8.2.2 Heritage Awards 2017 Nominations

The Chair encouraged members to gather nominations for the 2017 Heritage Awards. Submissions for the 2017 Heritage Awards will be accepted until October 21, 2016

8.3 Education Subcommittee

No update.

8.3.1 BC Societies Act Workshop

No update.

8.4 Digitization Project Subcommittee

No update.

8.5 Heritage Inventory Project Update

The Chair provided an update on the Heritage Inventory project. More information, including upcoming events, can be found at: www.mapleridge.ca/1384. Ways to communicate the project were discussed. An update on the project will be included in the fall report to Council.

8.6 Robertson Family Cemetery Project Subcommittee

The Staff Liaison reported the request for funding for the project is in progress.

8.7 Museum and Archives Work Group Update

The Chair reported a meeting of the work group has not been scheduled. Councillor Speirs provided a status report on the museum project.

9. LIAISON UPDATES

9.1 BC Historical Federation

The Chair reviewed the current BC Historical Federation newsletter.

9.2 Heritage BC

The annual Heritage BC survey was discussed.

9.3 BC Museums Association

The Chair reported the BC Museums Association is holding an event October 12, 13 and 14 in Whistler, BC. As no members of the Commission are able to attend

R/2016-026

It was moved and seconded

That Erica Williams, Maple Ridge Historical Society President, act as a Community Heritage Commission delegate to the BC Museums Association October 2016 event and be reimbursed the \$200 registration fee.

CARRIED

9.4 Maple Ridge Historical Society

Julie Koehn reported the Maple Ridge Historical Society participated in Canada Day festivities and a new Katzie First Nations display and has been working to grow their online presence. A cemetery cleanup was done over the summer. Upcoming events include Rivers Day on September 25th, Speaking Out on September 29th, Culture Days on October 2nd.

9.5 Council Liaison

Councillor Speirs reported on his summer visit to a museum and archive facility and a book store.

10. QUESTION PERIOD

11. ROUNDTABLE

Eric Phillips shared some history relating to Russia.

Julie Koehn reported on a visit over the summer to Haida Gwaii, including a visit to the museum and cultural centre.

12. ADJOURNMENT

It was moved that the meeting be adjourned at 9:10 pm.

Chair

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