



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Tuesday, October 4, 2016 at 7:00 pm

COMMISSION MEMBERS PRESENT

Eric Phillips	Member at Large
Sandra Ayres	Member at Large
Brenda Smith, Chair	Maple Ridge Historical Society
Julie Koehn	Maple Ridge Historical Society
Councillor Craig Speirs	Council Liaison
Russell Irvine	Member at Large
Len Pettit	Member at Large
Steven Ranta, Vice-Chair	Member at Large

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Community Planner
Sunny Schiller	Committee Clerk

GUESTS

Kevin Bennett	Member of the public
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REGRETS/ABSENT

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 7:05 pm and introductions were made.

2. AGENDA ADOPTION

R16-027

It was moved and seconded

That the agenda dated October 4, 2016 be adopted.

CARRIED

3. MINUTES APPROVAL

R16-028

It was moved and seconded

That the Minutes of the September 8, 2016 meeting be corrected to accurately reflect Roundtable comments made by Eric Phillips and be approved as corrected.

CARRIED

4. PRESENTATIONS - Nil

5. FINANCE

5.1 Financial Update

Russell Irvine provided financial update.

5.2 Business Plan 2017-2021

The Chair, the Staff Liaison and Russell Irvine provided an update on the 2017 business plan.

6. CORRESPONDENCE

6.1 Maple Ridge Historical Society Letter – 2017 Representatives

The Staff Liaison read a letter dated September 20, 2016 confirming that Brenda Smith and Julie Koehn will serve as Maple Ridge Historical Society representatives to the CHC during 2017.

6.2 Letter from Mr. Todd Stone, Minister of Transportation and Infrastructure - Request for Stop of Interest Sign submissions

The provincial government is accepting applications for “Stop of Interest” signs. Approximately 75 signs will be created throughout the province to acknowledge places of historical significance. The Commission was encouraged to bring suggestions to the next meeting for discussion. Further information is available at: <http://engage.gov.bc.ca/stopsofinterest/>

6.3 Heritage BC – Nominations for Heritage sites with Japanese significance

The Chair reported the Maple Ridge Historical Society is accepting nominations of heritage sites with Japanese significance.

6.4 What's On Magazine

Correspondence has been received indicating the December issue will be the last under the current owner.

6.5 Maple Ridge Oral History Proposal

Correspondence has been received from Fred Armstrong, Manager of Corporate Communications, proposing a project to create videos with long term residents. Eric Phillips, Councillor Speirs, Len Pettit, Staff Liaison Lisa Zosiak and Steven Ranta volunteered to organize the project.

7. NEW & UNFINISHED BUSINESS

7.1 Membership

7.1.1 Calendar of Events

The Chair requested members provide input to the Calendar of Events. The Chair will make a CHC presentation to Council October 11.

7.2 Tourism

Russell Irvine reported on a meeting he recently attended through the Tourism subcommittee of the Economic Development Committee. Councillor Speirs provided an update on the tourism rebranding project being undertaken by the City.

8. SUBCOMMITTEE REPORTS

8.1 Communications Subcommittee

8.1.1 Heritage Here Newsletter

The 2017 business plan includes a request for funding for a consultant to produce the Heritage Here newsletter. The Chair outlined the need for a Commission communications strategy.

8.1.2 Local Voices

The Chair reported on the upcoming Local Voices sessions at the Library.

8.2 Recognitions Subcommittee

8.2.1 Heritage Week Subcommittee

Plans for Heritage Week 2017 were discussed.

8.2.2 Heritage Awards 2017 Nominations

The Chair and the Staff Liaison reported the deadline for Heritage Awards nominations is October 21. The Staff Liaison will send out a meeting invitation to the Heritage Awards subcommittee to review nominations.

8.3 Education Subcommittee

8.3.1 BC Societies Act Workshop

The Chair provided an update on the proposed workshop.

8.4 Digitization Project Subcommittee

The Chair and the Staff Liaison provided an update on the digitization project. The goal of the project is to provide open access to the City's archives. The Digitization subcommittee will meet soon. A request for funding of Phase 2 of the project is included in the 2017 business plan.

8.5 Heritage Inventory Project Update

The Staff Liaison reported on the Heritage Inventory project. Nominations for the Heritage Inventory will be accepted until October 31, 2016 and can be made online at www.mapleridge.ca/1384

8.6 Robertson Family Cemetery Project Subcommittee

The Chair reported a request for funding for this project will be made directly to Council and also included in the 2017 business plan.

8.7 Museum and Archives Work Group Update

Councillor Speirs provided an update on the museum and archives project. The Commission watched a video outlining the need for the proposed civic facility that was recently presented to senior levels of government. Commission members provided feedback on the proposal to Councillor Speirs. The need for adequate museum storage space was raised.

R16-029

It was moved and seconded

That the Community Heritage Commission (in combination with Maple Ridge Historical Society) be represented in the planning process for the proposed museum and archives facility.

CARRIED

The Staff Liaison will request a meeting with CAO Ted Swabey to discuss the proposed museum and archive facility with a delegation from the CHC.

9. LIAISON UPDATES

9.1 BC Historical Federation

The Chair reported the next BC Historical Federation annual meeting will be held in Chilliwack in the spring. The Chair encouraged members to plan to attend.

9.2 Heritage BC

The Chair reported Heritage BC is working with the BC Arts Alliance and the BC Museums Association on a number of joint projects.

9.3 BC Museums Association

It was agreed at the September CHC meeting that Erica Williams, President of the Maple Ridge Historical Society, will represent the CHC at the upcoming BC Museums Association meeting in Whistler.

9.4 Maple Ridge Historical Society

Julie Koehn reported the museum and railway display were recently opened to the public as part of Culture Days. Donald Luxton did a heritage talk on September 29th. Volunteers from the neighbourhood helped out with the Wharfinger Office clean up on September 10th.

9.5 Council Liaison

Councillor Speirs provided an update from the recent Union of BC Municipalities (UBCM) conference. Councillor Speirs attended a session regarding regulatory changes for agri-tourism. The City made presentations regarding homelessness in the community at UBCM.

10. QUESTION PERIOD

11. ROUNDTABLE

The Staff Liaison reported the Hammond Area Plan has received first reading. A public hearing will be scheduled for the Hammond Area Plan.

Russell Irvine volunteered to research heritage related tourism initiatives in other municipalities.

Sandra Ayres has been reviewing historical Council Minutes as part of a research project.

Steven Ranta shared some family history.

Eric Phillips shared some of his family history. Mr. Phillips reported a “Flashback to the 50s” dance is coming up at the Eagles Hall.

Julie Koehn shared some of her family history.

Len Pettit shared details of his summer travels, including visits to the Agricultural and Food Museum in Ottawa and a heritage house in PEI.

12. ADJOURNMENT

It was moved that the meeting be adjourned at 9:10 pm.

Chair

/ss