

**District of Maple Ridge  
and the  
City of Pitt Meadows**

MAPLE RIDGE and PITT MEADOWS PARKS & LEISURE SERVICES  
COMMISSION **REGULAR** MEETING

The Minutes of the Regular Meeting of the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission, held in the Blaney Room at the Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Thursday, October 10, 2013 at 6:00 pm.

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**COMMISSIONERS PRESENT**

Commissioner Ernie Daykin	District of Maple Ridge, Mayor
Commissioner Al Hogarth	District of Maple Ridge, Councillor
Commissioner Corisa Bell	District of Maple Ridge, Councillor
Commissioner Deb Walters	City of Pitt Meadows, Mayor
Commissioner Gwen O'Connell	City of Pitt Meadows, Councillor
Commissioner Dave Rempel	School District No. 42, Board of Education, Trustee
Commissioner Shannon Roberts	Member at Large, Pitt Meadows
Commissioner Tyler Shymkiw	Member at Large, Maple Ridge
Commissioner Alanna Carmichael	Member at Large, Maple Ridge

**STAFF MEMBERS PRESENT**

Kelly Swift	General Manager: Community Development, Parks & Recreation Services
David Boag	Director of Parks and Facilities
Wendy McCormick	Director of Recreation
Sue Wheeler	Director of Community Services
Ingrid Kraus	Executive Assistant

**COMMISSIONERS ABSENT**

Commissioner Don Mitchell, Chair	Member at Large, Maple Ridge
Commissioner Garrett MacDonald, Vice-Chair	Member at Large, Pitt Meadows
Commissioner Doug Bing	City of Pitt Meadows, Councillor
Commissioner Eleanor Palis	School District No. 42, Board of Education, Trustee
Commissioner Mike Murray	School District No. 42, Board of Education, Chair

**GUESTS**

Mr. Mark Roberts	Director of Finance, City of Pitt Meadows
Mr. John Mackenzie	Maple Ridge Citizen

**1. Welcome & Introductions**

In the absence of the Chair and Vice-Chair, Commissioner Ernie Daykin chaired the meeting and called the meeting to order at 6:05 pm.

**2. Adoption of the Agenda**

R13-072 It was moved and seconded

**That the Agenda for October 10, 2013 be adopted as circulated :**

CARRIE  
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**3. Minutes of the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission Regular Meeting**

R13-073 It was moved and seconded

**That the Minutes of the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission Regular Meeting of September 12, 2013 be adopted .**

**CARRIED**

**4. Delegations - None**

**5. Decision Items:**

- 5.1 Rescind Maple Ridge Policy 4.02 - Ice Allocation Policy  
Kelly Swift reported that at the September meeting the Arena Ice and Dry Floor Allocation Policy (P102) was approved. The District of Maple Ridge Arena Ice Allocation - Regular Use Policy (4.02) should now be rescinded and this is a housekeeping item.

R13-074 It was moved and seconded

**That a recommendation be forwarded to Maple Ridge Council that Maple Ridge Policy 4.02 Arena Ice Allocation policy be rescinded .**

**CARRIED**

- 5.2 Fees & Charges Policy  
Wendy McCormick reviewed the history of the review process and provided an update on the meetings held with the swim clubs. The changes and recommendation was reviewed and a discussion followed.

R13-075 It was moved and seconded

**That a fees and charges bylaw update be forwarded to both Maple Ridge and Pitt Meadows Councils utilizing the proposed phased-in increases and including the introduction of two new fee categories for a non-prime time rate and youth non-profit swim club rate to be implemented January 1, 2014.**

**CARRIED**

Opposed: Commissioners Deb Walters and Gwen O'Connell

- 5.3 Approve the Draft CDPR Business Plans 2014-2018  
Kelly Swift thanked the Commission members for the earlier start time and introduced the process for reviewing the business plans. Kelly Swift and the Directors then reviewed each section of their department business plans. Discussions were held throughout the presentations and comments will be noted for follow up and incorporation into the completion of the final drafts.

R13-076 It was moved and seconded

**That the Draft 2014-2018 Community Development, Parks and Leisure Services Business Plan be endorsed noting that finalization of the plan is subject to adoption by Maple Ridge and Pitt Meadows Municipal Councils.**

**CARRIED**

6. Commission Liaison Reports - None
7. Staff Liaison Reports - None
8. Question Period - None
9. Motion to Adjourn

R13-077 It was moved and seconded

**That the regular meeting of the Parks and Leisure Services Commission be adjourned.**

**CARRIED**

The regular meeting adjourned at 9:50 pm.

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Chairperson

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