

The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, Maple Ridge City Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Thursday, January 11, 2018 at 7:00 pm

COMMISSION MEMBERS PRESENT

Brenda Smith, Chair	Maple Ridge Historical Society
Councillor Craig Speirs	Council Liaison
Julie Koehn	Maple Ridge Historical Society
Kevin Bennett	Member at Large
Len Pettit	Member at Large
Lindsay Foreman	Member at Large

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Community Planner
Amanda Allen	Committee Clerk

GUESTS

Russell Irvine	
Steven Ranta	
Christina Crabtree	Chief Information Officer, City of Maple Ridge
Natalie Kovach	Systems Analyst, City of Maple Ridge
Erica Williams	President, Maple Ridge Historical Society

REGRETS

Eric Phillips	Member at Large
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1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 7:05 pm and introductions were made.

2. AGENDA ADOPTION

R18-001

It was moved and seconded

That the Community Heritage Commission agenda dated January 11, 2018 be adopted

CARRIED

3. MINUTES APPROVAL

Minutes of the Community Heritage Commission meeting of December 14, 2017

R18-002

It was moved and seconded

That the minutes of the December 14, 2017 Community Heritage Commission meeting be amended to correct the spelling of Meaghan Durupt and that the minutes as amended be adopted.

CARRIED

4. DELEGATIONS

Christina Crabtree, Chief Information Officer and Natalie Kovach, Systems Analyst – City of Maple Ridge

Ms. Crabtree and Ms. Kovach presented the City of Maple Ridge Open Government Portal and explained how to navigate the portal. The navigation included an overview of the Primary Portal pages, What's Happening Around Me (WHAM), Info Graphics, applications such as the Business Finder, Land Development Viewer and Park Finder.

Discussion about including heritage sites, story telling maps, marker inventory and heritage inventory into the portal. The Commission expressed interest in contributing heritage information, ie: 150 Geocaching project, to the portal.

Note: Councillor Speirs left meeting at 8:07 pm

5. FINANCE

5.1 Financial Update – 2018 Business Plan

Russell Irvine submitted the end of year account balances. The fiscal year closed at the end of December 2017 with the following balances in the three Community Heritage Commission accounts:

General: \$26,058.60

Project: \$17,542.00

Revenue: \$185.00

The Staff Liaison has forwarded a request to the Finance Department to roll over the General account balance to fiscal year 2018. The balance in the Project account will cover payment for the completion of the Inventory project, as the final phase of the contract was delayed in 2017. The Revenue account comprises funds raised directly by the CHC at Heritage Week. The Staff Liaison has framed out a spreadsheet for monthly updates to account for volunteer hours and monthly expenditures. A copy of the spreadsheet will be provided at the next meeting.

5.2 Subcommittee Budgets - Nil.

5.3 Canadian Museums Association - Nil.

6. CORRESPONDENCE - Nil.

7. NEW & UNFINISHED BUSINESS

7.1 Membership

7.1.1 Calendar of Events

The Chair will continue to advise members of Heritage Week events as they arise. Family Literacy Day at the Maple Ridge Public Library is scheduled for January 27, 2017.

7.1.2 CHC Meeting Flashdrives

Flashdrives and/or binders were submitted to Committee Clerk for 2018 updates and will be returned to members at next meeting.

7.1.3 Volunteer Hours

The Chair requested members submit their 2017 hours and record all 2018 volunteer hours worked.

7.2 Cultural Plan Update

The Staff Liaison advised a date has not yet been set to submit the Cultural Plan to Council. It is anticipated that a stakeholders working round table will develop an implementation plan once Council adopts the Cultural Plan.

7.3 Tourism Strategy Update

Mr. Irvine advised the final stage of the Tourism Strategy is complete. The Tourism Strategy will be forwarded to Council and Mr. Irvine will provide an update of the outcome as it progresses.

7.4 Canada 150

Kevin Bennett advised the Canada 150 project is wrapped up. The Canada 150 logo should be removed from the Heritage brochure. The Staff Liaison will follow up with the Recreation Manager Arts & Community Connection to update brochure so it can be loaded on CHC webpage. Mr. Bennett suggested a media push in Spring to gather renewed interest in the geocaching project.

7.5 Private members Tax Credit – Bill C323

Mr. Irvine reviewed the information electronically circulated to members. In November 2017 the review of Bill C-323 by the Committee on Environment was discontinued as the Committee ceased its study of the proposed legislation to amend the Income Tax Act and provide a tax incentive to owners for the rehabilitation of registered heritage buildings in Canada. The Committee proceeded with a Report to Parliament in December 2017, "Preserving Canada's Heritage: The Foundation for Tomorrow", outlining a new approach for Parliament to consider regarding heritage conservation. Recommendations include introducing a tax credit in Canada similar to the United States to attract private investment in preserving and restoring heritage buildings as well as revising the National Building Code to facilitate the preservation of the heritage character of buildings when they are modernized. The Commission discussed providing an update to Council that Bill C323 is off the table and request that the local MP provide guidance on how the December 2017 report will be addressed at next session of Parliament.

R18-003

It was moved and seconded

That the CHC provide an update to Council on the status of Bill C323 after consulting with the local MP and informing the MLAs.

CARRIED

7.5.1 Canada Census

Mr. Irvine informed of the new legislation that reinstates some of the ground lost in 2006. The amendment no longer requires consent of respondents.

The Chair advised that the campaign was successful in securing the release of the full census record 92 years after the census was taken.

7.6 Haney House Conservation Work

Conservation work underway. Haney House is prepared for new windows and doors.

7.7 Heritage Conservation Master Plan

Staff Liaison advised that a meeting with Parks Department staff is to be scheduled.

7.8 Intersections Event Debrief

The Committee Clerk will check to see if a report has been written on the Intersections Event. If a report has not been prepared, the Chair, Staff Liaison and Committee Clerk to consider meeting with the Chair of the Agricultural Advisory Committee to draft a report on the outcome of the event.

7.9 Family Literacy Day

The Chair informed that event planning is underway and invited Commission members to attend the January 27, 2017 event at Library.

8. SUBCOMMITTEE REPORTS

8.1 Communications Subcommittee

8.1.1 Request to Council for Communications Support – Nil.

8.2 Recognitions Subcommittee

Mr. Bennett advised Recognition subcommittee work is well underway and posters will be created for online and hardcopy distribution.

8.2.1 Heritage Week Subcommittee - Nil.

8.2.2 Heritage Nominations 2018 - Nil.

8.2.3 Plaque Placement Request

The Staff Liaison received an email from the Recreation Manager Arts & Community Connection with a plaque placement request. The BC Federation of Labour submitted a request to the City of Maple Ridge to install a plaque commemorating Grant DePatie. The submission identifies Cliff Park or another area of high visibility and foot traffic as the location of the commemorative plaque. The Recreation Manager Arts & Community Connection suggested CHC consider the request and provide feedback on potential locations and the installation of a plaque versus a wrap. A subcommittee comprised of Brenda Smith, Kevin Bennett, Steven Ranta, Lisa Zosiak and Yvonne Chui will meet to discuss plaque placement request.

8.3 Education Subcommittee

8.3.1 Local Voices

Lindsay Foreman advised that there is no Local Voices scheduled in January. Local Voices will resume in February and is scheduled for the first Monday in February, March, April and May.

8.3.2 Heritage BC Webinars

Ms. Foreman advised that the selection of a webinar for Heritage week is underway.

8.3.3 BC Heritage Fairs

Ms. Foreman advised of the January 26, 2018 registration deadline for schools and that the forms are outlined and broken down very well to encourage teachers to participate in the Fair. Ms. Foreman has, thus far, not received any registration response from School District 42. Ms. Foreman advised that the MRTA was also emailed the BC Heritage Fair registration information. Discussion around creating a physical kit and sending to each school in the district. Mr. Ranta volunteered to speak with the local specialty teachers association and inform them about the Fair and upcoming registration deadline.

8.4 Maple Ridge Oral History Project

Mr. Ranta updated that the organization of a meeting is underway.

8.5 Digitization Project Subcommittee

The Chair updated that a meeting is to be scheduled with the Staff Liaison, Chair and the Chief Information Officer as there is room for more discussion on the digitization project.

8.6 Heritage Inventory Project Update

The Staff Liaison advised that a meeting with Don Luxton and the subcommittee is scheduled for January 29, 2018. The final draft is intended to proceed to the April 17, 2018 Council Workshop meeting.

8.7 Heritage Register Update – RFP - Nil.

8.8 Robertson Family Cemetery Project Subcommittee - Nil.

8.9 Hammond Heritage Character Area - Nil.

9. LIAISON UPDATES

9.1 BC Historical Federation

The Chair advised of the possibility that Maple Ridge may be hosting a summit for the members of the Historical Federation of BC, Heritage BC, and BCMA. This summit would enable approximately 20 senior members of these organizations the opportunity to see historic Maple Ridge sites.

9.2 Heritage BC

9.2.1 Conference Call

The Chair informed that BC Heritage has set dates for three Open Forum discussions. Open Forum discussion dates and topics are as follows:

- January 26, 2018 – Maintaining Momentum and Relationships with Local Governments;
- April 13, 2018 – The Pressure of Development: Working with Developers and Not Against;
- June 8, 2018 – How the Commission Process is Adapted in Different Communities: What Works and What Doesn't.

The Bridges Room in the Economic Development office is booked for the January session. The Chair invited CHC members to join and participate in the discussion.

The Chair advised of the workshop and round table at the Heritage Conference scheduled for May 10, 2018. The Chair would like to see representative from CHC attend.

9.3 BC Museums Association – Brenda Smith

9.3.1 – BCMA Visit

The Chair advised that site planning for a visit from the BC Museum Association is underway. Ms. Foreman advised that BCMA have released the November 22, 2017 forum for public viewing on their website.

9.4 Maple Ridge Historical Society – Julie Koehn

Julie Koehn reported that the Executive Director continues to work with Don Luxton on the Heritage Inventory. The main cemetery database Areas 4& 5 are updated and the sites are being checked for markers.

9.5 Council Liaison - Nil

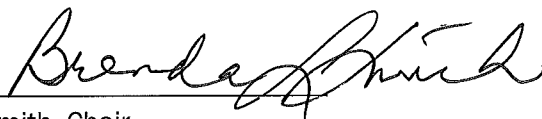
10. QUESTION PERIOD

11. ROUNDTABLE

Ms. Foreman advised of the McDonald's ad that ran in BC. The ad indicated \$5 was better spent on a happy meal than taking kids to a museum. Ms. Foreman advised that the BCMA swiftly responded and McDonald's agreed to pull the ad.

12. ADJOURNMENT

It was moved that the meeting be adjourned at 9:21 pm.



B. Smith, Chair