

***COUNCIL WORKSHOP MINUTES***

March 31, 2020

The Minutes of the City Council Workshop held on March 31, 2020 at 11:00 a.m. in the Blaney Room at City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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<b><i>PRESENT</i></b>	<b><i>Appointed Staff</i></b>
<b><i>Elected Officials</i></b>	A. Horsman, Chief Administrative Officer
Mayor M. Morden	D. Boag, General Manager Parks, Recreation & Culture
Councillor J. Dueck	C. Carter, General Manager Planning & Development Services
Councillor K. Duncan	C. Crabtree, Acting General Manager Corporate Services
Councillor C. Meadus	D. Pollock, General Manager Engineering Services
Councillor G. Robson	S. Nichols, Corporate Officer
Councillor R. Svendsen	<b><i>Other Staff as Required</i></b>
Councillor A. Yousef	C. Goddard, Director of Planning
	A. Grochowich, Planner 2, Community Planning
	D. Mikes, Manager of Procurement
	C. Nolan, Corporate Controller
	R. Stott, Environmental Planner 2, Development and Environmental Services

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Note: These Minutes are posted on the City Web Site at [www.mapleridge.ca](http://www.mapleridge.ca)

Note: Due to the COVID-19 pandemic, Council members participated electronically.

Note: Councillor Duncan was in attendance at the start of the meeting but stepped away from the meeting until 11:27 a.m.

**1. *APPROVAL OF THE AGENDA***

R/2020-113

It was moved and seconded

**That the agenda of the March 31, 2020 Council Workshop Meeting be approved as circulated.**

CARRIED

2. ***MINUTES***

2.1 **Minutes of the March 10, 2020 Council Workshop Meeting**

R/2020-114

It was moved and seconded

**That the minutes of the Council Workshop Meeting of March 10, 2020 be adopted as circulated.**

CARRIED

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL***

3.1 **Delegation: Metro 2050**

Erin Rennie, Senior Planner, Regional Planning, and James Stiver, Division Manager, Growth Management and Transportation, of Metro Vancouver provided a detailed presentation on the Regional Growth Strategy and responded to questions from Council

Staff provided background information on the Regional Context Statement and the process that staff followed to create and update our plan.

Note: Councillor Duncan returned to the meeting.

4. ***UNFINISHED AND NEW BUSINESS***

4.1 **2020 Community Emergency Preparedness Fund EOC & Training Application**

Staff report dated March 31, 2020 recommending that staff be authorized to submit an application to the Union of British Columbia Municipalities 2020 Community Emergency Preparedness Fund Emergency Operations Centre and Training Program for funding toward "Fire Hall #4 EOC Equipment" project.

R/2020-115

It was moved and seconded

**That staff be authorized to submit an application to the Union of British Columbia Municipalities 2020 Community Emergency Preparedness Fund - Emergency Operations Centre and Training Program for funding in the amount of \$16,912.00 toward 'Fire Hall #4 - EOC Equipment' project.**

CARRIED

#### **4.2 Housing Needs Report: Proposed Scope of Work**

Staff report dated March 31, 2020 recommending that the proposed scope of work for the City of Maple Ridge Housing Needs Assessment be endorsed.

The Manager of Community Planning introduced and provided background on the item. A. Grochowich, Planner 2, provided a detailed presentation and responded to questions from Council.

Note: Councillor Robson left the meeting at 12:15 p.m.

R/2020-116

It was moved and seconded

**That the proposed scope of work for the City of Maple Ridge Housing Needs Assessment be endorsed.**

CARRIED

R/2020-117

It was moved and seconded

**That the meeting be recessed for 30 minutes.**

CARRIED

At 12:51 p.m. the Mayor announced that the recess had ended and called the meeting to order.

Note: Councillor Robson returned to the meeting at 12:53 p.m.

#### **4.3 Town Centre Visioning Process**

Staff report dated March 31, 2020 recommending that the Town Centre Visioning Public Engagement Process be endorsed.

The Manager of Community Planning provided a presentation and responded to questions from Council.

R/2020-118

It was moved and seconded

**That the Town Centre Visioning Public Engagement Process be endorsed.**

CARRIED

#### **4.4 Integrated Stormwater Management Plans - South Alouette River and Kanaka Creek Watersheds**

Staff report dated March 31, 2020 recommending that the South Alouette River and Kanaka Creek Integrated Stormwater Management Plan be endorsed and that staff be directed to bring forward the recommendations of the ISMP as part of future Business Plans for consideration.

The Manager of Utility Engineering introduced the item and the presenter Glen Shkurhan, Urban Systems. Mr. Shkurhan provided a detailed presentation and responded to questions from Council.

R/2020-119

It was moved and seconded

**That the South Alouette River and Kanaka Creek Integrated Stormwater Management Plan be deferred until such time as staff can respond to the questions and comments raised by Council.**

CARRIED

Councillor Duncan - OPPOSED

#### **4.5 Maple Ridge Tree Permit Survey Update**

Staff report dated March 31, 2020 recommending that staff prepare amendments to the Tree Bylaw and process.

The Director of Planning introduced and provided background information on the item. R. Stott, Environmental Planner 2, provided a detailed presentation and responded to questions from Council.

R/2020-120

It was moved and seconded

**That staff be directed to prepare amendments to the Tree Bylaw taking into consideration the comments and feedback received from Council.**

CARRIED

#### **4.6 Employment Lands: Update on Yennadon Lands Process**

Staff report dated March 31, 2020 providing an update on the Yennadon Lands Redesignation Process including the proposed community engagement process and next steps.

The Manager of Community Planning introduced the item advising that public consultation will not take place until public gatherings are permitted.

A. Grochowich, Planner 2, provided a detailed presentation and responded to questions from Council.

R/2020-121

It was moved and seconded

**That staff revise the previously endorsed process with direction that staff work with the consultant to prepare some land use concepts for Council to review prior to going to a public open house.**

CARRIED

#### **4.7 Update - Review of Purchasing Policy 5.45**

Staff report dated March 31, 2020 recommending an interim increase in approval thresholds and that staff bring forward an updated Purchasing Policy for Council consideration.

The Acting General Manager of Corporate Services introduced and provided background on the item. The Manager of Procurement provided a presentation and responded to questions from Council.

R/2020-122

It was moved and seconded

**That the Purchasing Policy be tabled for staff to bring forward alternatives to the proposed approval thresholds.**

CARRIED

5. ***CORRESPONDENCE*** – Nil

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*** - Nil

7. ***MATTERS DEEMED EXPEDIENT***

7.1 The Mayor provided a verbal update on the COVID-19 Provincial Emergency and the plan to communicate with Council.

Note: Councilor Meadus left the meeting at 4:46 p.m. and did not return.

8. ***ADJOURNMENT*** – 4:48 p.m.

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M. Morden, Mayor

Certified Correct

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S. Nichols, Corporate Officer