

***COMMITTEE OF THE WHOLE MEETING***

***MINUTES***

April 24, 2017  
1:19 p.m.  
Council Chamber

---

***PRESENT***

***Elected Officials***

Councillor B. Masse  
Councillor G. Robson  
Councillor T. Shymkiw  
Councillor C. Speirs

***ABSENT***

Mayor Read  
Councillor C. Bell  
Councillor K. Duncan

***Appointed Staff***

E.C. Swabey, Chief Administrative Officer  
K. Swift, General Manager of Parks, Recreation & Culture  
P. Gill, General Manager Corporate and Financial Services  
F. Quinn, General Manager Public Works and Development Services

C. Carter, Director of Planning  
L. Darcus, Manager of Legislative Services

***Other Staff as Required***

C. Goddard, Manager of Development and Environmental Services  
C. Chan, Planner I  
D. Hall, Planner 2  
R. MacNair, Manager of Bylaws and Licences  
D. Pollock, Municipal Engineer  
S. Judd, Manager of Infrastructure Development  
C.K. Lee, Financial Analyst

---

1. ***CALL TO ORDER***

2. ***ADOPTION AND RECEIPT OF MINUTES***

2.1 **Minutes of the Committee of the Whole Meeting of March 20, 2017 and April 3, 2017**

It was moved and seconded

**That the minutes of the March 20, 2017 and the April 3, 2017 Committee of the Whole Meetings be adopted.**

CARRIED

3. ***DELEGATIONS/STAFF PRESENTATIONS***

### 3.1 Fire Department Update

- H. Exner, Fire Chief

The Fire Chief introduced the Fire Department's 2016 Annual Report which he distributed to Council. He referenced the report and outlined work done by the Fire Department in 2016. He highlighted aspects of the report such as the increase in the number of medical calls attended by the Fire Department, the work done towards fire prevention through school and inspection programs and the new Fire Hall No. 4 project.

Note: The following items have been numbered to correspond with the Council Agenda:

#### 1101 2012-023-RZ, 23863 112 Avenue, RS-3 to P-6

Staff report dated April 24, 2017 recommending that Maple Ridge Zone Amending Bylaw No. 7313-2017 to rezone from RS-3 (One Family Rural Residential) to P-6 (Civic Institutional) to permit development of Fire Hall #4 with associated fire/rescue training centre and Community Park be given first reading and that the applicant provide further information as described on Schedules A, C, F and G of the Development Procedures Bylaw No. 5879-1999.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

#### 1102 2017-066-RZ, 21241 Wicklund Avenue, RS-1 to RT-1

Staff report dated April 24, 2017 recommending that Maple Ridge Zone Amending Bylaw No. 7314-2017 to rezone from RS-1 (One Family Urban Residential) to RT-1 (Two Family Urban Residential) to permit the development of a duplex be given first reading, that Maple Ridge Zone Amending Bylaw No. 7328-2017, a text amendment to the RT-1 zone be given first reading and that the applicant provide further information as described on Schedule B of the Development Procedures Bylaw No. 5879-1999.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**1103 2017-078-RZ, 22368 North Avenue, RM-3 to C-3**

Staff report dated April 24, 2017 recommending that Maple Ridge Zone Amending Bylaw No. 7316-2017 to rezone from RM-3 (High Density Apartment Residential) to C-3 (Town Centre Commercial) to permit a four storey mixed use building be given first reading and that the applicant provide further information as described on Schedules A, C, D and E of the Development Procedures Bylaw No. 5879-1999.

C. Chan, Planner reviewed the staff report.

**Bob Thompson, Chair, Ridge Meadows Community Living Association**

Mr. Thompson advised what has been done with the old Ridge Meadows Association building and outlined what will be done with existing rental apartments to better serve the community.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**1104 Silver Valley Brewing Company Limited – Brewery Lounge Endorsement**

Staff report dated April 24, 2017 recommending that the application by Silver Valley Brewing Company Limited at #104 – 11952 224 Street for a brewery lounge endorsement be supported and that a copy of the resolution be forwarded to the Liquor Control and Licensing Branch.

The Manager of Bylaws and Licences reviewed the staff report.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**1105 Award of Contract RFP-EN17-23, Engineering Services for Albion Reservoir Expansion**

Staff report dated April 24, 2017 recommending that Contract RFP-EN17-23, Engineering Services for Albion Reservoir Expansion be award to Opus International Consultants (Canada) Ltd., that a contingency for unanticipated works be approved and that the Corporate Officer be authorized to execute the contract.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**1106 Municipal Equipment Purchase – Thirteen (13) Hybrid AWD Sport Utility Vehicles**

Staff report dated April 24, 2017 recommending that the contract for the purchase of thirteen (13) Hybrid SUV's be awarded to Sunrise Toyota, that the trade-in offer be accepted and that the Corporate Officer be authorized to execute the contract.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**1107 Request for Authorization to Provide Municipal Services to Lot A, LMP 4786, a Development Property in the City of Pitt Meadows**

Staff report dated April 24, 2017 recommend that the Corporate Officer be authorized to prepare and sign a Servicing Agreement with the City of Pitt Meadows for provision of City of Maple Ridge municipal water and sanitary services to Lot A, LMP 4786, a development property in the City of Pitt Meadows.

The Municipal Engineer advised on work done pertaining to neighbourhood feedback on the proposal.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**4. *FINANCIAL AND CORPORATE SERVICES (including Fire and Police)***

**1131 Repeal of Duplicate Policy No. 5.04**

Staff report dated April 24, 2017 recommending that Policy No. 5.04, Grants in Aid, be repealed.

The Manager of Legislative Services reviewed the staff report and provided an explanation of the repeal.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 24, 2017.**

CARRIED

**1132 2017 Tax Rates Bylaws – Maple Ridge Road 13 and Albion Dyking Districts**

Staff report dated April 24, 2017 recommending that City of Maple Ridge Road 13 Dyking District Tax Rates Bylaw No. 7324-2017 and that City of Maple Ridge Albion Dyking District Tax Rates Bylaw No. 7323-2017 be given first, second and third readings.

The Manager of Legislative Services reviewed the staff report and provided clarification on the increases in fees.

The Municipal Engineer advised on the considerations of the City of Maple Ridge in taking over the ownership of the dyking districts.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 24, 2017.**

CARRIED

**1133 2016 Consolidated Financial Statements**

Staff report dated April 24, 2017 recommending that the 2016 Consolidated Financial Statements be accepted.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**1134 Maple Ridge 2017-2021 Financial Plan Amending Bylaw**

Staff report dated April 24 2017 recommending that Maple Ridge 2017-2021 Financial Plan Amending Bylaw No. 7317-2017 be given first, second and third readings.

The Financial Analyst reviewed the report.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 24, 2017.**

CARRIED

**1135 Maple Ridge 2017 Property Tax Rates Bylaw**

Staff report dated April 24, 2017 recommending that Maple Ridge 2017 Property Tax Rates Bylaw No. 7318-2017 be given first, second and third readings.

The Financial Analyst reviewed the staff report.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**1136 Maple Ridge Recycling Charges Amending Bylaw No. 7319-2017**

Staff report dated April 24, 2017 recommending that Maple Ridge Recycling Charges Amending Bylaw No. 7319-2017 be given first, second and third readings.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**5. *PARKS, RECREATION & CULTURE***

**1151 Leisure Centre Pool Systems Redesign Contract**

Staff report dated April 24, 2017 recommending that the Corporate Officer be authorized to execute the Leisure Centre Pool Systems Redesign Contract with Shape Architecture Inc. and that a contingency be established for the project.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

**1152 RMSS Operating Agreement**

Staff report dated April 24, 2017 recommending that the Corporate Officer be authorized to execute the Ridge Meadows Seniors Society Operating Agreement and the Maple Ridge Senior Activity Centre Facility Lease between the City of Maple Ridge and the Ridge Meadows Seniors Society ("RMSS")

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25, 2017.**

CARRIED

5. ***ADMINISTRATION***

1171 **2017 Council Expenses**

Staff report dated April 24, 2017 providing an update on Council expenses to the end of March 2017.

It was moved and seconded

**That the staff report be forwarded to the Council Meeting of April 25 2017.**

CARRIED

6. ***OTHER ISSUES*** – Nil

7. ***ADJOURNMENT*** – 1:59 p.m.

8. ***COMMUNITY FORUM*** – Nil

---

T. Shymkiw, Acting Mayor  
Presiding Member of the Committee