

POLICY STATEMENT

District of Maple Ridge

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| Title: Public-Private Partnerships | Policy No : 5.50 Supersedes: NEW |
| Authority: <u>Council</u> Approval: <u>April 22, 2003</u> | Effective Date: <u>April 23, 2003</u> |
| Policy Statement: Public Private Partnerships will be guided by the District's Handbook dated March 25, 2003 and titled "Handbook to Public Private Partnerships." | |
| Purpose: Public Private Partnerships can serve as a valuable tool, but up-front planning is the key. This handbook will serve as a guideline to ensure that important steps are not missed in the process. | |
| Definitions: P3: Public Private Partnership. | |

PROCEDURE (OPERATING REGULATION)

District of Maple Ridge

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| <p>1.0 POLICY STATEMENT (adopted):</p> <p>Public Private Partnerships will be guided by the District’s Handbook dated March 25, 2003 and titled “Handbook to Public Private Partnerships.”</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>2.0 KEY AREAS OF RESPONSIBILITY</p> <table border="1"> <thead> <tr> <th data-bbox="224 865 1013 976">Action to Take</th> <th data-bbox="1013 865 1395 976">Responsibility</th> </tr> </thead> <tbody> <tr> <td data-bbox="224 976 1013 1018">1. Establish a multi-disciplinary Team to guide the project.</td> <td data-bbox="1013 976 1395 1018">Municipal Council</td> </tr> <tr> <td data-bbox="224 1018 1013 1050">2. Appoint the Team’s leader.</td> <td data-bbox="1013 1018 1395 1050">Municipal Council</td> </tr> <tr> <td data-bbox="224 1050 1013 1171">3. Work with stakeholders such as the business/development community and user groups to produce a preliminary Business Plan, in accordance with Section 1V (i), for Council’s consideration.</td> <td data-bbox="1013 1050 1395 1171">The Team</td> </tr> <tr> <td data-bbox="224 1171 1013 1293">4. If Council approves the preliminary plan, the Team will produce a detailed Business Plan and a Consultation and Communication Plan as outlined in Section IV (ii) and (iii). These plans will be submitted for Council’s consideration.</td> <td data-bbox="1013 1171 1395 1293">The Team</td> </tr> <tr> <td data-bbox="224 1293 1013 1415">5. If Council approves the Business Plan and the Consultation Plan, the Team will recommend the “Preferred Partner” to Council, using the process outlined in Section IV Page 10 of the report.</td> <td data-bbox="1013 1293 1395 1415">The Team</td> </tr> <tr> <td data-bbox="224 1415 1013 1476">6. If Council approves the Preferred Partners, negotiations will commence, as outlined in Section V.</td> <td data-bbox="1013 1415 1395 1476">The Team</td> </tr> <tr> <td data-bbox="224 1476 1013 1537">7. A summary of the salient points of the negotiations will be provided to Council for approval.</td> <td data-bbox="1013 1476 1395 1537">Council</td> </tr> <tr> <td data-bbox="224 1537 1013 1598">8. Legal Agreements will be developed, in accordance with Section VI.</td> <td data-bbox="1013 1537 1395 1598">Clerks</td> </tr> <tr> <td data-bbox="224 1598 1013 1629">9. Works can be commenced, respecting Section VII.</td> <td data-bbox="1013 1598 1395 1629">Contractors</td> </tr> <tr> <td data-bbox="224 1629 1013 1745">10. Progress reports on the construction, contractual, and financial aspects of the project will be provided at least monthly.</td> <td data-bbox="1013 1629 1395 1745">Contractors</td> </tr> </tbody> </table> | | Action to Take | Responsibility | 1. Establish a multi-disciplinary Team to guide the project. | Municipal Council | 2. Appoint the Team’s leader. | Municipal Council | 3. Work with stakeholders such as the business/development community and user groups to produce a preliminary Business Plan, in accordance with Section 1V (i), for Council’s consideration. | The Team | 4. If Council approves the preliminary plan, the Team will produce a detailed Business Plan and a Consultation and Communication Plan as outlined in Section IV (ii) and (iii). These plans will be submitted for Council’s consideration. | The Team | 5. If Council approves the Business Plan and the Consultation Plan, the Team will recommend the “Preferred Partner” to Council, using the process outlined in Section IV Page 10 of the report. | The Team | 6. If Council approves the Preferred Partners, negotiations will commence, as outlined in Section V. | The Team | 7. A summary of the salient points of the negotiations will be provided to Council for approval. | Council | 8. Legal Agreements will be developed, in accordance with Section VI. | Clerks | 9. Works can be commenced, respecting Section VII. | Contractors | 10. Progress reports on the construction, contractual, and financial aspects of the project will be provided at least monthly. | Contractors |
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