

THE CITY OF MAPLE RIDGE

BYLAW NO. 7204-2016

A Bylaw to establish an Economic Development Committee

WHEREAS Council considers that it is in the public interest to have an Economic Development Committee to advise Council on matters relating to the long term economic health of the community;

NOW THEREFORE, the Municipal Council of the City of Maple Ridge enacts as follows:

CITATION

1. This Bylaw shall be cited for all purposes as “Maple Ridge Economic Development Committee Bylaw No. 7204-2016.”

DEFINITIONS

2. For the purposes of this Bylaw, unless the context otherwise requires,
“Maple Ridge” means the City of Maple Ridge;
“Committee” means Economic Development Committee established under Section 3;

COMMITTEE COMPOSITION

3. The Committee shall be comprised of the following voting members:
 - One Council liaison, one alternate Council liaison
 - Six community at large members appointed by Council
4. The members at large shall be appointed by resolution of Council and shall serve for a term of two years commencing on January 1st and terminating two years later on December 31st. In order to stagger the terms of appointment to the Committee, three of the first members-at-large will be appointed for a term of one year commencing on January 1st and terminating on December 31st of the same year. Subsequent appointments shall be for a term of two years.
5. Council may choose to remove a member from the Committee for consecutive non-attendance at three meetings (unless previously approved by the Committee) or for any other reason Council believes warrants such removal.
6. The Chairperson shall advise Council immediately in writing of any member who has been absent from meetings of the Committee for three consecutive meetings without prior leave of absence having been granted by the Committee. Leaves of Absence greater than three consecutive meetings may, by a majority vote of the Committee, be granted when the request for the leave of Absence is received in writing, prior to the said leave taking place.
7. The members of the Committee shall serve without remuneration.

PROCEDURES

8. The Committee shall:
 - a) appoint one of their number to act as Chair of the Committee and another member to act as Vice-Chair of the Committee on an annual basis; and
 - b) hold quarterly meetings, with additional meetings called at the discretion of the Chair;
 - c) hold subcommittee meetings between regular committee meetings;
 - d) operate in accordance with the standard operating procedures applicable to all Maple Ridge Committees and Commissions with regard to records keeping, holding closed meetings, conflict of interest, financial management and such other practices, policies and procedures which may be established by Council from time to time.
9. The presence of a majority of voting members shall constitute a quorum.

DUTIES

10. In coordination with the Economic Development Office the Economic Development Committee may:
 - Advise Council on matters related to strengthening our economy;
 - Provide strategic input for consideration of Council;
 - Contribute to an annual business plan and performance measures;
 - Act as an ambassador profiling economic opportunities in Maple Ridge.

SUBCOMMITTEES

11. Time-duration subcommittees may be established by the Chair or Council focused on a specific purpose and be inclusive of individuals and representatives that bring an informed voice (local and external experts) to the subject matter being explored. The subcommittees will be designed to support specific bodies of work of the Committee and will report to the Committee on a regular basis.

MEDIA CONTACT

12. The Chairperson or other person appointed by the Committee shall be the spokesperson for the media and other public information sources.

REPEAL

13. Economic Advisory Commission Bylaw No. 6179-2003, as amended, is repealed.

READ a first time the 12th day of January, 2016.

READ a second time the 12th day of January, 2016.

READ a third time the 12th day of January, 2016.

ADOPTED the 26th day of January, 2016.

PRESIDING MEMBER

CORPORATE OFFICER