

THE CITY OF MAPLE RIDGE

BYLAW NO. 7203-2016

A Bylaw to establish a Social Policy Advisory Committee

WHEREAS Council considers that it is in the public interest to have a Social Policy Advisory Committee to advise Council on the enhancement of the social well-being of present and future citizens of Maple Ridge;

NOW THEREFORE, the Municipal Council of the City of Maple Ridge enacts as follows:

CITATION

1. This Bylaw shall be cited for all purposes as “Maple Ridge Social Policy Advisory Committee Bylaw No. 7203-2016”.

DEFINITIONS

2. For the purposes of this Bylaw, unless the context otherwise requires,
“Maple Ridge” means the City of Maple Ridge;
“Committee” means Social Policy Advisory Committee established under Section 3;

COMMITTEE COMPOSITION

3. The Committee shall be comprised of the following voting members:
 - One Council liaison and one alternate Council liaison
 - One member nominated by the School District #42 School Board
 - One member nominated by Fraser Health
 - Two members nominated by the Maple Ridge Pitt Meadows Katzie Community Network (representing network agencies and special populations)
 - One member nominated by the Maple Ridge Pitt Meadows Katzie Seniors Network
 - One member from the business community appointed by Council
 - One member nominated by the Ridge Meadows RCMP
 - Three members from the community at large appointed by Council
 - One member at large (aged 19 - 25 years) representing the youth population appointed by Council
4. The members at large shall be appointed by resolution of Council and shall serve for a term of two years commencing on January 1st and terminating two years later on December 31st. In order to stagger the terms of appointment to the Committee, one of the first members-at-

large will be appointed for a term of one year commencing on January 1st and terminating on December 31st of the same year. Subsequent appointments shall be for a term of two years.

5. Council may choose to remove a member from the Committee for consecutive non-attendance at three meetings (unless previously approved by the Committee) or for any other reason Council believes warrants such removal.
6. The Chairperson shall advise Council immediately in writing of any member who has been absent from meetings of the Committee for three consecutive meetings without prior leave of absence having been granted by the Committee. Leaves of Absence greater than three consecutive meetings may, by a majority vote of the Committee, be granted when the request for the leave of Absence is received in writing, prior to the said leave taking place.
7. The members of the Committee shall serve without remuneration.

PROCEDURES

8. The Committee shall:
 - a) appoint one of their number to act as Chair of the Committee and another member to act as Vice-Chair of the Committee on an annual basis; and
 - b) hold bi-monthly meetings, with no meetings in July or August, with additional meetings called at the discretion of the Chair;
 - c) hold subcommittee meetings between regular committee meetings;
 - d) operate in accordance with the standard operating procedures applicable to all Maple Ridge Committees and Commissions with regard to records keeping, holding closed meetings, conflict of interest, financial management and such other practices, policies and procedures which may be established by Council from time to time.
9. The presence of a majority of voting members shall constitute a quorum.

DUTIES

10. The Committee will:
 - a) Advise Council on the planning and development of municipal strategies and policies related to the social need, social well-being, and social development of a healthy and socially sustainable community;
 - b) Monitor and identify opportunities to recommend for Council to advocate for policy change and service enhancement to meet the social needs of the community based on research, community engagement, and monitoring of social indicators of a healthy community;
 - c) Provide leadership that encourages partnerships and networks by promoting a collaborative framework that encourages community response to current and emerging social needs;
 - d) Be fully aware of the regional context of social issues and advise Council accordingly.

SUBCOMMITTEES

11. Time-duration subcommittees may be established by the Chair or Council focused on a specific purpose and be inclusive of individuals and representatives that bring an informed voice (local and external experts) to the subject matter being explored. The subcommittees will be designed to support specific bodies of work of the Committee and will report to the Committee on a regular basis.

SOCIAL POLICY ENGAGEMENT WORKSHOPS

12. Social Policy Engagement Workshops, designed to encourage broad input and participation, will be held for the purpose of gathering input or feedback on priority topics related to the approved work of the Committee, or regarding emerging issues, for recommendation to the Committee as follows:
 - twice per year a workshop will be held that has decision makers from Provincial Ministries in attendance to discuss social service delivery, opportunities for integration of services at the local level, and potential for addressing emerging issues; and
 - twice per year a networking workshop with Community Network partners will be hosted on specific topics aligned with the Committee priorities.

MEDIA CONTACT

13. The Chairperson or other person appointed by the Committee shall be the spokesperson for the media and other public information sources.

REPEAL

14. Social Planning Advisory Committee Bylaw No. 5972-2001, as amended, is repealed.

READ a first time the 12th day of January, 2016.

READ a second time the 12th day of January, 2016.

READ a third time the 12th day of January, 2016.

ADOPTED the 26th day of January, 2016.

PRESIDING MEMBER

CORPORATE OFFICER