

BOARD OF VARIANCE APPEAL FORM

APPLICATION DATE: _____

1. I/We hereby appeal to the Board of Variance pursuant to Section 540 of the *Local Government Act*. All statements made herein and exhibits transmitted herewith are to the best of my/our knowledge and belief, true and correct in all respects.

Applicant (please print) _____

Mailing Address: _____

Email Address: _____

Telephone No. _____

Bus. _____ Residence _____

SIGNATURE: _____

2. This appeal relates to property located at:

Civic Address _____

Legal Description Lot _____ District Lot _____ Section _____ Township _____
Group _____ New Westminster District Plan _____

Currently Zoned _____

Current Use _____

3. Who sent you to the Board of Variance? _____
(or what Municipal department)

4. Reason for the Appeal _____

(What are you doing?) _____

Explain Hardship _____

5. Attached are the following documents that must be provided in support of this application:

- (a) Sketch Plan (as per brochure)
 - (b) Completed Consent Form and Letter of Authorization
 - (c) Title Search (for proof of ownership)
 - (d) Application fee in the amount of \$510.00 (\$765.00 for unauthorized work without permits)—cheque made payable to the City of Maple Ridge
- _____

FOR OFFICE USE ONLY

The Zoning Bylaw section (s) _____

which reads _____

Board of Variance Consent Form and Letter of Authorization

Date: _____

Civic Address

Legal Description

This letter is to advise that I/we _____ am/are
(Please print)
the **Registered Owner(s)** of the above referenced property, and hereby authorize:

1. **Members of the Board of Variance to enter onto the property described above for the sole purpose of viewing the reason for appeal.**

Registered Owner's Signature

Registered Owner's Signature

2. **As the Registered Owner(s) of the above referenced property, I hereby authorize:**

* Name of Owner's Representative (please print)

Address of Owner's Representative (please print)

to act on my/our behalf for the Board of Variance application at the above noted address.

Registered Owner's Signature

Registered Owner's Signature

* Please Note: The owner's representative (as listed above) is required to provide photo identification prior to information being released to him/her. It is understood that until the City of Maple Ridge is advised in writing that the above named agent no longer acts on my behalf in the premises, the City shall deal exclusively with the agent with respect to all matters pertaining to the application and is under no obligation to communicate with me or any other person other than the agent with regard to the application.

"Owner" means a person registered in the records as owner of land or of a charge on land, whether entitled to it in the person's own right or in a representative capacity or otherwise, and includes a registered owner.

"Owner's Representative" or Agent includes a person, firm or corporation representing the owner by designation or contract.

Date Received: _____