



**City of Maple Ridge
Agricultural Advisory Committee
AGENDA**

Thursday, February 16, 2023 at 7:00 pm
Held via Zoom Teleconference

Meeting Access Information

The Agricultural Advisory Committee (AAC) meeting will be held via Zoom teleconference. All participants including members of the AAC and the public are asked to join the meeting remotely using the following access information:

Join the meeting from your computer, tablet or smartphone

<https://mapleridge-ca.zoom.us/j/85902786508?pwd=L3BkTFNpRzh4amU2UIZVbWo4bVdBdz09>

Or join the meeting using your phone

Dial: +17789072071 Meeting ID: **859 0278 6508** Passcode: **809133**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF MINUTES** – September 29, 2022
4. **DELEGATIONS**
5. **NEW AND UNFINISHED BUSINESS**
 - 5.1. Welcome/Member Introductions
 - 5.2. Advisory Committee Overview
 - 5.3. Chair and Vice Chair Selections
 - 5.4. 2023 Meeting Schedule
 - 5.5. 2023 Draft Work Plan
 - 5.6. 2023 Food Garden Contest
 - 5.7. Inquiries and ALR Applications
6. **LIAISON UPDATES**
 - 6.1. Staff Liaison
 - 6.2. Council Liaison
7. **TASK FORCE UPDATES**
8. **QUESTION PERIOD FOR THE PUBLIC**
9. **ROUNDTABLE**
10. **ADJOURNMENT**

**Next Meeting: April 27, 2023
Agenda Submission Deadline: April 13, 2023**

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak.

Up to ten minutes in total is allotted for Question Period.



City of Maple Ridge
Agricultural Advisory Committee
MEETING MINUTES
September 29, 2022 Regular Meeting

The Minutes of the Regular Meeting of the Agricultural Advisory Committee,
held via Zoom teleconference on September 29, 2022 at 7:00 p.m.

COMMITTEE MEMBERS PRESENT

Councillor Gordy Robson	Council Liaison
Jeff Laity	Member at Large
Lorraine Bates	Agricultural Fair Board Representative
Caden Knudson	Fraser North Farmers Market Society Representative, Alternate

STAFF MEMBERS PRESENT

Adam Rieu	Staff Liaison, Planner 1
Diana Hall	Planner 2
Arsh Dhillon	Committee Clerk

COMMITTEE MEMBERS ABSENT

Alec Biln	Member at Large
Conley Keyes	B.C. Ministry of Agriculture (Non-voting member)

1. CALL TO ORDER – 7:00 pm

2. APPROVAL OF THE AGENDA

R/2022-AAC-013

It was moved and seconded

That the agenda for the September 29, 2022 Agricultural Advisory Committee meeting be approved as circulated.

CARRIED UNANIMOUSLY

3. ADOPTION OF THE MINUTES

3.1. June 23, 2022

R/2022-AAC-014

It was moved and seconded

That the minutes of the June 23, 2022 Agricultural Advisory Committee meeting be adopted.

CARRIED UNANIMOUSLY

3.2. July 5, 2022

R/2022-AAC-015

It was moved and seconded

That the minutes of the July 5, 2022 Agricultural Advisory Committee special meeting be adopted.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1. Community Gardens – Diana Hall

D. Hall, Planner 2, presented on Community Gardens. Topics included: examples from other municipalities, strategies, designs, community engagement, maintenance and the benefits of community gardens. The Agricultural Advisory Committee engaged in discussion, asked questions and provided feedback.

5. NEW AND UNFINISHED BUSINESS

5.1. Committee Membership Review

A. Dhillon, Committee Clerk, provided an update on the AAC membership recruitment process and progress.

5.2. 2023 Work Plan – NIL

6. LIAISON UPDATES – NIL

7. TASK FORCE UPDATES

7.1. 2022 Food and Garden Contest - NIL

8. QUESTION PERIOD FOR THE PUBLIC – NIL

9. ROUNDTABLE - NIL

10. ADJOURNMENT – 7:44 PM

Jeff Laity, Vice Chair



Agricultural Advisory Committee (AAC)

TO: Committee Members MEETING: February 16, 2023
FROM: Committee Clerk
SUBJECT: Chair and Vice Chair Selection

BACKGROUND:

The goal of the Chairperson is to ensure that the Committee functions properly, that there is full participation during meetings, that all relevant matters are discussed, and that effective decisions are made and carried out.

There are three main spheres that the Chairperson has to manage:

- Assisting with the planning of meetings
- Running the meetings
- Ensuring that the Committee is achieving its goals

The Committee Clerk will chair the meeting as the Acting Chair until a new Chair is appointed or for the duration of the meeting. During the meeting, the floor will be opened for Committee members to nominate fellow members for the position of Chair and Vice Chair. In order for their name to stand, an individual must accept the nomination.

If there are multiple nominations and nominees willing to serve, voting will be done through ballots. If a Committee member is participating virtually, voting will be done virtually via Zoom. The Committee member will send a private Zoom chat message to the Committee Clerk with their vote. The Committee Clerk will compile all the votes and provide the results to the Committee.

The Committee Clerk will then ask if any member would like to put forward a motion that the selected individual be appointed as Chair or Vice Chair for 2023. Once the Chair and Vice Chair have been appointed, the meeting can be turned over to the appointed Chair or the Committee Clerk can continue as the Acting Chair for the remainder of the meeting with approval from the newly elected Chair.

RECOMMENDATION(S):

That _____ be appointed as Chair of the Agricultural Advisory Committee for 2023.

That _____ be appointed as Vice Chair of the Agricultural Advisory Committee for 2023.



January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
Su	Mo	Tu	We	Th	Fr	Sa
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	B	R	E	A	K	
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26	27	28	29	30	31	

April						
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16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

May						
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June						
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July						
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23/30	24/31	25	26	27	28	29

August						
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		B R E A K				
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	B	R	E	A	K	
20	21	22	23	24	25	26
	B	R	E	A	K	
27	28	29	30	31		


September						
Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
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October						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
MEMBERSHIP RECRUITMENT						
15	16	17	18	19	20	21
CALL FOR VOLUNTEERS						
22	23	24	25	26	27	28
29	30	31				

November						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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26	27	28	29	30		

December						
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	B	R	E	A	K	
17	18	19	20	21	22	23
	B	R	E	A	K	
24/31	25	26	27	28	29	30
	B	R	E	A	K	

Meeting:

 Agricultural Advisory Committee (AAC)

Meeting Time/ Location:

7:00 pm - Zoom OR Blaney Room, Maple Ridge City Hall

Dates:

Thursday, February 16, 2023 at 7:00 PM

Thursday, April 27, 2023 at 7:00 PM

Thursday, June 22, 2023 at 7:00 PM

Thursday, September 28, 2023 at 7:00 PM

Thursday, November 23, 2023 at 7:00 PM



Agricultural Advisory Committee (AAC)

TO: Committee Members
FROM: Staff Liaison
SUBJECT: AAC Draft 2023 Work Plan

MEETING: February 16, 2023

RECOMMENDATION(S):

Provide opportunities to educate the public through the implementation of signage along the dyke system to highlight the type of agricultural activities taking place.

- Educates community members on local farming activities

Provide an update and refresh to the Agricultural page of the City website.

- Educates community members on agriculture-related topics and resources within the City of Maple Ridge.

Provide opportunities for the public to participate in learning about and contributing to food security through the implementation of the 2023 food garden contest

- Educates, engages and encourages community members to participate, learn and contribute to food security.

Explore opportunities to review and update the Agricultural Plan

- Provides opportunity to remain active, current and relevant on Agricultural policies