

City of Maple Ridge

## **COUNCIL MEETING AGENDA**

*January 14, 2019*

*7:00 p.m.*

*Council Chamber*

### **MEETING DECORUM**

Council would like to remind all people present tonight that serious issues are decided at Council meetings which affect many people's lives. Therefore, we ask that you act with the appropriate decorum that a Council Meeting deserves. Commentary and conversations by the public are distracting. Should anyone disrupt the Council Meeting in any way, the meeting will be stopped and that person's behavior will be reprimanded. *The meeting is live streamed and recorded by the City of Maple Ridge.*

Note: This Agenda is also posted on the City's Web Site at [www.mapleridge.ca](http://www.mapleridge.ca)

The purpose of a Council meeting is to enact powers given to Council by using bylaws or resolutions. This is the venue for debate of issues before voting on a bylaw or resolution.

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- 100      **CALL TO ORDER**
- 200      **AMENDMENTS TO THE AGENDA**
- 300      **APPROVAL OF THE AGENDA**
- 400      **ADOPTION OF MINUTES**
- 401      Minutes of the Regular Council Meeting of December 11, 2018
- 500      **PRESENTATIONS AT THE REQUEST OF COUNCIL**
- 501      Presentation of Council Code of Conduct
- Mayor Michael Morden
- 600      **DELEGATIONS**
- 601      BC Micro License Association
- Ian Dawkins, Board Member

602      **Maple Ridge, Pitt Meadows, Katzie, Seniors Network**

- Heather Treleaven

650      ***QUESTIONS FROM THE PUBLIC***

Note: Questions from the Public are limited to 15 minutes unless extended by a motion approved by the majority of Council. Each speaker is limited to 2 minutes at a time.

700      ***ITEMS ON CONSENT***

701      **Minutes**

701.1      Minutes of the Development Agreements Committee Meetings of December 11, December 18, December 20, 2018 and January 3, 2019

701.2      Minutes of Meetings of Committees and Commissions of Council

- Community Heritage Commission – November 8, 2018

800      ***UNFINISHED BUSINESS***

900      ***CORRESPONDENCE***

1000      ***BYLAWS***

**Bylaws for Adoption**

1001      2018-332-RZ, 11641 227 Street  
Maple Ridge Official Community Plan Amending Bylaw No. 7509-2018  
Staff report dated January 14, 2019 recommending adoption

To add the subject property into Appendix D - Temporary Use Permits of the Official Community Plan. The current application is to allow a sales centre for a future apartment use.

Adoption

1100     *REPORTS AND RECOMMENDATIONS*

*Parks, Recreation & Culture*

1151     Community Child Care Space Creation Program Grant Application

Staff report dated January 14, 2019 recommending that staff submit an application to the Community Child Care Space Creation Program for up to \$1,000,000.00 towards construction of daycare space in Albion Community Centre and provide overall grant management if successful.

1200     *STAFF REPORTS*

1300     *OTHER MATTERS DEEMED EXPEDIENT*

1400     *NOTICES OF MOTION AND MATTERS FOR FUTURE MEETING*

1500     *MAYOR AND COUNCILLORS' REPORTS*

1600     *ADJOURNMENT*

#### QUESTIONS FROM THE PUBLIC

The purpose of the Questions from the Public session is to provide the public with an opportunity to ask questions of Council on items that are of concern to them, with the exception of Public Hearing bylaws which have not yet reached conclusion.

Council will not tolerate any derogatory remarks directed at Council or staff members.

Each person will be permitted 2 minutes to ask their question (a second opportunity is permitted if no one else is sitting in the chairs in front of the podium). Questions must be directed to the Chair of the meeting and not to individual members of Council. The total session is limited to 15 minutes.

Council reserves the right to defer responding to a question in order to obtain the information required to provide a complete and accurate response.

Other opportunities are available to address Council including public hearings, delegations and community forum. The public may also make their views known to Council by writing or via email and by attending open houses, workshops and information meetings. Serving on an Advisory Committee is an excellent way to have a voice in the future of this community.

For more information on these opportunities contact:

Clerk's Department at 604-463-5221 or [clerks@mapleridge.ca](mailto:clerks@mapleridge.ca).

Mayor and Council at [mayorandcouncil@mapleridge.ca](mailto:mayorandcouncil@mapleridge.ca).

Checked by: 

Date: Jan 10/19

## 400 Adoption and Receipt of Minutes

401 Minutes of Regular and Special Council Meetings

City of Maple Ridge

**COUNCIL MEETING MINUTES**

December 11, 2018

The Minutes of the City Council Meeting held on December 11, 2018 at 7:00 p.m. in the Council Chamber of the City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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**PRESENT**

*Elected Officials*

Mayor M. Morden  
Councillor J. Dueck  
Councillor K. Duncan  
Councillor C. Meadus  
Councillor G. Robson  
Councillor R. Svendsen  
Councillor A. Yousef

*Appointed Staff*

P. Gill, Chief Administrative Officer  
K. Swift, General Manager Parks, Recreation & Culture  
F. Quinn, General Manager Public Works and Development Services  
D. Denton, Acting Director Corporate Administration  
T. Thompson, Chief Financial Officer  
C. Carter, Director of Planning  
S. Nichols, Acting Confidential Secretary

*Other staff as required*

D. Pollock, Municipal Engineer  
C. Goddard, Manager Development and Environmental Services  
C. Crabtree, Chief Information Officer  
D. Boag, Director of Parks and Facilities

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Note: These Minutes are also posted on the City's Web Site at [www.mapleridge.ca](http://www.mapleridge.ca)  
The meeting was live streamed and recorded by the City of Maple Ridge

100 **CALL TO ORDER**

The meeting was called to order at 7:01pm.

200 **AMENDMENTS TO THE AGENDA**

The agenda was amended with the withdrawal of Item 1001 "Electric Vehicle Charging Infrastructure: Consultation Summary Report Maple Ridge Off-Street Parking and Loading Amending Bylaw No. 7489-2018" and the addition of Item 501 City of Maple Ridge News Release – December 11, 2018 – City Returns to BC Supreme Court to Address Camp Safety.

300      *APPROVAL OF THE AGENDA*

R/2018-639

It was moved and seconded

That the agenda of the Regular Council Meeting of December 11, 2018 be adopted as amended by withdrawing Item 1001 and adding Item 501.

CARRIED

400      *ADOPTION OF MINUTES*

401      Minutes of the Regular Council Meeting of November 27, 2018

R/2018-640

It was moved and seconded

That the minutes of the Regular Council Meeting of November 27, 2018 be adopted as circulated.

CARRIED

402      Minutes of the Public Hearing of December 4, 2018

R/2018-641

It was moved and seconded

That the minutes of the Public Hearing of December 4, 2018, be adopted as circulated.

CARRIED

500      *PRESENTATIONS AT THE REQUEST OF COUNCIL*

501      City of Maple Ridge News Release – December 11, 2018 – “City Returns to BC Supreme Court to Address Camp Safety” was circulated at the meeting.

The Mayor spoke to the news release advising that the City is going back to court to seek Court authority to address significant fire and life safety issues at the St. Anne camp and to address outstanding compliance issues. He advised that this step is necessary to ensure the safety of those living in and around the camp. The Mayor advised that this is step 1 of the process that Council is committed to doing to bring about a safe community. He advised that Council and staff are working on a comprehensive safety plan for entire community, dealing with crime, safe neighbourhoods, and getting help for those who need it.



600      *DELEGATIONS*

601      Presentation of the ESRI Canada Award of Excellence

- C. Crabtree, Chief Information Officer

The Chief Information Officer provided an update on the Open Government project noting that the information and applications on the portal allows residents to find answers to questions, find out what is going on around them, and demonstrates the City's commitment to transparency and accountability. She presented Council with the ESRI Canada Award of Excellence.

650      *QUESTIONS FROM THE PUBLIC*

Ron Ramsey

Mr. Ron Ramsey, local representative of Canadians for Safe Technology Organization, advised that he had attended the Council Workshop Meeting in the afternoon and questioned why no health or environmental affects of wireless technologies were raised. He requested that the City hold a public forum with residents and Telus to allow residents to ask questions and receive answers relative to the health affects of wireless technology.

Chris Clevette

Mr. Chris Clevette noted his concerns with current and future Telus antennas and the PureFibre program Telus is trying to install in cities. He advised that he does not want an antenna pole located in front of his home and asked whether residents would have a say in whether or not PureFibre is installed in the City. The Mayor advised that comprehensive work must be done by staff before Council makes any decisions relative to wireless infrastructure.

Ted Ingram

Mr. Ted Ingram spoke to the installation of wireless service and requested that none be installed in his neighbourhood. He asked Council if the City has a living wage policy, and suggested that one is needed if the City is going to take care of the homeless in the City.

700      *ITEMS ON CONSENT*

701      Minutes

701.1      Minutes of the Development Agreements Committee Meetings of November 26, December 4 and December 6, 2018

701.2 Minutes of Meetings of Committees and Commissions of Council

- Agricultural Advisory Committee – October 25, 2018
- Public Art Steering Committee – September 25, 2018

702 Reports

702.1 Disbursements for the month ended November 30, 2018

Staff report dated December 11, 2018 providing information on the disbursements for the month ended November 30, 2018.

703 Correspondence – Nil

704 Release of Items from Closed Council Status

*From the Closed Council Meeting of January 9, 2017*

Item 04.03 Albion Neighbourhood Learning and Community Centre Design Process

R/2018-642

It was moved and seconded

That items 701.1, 701.2, 702.1 and 704 on the “Items on Consent” agenda be received into the record.

CARRIED

800 **UNFINISHED BUSINESS**

*Items 801 to 802 have been forwarded from the December 4, 2018 Council Workshop Meeting*

801 2020 BC Summer Games Nomination Committee

Staff report dated December 11, 2018 recommending that staff proceed with forming the 2020 BC Summer Games Nomination Committee, that various agencies and organizations be invited to participate and that the Mayor, the General Manager Parks, Recreation & Culture and the Manager Health & Wellness of the City of Maple Ridge sit on the nomination committee.

R/2018-643

It was moved and seconded

That staff proceed with forming the 2020 BC Summer Games Nomination Committee; and

That the City of Maple Ridge Mayor be appointed as Chair of the Nomination Committee; and,

That the General Manager Parks, Recreation & Culture and Recreation Manager Health & Wellness be appointed to the Nomination Committee; and

That the Katzie First Nation, Kwantlen First Nation, School District No. 42 Board, Meadow Ridge and Haney Rotary Clubs, Maple Ridge-Pitt Meadows Chamber of Commerce and the Maple Ridge Downtown Business Improvement Association be invited to participate on the 2020 BC Summer Games Nomination Committee; and further

That should any community agencies decline the invitation to participate on the Nomination Committee, other groups will be considered at the discretion of the Mayor and General Manager Parks, Recreation & Culture.

CARRIED

802      Maple Ridge Youth Planning Table Terms of Reference

Staff report dated December 11, 2018 recommending that the terms of reference for the Maple Ridge Youth Planning Table be endorsed and that a draft implementation schedule for the Maple Ridge Youth Strategy be provided.

R/2018-644

It was moved and seconded

That the Youth Planning Table Terms of Reference be endorsed; and further

That staff report back with a draft implementation schedule for the Maple Ridge Youth Strategy as proposed by the Youth Planning Table.

CARRIED

803      Motion by Councillor Robson

Councillor Robson spoke to the motion noting that ride share services such as UBER is required especially at this time of year when we need to get people home safely.

R/2018-645

It was moved and seconded

That a letter be sent to the Provincial Government expressing the City of Maple Ridge Council's support for the immediate permitting of ride-share services such as UBER.

CARRIED

900      **CORRESPONDENCE**

901      **InnerVisions Recovery Society – Support for Proposal**

E-mail correspondence dated November 23, 2018 from Joanna Schofield, Director, InnerVision Recovery Society, requesting the Mayor's support on a proposal to help clean and sober individuals gain employment skills and work experience in the cooking and food service industries.

R/2018-646

It was moved and seconded

That a letter of response in support of the proposal be prepared by Mayor Morden.

CARRIED

1000      **BYLAWS**

*Note:      Item 1001 is from the December 11, 2018 Council Workshop Meeting*

**Bylaw for First, Second and Third Readings**

1001      Item withdrawn.

*Note:      Items 1002 to 1003 are from the December 4, 2018 Public Hearing*

**Bylaws for Third Reading**

1002      **2017-580-RZ, 22866 128 Avenue  
Maple Ridge Zone Amending Bylaw No. 7421-2018**

To rezone the subject property from RS-2 (One Family Suburban Residential) to R-1 (Residential District). The minimum lot size for the current RS-2 (One Family Suburban Residential) zone is 0.4 ha (1 acre), and the minimum lot size for the proposed R-1 (Residential District) zone is 371 m<sup>2</sup> (3,994 ft<sup>2</sup>). The current application is to permit a future subdivision into approximately seven single family residential lots.

Third reading

R/2018-647

It was moved and seconded

That Bylaw No. 7421-2018 be read a third time.

CARRIED

Councillor Robson, Councillor Yousef, Councillor Svendsen – OPPOSED

- 1003      2018-332-RZ, 11641 227 Street  
Maple Ridge Official Community Plan Amending Bylaw No. 7509-2018  
An OCP amendment is required to add the subject property into Appendix D  
– Temporary Use Permits of the OCP. The current application is to allow a  
sales centre for a future apartment use.

R/2018-648

It was moved and seconded

That Bylaw No. 7509-2018 be read a third time.

CARRIED

1100      *COMMITTEE REPORTS AND RECOMMENDATIONS*

*Public Works and Development Services*

- 1101      2016-411-RZ, 21188 Wicklund Avenue, RS-1 to R-4

Staff report dated December 4, 2018 recommending that Maple Ridge Zone Amending Bylaw No. 7505-2018 to rezone from RS-1 (One Family Urban Residential) to R-4 (Single Detached [Infill] Urban Residential) to permit subdivision into two single family homes be given first reading and that the applicant provide further information as described in Schedule B of the Development Procedures Bylaw No. 5879-1999, along with the information required for a Subdivision application.

R/2018-649

It was moved and seconded

That Zone Amending Bylaw No. 7505-2018 be given first reading; and

That the applicant provide further information as described on Schedule B of the Development Procedures Bylaw No. 5879-1999, along with the information required for a Subdivision application.

CARRIED

- 1102      2017-432-RZ, 20234 Lorne Avenue, RS-1 to RT-2

Staff report dated December 4, 2018 recommending that Maple Ridge Zone Amending Bylaw No. 7398-2017 to rezone from RS-1 (One Family Urban Residential) to RM-1 (Townhouse Residential) to allow for future development of approximately five townhouse units be rescinded and that Maple Ridge Zone Amending Bylaw 7518-2018 to rezone from RS-1 (One Family Urban Residential) to RT-2 (Ground-Oriented Residential Infill) to allow for a fourplex development be given first reading and that the applicant provide further information as described on Schedules C, D and E of the Development Procedures Bylaw No. 5879-1999.

R/2018-650

It was moved and seconded

That first reading for Zone Amending Bylaw No. 7398-2017 granted on February 27, 2018 be rescinded;

That Zone Amending Bylaw No. 7518-2018 be given first reading; and

That the applicant provide further information as described on Schedules C, D, and E of the Development Procedures Bylaw No. 5879-1999.

CARRIED

1103      2018-381-RZ, 20873 123 Avenue, A-2 to R-1

Staff report dated December 4, 2018 recommending that Maple Ridge Zone Amending Bylaw No. 7508-2018 to rezone from A-2 (Upland Agricultural) to R-1 (Residential District) to permit a two lot subdivision be given first reading and that the applicant provide further information as described on Schedules B and E of the Development Procedures Bylaw No. 5879-1999, along with the information required for a Subdivision application.

R/2018-651

It was moved and seconded

That Zone Amending Bylaw No. 7508-2018 be given first reading; and

That the applicant provide further information as described on Schedules B and E of the Development Procedures Bylaw No. 5879-1999, along with the information required for a Subdivision application.

CARRIED

1104      2018-430-RZ, 23717 and 23689 Fern Crescent, RS-2 to RM-1

Staff report dated December 4, 2018 recommending that Maple Ridge Zone Amending Bylaw No. 7520-2018 to rezone from RS-2 (One Family Suburban Residential) to RM-1 (Townhouse Residential) to permit future development of approximately 33 townhouse units be given first reading and that the applicant provide further information as described on Schedules A, C, D, E, F and G of the Development Procedures Bylaw No. 5879-1999, along with the information required for an Intensive Residential Development Permit and a Subdivision application.

R/2018-652

It was moved and seconded

In respect of Section 475 of the Local Government Act, requirement for consultation during the development or amendment of an Official

Community Plan, Council must consider whether consultation is required with specifically:

- i. The Board of the Regional District in which the area covered by the plan is located, in the case of a Municipal Official Community Plan;
- ii. The Board of any Regional District that is adjacent to the area covered by the plan;
- iii. The Council of any municipality that is adjacent to the area covered by the plan;
- iv. First Nations;
- v. Boards of Education, Greater Boards and Improvements District Boards; and,
- vi. The Provincial and Federal Governments and their agencies.

and in that regard it is recommended that no additional consultation be required in respect of this matter beyond the early posting of the proposed Official Community Plan amendments on the City's website, together with an invitation to the public to comment, and;

That Zone Amending Bylaw No. 7520-2018 be given first reading; and

That the applicant provide further information as described on Schedules A,C,D,E,F and G of the Development Procedures Bylaw No. 5879-1999, along with the information required for an Intensive Residential Development Permit and a Subdivision application.

CARRIED

1105 2018-444-RZ, 21759 River Road, RS-1 to RS-1b

Staff report dated December 4, 2018 recommending that Maple Ridge Zone Amending Bylaw No. 7516-2018 to rezone from RS-1 (One Family Urban Residential) to RS-1b (One Family Urban [Medium Density] Residential) to permit future subdivision into two lots be given first reading and that the applicant provide further information as described on Schedules B and E of the Development Procedures Bylaw No. 5879-1999, along with the information required for a Subdivision application.

R/2018-653

It was moved and seconded

That Zone Amending Bylaw No.7516-2018 be given first reading; and

That the applicant provide further information as described on Schedules B and E of the Development Procedures Bylaw No. 5879-1999, along with the information required for a Subdivision application.

CARRIED

1106 2018-458-RZ, 11310 Kingston Street, RS-3 to M-3

Staff report dated December 4, 2018 recommending that Maple Ridge Zone Amending Bylaw No. 7522-2018 to rezone from RS-3 (One Family Rural Residential) to M-3 (Business Park) to permit the creation of a campus style business park with 7 buildings, habitat restoration and trail development be given first reading and that the applicant provide further information as described on Schedules C, D, E and F of the Development Procedures Bylaw No. 5879-1999.

R/2018-654

It was moved and seconded

That Zone Amending Bylaw No. 7522-2018 be given first reading; and

That the applicant provide further information as described on Schedules (C, D, E, and F) of the Development Procedures Bylaw No. 5879-1999.

CARRIED

1107 Latecomer Agreement LC 162/18, 24086 and 24108 104 Avenue

Staff report dated December 4, 2018 recommending that the cost to provide excess or extended services excessive to the municipality be paid by the owners of 24086 and 24108 104 Avenue, that Latecomer Charges be imposed and that the Corporate Officer be authorized to sign and seal Latecomer Agreement LC 162/18.

R/2018-655

It was moved and seconded

That the cost to provide the excess or extended services at 24086 and 24108 104 Avenue is, in whole or in part, excessive to the municipality and that the cost to provide these services shall be paid by the owners of the land being developed; and

That Latecomer Charges be imposed for such excess or extended services on the parcels and in the amounts as set out in Schedule A; and further

That the Corporate Officer be authorized to sign and seal Latecomer Agreement LC 162/18 with the developers of the lands at 24086 and 24108 104 Avenue.

CARRIED



1108      Latecomer Agreement LC 163/18, 13660, 13702 and 13738 232 Street

Staff report dated December 4, 2018 recommending that the cost to provide excess or extended services excessive to the municipality be paid by the owners of 13660, 13702 and 13738 232 Street, that Latecomer Charges be imposed and that the Corporate Officer be authorized to sign and seal Latecomer Agreement LC 163/18.

R/2018-656

It was moved and seconded

That the cost to provide the excess or extended services at 13660, 13702 and 13738 232 Street is, in whole or in part, excessive to the municipality and that the cost to provide these services shall be paid by the owners of the land being subdivided; and

That Latecomer Charges be imposed for such excess or extended services on the parcels and in the amounts as set out in Schedule A; and further

That the Corporate Officer be authorized to sign and seal Latecomer Agreement LC 163/18 with the subdivider of the lands at 13660, 13702 and 13738 232 Street.

CARRIED

1109      Award of Contract ITT-EN18-78: North Lane Sanitary Sewer Replacement by Pipe Bursting

Staff report dated December 4, 2018 recommending that Contract ITT-EN18-78: North Lane Sanitary Sewer Replacement by Pipe Bursting be awarded to PW Trenchless Construction Inc., that a contingency be approved to address potential variations in field conditions and that the Corporate Officer be authorized to execute the contract.

R/2018-657

It was moved and seconded

That Contract ITT-EN18-78: North Lane Sanitary Sewer Replacement by Pipe Bursting, be awarded to PW Trenchless Construction Inc. in the amount of \$448,807.00 excluding taxes; and

That a contract contingency of \$50,000.00 be approved to address potential variations in field conditions; and

That the Corporate Officer be authorized to execute the contract.

CARRIED

Corporate Services – Nil

Parks, Recreation & Culture – Nil

Administration (including Fire and Police) – Nil

Other Committee Issues – Nil

1200 STAFF REPORTS

1201 2018-202-DVP, 2018-201-DP, 11718 224 Street

Staff report dated December 11, 2018 recommending that the Corporate Officer be authorized to sign and seal 2018-202-DVP to reduce front yard and rear yard setback, to reduce the north and south side interior side yard setback, to increase the maximum number of storeys and building height and to increase the maximum retaining wall height and that the Corporate Officer be authorized to sign and seal 2018-201-DP to permit future construction of a five storey residential apartment building with 23 residential units.

R/2018-658

It was moved and seconded

That the Corporate Officer be authorized to sign and seal 2018-201-DP respecting property located at 11718 224 Street; and that Development Variance Permit 2018-202-DVP be approved.

CARRIED

Councillor Robson - OPPOSED

1202 2018-490-DVP, 10607 277 Street

Staff report dated December 11, 2018 recommending that the Corporate Officer be authorized to sign and seal 2018-490-DVP to increase maximum building height of a detached garden suite in the RS-3 zone.

R/2018-659

It was moved and seconded

That the Corporate Officer be authorized to sign and seal 2018-490-DVP respecting property located at 10607 277 Street.

CARRIED

Councillor Duncan - OPPOSED

**1203 Award of Contract, Civil Works for the Maple Ridge Cemetery Expansion**

Staff report dated December 11, 2018 recommending that Contract ITT-PL18-75: Maple Ridge Cemetery Civil Works be awarded to Custom Blacktop Co., that a contingency be authorized and that the Corporate Officer be authorized to execute the contract.

R/2018-660

It was moved and seconded

That Contract ITT-PL18-75: Maple Ridge Cemetery Civil Works be awarded to Custom Blacktop Co. in the amount of \$150,566 plus taxes, as well as a contingency of \$30,000 be authorized; and further That the Corporate Officer be authorized to execute the contract.

CARRIED

**1204 Award of Contract: Janitorial Services**

Staff report dated December 11, 2018 recommending that RFP-PL18-67 for Janitorial Services be awarded to Hallmark Facility Services Inc. for a two-year period with options to renew for three additional one-year terms, that the Facilities Operations annual budget be increased to accommodate additional organic collection and recycling service resulting from the award of contract and that the Corporate Officer be authorized to execute the contract.

R/2018-661

It was moved and seconded

That Contract RFP-PL18-67 for Janitorial Services, including organic green waste collection and increased recycling service, be awarded to Hallmark Facility Service Inc. for a two-year period with an annual contract price of \$325,032 (excluding taxes), with options to renew for three additional one year terms, and subject to maximum increases of 2.5% for each renewal; and

That the Facilities Operations annual budget be increased by \$12,732 plus taxes to accommodate added organic green waste collection and increased recycling service resulting from the award of Contract RFP-PL18-67 for Janitorial Services to Hallmark Facility Service Inc; and further

That the Corporate Officer be authorized to execute the contract.

CARRIED

**1205 Albion Community Centre Costing and Grant Opportunity**

Staff report dated December 11, 2018 recommending that site development tendering of the Albion Community Centre project proceed so that major site and earth works can be completed in conjunction with the development of the c'əsənele Elementary School project, that construction of the Albion Community Centre be delayed to qualify for a Community, Culture and Recreation grant, that an application to the Community, Culture and Recreation Program for funding towards construction of the Albion Community Centre be submitted, that necessary measures to obtain a LEED Silver designation or equivalent be included in the design of the centre and that the next Financial Plan Bylaw be amended as described in the December 11, 2018 report.

R/2018-662

It was moved and seconded

That the site development tendering of the Albion Community Centre project proceed at an estimated cost of \$5 million so that major site and earth works can be completed in conjunction with the development of the c'əsənele Elementary School project to reduce school disruption; and

That the construction phase of the Albion Community Centre be delayed to qualify for a Community, Culture and Recreation grant; and That staff submit an application to the Community, Culture and Recreation Program for up to \$5 million towards construction of the Albion Community Centre; and

That the necessary measures to obtain a LEED Silver designation or equivalent is included in the Albion Community Centre design at an estimated cost of \$800,000; and further

That the next Financial Plan Bylaw be amended as described in the December 11, 2018 Council report named 'Albion Community Centre Budget Update and Grant Opportunity'.

CARRIED

1300     *OTHER MATTERS DEEMED EXPEDIENT – Nil*

1400     *NOTICES OF MOTION AND MATTERS FOR FUTURE MEETING – Nil*

## 1500 **MAYOR AND COUNCILLORS' REPORTS**

### Councillor Duncan

Councillor Duncan advised that she and Councillor Svensdsen are conducting interviews and getting prepared for committees. She noted that the blood bank is currently in need of O negative blood and encouraged blood donations. She advised that she had an opportunity to attend Christmas in the Park and thanked the volunteers and staff for all their hard work.

### Councillor Dueck

Councillor Dueck advised she is also preparing for committees. She advised that she recently attended the Dignity Breakfast which supports Sonia's Cradle, school lunch bag program and emergency food bank services. She thanked the Mayor and staff on behalf of the community for their ongoing work relative to the St. Anne Camp.

### Councillor Yousef

Councillor Yousef advised that he attended the Community Network's Community Christmas Coffee at the library and that he has been volunteering for Operation Red Nose the past three weekends. He advised that he and his family participated in Christmas in the Park as part of the Operation Red Nose float.

### Councillor Meadus

Councillor Meadus advised that she had stopped by the Seniors Centre and noted that it and the Child Development Centre are still not fully operational from the recent flood. She advised that Community Kitchens is looking for ingredients for holiday baking and cooking. She thanked the staff at Oxygen Fitness for collecting over 1000 hampers. She encouraged residents to look into the services of KidSport noting a decline in registration. She encouraged everyone to attend the upcoming skateboarding event, Shred Share Stoked, taking place on December 16, 2018, at the Greg Moore Youth Centre.

### Councillor Robson

Councillor Robson noted his concern that the Downtown Maple Ridge Business Improvement Association has lost its funding. He reported that the Youth Wellness facility received a \$250,000 donation and advised that the \$500,000 City funding would not be required. He noted the great services provided to youth with mental health.

### Councillor Svendsen

Councillor Svendsen advised that he is currently conducting interviews for various committees. He advised that he attended the Salvation Army Hope Breakfast, and advised that there is still a need for volunteers for the Kettle Program.

### Mayor Morden

The Mayor advised that recently there have been six treatment and recovery providers offering their services. He spoke to the community safety plan, and the ongoing Council strategic planning sessions. He spoke to the work of Council over

the past four weeks. He attended Christmas in the Park as well, pushing a buggy to collect donations and noted that he would like to see all of Council participate next year. He thanked Council for their participation in the drafting of the Code of Conduct. He wished for a safe and happy holiday for everyone, and suggested a moment of thought for those less fortunate who have a harder time during Christmas.

1600     *ADJOURNMENT*– 8:00 p.m.

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M. Morden, Mayor

Certified Correct

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D. Denton, Acting Corporate Officer

500 Presentations at the Request of Council



## City of Maple Ridge Council Code of Conduct

The City of Maple Ridge Council Code of Conduct details the shared expectations for responsible conduct as determined by the City of Maple Ridge Council for the 2018-2022 municipal term. Responsible conduct is grounded in conducting oneself with honesty, integrity, and in a way that furthers the City's ability to provide good governance to the community. Outcomes of responsible conduct include transparency, accountability, effective and efficient decision-making, and a safe and welcoming environment for everyone.

It is each Council member's individual responsibility to uphold both the letter and the spirit of this Code of Conduct in their dealings with other members, staff, and the public.

### Standards of Conduct for Working With Each Other

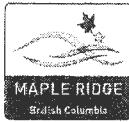
As elected representatives of the City of Maple Ridge, we have a responsibility to listen, to consider, and to communicate respectfully with each other, staff, and members of the public to make decisions that shape our community. By working together with professionalism, respect, and open minds, we can be successful in our role as community leaders, regardless of differences of opinion.

To this end, we commit to:

- Demonstrating respect through:
  - Fostering a safe and welcoming space for debate and decision-making;
  - Professional and respectful verbal and body language;
  - Seeking to understand, and asking questions rather than making assumptions;
  - Arriving prepared for Council meetings and specific agenda items;
  - Approaching issues with an open mind to consider new information;
  - Directing critique at the issue, and not the individual that raises it;
  - Providing direct, honest and timely feedback to questions and concerns; and
  - Being sensitive to others' emotions when they are feeling very passionate about an issue.
- Ensuring commentary at Council meetings remains focused on the issues, avoiding repetition.
- Chairing meetings in a consistent manner that keeps the meeting on task, respects everyone's time, and ensures each member of Council has an equal opportunity to be heard.
- Attending all Council and assigned Committee meetings regularly and punctually, and providing the Chair with as much notice as possible when unable to attend a meeting due to extraordinary circumstances.
- Making a collective effort to ensure a united voice for Council by:
  - Respecting the collective decision of Council when representing Council in other public forums and in intergovernmental relations;
  - Working together for effective governance; and
  - Holding each other accountable for our conduct.

To view the online version of this document go to -  
[mapleridge.ca/DocumentCenter/View/21370](http://mapleridge.ca/DocumentCenter/View/21370)





## City of Maple Ridge Council Code of Conduct

### Standards of Conduct for Interacting With the Public

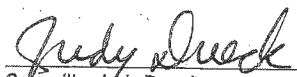
As elected officials, our role is to listen to a wide variety of community stakeholders, deliberate as a Council, and make decisions on behalf of the City of Maple Ridge in a manner that is professional, inclusive, and maintains public confidence. Ensuring a fair, consistent, and professional process at Council meetings will support a welcoming environment in which all members of the community feel safe to share their views with Council.

To this end, we commit to:

- Maintaining a safe, professional and welcoming tone at the Council table through:
  - Respectful verbal and body language, making few interjections;
  - Seeking to understand; and asking questions in an inquiring tone;
  - Directing critique at the issue, and not the individual that raises it, understanding that speakers may be representing the view of their organization, not their own;
  - Avoiding repetition or re-stating what was just said;
  - Acknowledging how speakers are feeling, and recognizing the vulnerability that speakers may feel when presenting their issues to Council; and
  - Giving acknowledgement and thanks to members of the public for their contribution to the meeting.
- Fostering public confidence by:
  - Leading by example through respectful and professional conduct and an open mind;
  - Explaining meeting guidelines as appropriate;
  - Ensuring all members of the public are treated in the same manner and in accordance with this Code of Conduct;
  - Ensuring that the public feels heard by avoiding inflammatory comments;
  - Ensuring that Council is heard by those present and watching online by speaking clearly and at a moderate volume;
  - Diffusing elevated situations to promote a safe and respectful environment; and
  - Keeping the meeting on task, listening to all opinions and summarizing what was heard around the table when acting as Chair.

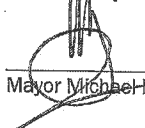
These commitments will be supported by City staff who will:

- Ensure high quality presentations are brought to the Council table;
- Invite members of the public to state their name and municipality of residence before addressing Council; and
- Set speakers up for success by providing them with an orientation to the technology, the Council forum and time limits.

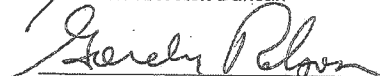
  
Councillor Judy Dueck

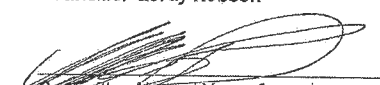
  
Councillor Chelsa Meadus

  
Councillor Ryan Svendsen

  
Mayor Michael Morden

  
Councillor Kiersten Duncan

  
Councillor Gordy Robson

  
Councillor Ahmed Yousef

2018-12-12  
Date Signed

700 *ITEMS ON CONSENT*

## 701.1 Development Agreements Committee

**CITY OF MAPLE RIDGE  
DEVELOPMENT AGREEMENTS COMMITTEE**

December 11, 2018

Mayor's Office

**CIRCULATED TO:**

Michael Morden, Mayor  
Chair

Paul Gill, Chief Administrative Officer  
Member

Catherine Schmidt, Recording Secretary

---

**1. 2018-094-SD**

**LEGAL:** Lot 1 Section 11 Township 12 New Westminster District  
Plan EPP60956; and Lots 1 to 13, all of: Section 11 Township 12  
New Westminster District Plan EPP67241

**LOCATION:** 24955 109 Avenue and 10891 Morrisette Place

**OWNER:** 0939988 B.C. Ltd.

**REQUIRED AGREEMENTS:** Release of Covenant (CA5369175)  
Release of Covenant (CA6422326)

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENTS AS THEY RELATE TO 2018-094-SD.**

**CARRIED**

2. 2014-108-SD/2016-037-SD

LEGAL: Lot 1 Section 27 Township 12 New Westminster District Plan 11128  
Except: Plan EPP66380 and Lot 3 Section 27 Township 12 New  
Westminster District Plan 10713 Except: Plan EPP66380; NO PID's  
Lot 15 and 16, both of Section 27 Township 12 New Westminster  
District Plan EPP66381, NO PID's Lot 3 and 12, and Lots 17 to 24, all  
of Section 27 Township 12 New Westminster District Plan EPP66381

LOCATION: 12874 and 12933 Mill Street

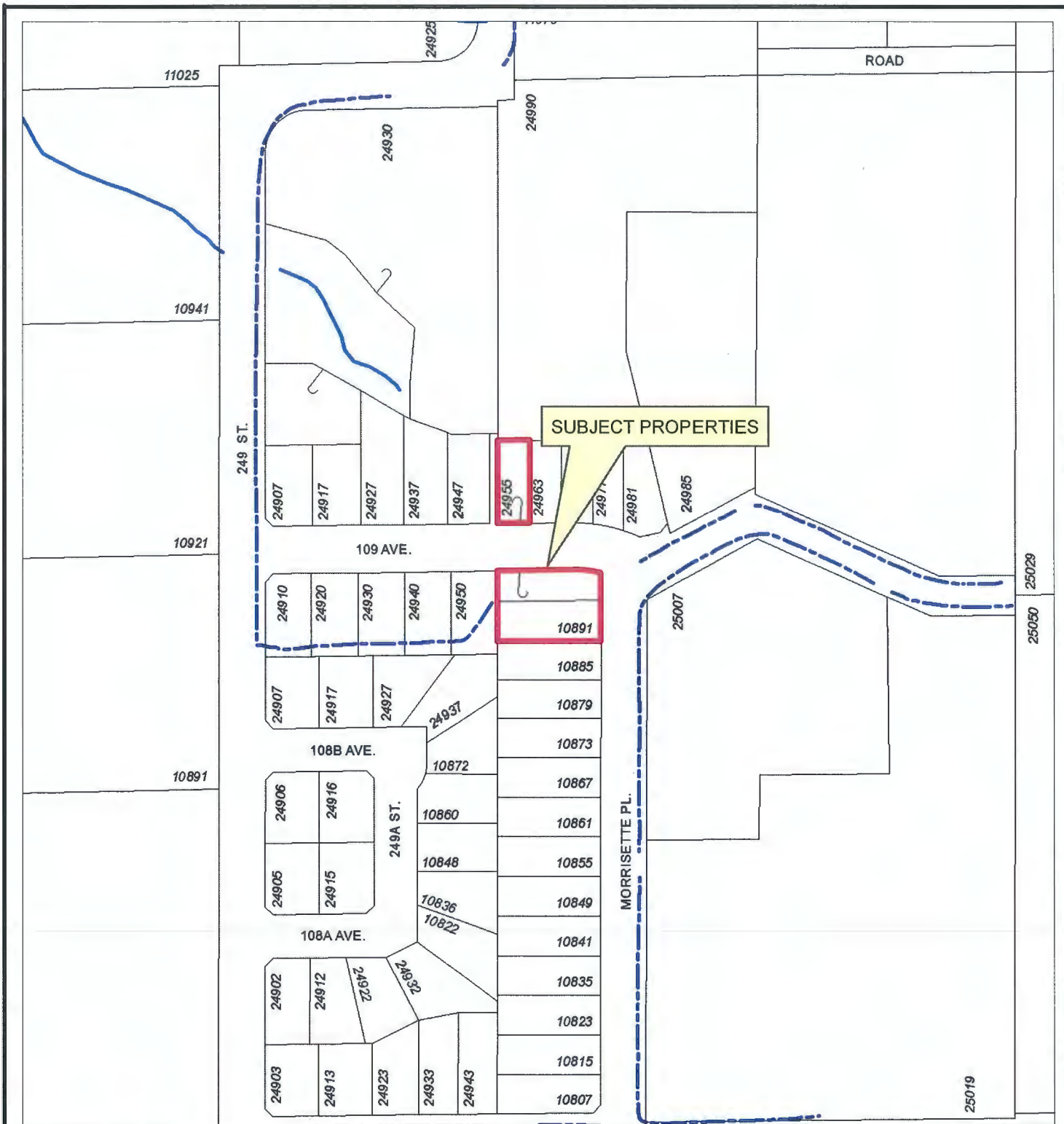
OWNER: Cipe Homes Inc.

REQUIRED AGREEMENTS: Geotechnical Covenant  
Storm Sewer Stat Right of Way (Lots 15 and 16),  
Sanitary Sewer Stat Right of Way (Lots 3 and 12)  
Watermain Stat Right of Way (Lots 1 and 13)  
Habitat Protection and Enhancement Covenant  
Release of Covenant (CA5638949),  
Stormwater Management Covenant

THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING  
DOCUMENTS AS THEY RELATE TO 2014-108-SD/2016-037/SD.

CARRIED

  
\_\_\_\_\_  
Michael Morden, Mayor  
Chair  
\_\_\_\_\_  
Paul Gill, Chief Administrative Officer  
Member



Scale: 1:2,000

## Legend

- Stream
- Ditch Centreline

10891 Morrisette Place  
24955 109 Avenue

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

[mapleridge.ca](http://mapleridge.ca)

FILE: 2018-094-SD  
DATE: Mar 22, 2018

BY: LP





**CITY OF MAPLE RIDGE  
DEVELOPMENT AGREEMENTS COMMITTEE**

December 18, 2018  
Mayor's Office

CIRCULATED TO:

Michael Morden, Mayor  
Chair

Paul Gill, Chief Administrative Officer  
Member

Catherine Schmidt, Recording Secretary

---

**1. 16-121582 BG**

LEGAL: Lot 2 Section 14 Township 12 New Westminster District Plan  
EPP47541

LOCATION: 25473 Bosonworth Avenue

OWNER: Shingara and Kashmir Khangura

REQUIRED AGREEMENTS: Secondary Suite Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENT AS IT RELATES TO 16-121582 BG.**

**CARRIED**

**2. 17-130498 BG**

LEGAL: Lot 16 Section 1 Township 12 New Westminster District Plan  
NWP31179

LOCATION: 26053 98 Avenue

OWNER: Amarjit Bajwa

REQUIRED AGREEMENTS: Temporary Residential Use Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENT AS IT RELATES TO 17-130498 BG**

**CARRIED**



**3. 2015-297-RZ**

LEGAL: Lot 4 District Lot 402 Group 1 New Westminster District Plan  
EPP71200

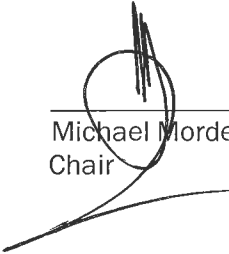
LOCATION: No Address Assigned – To become Part of Haney Bypass Widening

OWNER: BC Transportation Financing Authority

REQUIRED AGREEMENTS: Release of Covenant (CA7174231)

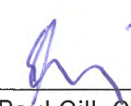
**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENT AS IT RELATES TO 2015-297-RZ.**

**CARRIED**



---

Michael Morden, Mayor  
Chair

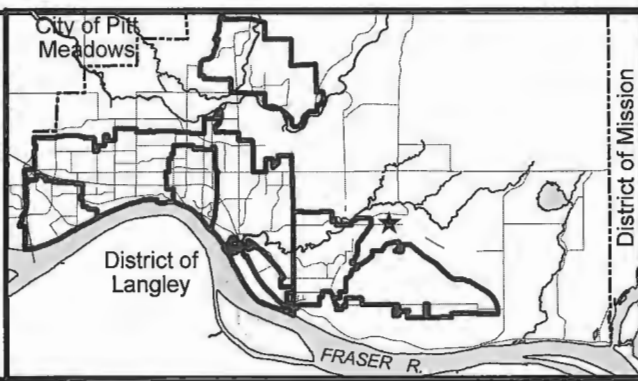


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Paul Gill, Chief Administrative Officer  
Member

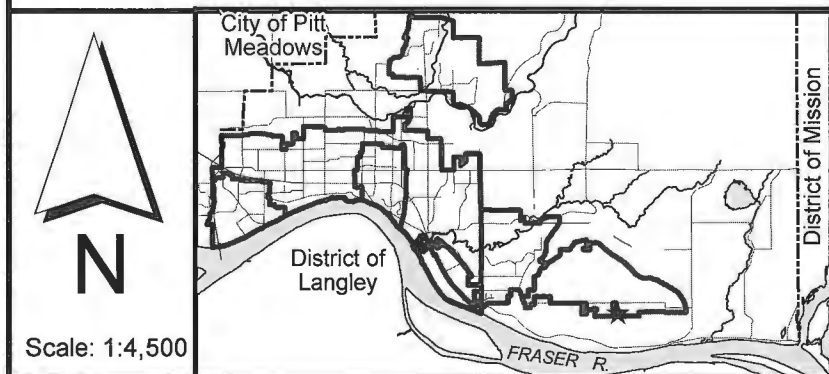
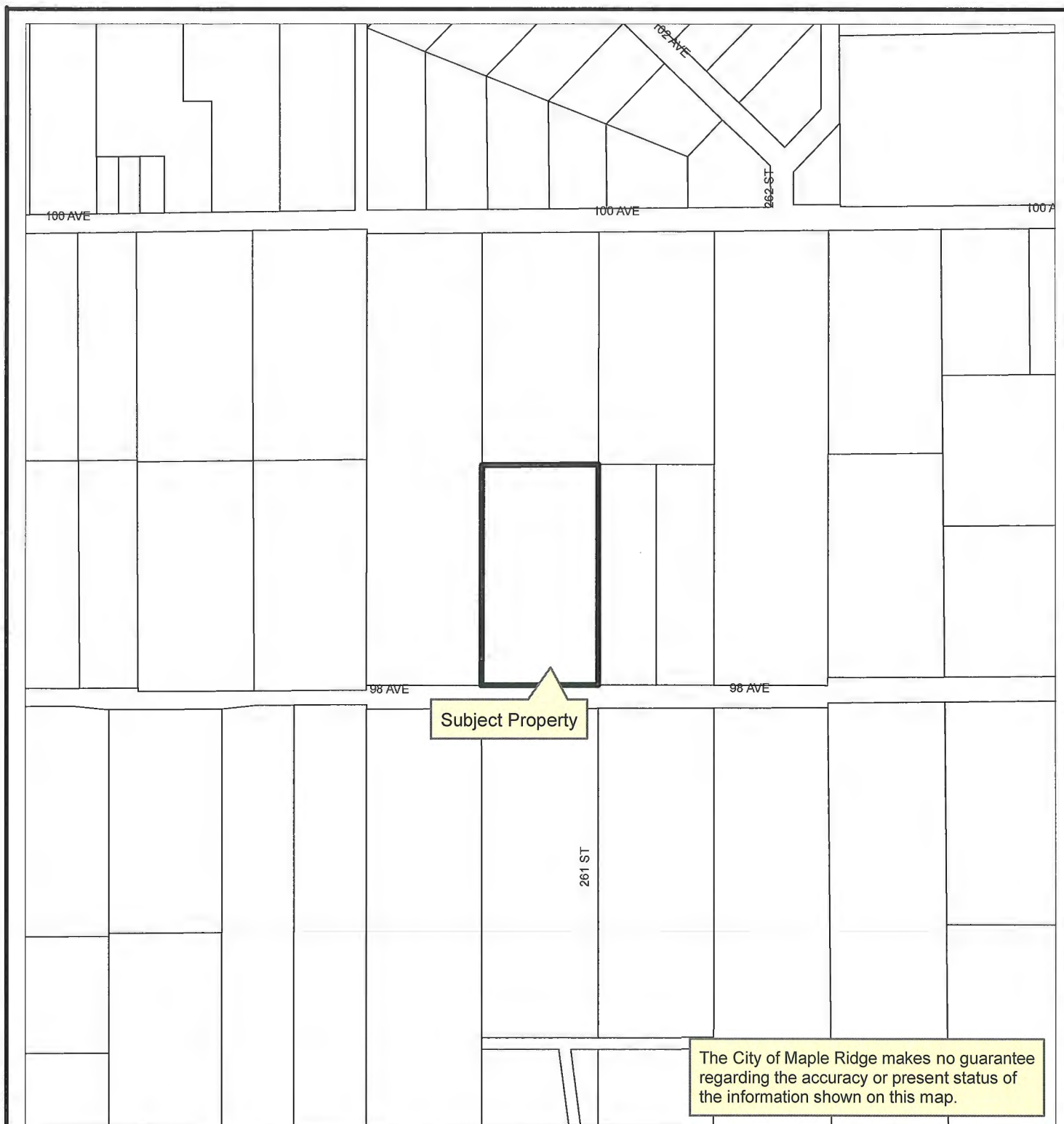


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25473 BOSONWORTH AVE






26053 98 Ave

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ENGINEERING DEPARTMENT



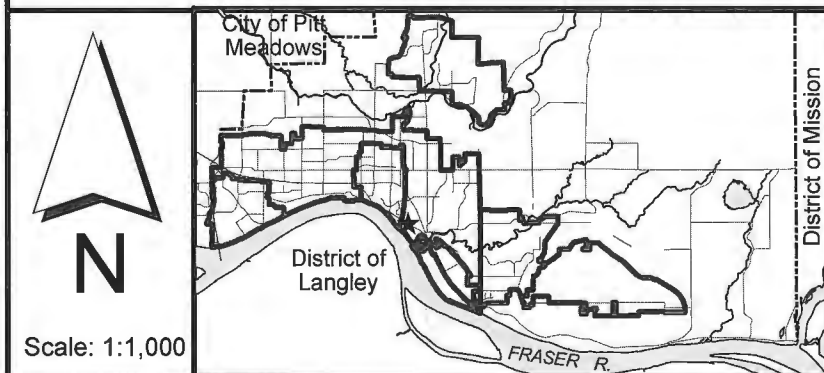
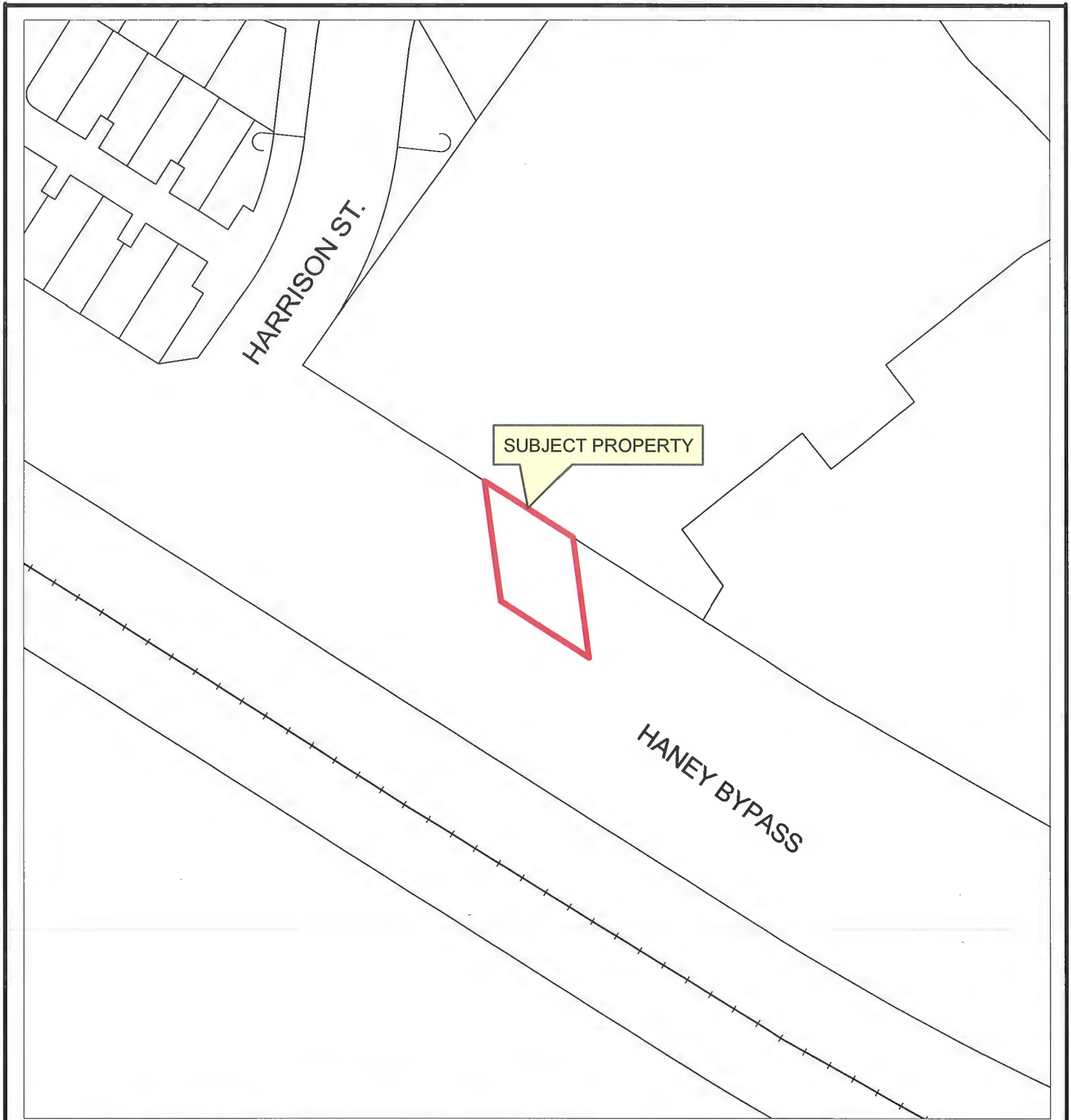
**MAPLE RIDGE**

British Columbia

**mapleridge.ca**

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FILE: Subject\_Map10.4.1  
 DATE: Dec 14, 2018  
 BY: MC



LOT 4, EPP 71200	
PLANNING DEPARTMENT	
	<b>MAPLE RIDGE</b> British Columbia
<b>mapleridge.ca</b>	
FILE: 2015-297-RZ DATE: Dec 18, 2018	BY: PC

**CITY OF MAPLE RIDGE  
DEVELOPMENT AGREEMENTS COMMITTEE**

December 20, 2018  
Mayor's Office

CIRCULATED TO:

Michael Morden, Mayor  
Chair

Paul Gill, Chief Administrative Officer  
Member

Catherine Schmidt, Recording Secretary

---

**1. 2016-120879 BG**

LEGAL: Lot 246 District Lot 242 Group 1 New Westminster District  
Plan 52119

LOCATION: 12040 210 Street

OWNER: John and Merly Vergara and May Sanchez

REQUIRED AGREEMENTS: Temporary Residential Use Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING  
DOCUMENT AS IT RELATES TO 2016-120879 BG.**

**CARRIED**

**2. 17-130125 BG**

LEGAL: Lot 10 Section 28 Township 12 New Westminster District  
Plan EPP56758

LOCATION: 12926 235A Street

OWNER: Loretta and Wycliffe Jarvis

REQUIRED AGREEMENTS: Secondary Suite Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING  
DOCUMENT AS IT RELATES TO 17-130125 BG.**

**CARRIED**

**3. 18-122636 BG**

LEGAL: Lot 2 Section 26 Township 12 New Westminster District Plan  
NWP82345

LOCATION: 25475 130 Avenue

OWNER: Cole and Pamela Bekar

REQUIRED AGREEMENTS: Detached Garden Suite Covenant and Parking Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENTS AS THEY RELATE TO 18-122636 BG.**

**CARRIED**

**4. 2018-003-SD**

LEGAL: Lot 2 District Lot 249 Group 1 New Westminster District Plan  
EPP86865 and Lot 178 District Lot 249 Group 1 New Westminster  
District Plan 42541

LOCATION: 21083 River Road

OWNER: Ilyana Properties Development Ltd.

REQUIRED AGREEMENTS: Tree Protection Covenant  
Geotechnical Covenant  
Stormwater Management Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENTS AS THEY RELATE TO 2018-003-SD.**

**CARRIED**

**5. 18-116267 BG**

LEGAL: Lot 37 Section 25 Township 12 New Westminster District Plan  
BCP42202

LOCATION: 12960 Lilley Drive

OWNER: RNJ Holdings Ltd. (John Mackinnon)

REQUIRED AGREEMENTS: Stormwater Management Covenant  
Modification of Septic Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENTS AS THEY RELATE TO 18-116267 BG.**

**CARRIED**

**6. 18-106635 BG**

LEGAL: Lot 7 Section 33 Township 12 New Westminster District Plan  
EPP25323

LOCATION: 13863 232A Street

OWNER: Trevor and Sarah Street

REQUIRED AGREEMENTS: Secondary Suite Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENT AS IT RELATES TO 18-106635 BG.**

**CARRIED**

**7. 18-112396 BG**

LEGAL: Lot 16 Section 27 Township 12 New Westminster District Plan  
BCP24019

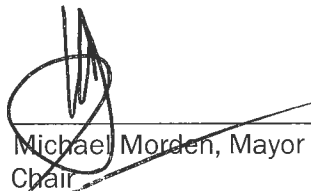
LOCATION: 13147 Shoesmith Crescent

OWNER: Daniel and Christine Evans

REQUIRED AGREEMENTS: Secondary Suite Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENT AS IT RELATES TO 18-112396 BG.**

**CARRIED**

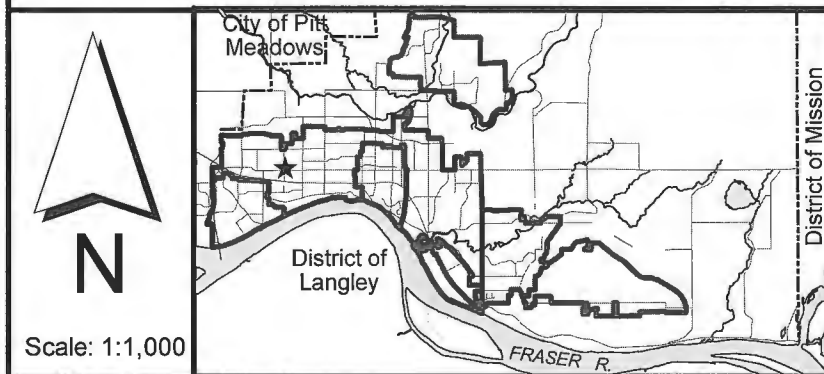


Michael Morden, Mayor  
Chair



Paul Gill, Chief Administrative Officer  
Member





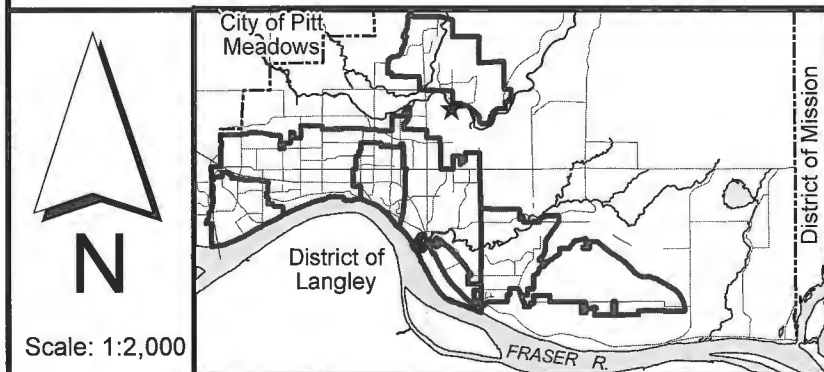
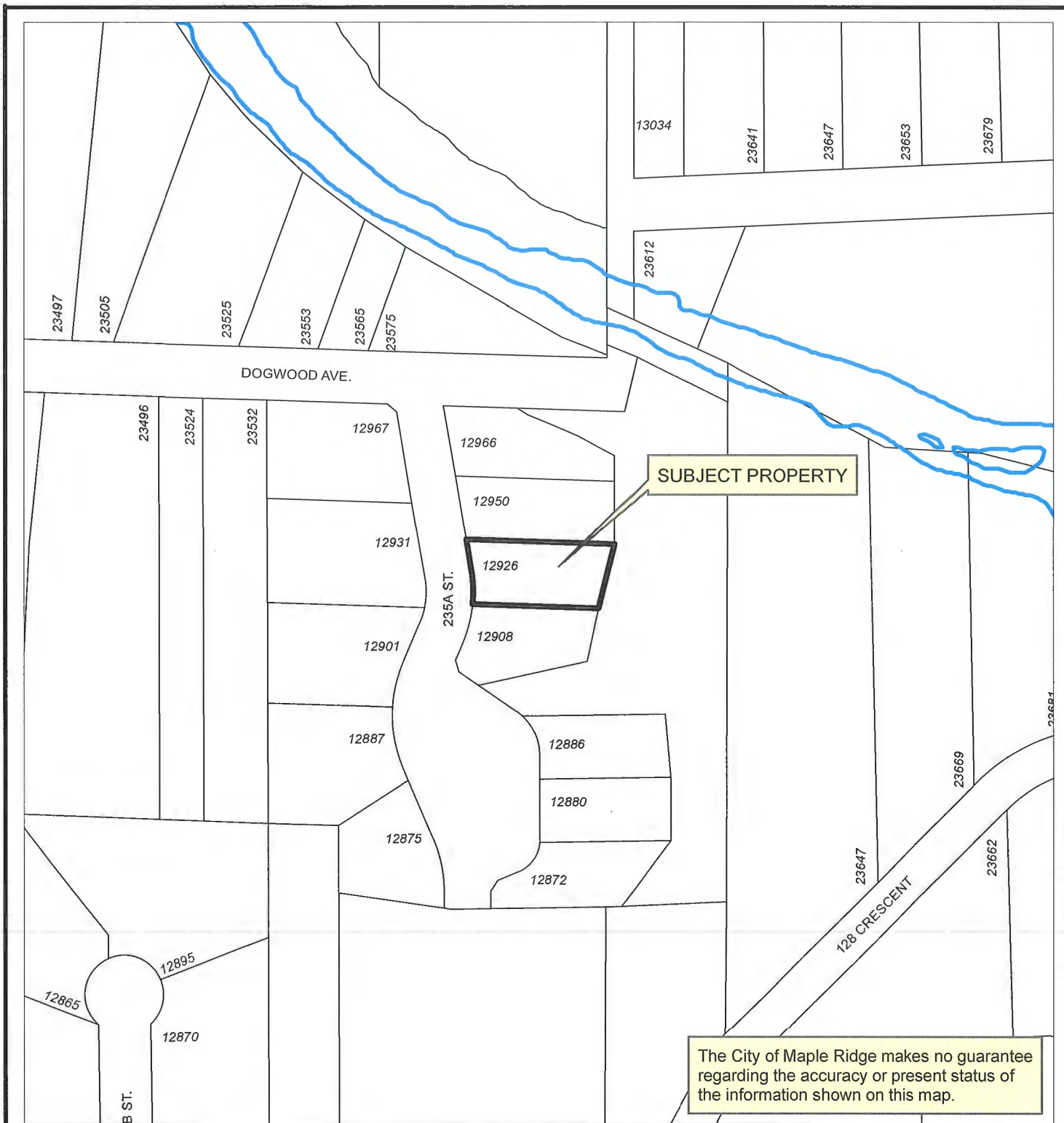
12040 210 St.

ENGINEERING DEPARTMENT

**MAPLE RIDGE**  
British Columbia

**mapleridge.ca**

FILE: Untitled  
DATE: Dec 17, 2018  
BY: C3



12926 235A St

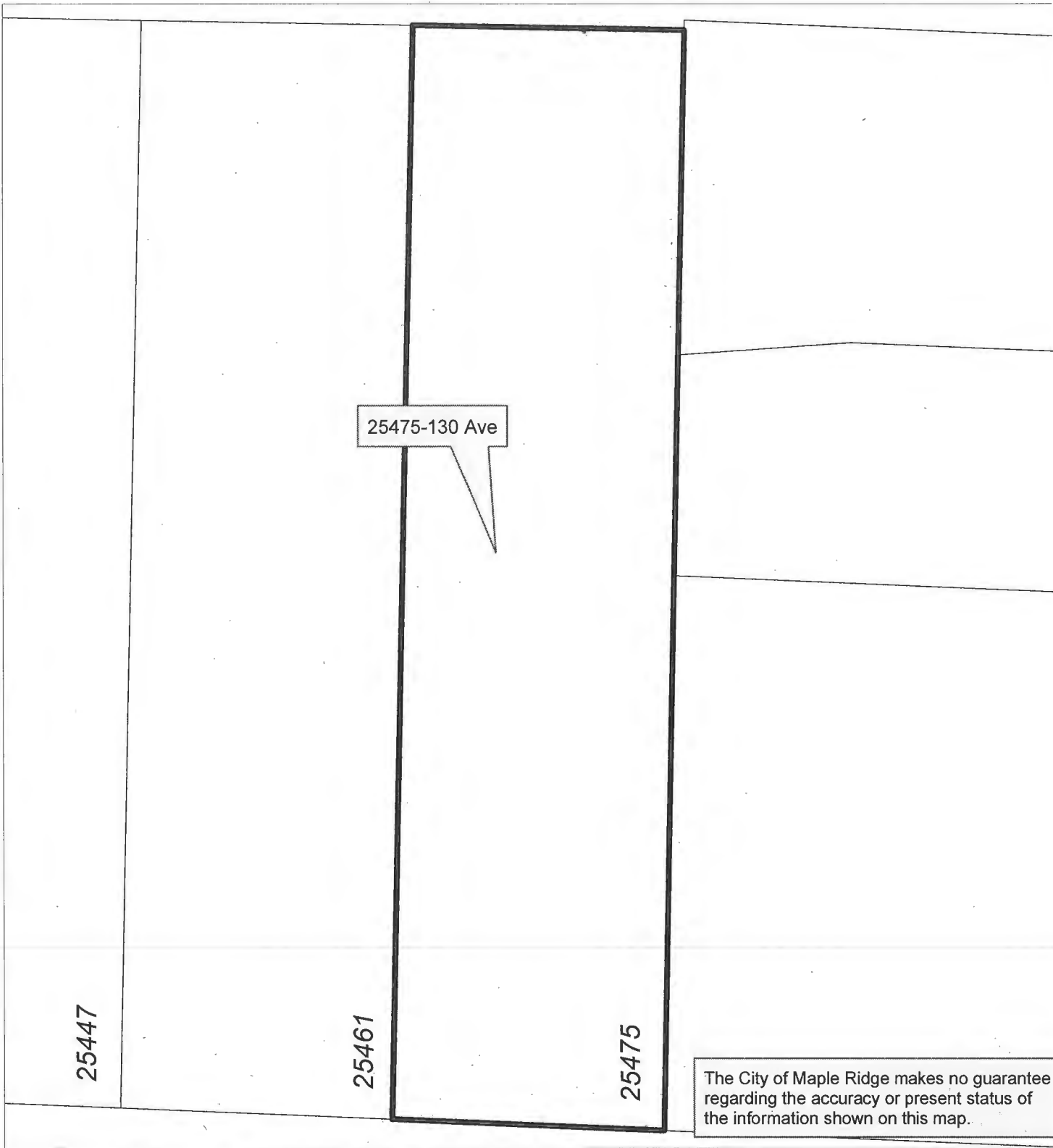
ENGINEERING DEPARTMENT

 **MAPLE RIDGE**  
British Columbia

**mapleridge.ca**

FILE: Subject\_Map10.4.1.mxd  
DATE: Dec 18, 2018

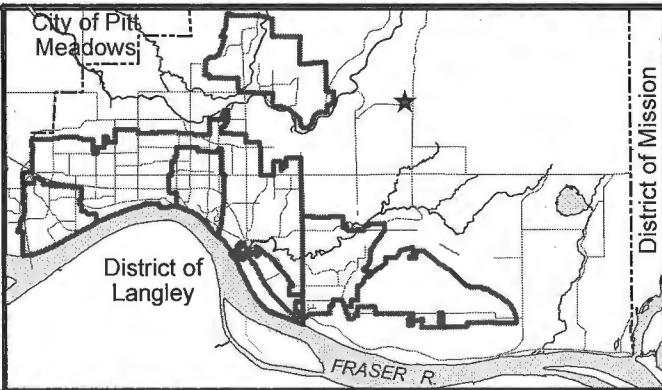
BY: NV



The City of Maple Ridge makes no guarantee regarding the accuracy or present status of the information shown on this map.



Scale: 1:1,000



## Housing Agreement & Parking Covenant

LICENCES, PERMITS & BYLAWS DEPT.

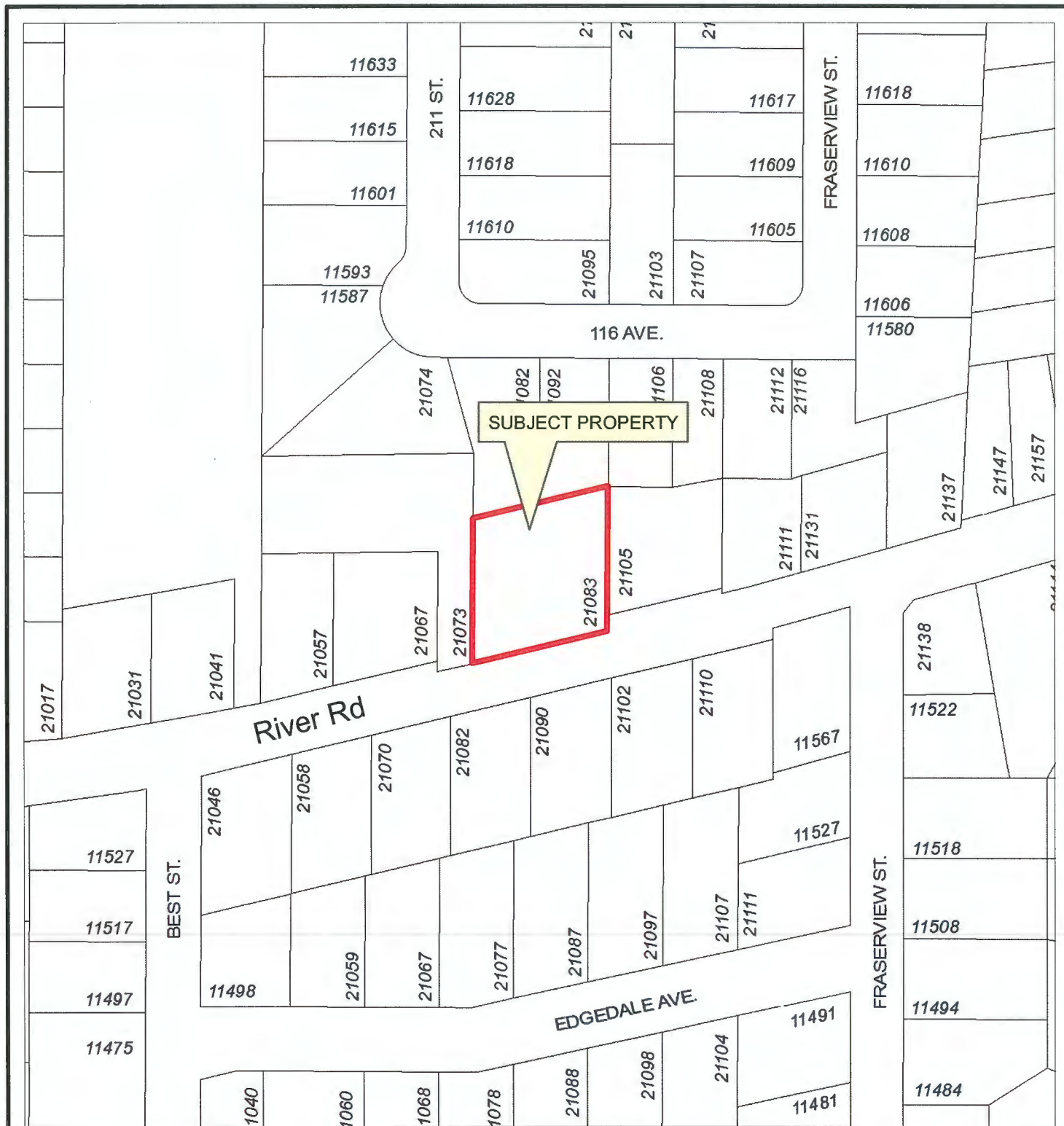


MAPLE RIDGE  
British Columbia

[mapleridge.ca](http://mapleridge.ca)

FILE: Untitled  
DATE: Dec 18, 2018

BY: TG



Scale: 1:1,500

## Legend

- Stream
- Indefinite Creek
- Major Rivers & Lakes

21083 River Rd

PLANNING DEPARTMENT



MAPLE RIDGE

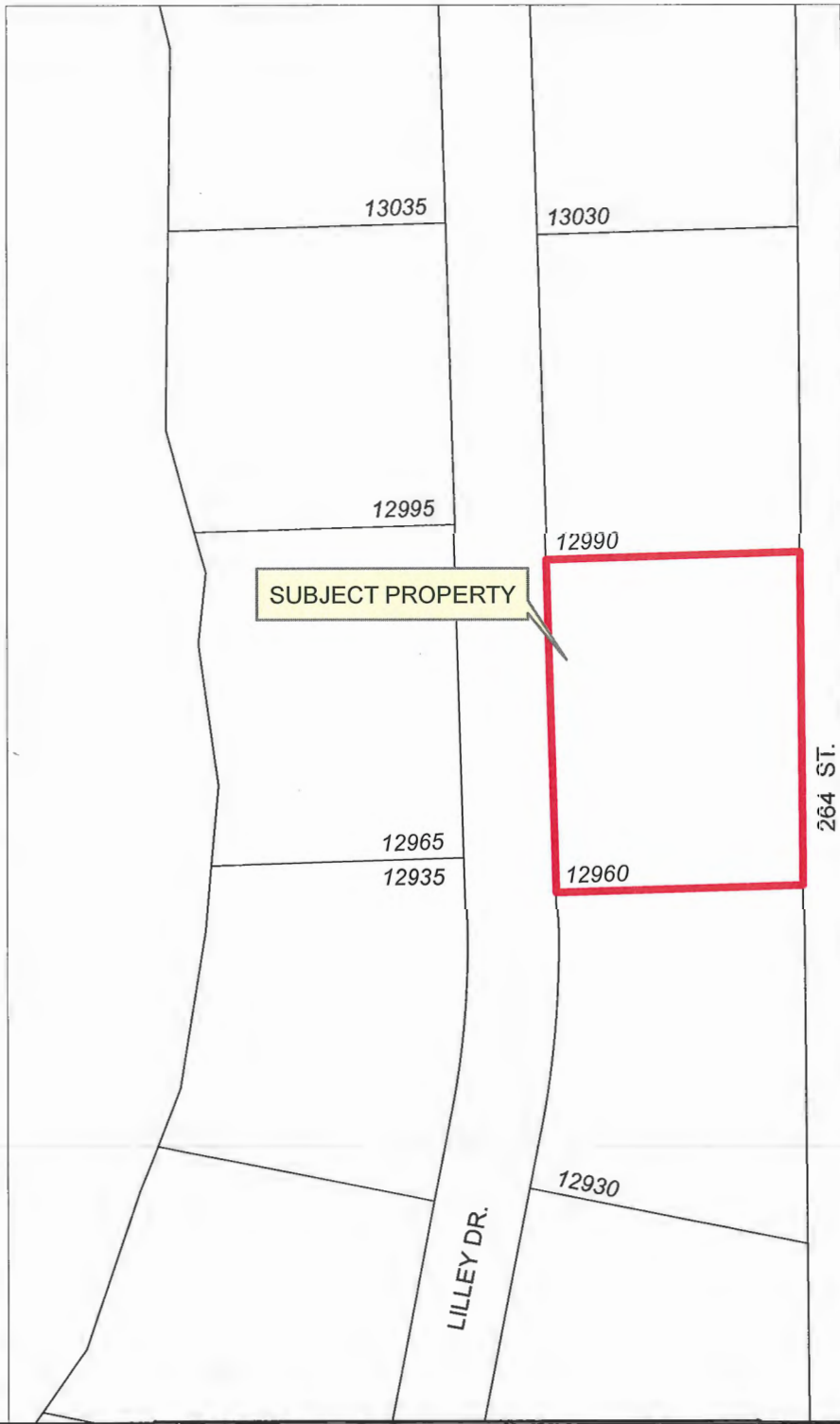
British Columbia

[mapleridge.ca](http://mapleridge.ca)

2016-150-SD  
DATE: May 4, 2016

BY: JV

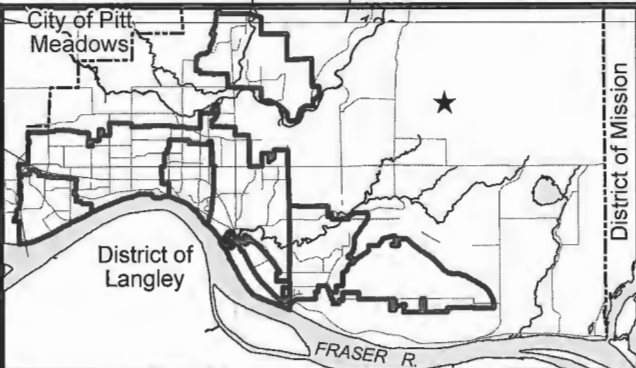




The City of Maple Ridge makes no guarantee regarding the accuracy or present status of the information shown on this map.



Scale: 1:1,500



## 12960 LILLEY DRIVE SEPTIC & SWM COVENANTS

LICENCES, PERMITS & BYLAWS DEPT.



MAPLE RIDGE

British Columbia

[mapleridge.ca](http://mapleridge.ca)

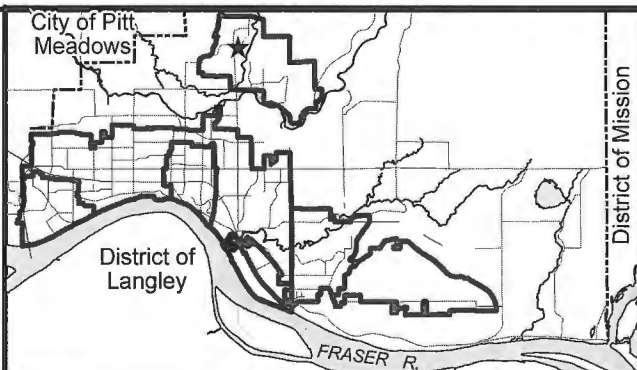
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DATE: Dec 19, 2018

BY: JP



Scale: 1:2,000



13863 232A St

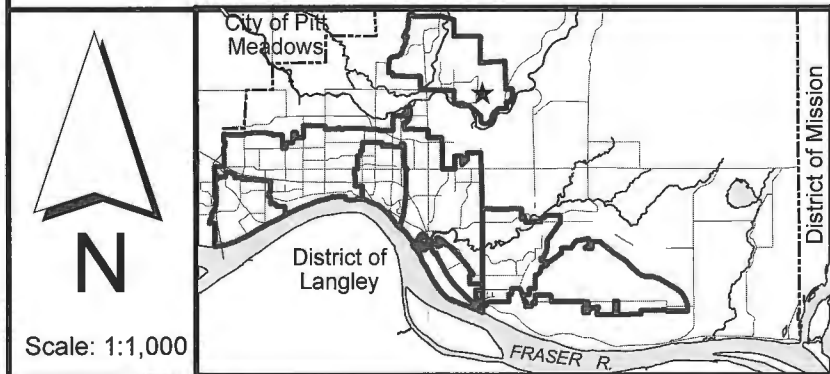
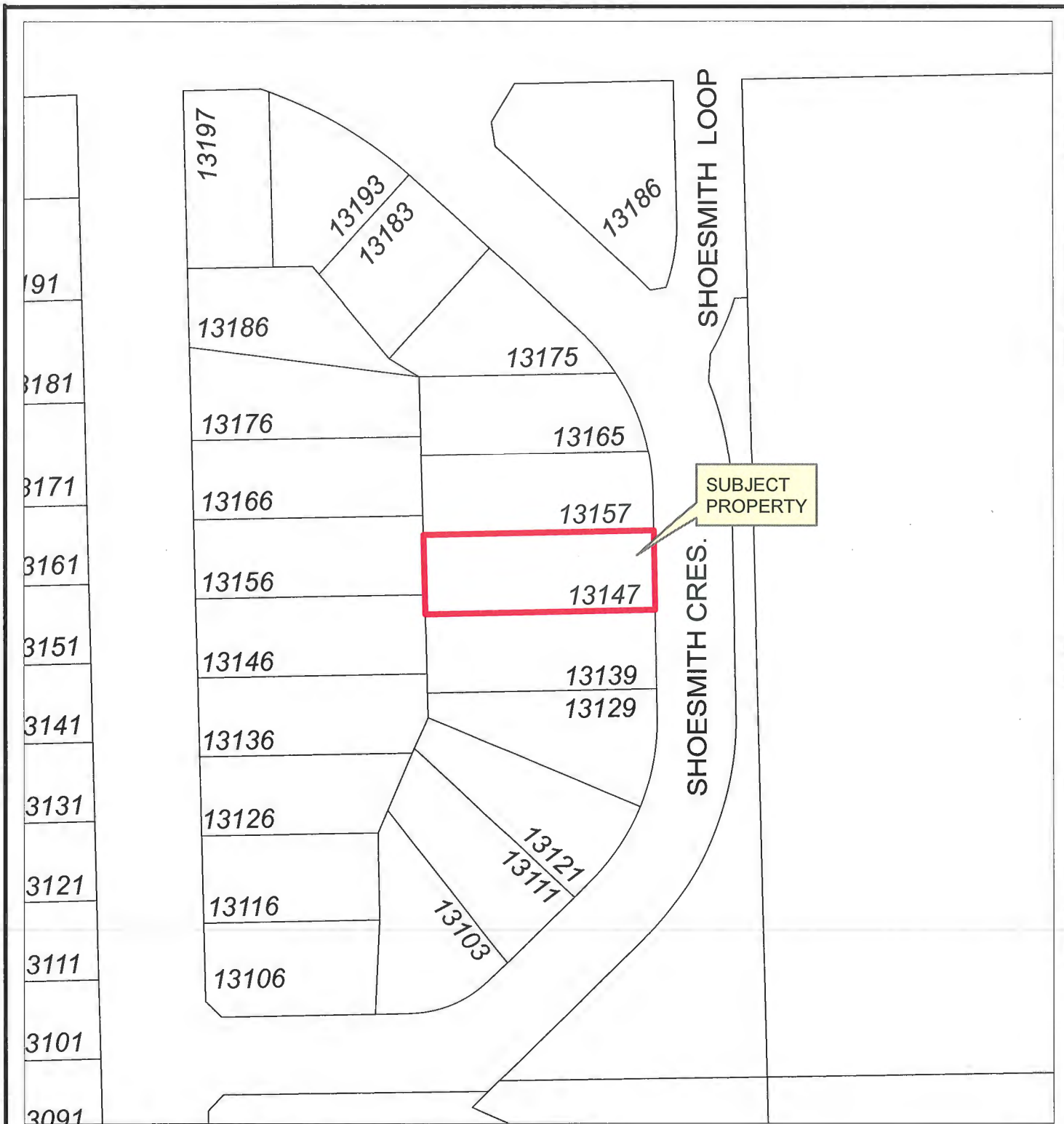


mapleridge.ca

FILE: Subject\_Map10.4.1.mxd

DATE: Dec 18, 2018

BY: NV



13147 SHOESMITH CRES

ENGINEERING DEPARTMENT



mapleridge.ca

FILE: Untitled

DATE: Dec 19, 2018

BY: C3

**CITY OF MAPLE RIDGE  
DEVELOPMENT AGREEMENTS COMMITTEE**

January 3, 2019  
Mayor's Office

**CIRCULATED TO:**

Michael Morden, Mayor  
Chair

Paul Gill, Chief Administrative Officer  
Member

Catherine Schmidt, Recording Secretary

---

**1. 18-120710 BG**

**LEGAL:** Lot "O" Section 28 Township 12 New Westminster District Plan 15594

**LOCATION:** 23275 130 Avenue

**OWNER:** Michael and Tasia Nickell

**REQUIRED AGREEMENTS:** Flood Protection Covenant

**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENT AS IT RELATES TO 18-120710 BG.**

**CARRIED**

**2. 5245-20-1206**

**LEGAL:** Lots 1 to 29 all of: Section 15 Township 12 New Westminster District Plan EPP31277; Lots 30 to 54 all of: Section 15 Township 12 New Westminster District Plan EPP37274; Lots 55 to 82 all of: Section 15 Township 12 New Westminster District Plan EPP44181; Lot "A" Section 15 Township 12 New Westminster District Plan 22387, Except Plan EPP27594 and Part in Plan EPP44181

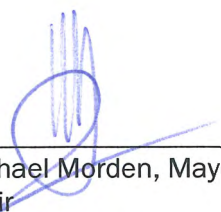
**LOCATION:** Lots 1 to 82 along 244 Street as per subject map

**OWNER:** City of Maple Ridge

**REQUIRED AGREEMENTS:** Release of Covenant (Rezoning Servicing Agreement) (CA3019447)


**THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE PRECEDING DOCUMENT AS IT RELATES TO 5245-20-1206.**

**CARRIED**



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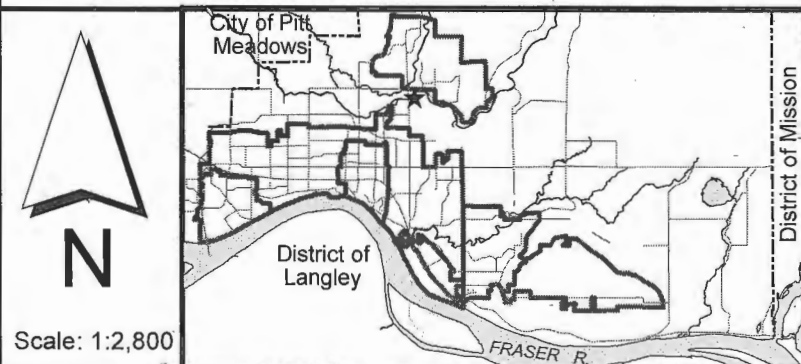
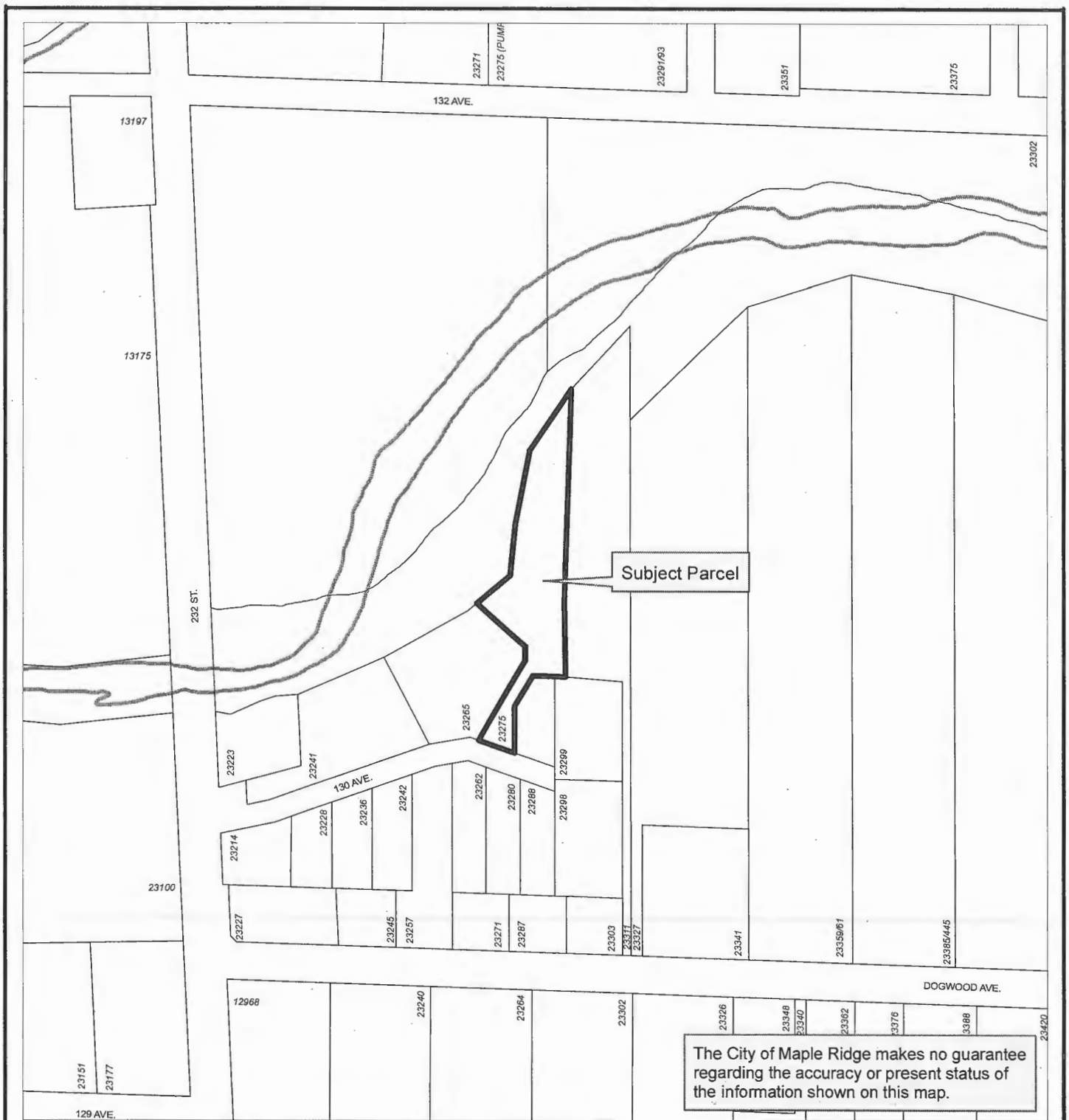
Michael Morden, Mayor  
Chair



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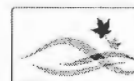
Paul Gill, Chief Administrative Officer  
Member





## 23275 130 Ave. Section 219 Flood Plain Covenant

LICENCES, PERMITS & BYLAWS DEPT.



**MAPLE RIDGE**

British Columbia

**mapleridge.ca**

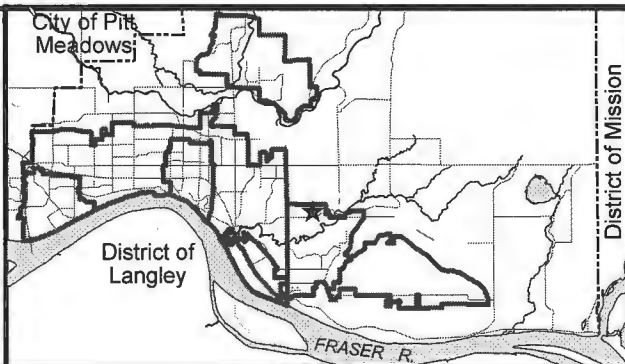
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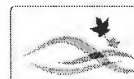


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## Subject Properties Rezoning Servicing Agreement Discharge

ENGINEERING DEPARTMENT



MAPLE RIDGE

British Columbia

[mapleridge.ca](http://mapleridge.ca)

DATE: Dec 19, 2018

BY: EM

701.2 Minutes of Meetings of Committees and Commissions of Council



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, Maple Ridge City Hall, 11995 Haney Place, Maple Ridge, British Columbia, on November 8, 2018 at 7:00 pm.

---

**COMMISSION MEMBERS PRESENT**

Brenda Smith, Chair	Maple Ridge Historical Society
Eric Phillips	Member at Large
Julie Koehn	Maple Ridge Historical Society
Len Pettit	Member at Large
Russell Irvine	Member at Large

**STAFF PRESENT**

Amelia Bowden	Staff Liaison, Planner 1
Amanda Allen	Committee Clerk

**ABSENT**

Lindsay Foreman, Vice Chair	Member at Large
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1. **CALL TO ORDER**

2. **APPROVAL OF THE AGENDA**

R/2018-054

It was moved and seconded

**That the agenda for the November 8, 2018 Community Heritage Commission meeting be approved as circulated.**

CARRIED

3. **ADOPTION OF MINUTES**

R/2018-055

It was moved and seconded

**That the minutes of the October 11, 2018 Maple Ridge Community Heritage Commission meeting be amended to further clarify discussion of item 5.1 by including in the minutes "Mr. Irvine provided an update of the 2018 financial statement. The information was discussed by the Commission members"; and that the minutes as amended be adopted.**

CARRIED

4. **DELEGATIONS**

5. **FINANCE**

5.1. **Financial Update**

Russell Irvine provided an overview of the financial report as attached to the October 11, 2018 agenda. The Commission received the financial report for information.

5.2. **Robertson Cemetery**

The staff liaison advised that the Planning Department will match funds in the amount of \$1,000.00 for the required work and the Surveyor has been advised to proceed

5.3. **Maple Ridge Library Microfilm Reader Support Request Update**

The Chair reported that the Maple Ridge Public Library has ordered the microfilm reader. The Chair will compose a letter to the Public Library requesting an invoice. Upon receipt of an invoice, the staff liaison will prepare the cheque request.

6. **CORRESPONDENCE**

The staff liaison noted that several Heritage Nominations have been received.

7. **NEW AND UNFINISHED BUSINESS**

7.1. **2019 Meeting Schedule**

There was discussion on the 2019 meeting schedule.

R/2018-056

It was moved and seconded

**That the 2019 Community Heritage Commission meeting schedule attached to the November 8, 2018 Community Heritage Commission agenda be amended to include a meeting on December 12, 2019, and that the schedule as amended be adopted.**

CARRIED

7.2. **Cultural Plan Implementation Update**

The Chair provided a summary of the October 30, 2018 meeting, the community consultation in developing the Cultural Plan and the communications component within the Implementation Plan. The Chair noted a lack of heritage reflected in the Implementation Plan and will continue to monitor and advocate that heritage is better represented as the Plan moves forward.

**8. SUBCOMMITTEE REPORTS**

**8.1. Communications**

The Chair noted the potential to work with the Parks, Recreation and Culture Department through the Cultural Plan Implementation to address a communications strategy.

**8.1.1. Fall Calendar**

The Chair reviewed the calendar of events and the November 5, 2018 Local Voices. The Chair shared the invitation from the Ruskin Community Association to join at the Holy Spirit Anglican Church for the *Church Bells Ringing across Canada to Mark the 100<sup>th</sup> Anniversary of the End of WW1* on November 11, 2018 at 4:34 pm.

**8.2. Recognitions**

The Chair advised that St. Andrews Heritage Church has been booked on February 21, 2019 for the 2019 Heritage Awards. The subcommittee will reconvene to review the nominations.

**8.2.1. Heritage Week 2019**

**8.3. Education**

**8.3.1. Local Voices**

The Chair advised December 3, 2018 will be the last Local Voices of 2018. The series will carry forward in the new year.

**8.3.2. BC Heritage Fairs**

The Chair advised that a meeting will be scheduled with School District No. 42 teachers and Kris Foulds.

**8.4. Digitization**

The staff liaison noted that the grant application through the BC History Digitization Program is moving forward.

**8.5. Heritage Resources Program**

The staff liaison reported on minor edits to the Statements of Significance presented by Donald Luxton at the October 11, 2018 Community Heritage Commission meeting. There was discussion and enquiries on the Canadian Register of Historic Places, potential tax incentives for registering and the staff liaison outlined the manner in which Statements of Significance are registered on the BC Register of Historic Places.

**8.6. Master Conservation Plan**

The staff liaison advised that the Parks, Recreation and Culture Department will be reviewing the draft Request for Proposal.

9. **LIAISON UPDATES**

9.1. **BC Historical Federation**

The Chair reported on the summit hosted on October 21, 2018 and the desire to convene another summit in the future.

9.2. **Heritage BC**

The Chair presented a report on Heritage BC Community Consultations and the request from Paul Gravett, Executive Director of Heritage BC, to partner in hosting a roundtable to explore the state of the heritage sector. There was discussion on partnering with Heritage BC to host a roundtable for the Fraser Valley region between January 28, 2019 to February 8, 2019. The Chair will gather further information for discussion at the next meeting.

Russell Irvine and the staff liaison attended an Incentives webinar hosted by Heritage BC on October 26, 2018. Mr. Irvine and the staff liaison provided examples on how heritage can work to incentivize. The Chair invited members to review the webinar list on the Heritage BC website to identify any future webinars of interest.

9.3. **Maple Ridge Historical Society**

Julie Koehn provided an update on the latest meeting of the Historical Society and reported on a proactive succession planning workshop for organizations attended on November 3, 2018. The Speaking of Art and History event with guest speaker Melanie Talkington on October 18, 2018 was well attended.

10. **QUESTION PERIOD** - Nil

11. **ROUNDTABLE**

Brenda Smith reported on upcoming work in Powell River with Lindsay Foreman.

Eric Phillips reported on his work with Remembrance Day activities in the community and shared concerns with heritage homes, demolition and development in Hammond.

Russell Irvine shared highlights from his recent travels in Europe.

12. **ADJOURNMENT** – 8:00 pm.

  
B. Smith, Chair

1000 Bylaws



## City of Maple Ridge

**TO:** His Worship Mayor Michael Morden  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** Final Reading  
Official Community Plan Amending Bylaw No. 7509-2018  
11641 227 Street

**MEETING DATE:** January 14, 2019  
**FILE NO:** 2018-332-RZ  
**MEETING:** Council

---

### EXECUTIVE SUMMARY:

Official Community Plan (OCP) Amending Bylaw No. 7509-2018 has been considered by Council and at Public Hearing and was subsequently granted third reading. The applicant has requested that final reading be granted. The purpose of the OCP Amendment is to designate the subject property as a *Temporary Commercial Use Permit Area* to allow a Sales Centre for a future apartment use.

Council granted first reading for Official Community Plan Amending Bylaw No. 7509-2018 on October 16, 2018 and second reading on November 13, 2018. This application was presented at Public Hearing on December 4, 2018 and Council granted third reading on December 11, 2018.

### RECOMMENDATION:

**That Official Community Plan Amending Bylaw No. 7509-2018 be adopted; and**

**That the Corporate Officer be authorized to sign and seal 2018-332-CU respecting property located at 11641 227 Street.**

### DISCUSSION:

#### a) Background Context:

Council considered this Official Community Plan amendment application at a Public Hearing held on December 4, 2018. On December 11, 2018 Council granted third reading to Official Community Plan Amending Bylaw No. 7509-2018 with the stipulation that the following conditions be addressed:


- i) Amendment to Official Community Plan Appendix D – Temporary Use Permits, to add the subject property to the list of properties;  
*The Official Community Plan will be amended upon the adoption of the relevant Bylaw.*
- ii) Provision of a refundable security equivalent to 100% of the estimated landscape cost, in accordance with the terms and conditions of the Temporary Commercial Use Permit.  
*A refundable security, in the amount of \$6,248.00 has been submitted for the landscape works.*

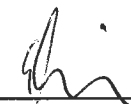
**CONCLUSION:**

As the applicant has met Council's conditions, it is recommended that final reading be given to Official Community Plan Amending Bylaw No. 7509-2018.

  
\_\_\_\_\_  
**Prepared by:** Adam Rieu  
Planning Technician

  
\_\_\_\_\_  
**Approved by:** Christine Carter, M.PL, MCIP, RPP  
Director of Planning

  
\_\_\_\_\_  
**Approved by:** Frank Quinn, MBA, P.Eng  
GM: Public Works & Development Services

  
\_\_\_\_\_  
**Concurrence:** Paul Gill, BBA, CPA, CGA  
Chief Administrative Officer

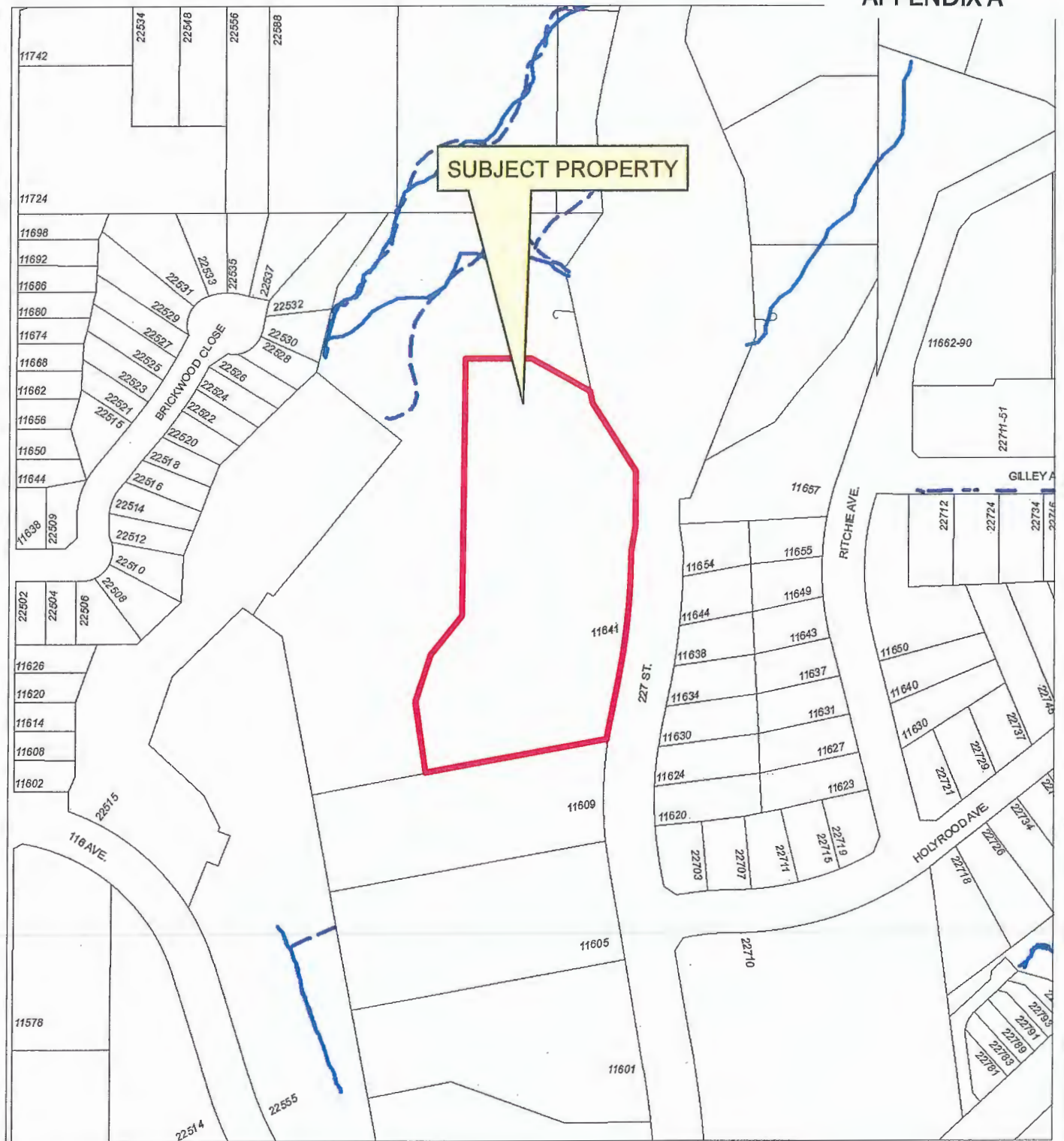
The following appendices are attached hereto:

Appendix A – Subject Map

Appendix B – Official Community Plan Amending Bylaw No. 7509-2018

Appendix C – Site Plan

# APPENDIX A



Scale: 1:2,500

## Legend

- Stream
- - - Indefinite Creek
- River
- Major Rivers & Lakes

11641 227 Street

PLANNING DEPARTMENT



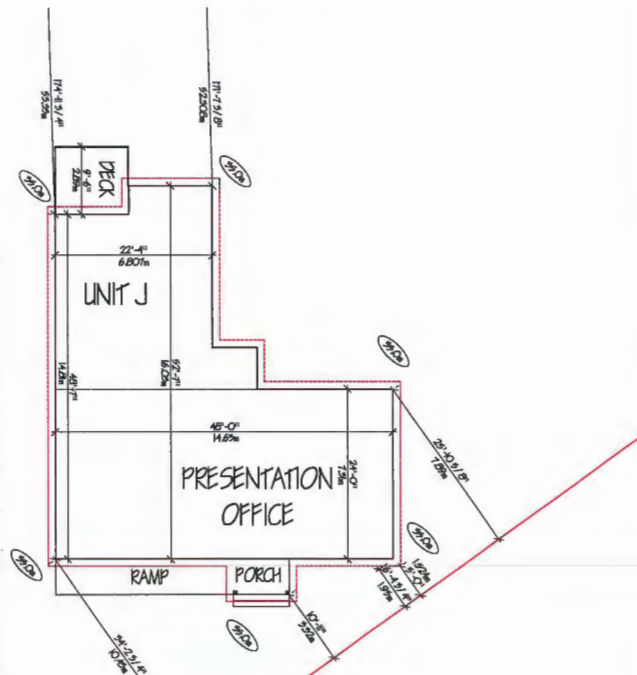
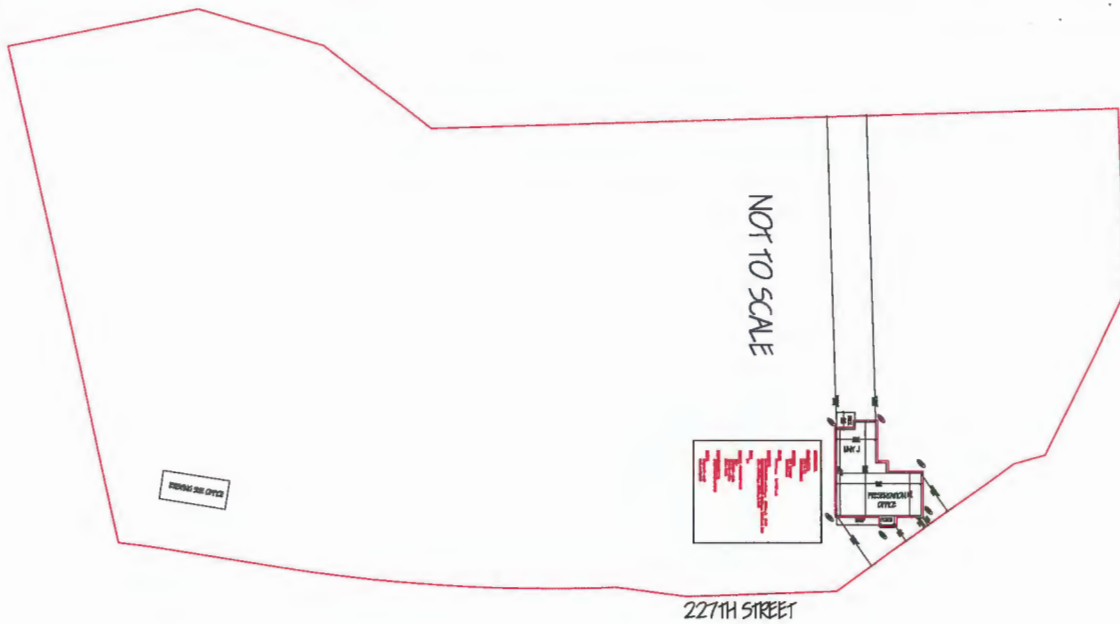
[mapleridge.ca](http://mapleridge.ca)

2018-332-RZ  
DATE: Aug 16, 2018

BY: JV

CORPORATE OFFICER





CALCULATIONS

L&L ELEVATION  
LOT 1 B, A-1  
NAD PLAN 807962A

OAK TERRACE  
MAY ZET STREET  
MAYLE ROAD, BC

LOT AREA  
1639.9 sq m      15444.0 sq ft.

SE CORNER  
POINTE STE LOUISE - 94.46 sq m      8030.0 sq ft.    0.9%  
PITCHED PRESERVATION DRIVE - 49.42 sq m      1759.0 sq ft.    1.6%  
TOTAL - 223.00 sq m      2399.0 sq ft.    1.9%

ZONES  
E-1

ELEVATIONS - PRESERVATION DRIVE  
WE -  
MAIN FLOOR - 55.4m  
1ST FLOOR - 50.5m  
B2C2 - 56.7m

LANDSCAPE REQUIREMENTS  
FOR PRESERVATION DRIVE

SEE PLAN  
SCALE: 1/8" = 1'-0"  
PIR6, 11/10, 2006

227TH STREET

DATE	C. ROX	TIME
DATE	ALYX H. 2010	
AGE	AS NOTED	1 yr 5

**PHYSICIAN SIGNATURE**

REPRESENTATIVE CENTER  
11641 227 STREET  
MAY 15 BLDG, INC.

PATIENT SIGNATURE	
NAME	DATE

THE ISSUING CLINICITY TO THE  
PATIENT'S SIGNATURE.

**COLUMBUS  
PROJECTS INC**



200 - 22716 DEWDNEY TRUNK ROAD  
MAPLE RIDGE, BC, CANADA V2X 3K2  
PHONE: 604 - 380 - 1256  
www.columbusprojects.com  
info@columbusprojects.com

1100 *Reports and Recommendations*



## City of Maple Ridge

**TO:** His Worship Mayor Michael Morden  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** Community Child Care Space Creation Program Grant Application

**MEETING DATE:** January 14, 2019  
**FILE NO:** 2120808  
**MEETING:** Council Meeting

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### EXECUTIVE SUMMARY:

The Province of British Columbia recently announced expanded investment in the child care sector, including \$13.7 million in grant funding through the Community Child Care Space Creation (CCCSC) Program. This program provides funding to local governments to create new licensed child care spaces within their own facilities for children aged 0-5.

In response to a demonstrated community need for additional child care services in the Albion neighbourhood, a multi-use child care space has been included in the detailed design for the Albion Community Centre (ACC). The CCCSC Program offers an opportunity for the City to reduce construction costs for the ACC by applying for up to \$1 million in grant funding to construct this child care space.

### RECOMMENDATION:

That staff submit an application to the Community Child Care Space Creation Program for up to \$1 million towards construction of daycare space in the Albion Community Centre and provide overall grant management if successful.

### DISCUSSION:

#### a) Background Context:

The City of Maple Ridge (CMR) and School District No. 42 (SD42) have been working together on a joint park/school site that includes an elementary school, neighbourhood learning centre and community centre in Albion. Through the public consultation process held in 2016, the community identified a need for services and programs for children 0-12 years of age. Further research by City staff revealed a particular need for infant and toddler care, and it is intended that the multi-use child care space in the ACC will accommodate licenced infant and toddler care services to complement other child care services that will be offered by SD42 at this joint park/school site. The space can also be flexible for other uses outside of regular child care hours.

An application has been prepared and will be submitted following Council's endorsement of the above recommendation which is a required component of the grant application.



**b) Desired Outcome:**

The desired outcome is to minimize construction costs by accessing available grant opportunities while following through with the City's commitment to SD42 and residents of the Albion area to develop a facility that complements the adjacent school to enable the provision of a full continuum of services that benefit the neighbourhood and local families.

**c) Strategic Alignment:**

This project is consistent with the SD42 Strategic Facilities Plan completed in 2015, the 2010 Parks, Recreation & Culture Master Plan, and the Master Agreement between the School District and the City for the joint use of public facilities and coordination of services.

**d) Citizen/Customer Implications:**

The City of Maple Ridge supports its citizens in maintaining healthy lifestyles through their participation in sport, recreation, arts and culture in venues that allow them to connect with their neighbours and other groups with common interests. This project is a great example of partnerships and co-location of facilities to provide needed community infrastructure and a full continuum of services for families.

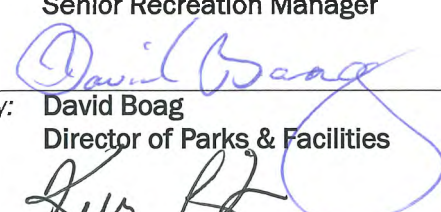
**e) Business Plan/Financial Implications:**

If the City's application is successful, construction costs for the ACC will be reduced by up to \$1 million from this funding source. Once the child care space is established, the City would follow a competitive bid process to select a child care operator to lease the space. The ACC child care facility is anticipated to generate \$20,000 - \$30,000 annually in lease revenue that will go towards offsetting facility operating costs.

**CONCLUSIONS:**

The ACC has been designed as a flexible, multi-use facility that is sustainable and accessible for all members of our community. The planned multi-use child care space meets the eligibility requirements for the CCCSC Program, and staff believe our application is strong with its focus on infant and toddler care and the co-location of a continuum of child care services to be offered on this joint park/school site.

  
Prepared by: **Don Cramb**  
Senior Recreation Manager

  
Reviewed by: **David Boag**  
Director of Parks & Facilities

  
Approved by: **Kelly Swift, MBA**  
General Manager Parks, Recreation & Culture

  
Concurrence: **Paul Gill, BBA, CPA, CGA**  
Chief Administrative Officer