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**Meeting Access Information**

To practice social distancing during the COVID-19 pandemic we will be holding the Social Policy Advisory Committee (SPAC) meeting via Zoom teleconference. Members of SPAC and the public are asked to join the meeting from home using the following access information:

**Join the meeting from your computer, tablet or smartphone**

<https://mapleridge-ca.zoom.us/j/82424200717?pwd=RFpjcitlQVZOVEhRbGFERGM5FdWsydz09>

**Or join the meeting using your phone**

Dial: 1-778-907-2071 Meeting ID: 824 2420 0717 Passcode: 517922

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1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**
3. **ADOPTION OF MINUTES** – November 3, 2021
4. **DELEGATIONS**
  - 4.1 Lougheed Transit Corridor Area Plan
5. **NEW AND UNFINISHED BUSINESS**
  - 5.1 Welcome/Member Introductions
  - 5.2 Committee Orientation
  - 5.3 2022 Meeting Schedule
  - 5.4 Chair and Vice Chair Selection
  - 5.5 Strengthening Resilience Webinar: <https://youtu.be/-ycTynGK2TE>
6. **LIAISON UPDATES**
  - 6.1 Staff Liaison
  - 6.2 Council Liaison
7. **TASK FORCE UPDATES**
  - 7.1. 2022 SPAC Work Plan
8. **QUESTION PERIOD FOR THE PUBLIC**
9. **ROUNDTABLE**
  - 9.1. Youth Strategy
  - 9.2. Community Action Team (CAT)
10. **ADJOURNMENT**

**Next Meeting:** April 6, 2022

**Agenda Submission Deadline:** March 23, 2022

**QUESTION PERIOD**

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak.

Up to ten minutes in total is allotted for Question Period.



City of Maple Ridge  
Social Policy Advisory Committee  
**MEETING MINUTES**

November 3, 2021 – Regular Meeting

The Minutes of the Regular Meeting of the Social Policy Advisory Committee (SPAC)  
held via Zoom teleconference on November 3, 2021 at 6:00 pm.

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**COMMITTEE MEMBERS PRESENT**

Councillor Ryan Svendsen, Vice Chair	Council Liaison
Blaire Mikoda, Chair	Member at Large
Eileen Dwillies	Maple Ridge Pitt Meadows Katzie Seniors Network
Jenny Earley	Maple Ridge Pitt Meadows Katzie Community Network
Marissa Stalman	Member at Large
Tarel Swansky	Member at Large
Kim Dumore	School District No. 42 Board Trustee
Brenna Ayliffe	Fraser Health

**STAFF PRESENT**

Tony Cotroneo	Staff Liaison/Manager of Community Engagement
Chad Cowles	Community Safety Officer
Mark Halpin	Manager of Transportation
Mike McLean	Committee Clerk

**COMMITTEE MEMBERS ABSENT**

Sim Khurme	Youth Member at Large
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**1. CALL TO ORDER – 6:02 p.m.**

**2. APPROVAL OF THE AGENDA**

R/2021-015

It was moved and seconded

**That the November 3, 2021 Social Policy Advisory Committee Regular Meeting agenda be approved as circulated.**

CARRIED UNANIMOUSLY

**3. ADOPTION OF MINUTES**

R/2021-016

It was moved and seconded

**That the minutes of the Social Policy Advisory Committee Regular Meeting dated May 5, 2021 be adopted.**

CARRIED UNANIMOUSLY

**4. DELEGATIONS**

**4.1 Community Safety Plan Update**

Chad Cowles, Community Safety Officer, provided an update on the Community Safety Action Plan and ongoing initiatives, including the Integrated Safety Ambassador (ISAT) and Social Service Inventory Mapping.

Note: Chad Cowles left at 6:33 p.m.

#### **4.1 Strategic Transportation Plan Overview**

Mark Halpin, Manager of Transportation, provided an update on the Strategic Transportation Plan, including results of public engagement initiatives and the draft vision statement.

Note: Mark Halpin left the meeting at 6:58 p.m.

### **5. NEW AND UNFINISHED BUSINESS**

#### **5.1 SPAC Membership Update**

The Staff Liaison noted the contributions of outgoing members Chair Blaire Mikoda and Brenna Ayliffe and welcomed Ana Sanchez as the Fraser Health Representative.

#### **5.2 Strengthening Resiliency Webinar**

The Committee discussed the Strengthening Resiliency Webinar and added an agenda item for the next meeting to discuss the video once members have had the opportunity to view it.

R/2021-017

It was moved and seconded

**That an agenda item be added to the next Committee meeting to discuss the Strengthening Resiliency webinar.**

CARRIED UNANIMOUSLY

#### **5.3 COVID-19 Safety Plan Update**

The Staff Liaison provided an update about Covid-19 public health regulations, including current requirements at recreation facilities.

### **6. LIAISON UPDATES**

#### **6.1 Staff Liaison**

The Staff Liaison discussed the Celebrate the Night event and the impact of Covid-19 public safety measures.

#### **6.2 Council Liaison**

The Council Liaison provided an update on pedestrian safety initiatives and the neighbourhood traffic calming program.

### **7. TASK FORCE UPDATES**

#### **7.1 2022 SPAC Work Plan**

The Staff Liaison provided an update on the 2022 SPAC Work Plan.

R/2021-018

It was moved and seconded

**That the Committee endorse the 2022 Social Policy Advisory Committee Work Plan as presented.**

CARRIED UNANIMOUSLY

**8. QUESTION PERIOD - NIL**

**9. ROUNDTABLE**

Members discussed relevant events, activities and social policy topics.

Note: Eileen Dwillies left the meeting at 7:01 p.m.

**9.1 Youth Strategy - NIL**

**9.2 Community Action Team (CAT)**

Kim Dumore discussed the upcoming presentation of poverty reduction initiatives.

**10. ADJOURNMENT - 7:39 p.m.**

The next regular meeting of the Social Policy Advisory Committee will be held on Wednesday, February 2, 2022 at 6:00 p.m.

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Blaire Mikoda, Chair

# Social Policy Advisory Committee Terms of Reference

## Mandate

The Social Policy Advisory Committee (SPAC) will advise Council on the enhancement of the social well-being of present and future citizens of Maple Ridge.

The Committee will:

1. advise Council on the planning and development of municipal strategies and policies related to the social need, social well-being, and social development of a healthy and socially sustainable community;
2. monitor and identify opportunities to recommend for Council to advocate for policy change and service enhancement to meet the social needs of the community based on research, community engagement, and monitoring of social indicators of a healthy community;
3. provide leadership that encourages partnerships and networks by promoting a collaborative framework that encourages community response to current and emerging social needs; and
4. be fully aware of the regional context of social issues and advise Council accordingly.

Social Policy Engagement Workshops, designed to encourage broad input and participation, will be held to gather input or feedback on priority topics related to the approved work of the Committee, or regarding emerging issues, for recommendation to the Committee as follows:

- twice per year a workshop will be held that has decision makers from Provincial Ministries in attendance to discuss social service delivery, opportunities for integration of services at the local level, and potential for addressing emerging issues; and
- twice per year a networking workshop with Community Network partners will be hosted on specific topics aligned with the Committee priorities.

## Membership Composition

The Committee will be comprised of the following 9 voting members:

- One Council Liaison (or alternate)
- One School District No. 42 Board Trustee (or alternate)
- One member representing Fraser Health (or alternate)
- One member representing Maple Ridge Pitt Meadows Katzie Community Network (or alternate)
- One member representing Maple Ridge Pitt Meadows Katzie Seniors Network (or alternate)
- Four Members at Large appointed by Council, with the goal of representation from youth, senior, and business communities and interest and/or expertise in social policy matters

Standing Invitation Members (non-voting)

- One member representing the Ridge Meadows RCMP
- Two additional members representing Fraser Health, representing different streams of the organization

## Quorum

- Majority of voting members (5)

## Meetings

- First Wednesday of every second month at 7:00 pm in the Blaney Room, City Hall, 11995 Haney Place
- Meetings are typically held in: January, March, May, September and November

## Subcommittees

- N/A

**Tentative Meeting Dates - 6:00 pm via Zoom (subject to change)**

Wednesday, February 2, 2022  
 Wednesday, April 6, 2022  
 Wednesday, June 1, 2022

Wednesday, September 7, 2022  
 Wednesday, November 2, 2022

January						
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November						
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December						
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## Social Policy Advisory Committee (AAC)

**TO:** Committee Members **MEETING:** February 2, 2022  
**FROM:** Committee Clerk  
**SUBJECT:** Chair and Vice Chair Selection

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### **BACKGROUND:**

The goal of the Chairperson is to ensure that the Committee functions properly, that there is full participation during meetings, that all relevant matters are discussed, and that effective decisions are made and carried out.

There are three main spheres that the Chairperson has to manage:

- Assisting with the planning of meetings
- Running the meetings
- Ensuring that the Committee is achieving its goals

The previous Chair or Council Liaison will chair the meeting as the Acting Chair until a new Chair is appointed or for the duration of the meeting. During the meeting, the floor will be opened for Committee members to nominate fellow members for the position of Chair and Vice Chair. In order for their name to stand, an individual must accept the nomination.

If there are multiple nominations (and nominees are willing to serve), voting will be done virtually via Zoom. Each member will send a private Zoom chat message to the Committee Clerk with their vote. The Committee Clerk will compile all the votes and submit the results to the Acting Chair.

The Acting Chair will then ask if any member would like to put forward a motion that the selected individual be appointed as Chair or Vice Chair for 2022. Once the Chair and Vice Chair have been appointed, the meeting can be turned over or the previous Chair or Council Liaison can continue as the Acting Chair for the remainder of the meeting with approval from the newly elected Chair.

### **RECOMMENDATION(S):**

That \_\_\_\_\_ be appointed as Chair of the Social Policy Advisory Committee for 2022.

That \_\_\_\_\_ be appointed as Vice Chair of the Social Policy Advisory Committee for 2022.

## 2022 Social Policy Advisory Committee Work Plan

### Committee Overview

The Social Policy Advisory Committee (SPAC) advises Council on matters relating to social planning and the social needs, social well-being and social development of the community. How we plan our cities and neighbourhoods affects the health and well-being of individuals and community in the following ways: Our ability to get around; Where and in what type of housing we live; What food we have access to; Access to income; How much and what kind of green space we can play and rest in; How safe, connected and included we feel in our neighbourhoods; and Engagement and sense of belonging.

### Progress Report

Action Item	Update & Next Steps	Planning Tier	Status
		Priority	
Support the community engagement process for the Food Security Needs Assessment Project	The community engagement process was completed in Q3 2021.	Business Plan Deliverable Safety	Complete 100% Q3 2021
Partner with the Youth Planning Table and the Senior's Network to deliver community based initiatives related to social connections, mental wellness and resilience of priority groups	The City's partnership with the Foundry BC resulted in three events that were delivered in 2021: 1) Training session with PRC Youth staff to recognize, support and refer youth as they return to activity. 2) A Virtual Art Gallery recognizing youth's work during the pandemic. 3) Sponsored three 'Movie Night's at the Greg Moore Youth Centre for youth.	Business Plan Deliverable Safety	Complete 100% Q4 2021
Work with the City's Community Safety Team to update service providers with a Community Safety Plan	The update and presentation are anticipated to occur at the next SPAC meeting in Q4 2021. In partnership with the Maple Ridge Community Action Team, the Strengthen Resilience Workshop was delivered in Q2 2021.	Business Plan Deliverable Safety	In Progress 90% Q4 2021
Supported Family Education's 2020 Poverty Reduction Planning & Assessment application to the Union of British Columbia Municipalities (UBCM)	Phase 1 of the application process was submitted in Q2 2020, and the application for Phase 2 was submitted in Q2 2021.	Business Plan Deliverable Safety	Complete 100% Q2 2021

### New 2022 Workplan Deliverables

Action Item	Priority	ETA
Support Family Education in delivering their report concerning the Food Security Needs Assessment and the Poverty Reduction Assessment to the Community Network	Growth	Q1 2022
Conduct a SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats) at a regular scheduled SPAC meeting in 2022 to review and refresh the work of the committee	Safety	Q2 2022
Support the Uplan in delivering a presentation regarding their role in the Youth Strategy implementation process	Relations	Q4 2022