



City of Maple Ridge
Municipal Advisory Committee on
Accessibility and Inclusiveness
AGENDA – REGULAR MEETING
Thursday, February 17, 2022 at 4:30 pm
Held via Zoom Teleconference

Meeting Access Information

Due to the COVID-19 pandemic we will be holding the Municipal Advisory Committee on Accessibility and Inclusiveness (MACAI) meeting via Zoom teleconference. All participants including members of the MACAI and the public are asked to join the meeting using the following access information:

Join the meeting from your computer, tablet or smartphone

<https://mapleridge-ca.zoom.us/j/86084369639?pwd=TTRpMTVWVWJSdm1xUkg5UCtub3ITZz09>

Or join the meeting using your phone

Dial: +17789072071 Meeting ID: **860 8436 9639** Passcode: **788232**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF MINUTES** – November 25, 2021
4. **DELEGATIONS**
 - 4.1. Lougheed Transit Corridor Area Plan – Amelia Bowden, Planner 2
5. **NEW AND UNFINISHED BUSINESS**
 - 5.1. Welcome/Member Introductions
 - 5.2. Committee Orientation
 - 5.3. MACAI Structure
 - 5.4. 2022 Meeting Schedule
 - 5.5. Chair and Vice Chair Selection
 - 5.6. 2022 Work Plan
 - 5.7. Accessible British Columbia Act – Part 3 – Municipal Requirements
 - 5.8. Accessibility and Inclusiveness Framework Update
6. **LIAISON UPDATES**
 - 6.1. Staff Liaison
 - 6.2. Council Liaison
7. **SUBCOMMITTEE AND TASK FORCE UPDATES**
 - 7.1. Age-friendly Subcommittee
8. **QUESTION PERIOD FOR THE PUBLIC**
9. **ROUNDTABLE**
10. **ADJOURNMENT**

Next Meeting: April 21, 2022
Agenda Submission Deadline: April 7, 2022

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak.
Up to ten minutes in total is allotted for Question Period.

**MAPLE RIDGE/PITT MEADOWS
MUNICIPAL ADVISORY COMMITTEE ON ACCESSIBILITY AND INCLUSIVENESS**

The Minutes of the Regular Meeting of the Maple Ridge/Pitt Meadows Municipal Advisory Committee on Accessibility and Inclusiveness, held via Zoom teleconference on November 25, 2021 at 4:30 pm.

COMMITTEE MEMBERS PRESENT

Councillor Chelsa Meadus	Council Liaison, City of Maple Ridge
Councillor Gwen O’Connell	Council Liaison, City of Pitt Meadows
Laurie Geschke, Chair	Member at Large, Maple Ridge
Don Mitchell	Member at Large, Maple Ridge
Katie Sullivan	School District 42 Board Trustee
Kim McLennan	Fraser Health Representative
Carolina Echeverri	Family Education and Support Centre Representative

STAFF PRESENT

Petra Frederick	Staff Liaison, City of Maple Ridge
Jackie Senchyna	Staff Liaison, City of Pitt Meadows
Mark Halpin	Manager of Transportation, City of Maple Ridge

ABSENT

Michael Biggar	Member at Large, Maple Ridge
----------------	------------------------------

1. CALL TO ORDER – 4:31 pm

2. APPROVAL OF THE AGENDA

R/2021-014

It was moved and seconded

That the November 25, 2021 Maple Ridge Pitt Meadows Municipal Advisory Committee on Accessibility and Inclusiveness agenda be approved as circulated.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

R/2021-015

It was moved and seconded

That the minutes of the Maple Ridge Pitt Meadows Municipal Advisory Committee on Accessibility and Inclusiveness dated September 23, 2021 be adopted.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Strategic Transportation Plan - Overview

Mark Halpin, Manager of Transportation provided an overview of the Strategic Transportation Plan, including gaps in established areas, access to frequent, high-speed transit, impact of electric vehicles and trends in mobility.

Note: Carolina Echeverri joined the meeting at 4:48 pm.

Note: Mark Halpin left the meeting at 4:59 pm.

5. NEW AND UNFINISHED BUSINESS

5.1. Inclusive and Accessible Events and Volunteerism

The Committee discussed the draft version of the Inclusive and Accessible Events and Volunteerism guide, including the addition of languages, culturally diverse food options, accessible scooter charging stations, options for service counter providers and the identification of affordability issues.

R/2021-016

It was moved and seconded

That the Committee support the Inclusive and Accessible Events and Volunteerism draft guide as presented and direct the Staff Liaison to include suggested revisions in preparation to revisit the guide at a later date.

CARRIED UNANIMOUSLY

5.2. 2022 Business Plan (Final)

The Staff Liaison provided a brief update on the finalized version of the 2022 Business Plan.

6. LIAISON UPDATES

6.1 City of Pitt Meadows

The City of Pitt Meadows Staff Liaison provided an update on the following:

- Parks, Recreation and Culture Master Plan and the establishment of a Parks, Recreation and Culture Advisory Committee
- The replacement of the Harris Road Playground
- Community Service Awards

6.2 City of Maple Ridge

The Council Liaison provided an update on the:

- Building Permit Function Review
- Parks, Recreation and Culture Master Plan
- Impacts of flooding

The Staff Liaison provided an update on the:

- Opening of recreation and fitness centres
- Inclusiveness and Accessibility Strategy

6.2.1 Maple Ridge Accessibility and Inclusiveness Strategy

The Staff Liaison spoke about the Inclusive and Accessible Events and Volunteerism guide and the development of the Inclusiveness and Accessibility Strategy.

7. SUBCOMMITTEE AND TASK FORCE UPDATES

7.1 Age-Friendly Subcommittee

The Staff Liaison provided an update on the Age-friendly Subcommittee, including the progress of community support initiatives, the impact of elder abuse and senior outreach efforts.

7.2 2021 Work Plan Update

The Staff Liaison outlined the Committee's 2021 Work Plan and preparations for the 2022 Work Plan.

7.3 2021 MACAI Awards

The Staff Liaison informed the Committee that the 2021 MACAI award selection process is underway and preparations are being made for the formal recognition of award recipients.

8. QUESTION PERIOD FOR THE PUBLIC – NIL

9. ROUNDTABLE

Committee members discussed relevant issues, events and activities.

10. ADJOURNMENT – 5:49 pm

Laurie Geschke, Chair

Municipal Advisory Committee on Accessibility and Inclusiveness Terms of Reference

Mandate

To advise Council on the enhancement of accessibility and inclusivity for present and future citizens of Maple Ridge and Pitt Meadows. The MACAI Committee will:

1. advise and/or inform Council, City departments, community agencies and organizations, and the communities on accessibility and inclusiveness by:
 - a) identifying best practices;
 - b) implementing a community wide survey on accessibility and inclusiveness once every three years (or as directed by Council); and
 - c) advising and/or informing Council of relevant legislation.
2. Provide leadership and advocacy through City and community partnerships which emphasize community awareness of accessibility and inclusiveness by:
 - a) responding and/or directing community enquiries and/or concerns; and
 - b) recognizing existing and/or future community barriers and advising Council accordingly.
3. Recognize leadership, innovation and champions within the City, agencies and organizations and the community by:
 - a) hosting the annual "Accessibility and Inclusiveness Awards"; and
 - b) providing annual community promotions pertaining to the MACAI committee and accessibility and inclusiveness best practices.

Membership Composition

The Committee will be comprised of the following 9 voting members:

- One Council Liaison from the City of Maple Ridge (or alternate)
- One Council Liaison from the City of Pitt Meadows (or alternate)
- One School District No. 42 Board Trustee (or alternate)
- One member representing Fraser Health (or alternate)
- One member representing Maple Ridge and Pitt Meadows Family Education and Support Centre (or alternate)
- Three Members at Large from Maple Ridge, appointed by City of Maple Ridge Council, with a goal of representation from the youth and seniors communities, and expertise in accessibility and inclusivity matters
- One Member at Large from Pitt Meadows, appointed by City of Pitt Meadows Council, with a goal of representation from the youth and seniors communities, and interest and/or expertise in accessibility and inclusivity matters

Standing Invitation Members (non-voting):

- One member representing the Ministry of Children and Family Development
- One member representing the Ministry of Social Development and Innovation
- One member representing the Ridge Meadows Association for Community Living
- One member representing the BC Special Olympics

Quorum

- Majority of voting members (5)

Meetings

- MACAI typically meets on the third Thursday of every other month and alternates meeting locations between Maple Ridge City Hall and Pitt Meadows City Hall
- Meetings are typically held in: January, March, May, September and November

Subcommittee

- Age-friendly Subcommittee

Tentative Meeting Dates - 4:30 pm via Zoom (subject to change)

- Thursday, February 17, 2022
- Thursday, April 21, 2022
- Thursday, June 16, 2022

- Thursday, September 22, 2022
- Thursday, November 17, 2022

January						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

February						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
	B	R	E	A	K	
20	21	22	23	24	25	26
27	28	29	30	31		

April						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	B	R	E	A	K	
7	8	9	10	11	12	13
	B	R	E	A	K	
14	15	16	17	18	19	20
	B	R	E	A	K	
21	22	23	24	25	26	27
	B	R	E	A	K	
28	29	30	31			

September						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

November						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
	B	R	E	A	K	
18	19	20	21	22	23	24
	B	R	E	A	K	
25	26	27	28	29	30	31
	B	R	E	A	K	



Municipal Advisory Committee on Accessibility and Inclusiveness (MACAI)

TO: Committee Members

MEETING: February 17, 2022

FROM: Committee Clerk

SUBJECT: Chair and Vice Chair Selection

BACKGROUND:

The goal of the Chairperson is to ensure that the Committee functions properly, that there is full participation during meetings, that all relevant matters are discussed, and that effective decisions are made and carried out.

There are three main spheres that the Chairperson has to manage:

- Assisting with the planning of meetings
- Running the meetings
- Ensuring that the Committee is achieving its goals

The previous Chair or Council Liaison will chair the meeting as the Acting Chair until a new Chair is appointed or for the duration of the meeting. During the meeting, the floor will be opened for Committee members to nominate fellow members for the position of Chair and Vice Chair. In order for their name to stand, an individual must accept the nomination.

If there are multiple nominations (and nominees are willing to serve), voting will be done virtually via Zoom. Each member will send a private Zoom chat message to the Committee Clerk with their vote. The Committee Clerk will compile all the votes and submit the results to the Acting Chair.

The Acting Chair will then ask if any member would like to put forward a motion that the selected individual be appointed as Chair or Vice Chair for 2022. Once the Chair and Vice Chair have been appointed, the meeting can be turned over or the previous Chair or Council Liaison can continue as the Acting Chair for the remainder of the meeting with approval from the newly elected Chair.

RECOMMENDATION(S):

That _____ be appointed as Chair of the Municipal Advisory Committee on Accessibility and Inclusiveness for 2022.

That _____ be appointed as Vice Chair of the Municipal Advisory Committee on Accessibility and Inclusiveness for 2022.

2022 Municipal Advisory Committee on Accessibility and Inclusion Work Plan

Committee Overview

The purpose of the Committee is to advise and/or inform the Council of Maple Ridge and Pitt Meadows, municipal departments, community agencies and general public on accessibility and inclusiveness.

Progress Report

Action Item	Update & Next Steps	Planning Tier	Status
		Priority	
Develop and deliver a Community Educational Series promoting accessibility and inclusiveness.	In partnership with Qmunity (Metro Vancouver's LGBTQ2S+ Hub), the Community Network delivered an Educational Series in Q2 and Q3 2021.	Business Plan Deliverable Growth	Complete 100% Q2 2021
Deliver a presentation on Municipal Advisory Committee on Accessibility and Inclusiveness role in the community to all Committees of Council.	The MACAI delivered presentations to all Committees of Council in 2021.	Business Plan Deliverable Relations	Complete 100% Q4 2021
Successfully supported the Senior Network in applying for the New Horizons Grant, Community Based COVID Response project to support isolated seniors in acquiring and using technology.	Successfully received \$25,000 in grant funding to create a local intergenerational technology program that supports isolated seniors to e-connect with family and friends through the Covid pandemic in 2021.	Business Plan Deliverable Pride	Complete 100% Q1 2021
Supported the Dementia Friendly Community Initiative	Applied for and received the Plan H grant to support the 'Creating Connections: Visual Arts Program' for people with dementia.	Business Plan Found Milestone Pride	Complete 100% Q2 2021
Applied for the Social Planning and Research Council of BC Grant	Successfully received funding in the amount of \$500.00 to support MACAI in delivering their annual awards celebration.	Business Plan Found Milestone Pride	Complete 100% Q2 2021

New 2022 Workplan Deliverables

Action Item	Priority	ETA
Update community organizations on MACAI's mandate and projects	Growth	Q4 2022
Evaluate and make recommendations regarding the MACAI Accessibility and Inclusiveness award program	Pride	Q2 2022

