

City of Maple Ridge
ENVIRONMENTAL ADVISORY COMMITTEE
AGENDA – REGULAR MEETING
Wednesday, March 8, 2023 at 7:00 pm

Meeting Access Information

Environmental Advisory Committee (EAC) meetings are held in a hybrid format. Members of the EAC and the public are asked to join the meeting in-person in the Blaney Room at Maple Ridge City Hall or remotely using the following access information:

Join the meeting from your computer, tablet or smartphone
<https://mapleridge-ca.zoom.us/j/81093103757>

Or join the meeting using your phone
Dial: 1-778-907-2071 Meeting ID: **810 9310 3757**

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**
3. **ADOPTION OF MINUTES** – October 5, 2022
4. **DELEGATIONS** – NIL
5. **NEW AND UNFINISHED BUSINESS**
 - 5.1 Welcome/Member Introductions
 - 5.2 Advisory Committee Overview
 - 5.3 Chair and Vice Chair Selection
 - 5.4 2023 Meeting Schedule
 - 5.5 2023 EAC Work Plan
6. **LIAISON UPDATES**
 - 6.1 Staff Liaison
 - 6.2 Council Liaison
7. **TASK FORCE UPDATES**
8. **QUESTION PERIOD FOR THE PUBLIC**
9. **ROUNDTABLE**
10. **ADJOURNMENT**

Next Regular Meeting: April 19, 2023
Agenda Items Submission Deadline: April 5, 2023

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak.
Up to ten minutes in total is allotted for Question Period.

City of Maple Ridge
Environmental Advisory Committee Meeting Minutes

October 5, 2022

The Minutes of the Regular Environmental Advisory Committee Meeting held via Zoom teleconference and hosted in the Blaney Room at Maple Ridge City Hall on October 5, 2022 at 7:00 pm.

COMMITTEE MEMBERS PRESENT

Jessie Lees, Vice Chair	Member at Large
Mark Adams	Member at Large
Kirk Grayson	Member at Large
Brian Clark	Environmental Professional
Janice Jarvis	Environmental Professional

STAFF MEMBERS PRESENT

Rodney Stott	Staff Liaison/Environmental Planner
Arsh Dhillon	Committee Clerk

ABSENT

Councillor Judy Dueck	Council Liaison
Bill Hardy, Chair	Member at Large

1. CALL TO ORDER – 7:07 pm

2. APPROVAL OF THE AGENDA

R/2022-EAC-012

It was moved and seconded

That the October 5, 2022 Environmental Advisory Committee agenda be approved as circulated.

CARRIED UNANIMOUSLY

3. ADOPTION OF THE MINUTES

R/2022-EAC-013

It was moved and seconded

That the minutes of the Environmental Advisory Committee meeting dated February 9, 2022 be adopted as circulated.

CARRIED UNANIMOUSLY

R/2022-EAC-014

It was moved and seconded

That the minutes of the Environmental Advisory Committee meeting dated March 16, 2022 be adopted as circulated.

CARRIED UNANIMOUSLY

R/2022-EAC-015

It was moved and seconded

That the minutes of the Environmental Advisory Committee meeting dated June 8, 2022 be adopted as circulated.

CARRIED UNANIMOUSLY

4. DELEGATIONS – NIL

5. NEW AND UNFINISHED BUSINESS

5.1. Committee Membership Review

A. Dhillon, Committee Clerk, provided an update on the Environmental Advisory Committee recruitment process and progress.

5.2. 2023 Work Plan

R. Stott, Staff Liaison, highlighted the achievements and deliverables from the Environmental Advisory Committee 2022 Work Plan, including discussion on the draft 2023 Work Plan. Committee members provided their recommendations and feedback. A revised copy of the 2023 Work Plan will be provided at the next Environmental Advisory Committee regular meeting.

6. LIAISON UPDATES – NIL

6.1. Staff Liaison

6.2. Council Liaison

7. SUBCOMMITTEE AND TASK FORCE UPDATE – NIL

7.1. Green Infrastructure Subcommittee

7.2. Ecological Network Task Force

1. QUESTION PERIOD – NIL

2. ROUNDTABLE

Committee members provided updates and reports on related environmental activities.

3. ADJOURNMENT – 8:52 pm

Jessie Lees, Vice Chair

/ad

TO: Committee Members
FROM: Committee Clerk
SUBJECT: Chair and Vice Chair Selection

MEETING: March 8, 2023

BACKGROUND:

The goal of the Chairperson is to ensure that the Committee functions properly, that there is full participation during meetings, that all relevant matters are discussed, and that effective decisions are made and carried out.

There are three main spheres that the Chairperson has to manage:

- Assisting with the planning of meetings
- Running the meetings
- Ensuring that the Committee is achieving its goals

The Committee Clerk will chair the meeting as the Acting Chair until a new Chair is appointed or for the duration of the meeting. During the meeting, the floor will be opened for Committee members to nominate fellow members for the position of Chair and Vice Chair. In order for their name to stand, an individual must accept the nomination.

If there are multiple nominations and nominees willing to serve, voting will be done through ballots. If a Committee member is participating virtually, voting will be done virtually via Zoom. The Committee member will send a private Zoom chat message to the Committee Clerk with their vote. The Committee Clerk will compile all the votes and provide the results to the Committee.

The Committee Clerk will then ask if any member would like to put forward a motion that the selected individual be appointed as Chair or Vice Chair for 2023. Once the Chair and Vice Chair have been appointed, the meeting can be turned over to the appointed Chair or the Committee Clerk can continue as the Acting Chair for the remainder of the meeting with approval from the newly elected Chair.

RECOMMENDATION(S):

That _____ be appointed as Chair of the Environmental Advisory Committee for 2023.

That _____ be appointed as Vice Chair of the Environmental Advisory Committee for 2023.



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MEMBERSHIP RECRUITMENT						
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CALL FOR VOLUNTEERS						
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November						
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Committee:

 Environmental Advisory Committee (EAC)

Meeting Time/ Location:

7:00 pm - Zoom OR Blaney Room, Maple Ridge City Hall

Meeting Dates:

Wednesday, March 8, 2023 at 7:00 PM
Wednesday, April 19, 2023 at 7:00 PM
Wednesday, June 14, 2023 at 7:00 PM
Wednesday, September 13, 2023 at 7:00 PM
Wednesday, November 8, 2023 at 7:00 PM

2023 Environmental Advisory Committee Work Plan

**Progress
Report**

Committee Overview

The Environmental Advisory Committee (EAC), established in September 2017, has been set up to advise Council on relevant issues along with opportunities to help continue to invest in the protection, management, and enhancement of the natural environment. The EAC was set up to help prioritize and implement Environmental Management Strategy (EMS) recommendations. It was also set up to support environmental awareness and to promote the community's strong values associated with environmental conservationism, stewardship, and sustainability.

Action Item	Update and Next Steps	Planning Tier Priority	Status
Update to Council on EAC Activities and Deliverables for 2022/2023	Dates pending with an update from the EAC Chairperson.	Corporate Plan Environment	Q4 2023
GI Framework. Evaluate and provide feedback on shared corporate & departmental priorities, objectives, action items and opportunities along with implications associated with GI implementation over the short, medium and long term	Following internal review of what various departments are doing or might have accomplished in the past, what can we do to support a successful GI approach in the future? What do we need to support implementation of GI principles, applications, and best practices.	Corporate Plan Environment lead in partnership with CMT and various Corporate Depts.	Q2 2024
Develop a Terms of Reference & Background Report for an Ecological Network Assessment & Management Plan This study and plan will focus on assembly and evaluation of how the City is doing with its protected areas, management of its remaining natural ecosystems & habitat functionality It provides an overview of the various challenges, strengths, and benefits we derive from natural assets the community places great pride in.	Following endorsement of the 2022 Green Infrastructure Management Strategy framework along with approval of previous 2020-2021 EAC business plans, this scoping report will be coming forward for Council's consideration as part of the GI implementation and action items. Gathering information on the connections, integrity and challenges facing conservation areas and remaining natural assets, what plans, tools, incentives or steps might be required to help the City move towards it objectives for successful long term outcome	Corporate Plan Council Matrix 2021 and 2022 Planning BP Environment lead	Q2 2024
Climate Action and Resiliency. Performance & Metrics Review and potential update of existing policy, regulatory tools, graphics, metrics, indicator targets, & design standards that the City has to work with to support Corporate priorities, Work with both natural environment as well as the pending built up urban infill environments	Determine if we have sufficient information, tools, design standards and performance targets to measure and manage our progress Improve awareness of strengths and challenges associated with the protection, management, and restoration of the natural environment including how we can support adaptive and resiliency measure for climate action plans	Corporate Plan Environment in partnership with other departments	Q4 2023
Communications. Review and update environmental communications for natural environment.	Including guides for assisting with new development, improving awareness about existing initiatives, successes, stewardship opportunities and pride in natural environment	Corporate Plan Environment & EAC members Update	Q4 2023
Special Projects. Continue to review and provide advice on any questions or special projects Mayor and Council might have for the EAC	Continue to review and provide environmental feedback on any Corporate strategies, plans and initiatives at the request of CMT. Also provide feedback to Council when required	Advisory Committee Policy EAC lead	TBD
Other			