



**City of Maple Ridge
Parks, Recreation and Culture Committee
AGENDA**

Wednesday, March 31, 2021 at 4:00 pm
Held via Zoom Teleconference

Meeting Access Information

To practice social distancing during the COVID-19 pandemic we will be holding the Parks, Recreation and Culture Committee (PRCC) meeting via Zoom teleconference. Members of PRCC and the public are asked to join the meeting from home using the following access information:

Join the meeting from your computer, tablet or smartphone

<https://mapleridge-ca.zoom.us/j/92962499516?pwd=S2ViaENFck9sV3pJNExHQVc1S1Ezdz09>

Or join the meeting using your phone

Dial: 1-778-907-2071 Meeting ID: 929 6249 9516 Passcode: 133355

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. ADOPTION OF MINUTES – January 27, 2021**
- 4. DELEGATIONS**
- 5. QUESTION PERIOD**
- 6. NEW AND UNFINISHED BUSINESS**
 - 6.1 Thornhill Trails Study Presentation
 - 6.2 Parks, Recreation and Culture Fees and Charges Review
 - 6.3 Recreation Infrastructure Gap Analysis Overview
 - 6.4 2021 PRCC Work Plan
 - 6.5 2021 Meeting Schedule
 - 6.6 Anti Discrimination Policy
 - 6.7 Respectful Workplace Policy
- 7. LIAISON UPDATES**
 - 7.1 Staff Liaison
 - 7.2 Council Liaison
- 8. ROUNDTABLE**
- 9. ADJOURNMENT**

Next Meeting: September 29, 2021

Agenda Items Submission Deadline: September 15, 2021

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak.

Up to ten minutes in total is allotted for Question Period.



City of Maple Ridge
Parks, Recreation and Culture Committee
MEETING MINUTES

The Minutes of the Regular Meeting of the Parks, Recreation and Culture Committee (PRCC)
held via Zoom teleconference on January 27, 2021 at 4:03 pm.

COMMITTEE MEMBERS PRESENT

Councillor Ryan Svendsen	Council Liaison
Cass MacLeod	Member at Large
Carolyn Gosling	Member at Large
Clayton Maitland	Member at Large
Stephen Von Sychowski	Member at Large
Karlo Tamondong	Member at Large

STAFF PRESENT

Danielle Pope	Director of Recreation & Community Engagement/Staff Liaison
Valoree Richmond, Acting-Chair	Director of Parks and Facilities/Staff Liaison
Russ Brummer	Manager of Business Operations, Recreation & Engagement
Sabina Chand	Committee Clerk, Legal and Legislative Services

COMMITTEE MEMBERS ABSENT

Mike Murray	School District No. 42 Board Trustee
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Ms. Valoree Richmond, Staff Liaison chaired the first introductory meeting of the Parks, Recreation and Culture Committee.

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**

R/2020-001

It was moved and seconded

That the January 27, 2021 Parks, Recreation and Culture Committee Meeting Agenda be approved as circulated.

CARRIED

- 3. ADOPTION OF THE MINUTES - NIL**
- 4. DELEGATIONS – NIL**

At this time, Ms. Richmond officially welcomed all new members of the PRCC and asked participants to introduce themselves.

- 5. QUESTION PERIOD – NIL**

6. NEW AND UNFINISHED BUSINESS

6.1 Welcome/Member Introductions

Members and staff present provided a brief overview of their professional backgrounds.

6.2 Committee Orientation

The Committee Clerk and Staff Liaisons provided an advisory committee orientation to the new members of PRCC. Highlights included an overview of the City's governing guidelines, committee meeting procedures and background information on the two departments that will help drive the work of the Committee.

6.3 2021 Meeting Schedule

The Committee reviewed the proposed 2021 Meeting Schedule that was included in the agenda package.

R/2020-002

It was moved and seconded

That the 2021 Meeting Schedule of the Parks, Recreation and Culture Committee be adopted as presented.

CARRIED

6.4 Chair and Vice-Chair Selection

Ms. Richmond suggested re-order of item 6.4 and the Committee agreed to discuss the Chair and Vice-Chair Selection at the end of New Business.

6.5 Policy Updates

Mr. Russ Brummer spoke to the recommendations of Policy No. 4.27 Facility Rental Fee Waiver and Policy No. 4.28 Park and Facility Advertising and provided some background on the policy review process. Discussion ensued around current bylaws, policies and programs in place for advertisement and how the City recognizes community contributions.

References provided by Staff:

Sign Bylaw No. 7630 – 2020

<https://www.mapleridge.ca/DocumentCenter/View/569/Sign-Bylaw?bidId=>

Sponsorship Policy No. 4.20

<https://www.mapleridge.ca/DocumentCenter/View/14556/Sponsorship--420?bidId=>

Park Gift Program

<https://www.mapleridge.ca/2506/Park-Gift-Program>

R/2020-003

It was moved and seconded

That the Parks, Recreation and Culture Committee has reviewed the proposed Policy No. 4.27 Facility Rental Fee Waiver and Policy No. 4.28 Park and Facility Advertising and supports that the policies be forwarded to Council for consideration.

CARRIED

6.6 Fees and Charges Overview

Mr. Brummer provided an introductory presentation on the current Parks, Recreation and Culture (PRC) fees and charges and informed the Committee of the annual review process. It was noted that the Committee will provide their review and feedback and the next meeting.

At this time, the Ms. Richmond opened up the floor to nominations for Chair and Vice Chair of the Parks, Recreation and Culture Committee.

R/2021-004

It was moved and seconded

That Councillor Ryan Svendsen be elected as Chair of the Parks, Recreation and Culture Committee for 2021.

CARRIED

R/2021-005

It was moved and seconded

That Cass MacLeod be elected as Vice-Chair of the Parks, Recreation and Culture Committee for 2021.

CARRIED

The newly elected chair will preside at the next meeting for a seamless transition and therefore Ms. Richmond continued to chair the rest of the meeting.

7. LIAISON UPDATES

7.1 Staff Liaison

Ms. Danielle Pope shared information on the Union of BC Municipalities (UCBM) funding program to support poverty reduction and explained that funding could help reduce rates for recreation programs. Members discussed positive outcomes and other opportunities for future grants.

R/2020-006

It was moved and seconded

That the Parks, Recreation and Culture Committee directs Staff to put forward an application for the 2021 Poverty Reduction Planning and Action Program.

CARRIED

7.2 Council Liaison

Councillor Svendsen provided an update on the 2020 Citizen Survey Results that were reviewed by Council at the January 26, 2021 Workshop.

8. TASK FORCE UPDATES – NIL

9. ROUNDTABLE

Members provided verbal reports on relevant events, activities and feedback on the usage of parks and recreation during the pandemic.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 5:42 p.m.

The next regular meeting of the Parks, Recreation and Culture Committee will be held on Wednesday, March 31, 2021 at 4:00 pm.

Valoree Richmond, Staff Liaison
Acting-Chair

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