

City of Maple Ridge  
**AUDIT AND FINANCE COMMITTEE  
AGENDA**

*Tuesday, June 4, 2019 4:30 pm  
Blaney Room, Maple Ridge City Hall*

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1. CALL TO ORDER
2. APPROVAL OF THE AGENDA
3. ADOPTION OF MINUTES – April 23, 2019
4. UNFINISHED BUSINESS
- 4.1. Local Government Finance Overview - Presentation
  - Trevor Thompson, Chief Financial Officer
  - Financial Overview Report (December 2018) - <http://www.mapleridge.ca/2162>
5. ADJOURNMENT

Checked by:  \_\_\_\_\_

Date: May 31/19 \_\_\_\_\_

City of Maple Ridge

AUDIT AND FINANCE COMMITTEE MEETING MINUTES

The Minutes of the Audit and Finance Committee Meeting held in the Blaney Room of the Municipal Hall, 11995 Haney Place, Maple Ridge, BC on April 23, 2019 at 4:04 pm.

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**PRESENT**

**Committee Members**

Councillor J. Dueck, Chair  
Mayor M. Morden  
Councillor K. Duncan  
Councillor C. Meadus  
Councillor R. Svendsen  
Councillor A. Yousef  
Councillor G. Robson

**Appointed Staff**

K. Swift, Acting Chief Administrative Officer  
D. Boag, Acting General Manager Parks, Recreation & Culture  
T. Thompson, Chief Financial Officer  
C. Nolan, Corporate Controller  
L. Benson, Director of Corporate Administration  
A. Allen, Committee Clerk

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Note: These Minutes are also posted on the City's Website at [www.mapleridge.ca](http://www.mapleridge.ca)

The meeting was live streamed and recorded by the City of Maple Ridge.

Note: Councillor Duncan was not in attendance at the start of the meeting.

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**

R/2019-011

It was moved and seconded

That the agenda for the April 23, 2019 Audit & Finance Committee meeting be approved as circulated.

CARRIED

3. **ADOPTION OF MINUTES**

R/2019-012

It was moved and seconded

That the minutes of the Audit & Finance Committee dated April 16, 2019 be adopted as circulated.

CARRIED

4. **UNFINISHED BUSINESS**

4.1. **Community Grant Policy Review**

The Corporate Controller summarized the Community Grant policy.

4.2. **Albion and Maple Ridge Road 13 Dyking Districts 2019 Tax Rate Bylaws**

The Corporate Officer reviewed the administration of the dyking districts tax rates. The Committee requested a future review of the dyking system and tax rates for the Albion and Maple Ridge Road 13 Dyking districts.

Note: Councillor Duncan joined the meeting at 4:14 pm.

R/2019-013

It was moved and seconded

That the report titled "Albion and Maple Ridge Road 13 Dyking Districts 2019 Tax Rate Bylaws" be forwarded to the April 23, 2019 Council meeting.

CARRIED

Councillor Robson – OPPOSED

4.3. **2018 Consolidated Financial Statements**

The Corporate Controller provided a PowerPoint presentation reviewing the 2018 Consolidated Financial Statements.

Note: Councillor Robson left the meeting at 4:23 pm and returned at 4:24 pm.

R/2019-014

It was moved and seconded

That the report titled "2018 Consolidated Financial Statements" be forwarded to the next Council meeting.

CARRIED

4.4. **Post Audit Review**

- Bill Cox, FCPA, FCA, Partner, BDO Canada LLP
- Brian Szabo, CPA, CA, Partner, BDO Canada LLP

Bill Cox and Brian Szabo highlighted items in the audit final report including materiality, audit findings, internal controls matters, adjusted and unadjusted differences.

Notes: Councillor Robson left the meeting at 4:57 pm and did not return.

All staff left the meeting at 4:57 pm and did not return.

Councillor Dueck assumed the role of recording secretary.

Council moved into a Closed discussion by unanimous consent at 4:59 pm.

4.5. Auditor to Council Closed Discussion

- BDO Canada LLP

This item is closed to the public pursuant to section 90(1)(l) of the Community Charter as the subject matter being considered relates to the following:

- Discussion with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

There were no motions of Council.

5. *ADJOURNMENT* – 5:07 pm.

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Councillor Judy Dueck, Chair