

City of Maple Ridge
COMMUNITY HERITAGE COMMISSION
AGENDA

Thursday, June 8, 2017, 7:00 pm
Blaney Room, Maple Ridge City Hall

1. **WELCOME AND INTRODUCTIONS**
2. **AGENDA APPROVAL**
3. **MINUTES APPROVAL** – May 2, 2017 Minutes
4. **DELEGATIONS**
 - 4.1 Don Cramb, Senior Recreation Manager - Facilities Update Presentation
5. **FINANCE**
 - 5.1 Financial Update –Russell Irvine
6. **CORRESPONDENCE**
 - 6.1 Invitation to GETIFest 2017
 - 6.2 Parks contact re: Heritage Plaque Database
 - 6.3 New Museum and Archives Progress
7. **NEW & UNFINISHED BUSINESS**
 - 7.1 Membership – Brenda Smith
 - 7.1.1 Calendar of Events
 - 7.1.2 CHC Meeting Schedule
 - 7.2 Cultural Plan Update – Brenda Smith, Lisa Zosiak, Councillor Speirs
 - 7.3 Tourism Strategy – Russell Irvine
 - 7.4 Canada 150 – Kevin Bennett, Brenda Smith, Julie Koehn
 - 7.5 Private Members Bill Tax Credit – Brenda Smith, Russell Irvine, Lisa Zosiak
 - 7.6 Haney House Conservation Work
 - 7.7 Intersections Event
8. **SUBCOMMITTEE REPORTS**
 - 8.1 Communications Subcommittee – Brenda Smith
 - 8.1.1 Request to Council for Communications Support
 - 8.2 Recognitions Subcommittee – Brenda Smith
 - 8.2.1 Heritage Week Subcommittee
 - 8.2.2 Nominations - Haney House
 - 8.2.3 Heritage Nominations 2018 Brochure
 - 8.3 Education Subcommittee – Lindsay Foreman
 - 8.3.1 Local Voices
 - 8.3.2 Heritage BC Webinars
 - 8.3.3 BC Heritage Fairs
 - 8.4 Maple Ridge Oral History Project – Steve Ranta, Lisa Zosiak
 - 8.5 Digitization Project Subcommittee – Brenda Smith, Lisa Zosiak

- 8.6 Heritage Inventory Project Update – Brenda Smith, Lisa Zosiak
- 8.7 Robertson Family Cemetery Project Subcommittee – Lisa Zosiak
- 8.8 Museum and Archives Update – Brenda Smith, Craig Speirs, Lisa Zosiak
 - 8.8.1 BCMA Site Visit

9. LIAISON UPDATES

- 9.1 BC Historical Federation – Brenda Smith
- 9.2 Heritage BC – Brenda Smith
- 9.3 BC Museums Association – Brenda Smith
- 9.4 Maple Ridge Historical Society – Julie Koehn
- 9.5 Council Liaison – Councillor Speirs

10. QUESTION PERIOD

11. ROUNDTABLE

12. ADJOURNMENT

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments. Each person will be given 2 minutes to speak. Up to ten minutes in total is allotted for Question Period.



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the McKenney Room, in the Maple Ridge Business Centre, 22470 Dewdney Trunk Road, Maple Ridge, British Columbia, on Tuesday, May 2, 2017 at 7:00 pm

COMMISSION MEMBERS PRESENT

Brenda Smith, Chair	Maple Ridge Historical Society
Eric Phillips	Member at Large
Julie Koehn	Maple Ridge Historical Society
Kevin Bennett	Member at Large
Russell Irvine	Member at Large

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Community Planner
Sunny Schiller	Committee Clerk

GUESTS

Erica Williams	President, Maple Ridge Historical Society
Lindsay Foreman	Community Member

REGRETS/ABSENT

Councillor Craig Speirs	Council Liaison
Len Pettit	Member at Large
Steven Ranta, Vice-Chair	Member at Large

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 7:07 pm and introductions were made.

2. AGENDA ADOPTION

R17-016

It was moved and seconded

That the agenda dated May 2, 2017 be adopted.

CARRIED

3. MINUTES APPROVAL

R17-017

It was moved and seconded

That the Minutes of the April 4, 2017 meeting be approved.

CARRIED

4. DELEGATIONS - Nil

5. FINANCE

5.1 Financial Update

Russell Irvine provided an update on the CHC budget. 2018 Business Planning is anticipated to begin within the next couple of months. Members were asked to review past work to prepare for the next cycle of planning. The current Business Plan will be distributed to members for review.

6. CORRESPONDENCE

Thank you cards were distributed to members for Volunteer Appreciation week.

7. NEW AND UNFINISHED BUSINESS

7.1 Membership

Member at Large candidate Lindsay Foreman has completed an interview.

7.1.1 Calendar of Events

An updated calendar of events will be distributed. Upcoming events were reviewed. Members were asked to email suggested additions to the Chair.

7.1.2 CHC Meeting Schedule

The need to reschedule CHC meetings to avoid conflict with the new Council meeting schedule was discussed.

7.2 Cultural Plan Update

The Chair provided a report on the Cultural Plan update project.

7.3 Tourism Strategy

Russell Irvine provided a liaison update from the Tourism task force. A delegation from Economic Development will be arranged for an upcoming CHC meeting. Opportunities to provide educational “heritage tourism” events for the public were discussed. Lindsay Foreman shared details of a Lower Mainland Heritage Tourism Passport program organized by Vancouver Tourism.

7.4 Canada 150

Kevin Bennett reported seven Canada 150 geocaches are being setup. A City email address for the project has been setup - geocaching@mapleridge.ca. The geocaches will officially kick off on June 4. The Chair reported on the Reminisce Kits update project. A public launch is planned at the library for September 30.

7.5 Private Members Bill Tax Credit

The Staff Liaison provided draft copies of the report to Council re: Federal Bill C-323. The report urges Council advocate to MPs to support the Bill.

8. SUBCOMMITTEE REPORTS

8.1 Communications Subcommittee

The Chair reported on the status of the CHC communications package, which will include brochures, business cards and a newsletter template. Suggested newsletter content should be forwarded to the Chair.

8.1.1 Local Voices

The Local Voices program is supported by the Education subcommittee. The Chair provided an update on plans for future editions of Local Voices.

8.2 Recognitions Subcommittee

The Recognitions subcommittee is made up of Julie Koehn, Kevin Bennett, Brenda Smith, Lisa Zosiak, Erica Williams and Lindsay Foreman. The subcommittee will meet prior to the next CHC meeting and discuss places and people to be recognized. A new brochure for the 2018 Heritage Awards 2018 is being prepared.

8.3 Education Subcommittee

The Chair provided an update on a proposed field trip to a local museum and archives – further details to follow.

8.3.1 Webinars

The opportunity for CHC to host educational webinars with partners will continue to be explored.

8.4 Maple Ridge Oral History Project

No update.

8.5 Digitization Project Subcommittee

The Chair reported on the Digitization Project.

8.6 Heritage Inventory Project Update

The Staff Liaison will request an update from the consultant on the heritage inventory project. Nominations for the inventory continue to be accepted (www.mapleridge.ca/1384).

8.7 Robertson Family Cemetery Project Subcommittee

The Staff Liaison has requested an updated quote from a survey company.

8.8 Museum and Archives Update

The Chair provided an update on the public engagement process around the proposed museum and archives facility. Erica Williams provided information on the archive facility in Chilliwack. Julie Koehn shared details on a recent visit to the museum in Gibsons.

9. LIAISON UPDATES

9.1 BC Historical Federation

The Chair shared details of the upcoming conference in Chilliwack BC May 25 -28, 2017.

9.2 Heritage BC

The Chair shared details of a nomination to Heritage BC for recognition.

9.3 BC Museums Association

The Chair shared details of the BC Museum Association conference, coming up October 3 – 6 in Victoria. The theme is “Climate for Change”. <http://museumsassn.bc.ca/conferences/current-conference/>

9.4 Maple Ridge Historical Society

Julie Koehn provided an update. MRHS recently held their board elections. They will soon have three summer students. Details from past events were reviewed and upcoming events were outlined. Plans for future Heritage Tea events were discussed.

9.5 Council Liaison

No update.

10. QUESTION PERIOD

11. ROUNDTABLE

12. ADJOURNMENT

It was moved that the meeting be adjourned at 9:02 pm.

Chair

/ss



**Join us on "Main Street"
- September 16, 2017 -**

The 7th Annual GETI Fest is coming soon. On behalf of the Golden Ears Transition Initiative, the Haney Farmers Market, and Maple Ridge / Pitt Meadows Parks & Leisure, I am pleased to invite you to become an exhibitor at this exciting event.

This year's theme is "Sustainable Community" and will highlight groups, organizations, and individuals that are involved in making our community a better place to live, work, and play. We will focus on the pillars of Sustainability; Healthy environment, Food security, Local economy, Social collaboration, and Health and wellbeing.

If your organization, business, or neighborhood group is able to participate in this year's event, please return the registration form at your earliest convenience to reserve your spot. If you have any further questions or comments, please feel free to contact:

Gerry Pinel, glpinel@shaw.ca. (604)-467-6417. We look forward to working with you at GETI Fest.

The festival will be filled with static and interactive displays, music, entertainment for the whole family, and much more. Visit **Main Street** (highlighting sustainable community and environment), the **Village Square** (showcasing the GETI Action groups, community groups, and local sustainable businesses), The **Artisan Village** (local artisans and vendors), the **Haney Farmers Market** (food and more from our community), **The Station** (where we stroll through transportation, past, present, and future). We will also feature **Body, Mind and Soul** (this will include many of our local Holistic and Fun activity leaders and neighbors).

This event provides a wonderful opportunity to learn about the Golden Ears Transition Initiative and the movement to build a resilient, sustainable, localized community. It's also an excellent way for local organizations to promote themselves while supporting their community.

Sincerely

Gerry Pinel

Event Committee Chair (Golden Ears Transition Initiative <http://www.gearsti.org/>)





“Main Street”

Please fill out this form to let us know of your requirements and/or special requests so that we can determine our total requirements for the event. Further details about setup, takedown, table location, etc will be sent to you prior to the festival.

Group Name _____

Contact Person _____

Address _____ Postal Code _____

Phone _____ Fax _____ Email _____

Preference is that you supply your own tent and table. If not:

Will you require a tent? _____

Will you require a table? _____

How many chairs will you require? _____

Do you have additional requirements? ☐ Yes ☐ No

If yes, what requirements? _____

Please return this registration form to:

Mail: GETI Fest Event Committee

#20 22280 124ave, Maple Ridge, BC, V2X 4J5

Fax: 604- 467-6431

email: glpinel@shaw.ca



Sunny Schiller

From: Brenda Smith <emmalou@telus.net>
Sent: Wednesday, May 31, 2017 1:00 PM
To: Sunny Schiller
Subject: Fwd: Fwd: Parks contact re: Heritage plaque database

Hello Sunny

Here is a correspondence item for the June CHC agenda. I spoke with Valoree at the Civic Facilities evening on May 15 and she reported that her department hadn't needed the database yet.

Brenda

----- Forwarded Message -----

Subject:Fwd: Parks contact re: Heritage plaque database
Date:Tue, 9 May 2017 21:19:43 -0700
From:Brenda Smith <emmalou@telus.net>
To:Valoree Richmond <vrichmond@mapleridge.ca>
CC:Lisa Zosiak <lzosiak@mapleridge.ca>

Hello Valoree

We are following up on the discussion last summer about the Community Heritage Commission's Heritage Marker Inventory. As Lisa and I discussed with you before, the data base was designed to track all markers, information panels, signage and public art in Maple Ridge regardless of ownership. The original design partnership included representatives from your department, IT, Public Art Steering Committee, and the CHC.

One part of the inventory is intended for the public to contribute and make use of information. We hope that the community will use the information to create products that encourage education and recreation using the data as a starting point.

The other part was designed in cooperation with Parks Operations to track maintenance and the physical history of each item. You had mentioned that your department was planning to do the same. At that time you weren't aware of our service, and as you can see from Sunny's communication with Peter, no action has been taken.

Items continue to be added. Can you give us some idea of whether this is a tool your department is interested in using? If not, the CHC will need to amend the description of the purpose of the data base.

We look forward to hearing from you.

Brenda

Brenda L. Smith, Chair
Maple Ridge Community Heritage Commission
604-466-2636
emmalou@telus.net

----- Forwarded Message -----

Subject:Parks contact re: Heritage plaque database

Date:Wed, 10 May 2017 00:19:11 +0000

From:Sunny Schiller <sschiller@mapleridge.ca>

To:'Brenda Smith' <emmalou@telus.net>

CC:Lisa Zosiak <lzosiak@mapleridge.ca>

Hello Brenda,

Following up from May CHC here is the status of my communications with Parks in regards to the Heritage Plaque database. I received the email below from Peter back in the fall and invited him to get in touch with me if there was anything I could provide. I followed up with Peter during the last week of April 2017 and although we were not able to connect at that time, Peter did let me know via voicemail that he was not aware of Parks plans to use the database. I will leave this item with the two of you....please let me know if you need any further info from me.

Regards,
Sunny Schiller

From: Peter Warmerdam

Sent: Tuesday, November 08, 2016 8:27 AM

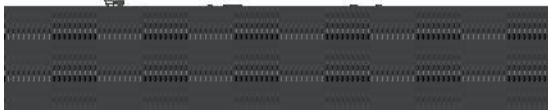
To: Sunny Schiller

Subject: Heritage plaques

Hi Sunny,

I don't know if Valoree Richmond has contacted you yet regarding the Parks contact for Heritage information, but I will be that contact.

Regards,
Peter Warmerdam
Landscape Technician



Maple Ridge Parks, Recreation & Culture
11925 Haney Place, Maple Ridge, BC V2X 6A9
Tel: 604-467- 7338 Ext.3. Fax: 604-467-7393
[Web](#) [Facebook](#) [YouTube](#)

Our service commitment: fair, friendly, helpful.

[Survey](#) [Email Comments](#)

Sunny Schiller

Subject: FW: Re: New Museum and Archives Progress

----- Forwarded Message -----

Subject: Re: New Museum and Archives Progress

Date: Thu, 18 May 2017 09:47:17 -0700

From: Brenda L. Smith <emmalou@telus.net>

To: Don Cramb <dcramb@mapleridge.ca>

CC: Yvonne Chui <yvonne@mapleridge.ca>, Craig Speirs <cspeirs@mapleridge.ca>, Nicole Read <nread@mapleridge.ca>, Lisa Zosiak <lzosiak@mapleridge.ca>

Thanks Don

It was good to see the turnout. These projects are such good indicators of positive progress toward community health.

As I said, your direct report will be an opportunity to bring newer CHC members along in the work and make sure the whole Commission is aware of how we can champion the cause.

As you may be aware, CHC meetings are moved to the first Thursdays in the fall. The June meeting will be held on the second Thursday June 8 at 7:00 pm.

Brenda

Sent from Brenda L. Smith

> On May 18, 2017, at 8:33 AM, Don Cramb <dcramb@mapleridge.ca> wrote:

>

> Hi Brenda

>

> Great talking with you Monday evening, as mentioned I would be happy to attend your next commission meeting to update your group on the process/ Architect selection for the proposed Civic and Cultural Facility.

>

> Don

>

> Don Cramb

> Senior Recreation Manager

>

>

> Maple Ridge Parks, Recreation & Culture

> 11995 Haney Place, Maple Ridge, BC V2X 6A9

> Tel: 604-467-7466

> dcramb@mapleridge.ca

>

>

> -----Original Message-----

> From: Brenda Smith [<mailto:emmalou@telus.net>]

> Sent: Monday, May 15, 2017 1:36 PM

> To: Yvonne Chui; Don Cramb

> Cc: Craig Speirs; Nicole Read; Lisa Zosiak

> Subject: New Museum and Archives Progress

>

> Hello Yvonne and Don

>

> The Community Heritage commission will be adjourning for the summer after our June 08 meeting. I hope that we can bring the CHC up to date at that meeting on the status of the Community Facilities Conversation and particularly on progress in discussions regarding the new museum and archives.

>

> Will the architectural consultant be chosen by that time, and will the task force that we expect will work with the consultant be selected?

>

> I take this opportunity to remind you that the Community Heritage Commission is charged by the Maple Ridge Heritage Plan with responsibility for advising on heritage capital projects, specifically on pages 22 and 30:

>

> "Museum Master Plan

> • The need for a new community museum has been identified and a

> Master Plan has been prepared. In the meantime there are reasons to reconsider the intended location, and to look for opportunities for downtown locations. This facility could act as a focus for community heritage education and awareness, and the idea of a new downtown museum and archives was very strongly supported during the public consultation process."

>

> I recognize that the City has many initiatives underway at this time, and that we are all working very hard. I hope that informed community input into the museum and archives development is not dismissed because of organizational fatigue.

>

> I look forward to your reply so that the CHC can remain ready to participate in the development of this particular community consultation and plan and ensure that Maple Ridge receives the very best advice as we move forward.

>

> Brenda

>

> Brenda L. Smith, Chair

> Ma