

City of Maple Ridge

***COUNCIL WORKSHOP AGENDA***

***June 20, 2017***

***3:00 p.m.***

***Council Chamber, 1<sup>st</sup> Floor, City Hall***

***PLEASE NOTE CHANGE IN TIME AND VENUE***

*The purpose of the Council Workshop is to review and discuss policies and other items of interest to Council. Although resolutions may be passed at this meeting, the intent is to make a consensus decision to send an item to Council for debate and vote or refer the item back to staff for more information or clarification. The meeting is live streamed and recorded by the City of Maple Ridge.*

***REMINDERS***

**June 20, 2017**

Public Hearing

7:00 p.m.

1. ***ADOPTION OF THE AGENDA***

2. ***MINUTES***

2.1 Minutes of the June 6, 2017 Council Workshop Meeting

3. ***UNFINISHED AND NEW BUSINESS***

3.1 **Business Licence Reconsideration Hearing for Weeds Glass & Gifts Ltd.**

Hearing for the reconsideration of a refusal of a business licence to Weeds Glass and Gifts Ltd.

4. ***ADJOURNMENT***

Checked by: \_\_\_\_\_

Date: \_\_\_\_\_

## Rules for Holding a Closed Meeting

**Section 90(1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (c) labour relations or employee negotiations;
- (d) the security of property of the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure might reasonably be expected to harm the interests of the municipality;
- (f) law enforcement, if the council considers that disclosure might reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited or information that if it were presented in a document would be prohibited from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]
- (m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection of subsection (2)
- (o) the consideration of whether the authority under section 91 (other persons attending closed meetings) should be exercised in relation to a council meeting.

**Section 90(2)** A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;
- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;
- (c) a matter that is being investigated under the Ombudsperson Act of which the municipality has been notified under section 14 [Ombudsperson to notify authority] of that Act;
- (d) a matter that, under another enactment, is such that the public must be excluded from the meeting;
- (e) a review of a proposed final performance audit report for the purpose of providing comments to the auditor general on the proposed report under section 23 (2) of the *Auditor General for Local Government Act* .

***COUNCIL WORKSHOP MINUTES***

June 6, 2017

The Minutes of the City Council Workshop held on June 6, 2017 at 6:00 p.m. in the Blaney Room of City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

---

***PRESENT***

***Elected Officials***

Mayor N. Read  
Councillor C. Bell  
Councillor K. Duncan  
Councillor B. Masse  
Councillor G Robson  
Councillor T. Shymkiw  
Councillor C. Speirs

***Appointed Staff***

E.C. Swabey, Chief Administrative Officer  
K. Swift, General Manager of Parks, Recreation & Culture  
P. Gill, General Manager Corporate and Financial Services  
D. Pollock, Acting General Manager Public Works and  
Development Services  
D. Denton, Acting Corporate Officer

***Other Staff as Required***

C. Carter, Director of Planning  
B. Elliott, Manager of Community Planning  
S. Murphy, Planner 2  
D. Cramb, Senior Recreation Manager  
V. Richmond, Manager of Parks Planning and Operations  
L. Benson, Manager of Sustainability and Corporate  
Planning  
M. Chorobik, Research Technician  
R. Stairs, Internship Student  
R. MacNair, Manager of Bylaws and Licences

---

Note: These Minutes are posted on the City Web Site at [www.mapleridge.ca](http://www.mapleridge.ca)

Note: Councillor Speirs joined the meeting via GoToMeeting.

**1. *ADOPTION OF THE AGENDA***

R/2017-207

It was moved and seconded

**That the agenda for the June 6, 2017 Council Workshop Meeting be adopted as circulated.**

CARRIED

2. ***MINUTES***

2.1 **Minutes of the May 2, 2017 Council Workshop Meeting**

R/2017-208

It was moved and seconded

**That the minutes of the Council Workshop Meeting of May 2, 2017 be adopted as circulated.**

CARRIED

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

4 ***MAYOR'S AND COUNCILLORS' REPORTS***

R/2017-209

It was moved and seconded

**That 4.0 Mayor's and Councillors' Reports be removed from the agenda.**

CARRIED

5. ***UNFINISHED AND NEW BUSINESS***

5.1 **Parks, Recreation and Culture Facilities Consultation Update**

Presentation by Jennifer Wilson, Jennifer Wilson Consultants

The General Manager of Parks, Recreation and Cultural Services introduced the topic.

Ms. Wilson gave a PowerPoint presentation providing an update on the community data from the consultation process. She summarized methods by which the community could be informed and provided feedback and outlined the purpose and design of the survey. She highlighted feedback from the random survey.

## 5.2 School Site Synthetic Field Follow Up

Presentation by V. Richmond, Manager of Parks Planning and Operations

The Manager of Parks Planning and Operations gave a PowerPoint presentation providing the following information:

- Information on previous school sites considered for fields
- School sites supported by School District No. 42
- Feedback from sport user groups
- Next steps in the process

### 5.2.1

R/2017-210

It was moved and seconded

**That existing Capital funding of \$3,000,000 for the Albion Sports Complex redevelopment be reallocated to the Arthur Peake Centre/Golden Ears Elementary site and;**

**That staff work with the School District 42 to prepare the development and operating agreements needed to proceed and further;**

**That staff conduct community consultation for both Arthur Peake Centre/Golden Ears Elementary and Telosky Stadium/Thomas Haney Secondary concepts.**

CARRIED

### 5.2.2

R/2017-211

It was moved and seconded

**That a report be provided on the particulars of an outdoor pool opportunity as proposed by the Haney Neptunes Swim Club.**

CARRIED

Councillor Duncan – OPPOSED

**5.3 Maple Ridge Leisure Centre First Floor – Pool Change Rooms & Lobby Renovations – Contract Award**

Staff report dated June 6, 2017 recommending that the Leisure Centre First Floor - Pool Change Room and Lobby Renovations Contract be awarded to Shape Architecture Inc., that a contingency of 20% be established and that the Corporate Officer be authorized to execute the contract.

The General Manager of Parks, Recreation and Cultural Services reviewed the staff report.

R/2017-212

It was moved and seconded

**That the Leisure Centre First Floor - Pool Change Room and Lobby Renovations Contract (RFP-PL17-34) be awarded to Shape Architecture Inc. for a contract price of \$175,185 (excluding GST), and;**

**That a contingency of 20% in the amount of \$35,037 (excluding taxes) be established for this project; and,**

**That the Corporate Officer be authorized to execute the contract.**

CARRIED

**5.4 BC Energy Step Code**

Presentation by L. Benson, Manager of Sustainability and Corporate Planning and M. Chorobik, Research Technician

The Manager of Sustainability and Corporate Planning introduced the topic and spoke to the unique aspects of the Energy Step Code. The Research Technician providing the following information:

- Background and Alignment
- Stakeholder Collaboration
- Step Code 101
- Policy Tools
- Implementation

## **5.5 2017 Residential Class Property Taxation**

Staff report dated June 6, 2017 providing information on municipal property taxes levied against the Class 1 – Residential Property Class.

The General Manager of Corporate and Financial Services reviewed the staff report.

R/2017-213

It was moved and seconded

**That the staff report dated June 6, 2017 titled “2017 Residential Class Property Taxation” be received into the record.**

CARRIED

## **5.6 Bylaw to Regulate Supportive Recovery Homes and Other Similar Care Facilities**

Staff report dated June 6, 2017 recommending that Maple Ridge Zone Amending Bylaw No. 7339-2017 to regulate care facilities in the City of Maple Ridge including unregulated, unlicensed or unregistered supportive recovery homes and other facilities be given first and second reading and be forwarded to Public Hearing.

The Director of Planning introduced the topic and provided background on the process involved in preparing the staff report based on feedback from Council.

S. Murphy, Planner gave a PowerPoint presentation providing the following information:

- Overview of proposed categories for care facility types of uses
- Process involved in the preparation of the staff report
- Types of care facilities

The Manager of Community Planner provided further clarification on types of care facilities. The Planner continued the presentation with the following information:

- Highlights of amendments to the Zoning Bylaw
- Highlights of the Housing Agreement Template
- City-wide and interdepartmental implications of the proposed Zoning Bylaw amendments

- Recommendation for first and second reading and to forward to Public Hearing
- Outline of a component of notification

R/2017-214

It was moved and seconded

**That Bylaw No. 7339-2017 be given first and second reading and be forwarded to Public Hearing.**

CARRIED

Councillor Shymkiw - OPPOSED

## 6. ***CORRESPONDENCE***

### 6.1 **Maple Ridge/Pitt Meadows Chamber of Commerce**

Letter dated May 8, 2017 from Mike Morden, President, Chamber of Commerce serving Maple Ridge and Pitt Meadows requesting the City of Maple Ridge to consider a policy to reduce the spread between residential and commercial property taxes.

R/2017-215

It was moved and seconded

**That the General Manager of Corporate and Financial Services respond in writing to a letter from the Maple Ridge/Pitt Meadows Chamber of Commerce dated May 8, 2017 requesting that the City of Maple Ridge consider a policy to reduce the spread between residential and commercial property taxes.**

CARRIED

### 6.2 **E-Comm 9-1-1**

Letter dated May 23, 2017 from E-Comm requesting the name of the individual who will attend the June 22, 2017 Annual General Meeting of the shareholders of E-Comm as the City's representative.

R/2017-216

It was moved and seconded

**That Councillor Bruce Bell of the City of Pitt Meadows, attend the Annual General Meeting of the Shareholders of E-Comm as the voting representative for the City of Maple Ridge.**

CARRIED



### 6.3 Upcoming Events

|                             |   |
|-----------------------------|---|
| June 7, 2017<br>5:30 p.m.   | Improving Patient Care in Ridge Meadows – Meadows Gardens Golf Club, Pitt Meadows, BC<br>Organizer: Ridge Meadows Patient Health Hub Steering Committee   |
| June 15, 2017<br>6:30 p.m.  | Municipal Advisory Committee on Accessibility Issues 14 <sup>th</sup> Annual Awards – Maple Ridge City Hall Council Chambers<br>Organizer: Municipal Advisory Committee on Accessibility Issues |
| June 24, 2017<br>6:00 p.m.  | Fraser River Sunset Dinner Cruise – 900 Quayside Drive, New Westminster, BC<br>Organizer: Rivershed Society of BC   |
| June 26, 2017<br>11:00 a.m. | Charity Golf Tournament – Meadow Gardens Golf Club, Pitt Meadows, BC<br>Organizer: Maple Ridge Community Foundation   |
| June 26, 2017<br>5:30 p.m.  | Annual Fundraising Dinner – Meadow Gardens Golf Club, Pitt Meadows, BC<br>Organizer: Maple Ridge Community Foundation   |
| July 8, 2017<br>11:00 a.m.  | <i>Eid al Fitr</i> Celebrations – Maple Ridge Library<br>Organizer: Fraser Valley Regional Library  |

7. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*** – Nil

8. ***MATTERS DEEMED EXPEDIENT*** – Nil

9. ***ADJOURNMENT*** – 8:45 p.m.

---

N. Read, Mayor

Certified Correct

---

D. Denton, Acting Corporate Officer