



City of Maple Ridge
Community Heritage Commission
AGENDA

Thursday, October 7, 2021 at 7:00 pm
Held via Zoom Teleconference

Meeting Access Information

To practice social distancing during the COVID-19 pandemic we will be holding the Community Heritage Commission (CHC) regular meeting via Zoom teleconference. Members of the CHC and the public are asked to join the meeting from home using the following access information:

Join the meeting from your computer, tablet or smartphone

<https://mapleridge-ca.zoom.us/j/84846755907?pwd=RnRRWGZ5M2xIVUxtRENOYndhMVBpQT09>

Or join the meeting using your phone

Dial: 1-778-907-2071 Meeting ID: **848 4675 5907** Passcode: **388337**

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**
3. **ADOPTION OF MINUTES – May 13, 2021**
4. **DELEGATIONS**
5. **NEW AND UNFINISHED BUSINESS**
 - 5.1. Municipal Scan of Heritage Plaque/Signage Presentation
 - 5.2. Youth Grant Research Presentation
 - 5.3. 2022 CHC Work Plan
 - 5.4. Annual Heritage Awards
 - 5.5. BC Historical Federation 2021 Conference Report Out
 - 5.6. 2022 Membership Requirement
6. **LIAISON UPDATES**
 - 6.1. Council Liaison
 - 6.2. Staff Liaison
 - 6.3. Maple Ridge Historical Society
7. **TASK FORCE UPDATES**
 - 7.1. Heritage Incentive Planning
 - 7.2. Heritage Plan
8. **QUESTION PERIOD FOR THE PUBLIC**
9. **ROUNDTABLE**
10. **ADJOURNMENT**

Next Meeting: November 18, 2021

Agenda Items Submission Deadline: November 4, 2021

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak.
Up to ten minutes in total is allotted for Question Period.



City of Maple Ridge
Community Heritage Commission
MINUTES

The Minutes of the Regular Meeting of the Community Heritage Commission,
held via Zoom teleconference on May 13, 2021 at 7:00 pm.

COMMISSION MEMBERS PRESENT

Councillor Ryan Svendsen	Council Liaison
Shane Gehring, Chair	Member at Large
Jared Bissky, Vice Chair	Member at Large
Romana Osborne	Member at Large
Julie Koehn	Maple Ridge Historical Society Representative
Eric Phillips	Member at Large

STAFF PRESENT

Krista Gowan	Staff Liaison, Planner 1
Sabina Chand	Committee Clerk, Legal and Legislative Services

ABSENT

Ross Dunning	Maple Ridge Historical Society Representative
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1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

R/2021-011

It was moved and seconded

That the agenda for the May 13, 2021 Community Heritage Commission meeting be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

R/2021-012

It was moved and seconded

That the minutes of the Maple Ridge Community Heritage Commission for January 14, 2021 be adopted.

CARRIED

R/2021-013

It was moved and seconded

That the special minutes of the Maple Ridge Community Heritage Commission for April 22, 2021 be adopted.

CARRIED

4. DELEGATIONS – NIL

5. QUESTION PERIOD – NIL

6. NEW AND UNFINISHED BUSINESS

6.1 Anti-Discrimination Policy

The Staff Liaison noted that the Anti-Discrimination HR policy applies to all employees and volunteers working for the City of Maple Ridge and is to be reviewed and acknowledged by the Committee

6.2 Respectful Workplace Policy

The Staff Liaison noted that the Respectful Workplace HR policy applies to all employees and volunteers working for the City of Maple Ridge and is to be reviewed and acknowledged by the Committee.

6.3 Tolmie Park Sign Replacement

The Staff Liaison reminded the Commission of the previous discussion to recreate and install the Tolmie Park Sign at the last meeting. Discussion followed on the replacement quote and proposed design.

R/2021-014

It was moved and seconded

That the Community Heritage Commission allocate a budget of \$595.00 plus tax for the Tolmie Park Sign Replacement.

CARRIED

6.4 Haney Brick & Tile Company Plaque

The Staff Liaison provided an update on the Haney Brick & Tile Company brass plaque that was stolen outside the Haney Museum and asked for the Commission's feedback on plaque replacement. Discussion followed about exploring different materials for the plaque and what other municipalities are doing to prevent future theft. It was noted that Romana Osborne and Julie Koehn will research options on how to prevent plaque theft and report back to Commission.

6.5 BC Historical Federation 2021 Conference

The Commission discussed the upcoming BC Historical Federation Conference that will be held via Zoom and interest for members to attend. It was agreed that Julie Koehn and Romana Osborne will attend the Conference and provide an update at the next meeting.

R/2021-015

It was moved and seconded

That the Community Heritage Commission approve \$100.00 for Julie Koehn and Romana Osborne to attend the virtual BC Historical Federation 2021 Conference.

CARRIED

Note Eric Phillips joined at 7:26 pm

6.6 CHC Business Plan

The Staff Liaison reminded the Commission of the 2022 business planning timeline which will be reviewed by Council in fall 2021. The Chair asked members to email their feedback on the draft work plan initiatives to Staff Liaison for future discussion.

7. LIASION UPDATES

7.1 Maple Ridge Historical Society

J. Koehn advised that due to COVID-19 the Museum is now open on specific days and hours.

7.2 Staff Liaison

The Staff Liaison advised that the Chair provided a presentation to Mayor and Council on the Commission's initiatives on April 27, 2021.

Link to presentation:

<http://media.mapleridge.ca/Mediasite/Play/de40465db63b4bd6ac3f541e567c16701d>

R/2021-016

It was moved and seconded

That the Community Heritage Commission reschedule the September 9, 2021 meeting to October 7, 2021.

CARRIED

7.3 Council Liaison

Councillor Svendsen discussed the history of the Port Haney Wharf and ideas for future improvement.

8. TASK FORCE UPDATES

8.1 Heritage Incentive Planning

The Staff Liaison advised that the Heritage Incentive Planning Task Force met to discuss incentives and explored different options for funding. The Task Force will schedule another meeting and provide an update at the next meeting.

8.2 Heritage Plan

The Staff Liaison announced that at the April 22, 2021 special CHC meeting, Donald Luxton and Associates Inc was awarded the contract for the Maple Ridge Heritage Plan Review and the Heritage Plan Task Force will be meeting with the consultant to discuss next steps as well as possible public engagement opportunities.

9. ROUNDTABLE

The Commission discussed the historic Caboose on the Maple Ridge Museum grounds which needs repair. The Chair reminded members on the current mandate set out in the Commission's Terms of Reference to advise Council on various heritage matters as they are referred to it.

10. ADJOURNMENT – 8:07 pm.

The next regular meeting of the Community Heritage Commission will be held on Thursday, October 7, 2021 at 7:00 pm

Shane Gehring, Chair

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