

City of Maple Ridge

**COMMITTEE OF THE WHOLE
AGENDA
January 21, 2020
1:30 p.m.
Council Chambers**

Committee of the Whole is the initial venue for review of issues. No voting takes place on bylaws or resolutions. A decision is made to send an item to Council for debate and vote or to send an item back to staff for more information or clarification before proceeding to Council. The meeting is live streamed and recorded by the City of Maple Ridge.

Chair: Acting Mayor

1. CALL TO ORDER

2. ADOPTION AND RECEIPT OF MINUTES

2.1 Minutes of the Committee of the Whole Meeting of December 3, 2019

3. DELEGATIONS / STAFF PRESENTATIONS (10 minutes each)

3.1 Maple Ridge-Pitt Meadows Agricultural Association Delegation
Lorraine Bates, Manager for the MRPM Agricultural Association

Presentation on achievements and deliverables of the Association in the past three years of their contract.

***4. PARKS, RECREATION & CULTURE**

Note: Item 1151 moved up in agenda to follow delegation. Agenda headings were subsequently reordered.

1151 Maple Ridge-Pitt Meadows Agricultural Association Operating Agreement

Staff report recommending that the Maple Ridge-Pitt Meadows Agricultural Association Operating Agreement be approved for a three year term; and that the Corporate Officer be authorized to execute the agreement.

5. PUBLIC WORKS & DEVELOPMENT SERVICES

Note:

- *Owners and/or Agents of development applications on this agenda may be permitted to speak to their item with a time limit of 10 minutes.*
- *The following items have been numbered to correspond with the Council Agenda where further debate and voting will take place, upon Council decision to forward them to that venue.*

1101 2019-341-RZ, 12162, 12170 and 12178 Fletcher Street, RS1- to RM-1

Staff report dated January 21, 2020 recommending that Maple Ridge Zone Amending Bylaw No. 7587-2019 to rezone from RS-1 (One Family Urban Residential) to RM-1 (Townhouse Residential) to permit a 15 unit townhouse residential development be given first reading and that the applicant provide further information as described on Schedules C, D and E of the Development Procedures Bylaw No. 5879-1999.

1102 2019-310-RZ, 11232 Dartford Street, C-4 to H-1

Staff report dated January 21, 2020 recommending that Maple Ridge Zone Amending Bylaw No. 7603-2019 to rezone from C-4 (Neighbourhood Public House Commercial) to H-1 (Heritage Commercial) to allow the licensed retail store to operate as an independent principle use be given first reading and that the applicant provide further information as described on Schedules E of the Development Procedures Bylaw No. 5879-1999.

1103 2018-489-RZ, 20278 and 20292 Patterson Avenue, RS-1 to RM-2

Staff report dated January 21, 2020 recommending that Maple Ridge Zone Amending Bylaw No. 7523-2018 to rezone from RS-1 (One Family Urban Residential) to RM-2 (Medium Density Apartment Residential) to permit an apartment building be given first reading and that the applicant provide further information as described on Schedules C, D and E of the Development Procedures Bylaw No. 5879-1999.

1104 2019-350-RZ, 20629 119 Avenue, CS-1 text amendment

Staff report dated January 21, 2020 recommending that Maple Ridge Zone Amending Bylaw No. 7601-2019 to make a site specific text amendment to the Service Commercial CS-1 zone to allow for a physiotherapy and registered massage therapy clinic be given first and second reading and be forwarded to Public Hearing.

1105 2015-373-DVP, 23616 132 Avenue

Staff report dated January 21, 2020 recommending that the Corporate Officer be authorized to sign and seal 2015-373-DVP respecting property located at 23616 132 Avenue.

1106 2015-373-DP, 23616 132 Avenue

Staff report dated January 21, 2020 recommending that the Corporate Officer be authorized to sign and seal 2015-373-DP respecting property located at 23616 132 Avenue.

1107 2016-370-DP, 23616 132 Avenue

Staff report dated January 21, 2020 recommending that the Corporate Officer be authorized to sign and seal 2016-370-DP (Wildfire Development Permit) respecting property located at 23616 132 Avenue.

1108 2018-292-SD, 20141 Telep Avenue

Staff report dated January 21, 2020 recommending that pursuant to *Local Government Act*, Section 510, regarding 5% parkland dedication or payment in lieu, be it resolved that the owner of land proposed for subdivision under application 2018-292-SD shall pay to the City an amount that is not less than \$93,750.00.

1109 2017-436-SD, 25638 112 Avenue

Staff report dated January 21, 2020 recommending that pursuant to *Local Government Act*, Section 510, regarding 5% Parkland Dedication or payment in lieu, be it resolved that the owner of land proposed for subdivision at 25638 112 Avenue, under application 2012-102-RZ, shall pay to the City of Maple Ridge an amount that is not less than \$98,200.00.

1110 Snow and Ice Control Policy 9.08 Update

Staff report dated January 21, 2020 recommending that the Snow and Ice Control Policy No. 9.08 be adopted as amended.

1111 Maple Ridge Ticket Information Utilization Amending Bylaw No. 7585-2019

Staff report dated January 21, 2020 recommending that the Maple Ridge Ticket Information Utilization Amending Bylaw No. 7585-2019 be given first, second and third readings.

1112 Maple Ridge Noxious Weeds and Other Growth Control Bylaw No. 2384-1976

Staff report dated January 21, 2020 recommending that Maple Ridge Noxious Weed and Other Growth Control Bylaw No. 2384-1976 be repealed in its entirety.

6. CORPORATE SERVICES

1131 Supply and Delivery of New Replacement Server Equipment

Staff report dated January 21, 2020 recommending that Contract RPF-IS19-15, City Server Replacement, in the amount of \$899,669.09 (plus taxes) be awarded to Turning Point Technologies and that the Corporate Officer be authorized to execute the Contract.

7. ADMINISTRATION (Including Fire and Police) – Nil

8. OTHER COMMITTEE ISSUES

1191 UPCOMING EVENTS

By Invitation to Mayor and Council

Trauma & Mental Health Townhall
Thursday, January 23, 2020
6:00 - 8:30 pm
Host: Maple Ridge Pitt Meadows Katzie Community Network

General Community Events

Winter Family Fun
January 25, 2020
11:00 am – 2:00 pm
Maple Ridge Public Library

Open Houses

117 Avenue and Laity Street Corridor Improvements
Thursday, January 23
4:00 – 8:00 pm
City Hall Foyer

9. ADJOURNMENT

10. COMMUNITY FORUM

COMMUNITY FORUM

The Community Forum provides the public with an opportunity to speak with Council on items that are of concern to them, with the exception of Public Hearing bylaws that have not yet reached conclusion.

Each person will be permitted 2 minutes to speak or ask questions (a second opportunity is permitted if no one else is sitting in the chairs in front of the podium). Questions must be directed to the Chair of the meeting and not to the individual members of Council. The total time for this Forum is limited to 15 minutes.

If a question cannot be answered, the speaker will be advised when and how a response will be given.

Council will not tolerate any derogatory remarks directed at Council or staff members.

Other opportunities are available to address Council including public hearings and delegations. The public may also make their views known to Council by writing or via email and by attending open houses, workshops and information meetings. Serving on an Advisory Committee is an excellent way to have a voice in the future of this community.

For more information on these opportunities contact:

Clerk's Department at **604-463-5221** or clerks@mapleridge.ca
Mayor and Council at mayorandcouncil@mapleridge.ca

APPROVED BY: _____

DATE: _____

CHECKED BY: Em

DATE: Jan 16/20

CHECKED BY: p.s.

DATE: Jan. 16/20

COMMITTEE OF THE WHOLE MEETING MINUTES

December 3, 2019

The minutes of the meeting held on December 3, 2019 at 1:30 p.m. in Council Chamber of City Hall, 11995 Haney Place, Maple Ridge, BC.

PRESENT

Elected Officials:

Mayor M. Morden

Councillor J. Dueck

Councillor K. Duncan

Councillor C. Meadus

Councillor G. Robson

Councillor R. Svendsen

Councillor A. Yousef

Appointed Staff

A. Horsman, Chief Administrative Officer

D. Boag, Acting General Manager Parks, Recreation & Culture

C. Carter, General Manager Planning & Development Services

D. Pollock, General Manager Engineering Services

L. Benson, Director of Corporate Administration

S. Nichols, Deputy Corporate Officer

T. Thompson, Chief Financial Officer

Other Staff as Required

C. Goddard, Director of Planning

P. Irani, Manager of Transportation

D. Hall, Planner, Development and Environmental Services

Note: These Minutes are posted on the City website at mapleridge.ca/AgendaCenter/
Video of the meeting is posted at media.mapleridge.ca/Mediasite/Showcase

Note: Mayor Morden and Councillor Robson were not in attendance at the start of the meeting.

1. **CALL TO ORDER**

2. **ADOPTION AND RECEIPT OF MINUTES**

2.1 **Minutes of the Committee of the Whole Meeting of November 19, 2019**

It was moved and seconded

That the minutes of the November 19, 2019 Committee of the Whole be adopted as circulated.

CARRIED

3. **DELEGATIONS/STAFF PRESENTATIONS – Nil**

4. **PUBLIC WORKS AND DEVELOPMENT SERVICES**

1101 **2019-260-RZ, 21783 Loughheed Highway, C-2 to CD-2-19**

Staff report dated December 3, 2019 recommending that Zone Amending Bylaw No. 7591-2019 to rezone the subject property from C-2 (Community Commercial) to CD-2-19 (Comprehensive Development) to permit the construction of a six storey building be given first reading and that the applicant provide further information as described on Schedules C and D of the Development Procedures Bylaw No. 5879-1999.

The Director of Planning provided a presentation and responded to questions from Council.

It was moved and seconded

That the staff report dated December 3, 2019 titled "First Reading, Zone Amending Bylaw No. 7591-2019, 21783 Loughheed Highway" be forwarded to the Council Meeting of December 10, 2019.

CARRIED

Councilor Robson entered the meeting at 1:33 p.m.

Mayor Morden entered the meeting at 1:36 p.m.

1102 **2019-334-RZ, Proposed Revisions to the Development Permit Process**

Staff report dated December 3, 2019 recommending Maple Ridge Official Community Plan Amending Bylaw No. 7594-2019 to expedite the issuance of Development permits be given first and second readings and be forwarded to Public Hearing, and that Maple Ridge Delegation Amending Bylaw No. 7595-2019 be given first, second and third readings.

D. Hall, Planner, provided a presentation and responded to questions from Council.

It was moved and seconded

That the staff report dated December 3, 2019 titled "Proposed Revisions to the Development Permit Process, First and Second Reading Maple Ridge Official Community Plan Amending Bylaw No. 7594-2019, First Second and Third Reading Maple Ridge Development Permit Delegation Amending Bylaw No. 7595-2019" be forwarded to the Council Meeting of December 10, 2019.

CARRIED

1103 2019-395-RZ, Lakewood Camp, P-3 to P-2

Staff report dated December 3, 2019 recommending that Maple Ridge Zone Amending Bylaw No. 7597-2019 to rezone from P-3 (Childrens Institutional) to P-2 (Special Institutional) to permit future use as a Katzie First Nation Healing Centre be given first reading, and that the applicant provide further information as described on Schedules C, F, G and J of the Development Procedures Bylaw No. 5879-1999.

The Director of Planning provided a presentation and responded to questions from Council.

It was moved and seconded

That the staff report dated December 3, 2019 titled "First Reading, Zone Amending Bylaw No. 7597-2019, Lakewood Camp (Unaddressed property on Alouette Road) PID: 002-314-703 " be forwarded to the Council Meeting of December 10, 2019.

CARRIED

1104 2019-259-DVP, 105-22308 Lougheed Highway

Staff report dated December 3, 2019 recommending that application 2019-259-DVP, to allow a sign that is prohibited in the Maple Ridge Sign Bylaw, at 105-22308 Lougheed Highway be denied.

D. Hall, Planner, provided a presentation and responded to questions from Council. The applicant provided a presentation and responded to questions from Council.

It was moved and seconded

That the staff report dated December 3, 2019 titled "Development Variance Permit 105 - 22308 Lougheed Highway" be forwarded to the Council Meeting of December 10, 2019.

CARRIED

1105 Traffic Calming Policy 2019 Update

Staff report dated December 3, 2019 recommending that Traffic Calming Policy 9.07 be adopted as amended.

The Manager of Transportation provided a presentation and responded to questions from Council.

It was moved and seconded

That the staff report dated December 3, 2019 titled "Traffic Calming Policy 2019 Update" be forwarded to the Council Meeting of December 10, 2019.

CARRIED

Councillor Duncan left the meeting at 2:42 p.m. and returned just prior to adjournment.

1106 Ridge Meadows Recycling Society – Partnership and Licence Agreements

Staff report dated December 3, 2019 recommending that the Corporate Officer be authorized to execute the Fee for Service Partnership Agreement between the City of Maple Ridge and Ridge Meadows Recycling Society, and that the Corporate Officer be authorized to execute the Licence of Use Agreement between the City of Maple Ridge and Metro Vancouver.

It was moved and seconded

That the staff report dated December 3, 2019 titled "Ridge Meadows Recycling Society - Partnership and Licence Agreements" be forwarded to the Council Meeting of December 10, 2019.

CARRIED

1107 Award of Contract ITT-EN19-76: 232 Street Watermain Replacement (122 Avenue to 124 Avenue)

Staff report dated December 3, 2019 recommending that award of Contract ITT-EN19-76 be awarded to Conwest Contracting Ltd., that a construction contingency be approved to address potential variations in field conditions, and that the Corporate Officer be authorized to execute the contract.

It was moved and seconded

That the staff report dated December 3, 2019 titled "Award of Contract ITT-EN19-76: 232 Street Watermain Replacement (122 Avenue to 124 Avenue)" be forwarded to the Council Meeting of December 10, 2019.

CARRIED

5. CORPORATE SERVICES

1131 Council Procedure Amending Bylaw No. 7521-2018

Staff report dated December 3, 2019 recommending that staff provide notice in accordance with the Community Charter, that the Council Procedure Amending Bylaw No. 7521-2018 be read a first, second, and third time, and that the "Council Meeting Delegations Policy", "Council Meeting Public Question

Period Policy” and “Council Meeting Minute Taking Standards Policy be approved.

It was moved and seconded

That the staff report dated December 3, 2019 titled “Council Procedure Amending Bylaw No. 7521-2018” be forwarded to the Council Meeting of December 10, 2019.

CARRIED

1.132 2020-2024 Financial Plan Bylaw

Staff report dated December 3, 2019 recommending that Maple Ridge 2020-2024 Financial Plan Bylaw No. 7598-2019 be given first, second and third readings.

It was moved and seconded

That the staff report dated December 3, 2019 titled “2020-2024 Financial Plan Bylaw” be forwarded to the Council Meeting of December 10, 2019.

CARRIED

6. ***PARKS, RECREATION & CULTURE*** – Nil

7. ***ADMINISTRATION (including Fire and Police)*** – Nil

8. ***OTHER COMMITTEE ISSUES***– Nil

9. ***ADJOURNMENT*** – 2:48 p.m.

10. ***COMMUNITY FORUM*** – Nil

Councillor C. Meadus, Chair
Presiding Member of the Committee

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
SUBJECT: Maple Ridge-Pitt Meadows Agricultural Association Operating Agreement

MEETING DATE: January 21, 2020
FILE NO: 01-0640-30-2020
MEETING: CoW

EXECUTIVE SUMMARY:

The Maple Ridge-Pitt Meadows Agricultural Association (the Association) wishes to continue its partnership with the City through the Operating Agreement attached for consideration. The term of this agreement is three years commencing January 1, 2020 through 2022. The Association continues to produce one of the best longstanding agricultural fairs in Canada and delivers agricultural education to the community year round.

RECOMMENDATION:

That the Maple Ridge-Pitt Meadows Agricultural Association's Operating Agreement dated January 1, 2020 be approved for a three year term; and,

That the Corporate Officer be authorized to execute the agreement.

DISCUSSION:

Background Context:

The Association will be celebrating its 119th annual fair "Countryfest" in July 2020 at the Albion Fairgrounds, and has the distinction of being the oldest association in Maple Ridge. The Fair has grown to become a very popular attraction for our community and the region. Countryfest continues to be one of the best agricultural fairs regionally and nationally and has won many awards and accolades from the Canadian Association of Fairs and Exhibitions. The Association has worked cooperatively with the City to celebrate and acknowledge major milestones, such as the Canada 150 celebrations, and will also do so at the upcoming BC Summer Games.

The Association strongly believes that the "free gate" has played a significant role in the growth of the annual event and provides an accessible community event for citizens and visitors. In addition to the Fair, they provide agricultural education activities, promote food security and participate on the Agricultural Advisory Committee of Council. They are also involved in many other community partnerships.

Entering into a new Operating Agreement would be beneficial for both parties and the community to have access to agricultural information and authentic experiences. The operating grant amount remains at \$17,000 for each year of the term, which is included in the funding allotment in the approved financial plan for 2020, 2021 and 2022.

There are no significant changes to the Operating Agreement, only some minor language updates for clarity as recommended by the City's legal counsel, which the Association has reviewed and endorsed. As per standard practice, staff have added an over holding clause that would be applicable on a month-to-month basis when the agreement is expired and before a new agreement is completed and approved.

a) Desired Outcome:

The desired outcome is to continue to provide education and understanding of the importance of agriculture and food security in our community and provide assistance towards the sustainability of this longstanding community-based organization. Their work contributes to a greater sense of community and pride, enhances local economic benefits, attracts tourists and newcomers, develops volunteerism and improves quality of life.

b) Strategic Alignment:

The Association's contributions to the community align with Council's strategic priority of Community Pride and Spirit while also aligning with the 2010 Parks, Recreation & Culture Master Plan.

c) Citizen/Customer Implications:

The proposed updated agreement contributes to encouraging positive agricultural opportunities, education and citizen engagement in local agriculture and food security, as well as the development of a vibrant and livable community.

d) Interdepartmental Implications:


The Association also works with Parks, Engineering, RCMP, Fire and Communications in their event planning process through the Festivals and Events Safety Team.

e) Business Plan/Financial Implications:

The proposed Operating Agreement aligns with the Recreation & Community Engagement Business Plan goals. Funding for the Operating Agreement at \$17,000 per year is included in the funding allotment in the 2020-2022 approved financial plan.

CONCLUSIONS:

The Operating Agreement with the Maple Ridge-Pitt Meadows Agricultural Association demonstrates civic support of a historical legacy that showcases agriculture and farming for future generations. Staff recommends that Council approve the agreement's next term, commencing January 1, 2020 through 2022.


Prepared by: **Yvonne Chui**
Arts and Community Connections Manager


Reviewed by: **Danielle Pope**
Director of Recreation & Community Engagement


Approved by: **David Boag**
Acting General Manager Parks, Recreation & Culture


Concurrence: **Al Horsman**
Chief Administrative Officer

:yc
Attachment:
Agricultural Association Operating Agreement

AGRICULTURAL ASSOCIATION OPERATING AGREEMENT

THIS AGREEMENT made as of the 1st day of January, 2020

BETWEEN:

CITY OF MAPLE RIDGE 11995 Haney Place, Maple Ridge, B.C. V2X 6A9

(the "City")

OF THE FIRST PART

AND

MAPLE RIDGE / PITT MEADOWS AGRICULTURAL ASSOCIATION, a society duly incorporated under the Societies Act of the Province of British Columbia and registered under number S-0019037, having an office at the Albion Fairgrounds, Maple Ridge, B.C., V2X 6G1

(the "Association")

OF THE SECOND PART

WHEREAS:

- A. The City and the Association desire to provide for the co-ordination and provision of agricultural and farming programs and services for the benefit of the residents of Maple Ridge and to provide for the operation of the annual Country Festival (the "Country Fair") at the Albion Fairgrounds (the "Fairgrounds") as particularized in Part II of this Agreement (the "Operations");
- B. The Association is a leadership organization that plays a key role to strengthen community agriculturally based groups; to build community wide connections and networks and to encourage an understanding of farming and agriculture in creating a healthy, vibrant community;
- C. The Association operates as a not-for-profit member based organization governed by a Board of Directors and managed by paid staff dedicated to promoting and encouraging appreciation for agriculture as stated and outlined in the Association's Constitutional Purposes (attached hereto as Schedule A). It has the capacity to align activities, programs and operations with the Association's Constitution;
- D. The City is prepared to pay an operating grant to the Association towards the annual production of the Country Fair and provision of agricultural programs and services for the community;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and agreements herein and of other good or valuable consideration provided for herein (the receipt and sufficiency whereof is hereby acknowledged by each of the parties), the parties hereto agree as follows:

PART I – Agreement

The parties confirm that the City has granted an Operating Agreement with the Association for a term of three years commencing the 1st day of January, 2020.

PART II – OPERATIONS OF ANNUAL FESTIVAL AND AGRICULTURAL EDUCATION AND FUNDING

Operating Funds

1. The City agrees to pay to the Association the following funds to manage and operate the annual Country Fair and towards the provision of agricultural programs and services in accordance with and subject to the terms and conditions outlined in the Agreement:
 - a. For the 2020 calendar year, an annual amount of \$17,000, to be paid in two equal installments on Jan. 31 and July 31;
 - b. For the 2021 calendar year, an annual amount of \$17,000 to be paid in two equal installments on Jan. 31 and July 31
 - c. For the 2022 calendar year, an annual amount of \$17,000 to be paid in two equal installments on Jan. 31 and July 31

(collectively, the “Operating Funds”)

All Operating Funds payments shall be subject to deduction of any amounts paid by the City under this Agreement on behalf of the Association, and of any amounts owed by the Association to the City.

Conditional Entitlement

2. The obligation of the City to pay the Operating Funds in any year is subject to the establishment of the City’s annual budget and approval by Council. The City shall budget for the Operating Funds; however, it is understood and acknowledged that if the Operating Funds budgeted by the City are reduced, the City and the Association agree to review and proportionally reduce the level of operating responsibilities to be provided by the Association under this Agreement. The City will act in good faith and make all reasonable efforts to provide advance warning of funding reductions to the Association.

City’s Covenants

3. The City agrees, on behalf of the Municipalities:
 - a. to assign a staff liaison (the “Staff Liaison”) designated by the City who shall attend the meetings of the Board of Directors of the Association and the general meetings of the Association including strategic planning as a non-voting observer for the purpose of facilitating communication between the City and the Association as needed;
 - b. the Staff Liaison shall be the manager of this Agreement on behalf of the City;
 - c. to provide to the Association advertising space in its Parks, Recreation and Culture Guide (the “Guide”) equivalent to the space customarily provided for agricultural programs and services in past issues of the Guide and such other space as may

become available as determined by the City, without cost to the Association, and to do its utmost to promote and publicize the Association's programs and services through the distribution of the Guide and any other avenues that may be available and appropriate;

- d. to provide access to the Fairgrounds for the Association's additional agricultural programs at no cost, waiving base rent and pending availability based on the Association's historic use of this property. The Association will be responsible for any additional expenses requested by the Association and incurred by the City beyond base rent (e.g. Parks staff provides some labour assistance with set up and tear down for the annual Country Fair).

For other additional uses, the City will provide access to parks, recreation and culture facilities other than the Fairgrounds in accordance with current booking and scheduling policies and procedures, and will charge the Association in accordance with the current fees and charges policy (see website www.mapleridge.ca), noting that the Association shall be classified as a non-profit recreational group warranting the subsidies for facility rental contained in that policy for such groups. The Association will be responsible for any additional related expenses in operating a program from any of these facilities.

Association's Covenants

4. The Association agrees with the City:

- a. to operate the annual Country Fair and agricultural programs in accordance with this Agreement for the intended purposes of the Fairgrounds including farming and agricultural programs, exhibitions, attractions, community heritage gatherings, meetings, presentations, and events and for no other purpose save and except that which may be approved by the City from time to time. The Association will establish operating policies and procedures for its programs in line with its business plan;
- b. to provide the agricultural and farming programs and services which will be functioning primarily within the City's geographic area of jurisdiction, within the limits of available resources;
- c. to deliver agricultural programs and services that take into consideration the City's strategic priorities, specifically community spirit and pride;
- d. when developing agricultural programs and services, to take into consideration community building and connections to provide member agriculture groups, community groups, school district, business and individuals the opportunities to connect, link, learn together, share assets and common interests, network and co-create through agriculture and farming where possible;
- e. to actively participate in collaborative planning opportunities and city-wide initiatives related to agriculture and farming (e.g. Agricultural Advisory Committee, promotions, volunteerism, assessments and community development) that align with City's policies, vision and goals for the community and partners at large and the Association's goals within available resources;
- f. to provide equal and reasonable opportunity for access to the Associations programs and services for all local organizations and residents;

- g. to respond to requests from schools and introduce students to the community's farming heritage and the importance of agriculture as resources permit;
- h. to plan, promote and coordinate all aspects of a diversity of agricultural and farming activities and educational programming including the annual Country Fair for all age groups in similar variety, quantity, and quality to those provided in communities of similar size in the Province of British Columbia which provide similar resources for such services as are included in this Agreement. Further the City recognizes that funding beyond the Agreement is required to undertake all programs, operations and services;
- i. to conduct surveys and evaluations and compile and analyze statistics and data on programs and services to inform and meet strategic and business planning processes, monitoring and reporting requirements;
- j. to advertise the agriculture and cultural programs in the City's Parks, Recreation and Culture Guide, space permitting, in accordance with all deadlines and standards established by the City for the production of the Guide in addition to utilizing other appropriate advertising methods;
- k. to include provision for appropriate levels of training and professional development opportunities for the Board of Directors, staff and volunteers of the Association within available resources in the Association's annual budget as part of best practises for a non-profit organization and in accordance with the Association's governance policy;
- l. to use good board governance practices and procedures including understanding of fiduciary duties;
- m. to apply and maintain appropriate human resources management practices for non-profit organizations of similar size, scale and scope including:
 - (i) a criminal record check as a condition of employment for staff and volunteers working with vulnerable populations;
 - (ii) appropriate levels of supervision for all direct and partnered activities and programs; and
 - (iii) fostering a culture of inclusivity by applying broad recruitment efforts, and professional services where appropriate.
- n. to seek funding from diverse sources including grants, sponsorships and fundraising endeavours to support operations, programs and services as part of best practices and sustainability;
- o. to operate the annual Country Fair and agricultural programs in an efficient, effective and sustainable manner that takes into consideration the long term viability of the programs;
- p. to acknowledge the City's support for the Association, its programs and activities as applicable in communications and promotional materials used to promote these activities and where space permits. The Association shall provide such acknowledgement by using the logos and/or names of the City of Maple Ridge in accordance with prescribed standards;

- q. to obtain and maintain during the term of this Agreement, at the Association's expense, with such company or companies and on such forms as are acceptable to the City, in the name of the Association, Comprehensive General Liability insurance coverage including, without limiting the foregoing, coverage for premises and operations liability, contingency liability with respect to the operations of contractors and subcontractors, completed operations liability, contractual liability and automobile liability for owned, non-owned and hired units. The limits of liability shall not be less than \$5,000,000 for each occurrence for bodily injury, including death, and property damage. Each policy shall provide that it may not be cancelled, lapsed or materially altered without at least 30 days' notice in writing to the City by registered mail, and shall name the City of Maple Ridge, the Board of Education of School District No. 42 (Maple Ridge Pitt Meadows), RG Properties and Golden Ears Winter Club Society as additional insured parties and shall provide for cross-liability and severability of interests, which means that the policy applies separately to each insured party. In the event such insurance lapses or is cancelled or any material alterations are made without the approval of the City, the City may at its option without notice forthwith terminate this Agreement or the City may, at its option and without obligation to do so, obtain and maintain such insurance at the expense of the Association and the Association hereby appoints the City as the Association's lawful attorney to do all things necessary for that purpose;
- r. to annually deliver a copy of each insurance policy required by this Agreement to the City prior to the commencement of this Agreement and deliver evidence of renewal of the insurance on request by the City;
- s. to maintain its status as a society in good standing with the Registrar of Companies for the Province of British Columbia and to function in accordance with the policy attached hereto as Schedule C;
- t. to maintain an open membership which will ensure all citizens of Maple Ridge may become members of the Association;
- u. not to amend the Constitution or the bylaws of the Association without first informing the City of the intended amendment;
- v. not to suffer, permit or allow any unlawful activities or conduct or any nuisance to exist nor suffer, permit or allow any conduct or activity that is in breach of the Human Rights Code;
- w. to occupy and use the Fairgrounds during the annual agricultural Country Fair and programming purposes in accordance with all the terms and conditions of any licenses issued by any governmental authority;
- x. to obtain and keep current all permits and licenses required by law to be obtained to operate the Fairgrounds and to fulfill the Association's obligations; and
- y. to permit the Staff Liaison and the City's representative's to attend meetings of the Association's Board of Directors.

Business Plan & Financial Statements

8. The Association must provide to the City:
- (a) a detailed business plan and a budget each year in advance of the City's business planning process (fall), for the operation of the annual Country Fair at the Fairgrounds, and for the delivery of the its programs and activities that the City is contributing resources towards for review by the Staff Liaison (attached as Schedule B)(b) an Annual Report presentation following the Association's AGM to the City, if requested including, at minimum:
 - (i) annual financial statements; and
 - (ii) annual statistics on use, program and participation attendance numbers for scope of programs and services offered, volunteer information and other relevant data.
 - (b) reporting on the City's requirements listed in section 4;
 - (d) three year comparative statistics including projected year, based on the Association's fiscal year, provided to the Staff Liaison each fall for department business planning purposes; and
 - (e) a projected three year budget (e.g. 2020-2022) at the time of renewal with updates provided in a timely manner.
9. The parties agree that equipment purchased through grants applied for by the Association remain the property of the Association if required under the conditions of the respective grant.

Indemnity

10. The Association will:
- (a) release the City and agrees not to sue the City in respect of any matter arising out of or relating to this Agreement, except for any wrongful refusal of the City to perform its obligations under this Agreement; and
 - (b) indemnify, defend and save harmless the City, their elected officials, officers, employees, agents, contractors and volunteers from and against any and all claims, suits, liability, demands, actions, proceedings, costs (including legal costs), damages and expenses whatsoever, by whomsoever brought arising from:
 - (i) any breach, violation, default or non-performance by the Association of any provision of this Agreement;
 - (ii) any act, omission, or negligence of the Association, its officers, directors, members, contractors, volunteers or others of the Association; and
 - (iii) any death, personal injury, property damage, property loss, economic loss or other loss or harm suffered by any person, including the City, on or in relation to the Fairgrounds or the Operations of the Association.

The indemnity contained in this Agreement survives the expiry or earlier termination of this Agreement.

PART III – GENERAL PROVISIONS

11. The parties agree:

- a. this Agreement shall come into effect on January 1, 2020, and shall expire and cease to be binding on the parties on December 31, 2022, provided that any party may terminate this Agreement upon giving 180 days notice in writing to all parties of its intention to do so, at the address or addresses of the parties first above set out or at such address or addresses as the parties may advise each other in writing from time to time. If programs and services are terminated by either party, the Association will be compensated for all services satisfactorily performed by the Association prior to termination and return any remaining operating funds to the City;
- b. the terms of this Agreement may be reviewed and revised with the mutual consent of all parties;
- c. that the City has not made any representations, covenants, warranties, guarantees, promises or agreements (oral or otherwise) with the Association other than those contained in this Agreement;
- d. nothing contained or implied herein shall prejudice or affect the rights and powers of the City in the exercise of its functions under any public and private statutes, bylaws, orders and regulations, all of which may be fully and effectively exercised as if this Agreement had not been executed and delivered by the Association;
- e. wherever the singular or masculine is used herein, the same shall be construed as meaning the plural, feminine or the body corporate or politic where the context or the parties so require;
- f. the parties hereto shall do and cause to be done all things and execute and cause to be executed all documents which may be necessary to give proper effect to the intention of this Agreement;
- g. nothing herein contained shall be deemed or construed by the parties, nor by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the parties and no acts of the parties hereunder shall be deemed to constitute the Association as anything other than an independent contractor;
- h. no subsequent alteration, amendment, change, revision or addition to this Agreement shall be binding on the parties unless in writing and signed by the parties' authorized signatories;
- i. no provision herein requiring approval or consent of the City shall be deemed to have been fulfilled or unless written consent or approval relating to the specific matter has first been obtained. Nor prior consent or approval and no condoning, excusing or overlooking by the City on previous occasions when such consent or approval was required shall be taken to operate as a waiver of the necessity for such consent or approval wherever required;
- j. if upon the expiry of the term of this Operating Agreement, the Association continues to operate and provide agricultural programs and services, the City may, at its discretion, continue to pay the scheduled Operating Fund amounts then in effect, and

upon acceptance of the same by the Association each month, this Operating Agreement shall continue to be binding on the City and the Association on a month-to-month term, and during such over holding, the notice period shall be 30 days.

- k. time shall be of the essence of this Agreement; and
- l. this Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties hereto have set their hands as of the day and year first above written.

THE CITY OF MAPLE RIDGE
in the presence of:

Authorized Signatory

Witness

Corporate Officer
Title

Date

Authorized Signatory

Date

Name and Title

Date

MAPLE RIDGE / PITT MEADOWS AGRICULTURAL ASSOCIATION
in the presence of:

Authorized Signatory

Witness

Name and Title

Date

Authorized Signatory

Date

Name and Title

Date

Schedule "A"
Association's Constitution

1. The name of the society is Maple Ridge/Pitt Meadows Agricultural Association.
2. The purposes of the society are:
 - a. Encourage the cultivation of the soil and the general development of all agricultural resources of the District, and to foster every branch of Mechanical and Household Arts calculated to increase the happiness of Home Life.
 - b. To host an annual Agricultural Fair.
 - c. To do everything incidental and necessary to promote and attain the foregoing objects throughout the Municipalities of Maple Ridge and Pitt Meadows.
3. The society shall be carried on without purpose of gain for its members and any profits or other accretions to the society shall be used for promoting its objects.
4. In the event that the Association should at any time be wound up or dissolved, the remaining assets after payment of all debts and liabilities shall be turned over to a recognized charitable organization in the province or elsewhere in Canada as directed by the members.
5. Clauses 3, 4, & 5 are unalterable in accordance with Section 22 of the Societies Act.

Schedule "B"

BUSINESS PLAN 2020 – 2022

See attached.

Schedule "C"

CITY REQUIREMENTS FOR GROUPS WITH WHOM THE CITY ENTERS INTO AN OPERATING AGREEMENT

1. That the group maintain its status as a registered society in good standing with the Provincial Registrar of Companies.
2. That the purposes of the Association listed in its Constitution encompass the programs and services for which the agreement is being entered into.
3. That the Association dissolution clause in its Constitution identify that the assets of the Association shall go to a recognized charitable organization in the province or elsewhere in Canada, ideally with similar purposes or to the appropriate local government authority (eg. the City of Maple Ridge) upon dissolution of the Association.
4. That the Association's Bylaws provide for any resident of Maple Ridge of the appropriate age to become voting members of the organisation at a reasonable annual cost.
5. That the Association's Bylaws provide for regular (annual) elections to the Board of Directors from the Membership (terms should be alternated between positions on the Board where the term of membership on the Board is longer than one year). It is also recommended that the bylaws should also provide for a maximum number of terms a member may serve on the Board before stepping down for at least one term.
6. That a financial review statement be presented to the City on an annual basis if the operating grant is for an amount over \$75,000 annually. If the operating grant is for a smaller amount a statement must be presented which is subject to audit at the discretion and expense of the City.
7. That a detailed annual report of the programs and services provided to the community by the Association be provided to the City.
8. That the books and records of the Association are available to the City or its representatives for inspection at any time upon 24 hours notice having been provided requesting such notice.
9. That any changes to the Constitution or Bylaws of the Association be provided to the City in advance of such changes being brought forward to the membership for consideration and adoption.
10. That the Association prepares and presents a three-year financial plan for its operations to the City on an annual basis.



mapleridge.ca

City of Maple Ridge

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
SUBJECT: First Reading
Zone Amending Bylaw No. 7587-2019
12162, 12170 and 12178 Fletcher Street

MEETING DATE: January 21, 2020
FILE NO: 2019-341-RZ
MEETING: C o W

EXECUTIVE SUMMARY:

An application has been received to rezone the subject properties, located at 12162, 12170 and 12178 Fletcher Street, from RS-1 (One Family Urban Residential) to RM-1 (Townhouse Residential), to permit a 15 unit townhouse residential development. To proceed further with this application additional information is required, as outlined below.

Pursuant to Council policy, this application is subject to the Community Amenity Contribution Program at a rate of \$4,100.00 per townhouse dwelling unit, for an estimated amount of \$61,500.00.

RECOMMENDATIONS:

1. That Zone Amending Bylaw No. 7587-2019 be given first reading; and
2. That the applicant provide further information as described on Schedules C, D and E of the *Development Procedures Bylaw No. 5879-1999*.

DISCUSSION:

a) Background Context:

Applicant:	Architect 57 Inc.
Legal Descriptions:	Lot 9 Except: The South 52.5 Feet Section 20 Township 12 New Westminister District Plan 11845; South Half Lot 10 Section 20 Township 12 New Westminister District Plan 11845; and North Half Lot 10 Section 20 Township 12 New Westminister District Plan 11845
OCP:	
Existing:	Ground-Oriented Multi-Family
Proposed:	Ground-Oriented Multi-Family
Zoning:	
Existing:	RS-1 (One Family Urban Residential)
Proposed:	RM-1 (Townhouse Residential)

Surrounding Uses:

North:	Use:	Single Family Residential
	Zone:	RS-1 (One Family Urban Residential)
	Designation:	Ground-Oriented Multi-Family
South:	Use:	Single Family Residential
	Zone:	RS-1 (Single Family Urban Residential)
	Designation:	Ground-Oriented Multi-Family
East:	Use:	Single Family Residential
	Zone:	RS-1 (Single Family Urban Residential)
	Designation:	Ground-Oriented Multi-Family
West:	Use:	Single Family Residential
	Zone:	RS-1 (Single Family Urban Residential); 12179 Fletcher Street is under application to the RM-1 (Townhouse Residential) zone
	Designation:	Ground-Oriented Multi-Family

Existing Use of Property:	Single Family Residential
Proposed Use of Property:	Multi-Family Residential
Site Area:	0.33 ha (0.82 acres)
Access:	Fletcher Street
Servicing requirement:	Urban Standard

b) Site Characteristics:

The subject properties, located at 12162, 12170 and 12178 Fletcher Street (see Appendices A and B), are relatively flat and have trees located in both the front and rear yards. The three subject properties currently have single family houses located on them, which will require removal as part of rezoning conditions. The subject properties are located in an established single family neighbourhood characterized by one to two storey houses along the entire length of Fletcher Street, between Brown Avenue to the south, and 123 Avenue to the north. Fletcher Street is classified as a local road, and has open ditches or gravel shoulders, with no curbs, gutters or sidewalks.

c) Project Description:

This application is for an approximately 15 unit, three-storey townhouse development with a proposed total floor area of 2,055 m² (22,121 ft²) and a floor space ratio (FSR) of 0.62. The allowable FSR in the RM-1 zone is 0.6. Should the applicant exceed the maximum permitted density of 0.6 FSR, then the density bonus provisions will apply. More details of density bonusing for the subject application will be outlined in a future report to Council. The applicant is also proposing a mix of double car garages (ten units) and tandem garages (five units), which is generally in keeping with the 70 percent double garage, 30 percent tandem parking ratio that has been supported in the past. Staff will be providing an update on the Tandem Parking discussion in early 2020.

At this time the current application has been assessed to determine its compliance with the Official Community Plan (OCP) and provide a land use assessment only. Detailed review and comments will need to be made once full application packages have been received. A more detailed analysis and further reports will be required prior to second reading. Such assessment may impact proposed lot boundaries and yields, OCP designations and Bylaw particulars, and may require application for further development permits.

d) Planning Analysis:

Official Community Plan:

The subject property is located within the North View Precinct of the Town Centre Area Plan. Development within the North View Precinct should offer a mix of housing types, densities, and housing choices that cater to people of all ages, family types and income levels. Furthermore, it should provide residents with easy access to transportation choices, shops and services in the Central Business District, which in turn supports the vibrancy and viability of those shops and businesses. Adequate private and semi-private green spaces, such as front and rear yards should also be included, as well as climate appropriate landscaping.

This project conforms with the general intent of these guidelines. It increases housing diversity by introducing the townhouse housing form into a neighbourhood almost entirely occupied by single family dwellings. It provides easy access to a range of transportation choices and services in the Town Centre Area.

The applicant has suggested that a few units may be designed as adaptable units. The details of unit design will be included in future reports to Council.

The subject property is currently designated *Ground-Oriented Multi-Family*. An OCP amendment is not required to support the proposed RM-1 (Townhouse Residential) zoning.

Town Centre Area Plan Policies

3-1 An increase in residential and commercial density is encouraged in the Town Centre... Land-use should include a mix of housing types catering to various demographics, including affordable and special needs housing, within walking distance to a broad mixture of uses, including shops, services, cultural facilities, and recreation.

This project increases housing density and diversity by providing two bedroom (and den) units in close proximity to a range of amenities and services around the Town Centre. It is within walking and cycling distance of the numerous services and restaurants in the Central Business District to the south; Eric Langton Elementary School to the west; and Fletcher Park to the north.

3-18 Ground-Oriented Multi-Family development should be a maximum of three (3) storeys in height, with ground level entry to each unit.

The project complies with this policy as it is proposed to be three storeys in height, and has ground-level access.

3-19 Townhouse development typically includes an internal private street for vehicle access to each unit. All townhouse forms of development should include a site size and configuration that allows for two or more units to face directly onto the street; and residential parking provided in a ground level concealed structure.

This project complies with this policy. Two units face the street and will include façade treatments that are compatible and respectful of the single family oriented streetscape. Vehicle parking is provided in garages concealed from the street and located along the internal strata road. Furthermore, the applicant should ensure that the fencing and landscaping of the two front yards facing the street create a useful semi-private space for residents, an attractive streetscape, and a pleasant transition between the street and private space.

Zoning Bylaw:

The current application proposes to rezone the subject properties from RS-1 (One Family Urban Residential) to RM-1 (Townhouse Residential) to permit the development of 15 townhouse units (see Appendix C). The minimum lot size for the current RS-1 (One Family Urban Residential) zone is 668 m² (7,191 ft²), and the minimum lot size for the proposed RM-1 (Townhouse Residential) zone is 557 m² (5,996 ft²).

The applicant is proposing variances to reduce the front, rear and side lot line setbacks from 7.5 m (25 ft.) to 6.0 m (20 ft.) (see Appendix D). These variances and any further variances arising from subsequent design work will require a Development Variance Permit Application.

Development Permits:

Pursuant to Section 8.11 of the OCP, a Town Centre Development Permit (North View Precinct) application is required for all multi-family residential, flexible mixed use and commercial development located in the Town Centre.

Advisory Design Panel:

A Town Centre Development Permit is required and must be reviewed by the Advisory Design Panel prior to second reading.

Development Information Meeting:

A Development Information Meeting is required for this application. Prior to second reading, the applicant is required to host a Development Information Meeting in accordance with Council Policy 6.20.

e) Interdepartmental Implications:

In order to advance the current application, after first reading, comments and input, will be sought from the various internal departments and external agencies listed below:

- a) Engineering Department;
- b) Operations Department;
- c) Fire Department;
- d) Building Department;
- e) Parks Department;
- f) School District; and
- g) Canada Post.

The above list is intended to be indicative only and it may become necessary, as the application progresses, to liaise with agencies and/or departments not listed above.

This application has not been forwarded to the Engineering Department for comments at this time; therefore, an evaluation of servicing and site access requirements have not been undertaken. We anticipate that this evaluation will take place between first and second reading.

f) Development Applications:

In order for this application to proceed, the following information must be provided, as required by *Development Procedures Bylaw No. 5879-1999* as amended:

1. A complete Rezoning Application (Schedule C);
2. A Town Centre Development Permit Application (Schedule D); and
3. A Development Variance Permit Application (Schedule E);

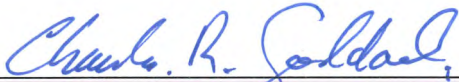
The above list is intended to be indicative only, other applications may be necessary as the assessment of the proposal progresses.

CONCLUSION:

The development proposal is in compliance with the OCP, therefore, it is recommended that Council grant first reading subject to additional information being provided and assessed prior to second reading.



Prepared by: **Adam Rieu**
Senior Planning Technician



Reviewed by: **Charles R. Goddard, BA, MA**
Director of Planning



Approved by: **Christine Carter, M.PL, MCIP, RPP**
GM Planning & Development Services

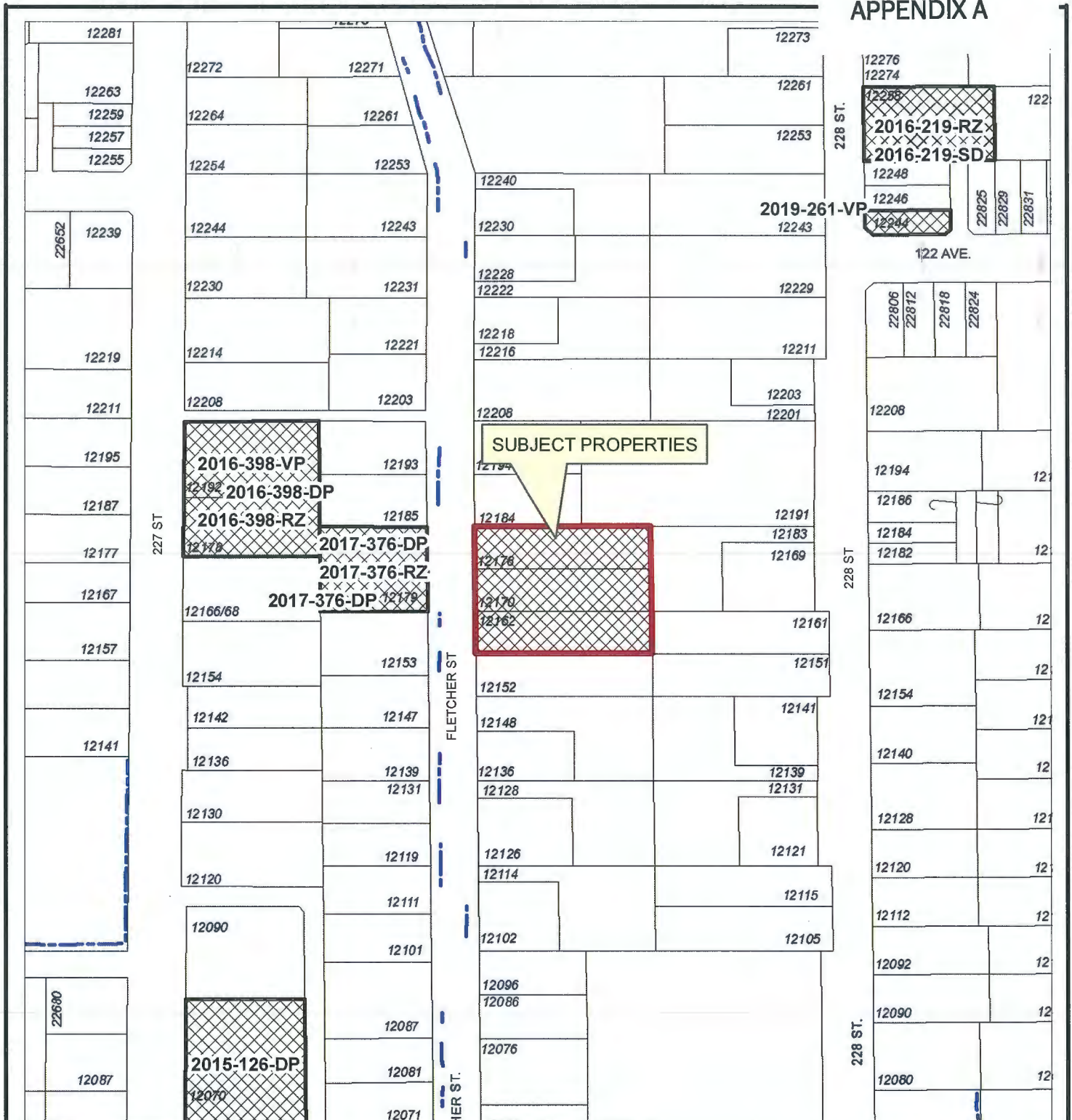


Concurrence: **Al Horsman**
Chief Administrative Officer

The following appendices are attached hereto:

- Appendix A – Subject Map
- Appendix B – Ortho Map
- Appendix C – Zone Amending Bylaw No. 7587-2019
- Appendix D – Proposed Site Plan

APPENDIX A



Scale: 1:2,000

Legend

-  Ditch Centreline
-  Active Applications (RZ/SD/DP/VP)

12162/70/78 FLETCHER STREET
PID'S: 002-396-106, 009-600-001 &
000-740-632

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

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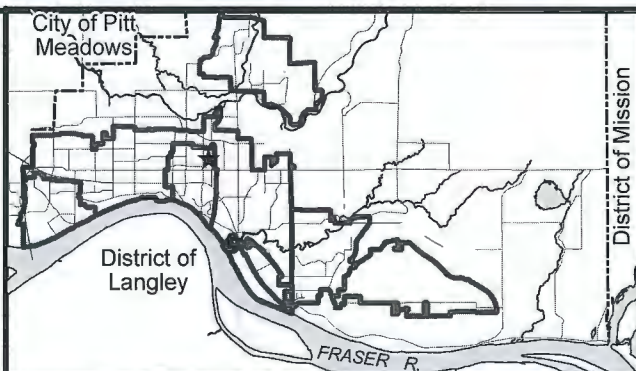
FILE: 2019-341-RZ

DATE: Dec 23, 2019

BY: PC



Scale: 1:2,000



12162/70/78 FLETCHER STREET
PID'S: 002-396-106, 009-600-001 &
000-740-632

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

mapleridge.ca

FILE: 2019-341-RZ

DATE: Dec 23, 2019

BY: PC

CORPORATE OFFICER



MAPLE RIDGE ZONE AMENDING

Bylaw No. 7587-2019

Map No. 1814

From: RS-1 (One Family Urban Residential)

To: RM-1 (Townhouse Residential)



SCALE 1:2,000



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City of Maple Ridge

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
SUBJECT: First Reading
Zone Amending Bylaw No. 7603-2019
11232 Dartford Street

MEETING DATE: January 21, 2020
FILE NO: 2019-310-RZ
MEETING: C o W

EXECUTIVE SUMMARY:

An application has been received to rezone the subject property, located at 11232 Dartford Street, from C-4 (Neighbourhood Public House Commercial) to H-1 (Heritage Commercial). Currently, the site is licensed for a Neighbourhood Pub and a licensee retail store as an accessory use. The zone being sought would allow the licensee retail store to operate as an independent principle use and the pub would be discontinued as a use. There are no physical changes being proposed to the existing building and associated accessory parking. A development variance permit will be required to permit the building as-built.

RECOMMENDATIONS:

1. That Zone Amending Bylaw No. 7603-2019 be given first reading.
2. That the applicant provide further information as described on Schedules E of the Development Procedures Bylaw No. 5879-1999.

DISCUSSION:

a) Background Context:

Applicant:	Sel Engineering Ltd (Lee Her)		
Legal Description:	Parcel 5 District Lot 278 Group 1 NWD Reference Plan 64192		
OCP:			
Existing:	Hammond Village Commercial		
Proposed:	Hammond Village Commercial		
Zoning:			
Existing:	C-4 (Neighbourhood Public House Commercial)		
Proposed:	H-1 (Heritage Commercial)		
Surrounding Uses:			
North:	Use:	Residential	
	Zone:	RS-1 (One Family Urban Residential)	
	Designation:	Hammond Village Commercial	

South:	Use:	Commercial
	Zone:	H-1 (Heritage Commercial)
	Designation:	Hammond Village Commercial
East:	Use:	Residential
	Zone:	One Family Urban Residential
	Designation:	Medium Density Multi-Family and Hammond Village Commercial
West:	Use:	Commercial
	Zone:	H-1 (Heritage Commercial)
	Designation:	Hammond Village Commercial
Existing Use of Property:		Commercial
Proposed Use of Property:		Commercial
Site Area:		0.12 HA. (0.3 acres)
Access:		Dartford Street
Servicing requirement:		Urban Standard

b) Site Characteristics:

The subject site is a fully developed flat parcel of land, with a commercial building in the northern end of the site and the associated accessory parking for the business in the southern half of the lot. There is a hedge partially along the southern edge of the parking area, buffering of garbage bin storage area to the residential lot to the east and a tree that straddles the lot line in the southeast corner of the parking lot.

c) Project Description:

The proposal is to rezone the subject site from C-4 (Neighbourhood Public House Commercial) to H-1 (Heritage Commercial), to permit the existing licensee retail store in the building as a principal use. There are no physical changes being proposed to the existing building and associated accessory parking (Appendix D). Therefore, no development permit for form and character is required as part of this application. A development variance permit will be required to permit the building as built.

d) Planning Analysis:

Official Community Plan:

The development site is located within the Hammond Village Area Plan and is currently designated Hammond Village Commercial. The proposed rezoning from C-4 (Neighbourhood Public House Commercial) to H-1 (Heritage Commercial) is consistent with the Hammond Village Commercial designation.

Zoning Bylaw:

The current application proposes to rezone the property located at 11232 Dartford Street (see Appendix C) from C-4 (Neighbourhood Public House Commercial) to H-1 (Heritage Commercial) to permit the existing licensee retail store in the building as a principal use. A development variance permit will be required to permit the building as built.

Development Permits:

The subject property is subject to Section 8.13 of the OCP, which is the Hammond Development Permit Area application for all Low Density Multi-family, Medium Density Multi-family, Infill General Employment and Hammond Village Commercial located in the Hammond Area. As described earlier, no development permit for form and character is required as part of this rezoning application.

Advisory Design Panel:

A submission to the ADP is not required because there will be no change to the building and thus a form and character development permit is not associated with this rezoning application.

Development Information Meeting:

A Development Information Meeting is not required for this application under Council Policy 6.20.

e) Interdepartmental Implications:

In order to advance the current application, after first reading, comments and input, will be sought from the various internal departments and external agencies listed below:

- a) Engineering Department;
- b) Operations Department;
- c) Fire Department;
- d) Building Department;
- e) Parks Department;
- f) School District;
- g) Utility companies;
- h) Ministry of Transportation and Infrastructure; and
- i) Canada Post.

The above list is intended to be indicative only and it may become necessary, as the application progresses, to liaise with agencies and/or departments not listed above.

This application has not been forwarded to the Engineering Department for comments at this time; therefore, an evaluation of servicing and site access requirements have not been undertaken. We anticipate that this evaluation will take place between first and second reading.

f) Development Applications:


In order for this application to proceed the following information must be provided, as required by *Development Procedures Bylaw No. 5879-1999* as amended:

1. A Development Variance Permit (Schedule E).

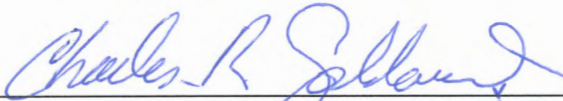
The above list is intended to be indicative only, other applications may be necessary as the assessment of the proposal progresses.

CONCLUSION:

The development proposal is in compliance with the OCP, therefore, it is recommended that Council grant first reading subject to additional information being provided and assessed prior to second reading.



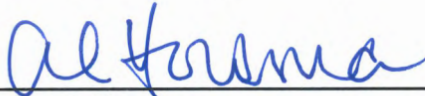
Prepared by: **Adrian Kopystynski, M.Sc., MCIP, RPP, MCAHP**
Planner



Reviewed by: **Charles R. Goddard, BA, MA**
Director of Planning



Approved by: **Christine Carter, M.PL, MCIP, RPP**
GM Planning & Development Services



Concurrence: **Al Horsman**
Chief Administrative Officer

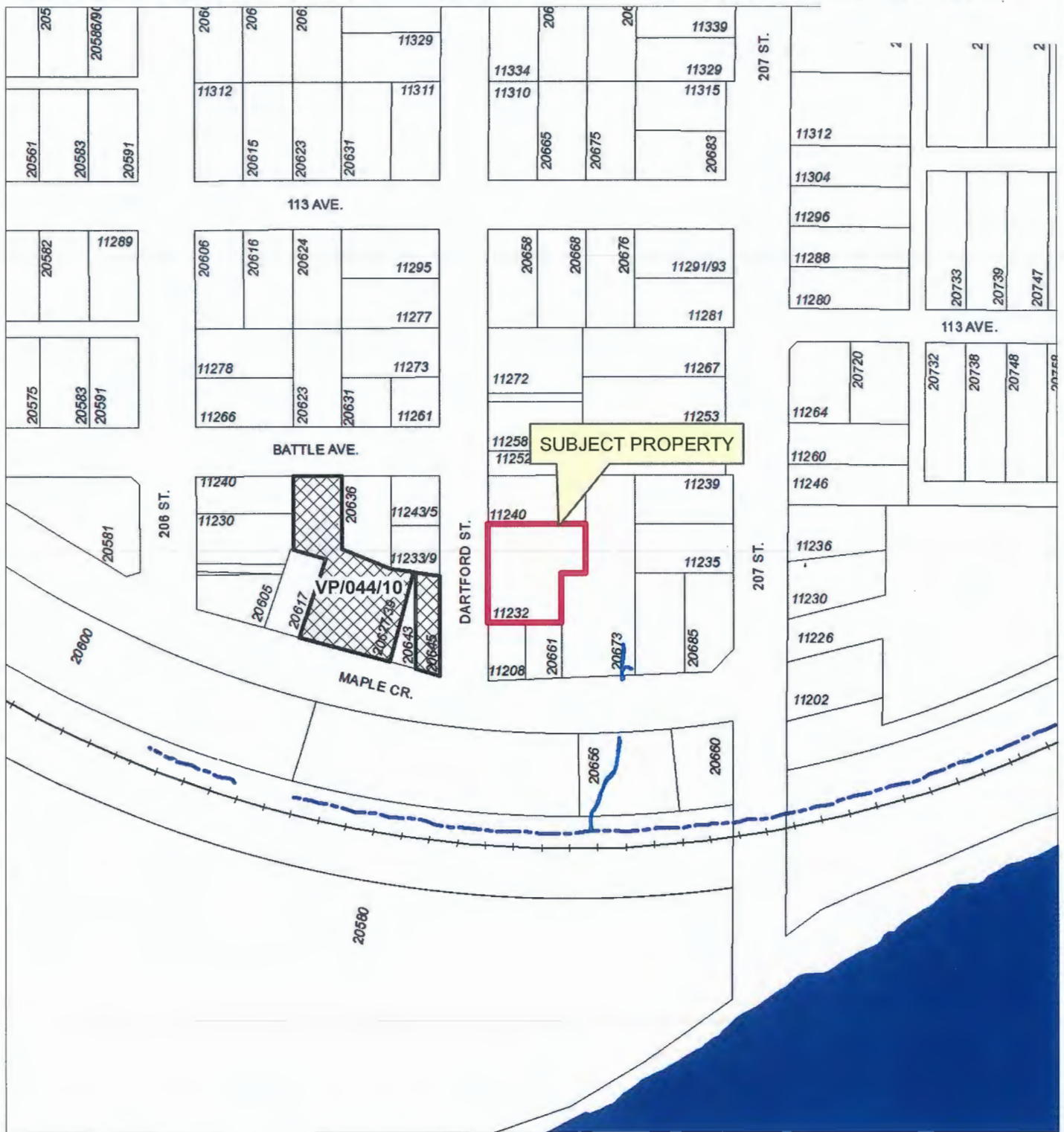
The following appendices are attached hereto:

Appendix A – Subject Map

Appendix B – Ortho Map

Appendix C – Zone Amending Bylaw No. 7603-2019

Appendix D – Proposed Site Plan



Scale: 1:2,000

Legend

- Stream
- Ditch Centreline
- Edge of River
- Indefinite Creek
- River
- Major Rivers & Lakes
- Active Applications (RZ/SD/DPNP)

11232 DARTFORD STREET

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

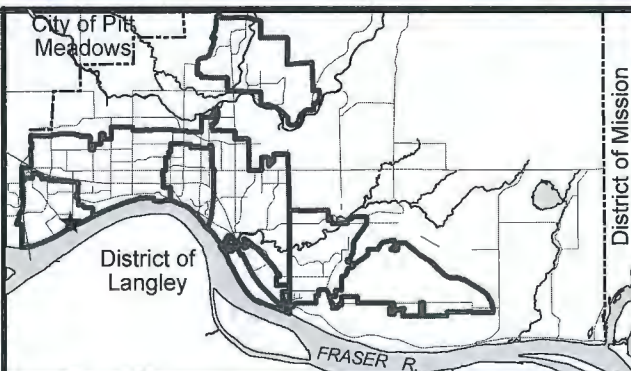
mapleridge.ca

FILE: 2019-310-RZ
DATE: Aug 29, 2019

BY: PC



Scale: 1:2,000



11232 DARTFORD STREET

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

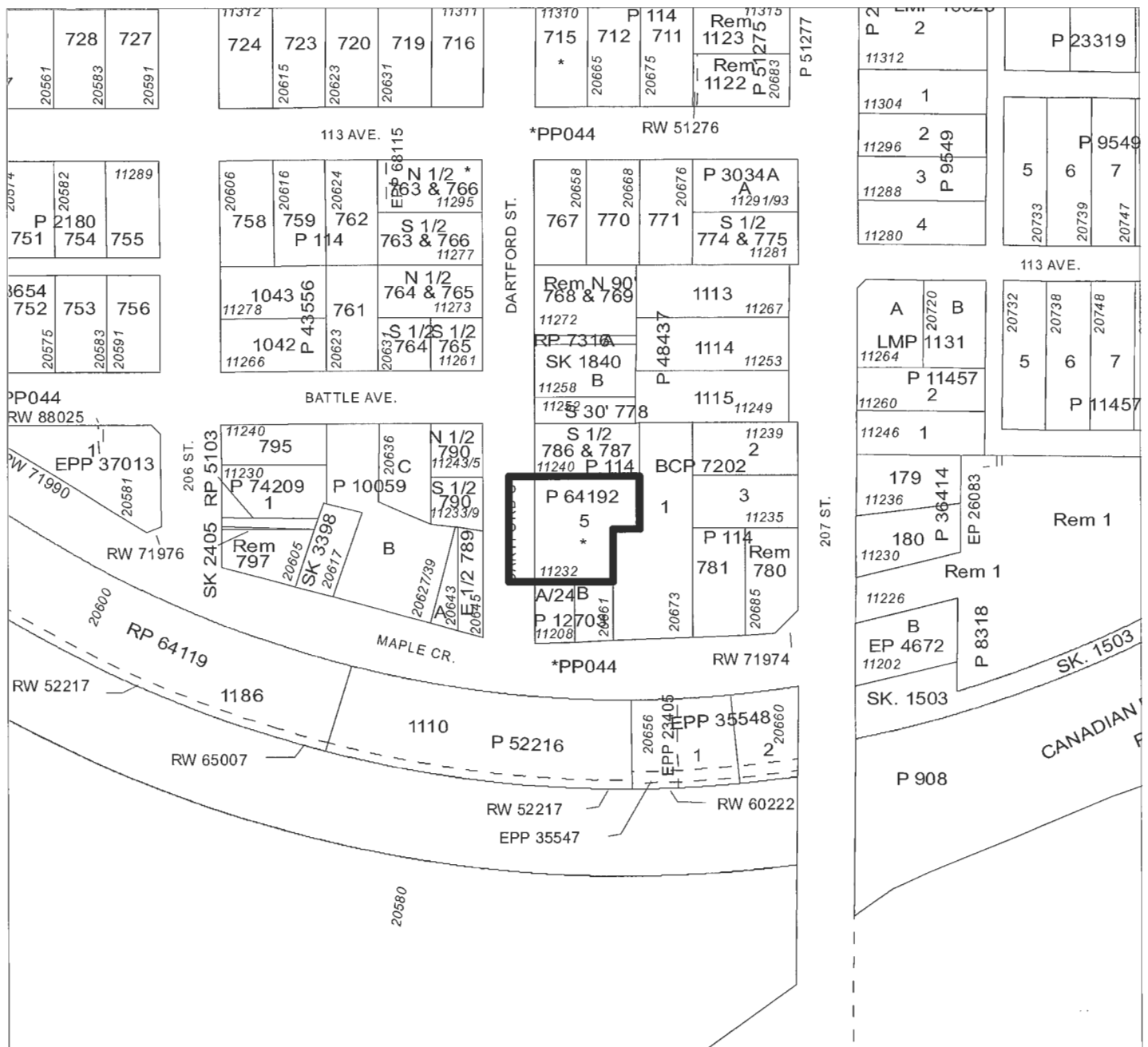
mapleridge.ca

FILE: 2019-310-RZ

DATE: Aug 29, 2019

BY: PC

CORPORATE OFFICER



MAPLE RIDGE ZONE AMENDING

Bylaw No. 7603-2019

Map No. 1820

From: C-4 (Neighbourhood Public House Commercial)

To: H-1 (Heritage Commercial)



SCALE 1:2,000

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
SUBJECT: First Reading
Zone Amending Bylaw No. 7523-2018
20278 and 20292 Patterson Avenue

MEETING DATE: January 21, 2020
FILE NO: 2018-489-RZ
MEETING: C o W

EXECUTIVE SUMMARY:

An application has been received to rezone the subject properties, located at 20278 and 20292 Patterson Avenue within the Hammond Area Plan, from RS-1 (One Family Urban Residential) to RM-2 (Medium Density Apartment Residential) to permit an apartment building.

This application first came to Council on January 29, 2019, for first reading and Council deferred the application, pending the outcomes of the Lougheed Transit Corridor Study. The Lougheed Transit Corridor Study was discussed at Council Workshop on December 3, 2019. Council referred the Lougheed Transit Corridor Study Area back to staff for further work to incorporate higher densities.

This subject application was further discussed at Council Workshop on December 10, 2019. At this meeting, it was determined that the land use designation of *Medium Density Multi-Family* from the Hammond Area Plan would remain on the properties, and that the applicant could work with staff to amend the design of the building to be more sensitive to the surrounding single family residences. The original application was for a four-storey apartment building, with approximately 82 units, ranging from studio to three bedrooms units.

Although revised plans have not been provided for first reading, as this is a land use discussion only, Council provided direction that they would like to see the form of the apartment building reduced to be more sensitive to the surrounding single family residences. This rezoning application for an apartment building is in compliance with the intent and land use policies of the Hammond Area Plan; therefore, it is recommended that first reading be granted to the current application to allow it to proceed, subject to further information being provided by the applicant prior to second reading. Details of the revised proposal will be provided with the second reading report, and with the future Development Permit report to Council. It can be expected that neighbourhood opposition to an apartment at this location will continue.

As per Council Policy 6.31, a Community Amenity Contribution charge equivalent to \$3,100 per apartment dwelling unit is requested for this proposed development. To proceed further with this application additional information is required as outlined below.

RECOMMENDATIONS:

1. That Zone Amending Bylaw No. 7523-2018 be given first reading; and
2. That the applicant provide further information as described on Schedules C, D and E of the *Development Procedures Bylaw No. 5879-1999*.

DISCUSSION:

a) Background Context:

Applicant:	W. Bissky, Bissky Architecture and Urban Design Inc.
Legal Descriptions:	Lot 55 Except Part Dedicated Road on Plan 78633, District Lot 222, Group 1, New Westminster District Plan 35806; and Lot 56, District Lot 222, Group 1, New Westminster District Plan 35806
OCP:	
Existing:	Medium Density Multi-Family
Proposed:	Medium Density Multi-Family
Zoning:	
Existing:	RS-1 (One Family Urban Residential)
Proposed:	RM-2 (Medium Density Apartment Residential)
Surrounding Uses:	
North:	Use: Single Family Residential Zone: RS-1 (One Family Urban Residential) Designation: Low Density Multi-Family and Medium Density Multi-Family
South:	Use: Single Family Residential Zone: RS-1 (One Family Urban Residential), RS-1b (One Family Urban (Medium Density) Residential) Designation: Medium Density Multi-Family, Single-Family and Compact Residential
East:	Use: Single Family Residential Zone: RS-1 (One Family Urban Residential) Designation: Medium Density Multi-Family
West:	Use: Single Family Residential Zone: RS-1 (One Family Urban Residential) Designation: Low Density Multi-Family
Existing Use of Properties:	Single Family Residential
Proposed Use of Properties:	Multi-Family Residential
Site Area:	0.37 ha (0.91 acres)
Access:	Patterson Avenue
Servicing requirement:	Urban Standard

b) Site Characteristics:

The two subject properties, located at 20278 and 20292 Patterson Avenue, at the intersection of 203 Street, together make up a trapezoidal development site approximately 0.37 ha (0.91 acres) in size (see Appendix A). The subject properties are mainly flat, with an existing single family dwelling on each of them. The subject properties are surrounded by single family dwellings on all sides. A Katzie First Nation's cemetery is located to the southeast of the subject properties, across 203 Street. Maple Ridge Fire Hall No. 3 is located two properties to the south of the subject properties, and the City has recently acquired the property located at 11789 203 Street, to allow for expansion of the Fire Hall (see Appendix B).

Patterson Avenue is a local road which ends in a cul-de-sac to the west. 203 Street is a main north/south arterial road in the western end of the City connecting lower Hammond, the Maple Meadows Business Park, the commercial services along Lougheed Highway and Dewdney Trunk Road, and the residential and agricultural areas to the north.

c) **Project Description:**

This application first came to Council on January 29, 2019, for first reading (see Appendix C) and Council deferred the application, pending the outcomes of the Lougheed Transit Corridor Study. The Lougheed Transit Corridor Study was discussed at Council Workshop on December 3, 2019. Council referred the Lougheed Transit Corridor Study Area back to staff for further work to incorporate higher densities.

This subject application was further discussed at Council Workshop on December 10, 2019. At this meeting, it was determined that the land use designation of *Medium Density Multi-Family* from the Hammond Area Plan would remain on the properties, and that the applicant could work with staff to amend the design of the building to be more sensitive to the surrounding single family residences.

The original development proposal was for a four-storey apartment building with approximately 6,597 m² (71,008 ft²) of gross floor area, and a floor space ratio of approximately 1.8. Based on Council's direction provided at the December 10, 2019 Workshop meeting, the project will need to be revised to be more sensitive to the surrounding built form and height of the single family residential properties to the west and south. It is expected that this can be achieved by tiering the structure to three storeys at points where it abuts the single family residential structures; however, the applicant has not provided any revised plans at this point, as they would like to hear Council's direction and feedback on the proposed land use.

At this time, the current application has been assessed to determine its compliance with the Official Community Plan (OCP) and provide a land use assessment only. Detailed review and comments will be made once full application packages have been received. Such assessment may impact proposed lot boundaries and yields, OCP designations and Bylaw particulars, and may require application for further development permits.

d) **Planning Analysis:**

Official Community Plan:

The subject properties are located in the Hammond Area Plan, which was adopted by Council in January 2017 (see Appendix D). The properties are designated *Medium Density Residential* to reflect their location on a Major Corridor and their proximity to Lougheed Highway.

This *Medium Density Residential* land use designation aligns with a townhouse and rowhouse form of development to maximum of three storeys, as well as an apartment form of housing to a maximum of four storeys. The Hammond Area Plan currently has the following policy under the *Medium Density Residential* designation to create a sensitive transition as existing neighbourhoods experience redevelopment:

3-26 Ensuring that higher densities are compatible with existing character is an important consideration. Design for new development should include:

- a) Orienting living and activity spaces toward streets and laneways, so that opportunities for "eyes on the street" are created wherever possible;*

- b) Careful consideration of size, location, and orientation of on-site open space areas to ensure new development allows ample sunlight and a variety of plant materials and trees that are complementary to the existing mature landscaping that contributes to the neighbourhood character;
- c) Design that is sensitive to surrounding built form and height, particularly for buildings that are three (3) or more storeys in height;
- d) Parking for residents is provided in a concealed or underground structure.

In addition to the above-noted compatibility policy, the Hammond Area Plan includes development permit guidelines to shape the design of new buildings so that they integrate with the character of each Hammond neighbourhood. The following building massing guidelines are particularly relevant in the context of the proposed development:

2.2.4 Apartment buildings over two storeys should articulate or step back upper storeys of buildings (the third storey and above) to reduce the scale and massing of the building.

2.2.5 New development should provide a transition in scale to adjacent land uses with a different land use designation. This can be achieved through:

- Building design articulation of building features;
- Setback or buffer to adjacent development; and
- A combination of the above with landscaping and trees.

Based on the policies and guidelines for multi-family development under the *Medium Density Residential* land use and following first reading, the applicant will be required to submit detailed building plans reconciling how their proposal meets the intent of the Hammond Area Plan. Prior to consideration of second reading, the applicant will be responsible for hosting a Development Information Meeting to present architectural plans and supporting professional reports to the surrounding neighbourhood. Comments received at the Development Information Meeting will be included in a subsequent staff report for Council's review.

Lougheed Transit Corridor Study

In September 2018, a land use study was endorsed by Council for the Lougheed Corridor, encompassing lands west of the Town Centre primarily between Dewdney Trunk Road and Lougheed Highway and adjacent to these two roadways. At the time of endorsement, Council further added two sub-areas south of Lougheed Highway, and the subject properties fall into one of these sub-areas referred to as the South-West Lougheed Residential Sub-area. This sub-area includes properties along Patterson Avenue, West Street, 119A Avenue, Bruce Avenue and Bruce Place, and properties north of 118 Avenue, between 203 Street and 207 Street (see Figure 1 below).

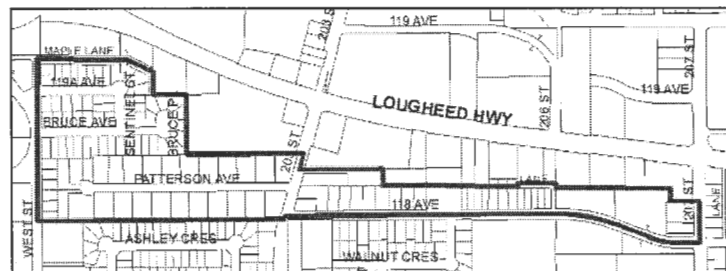


Figure 1 – South-West Lougheed Residential Sub-Area

With the addition of this sub-area into the Lougheed Transit Corridor study, focused consultation events were held with area residents. At these events, staff heard that many of the residents have lived in the area for twenty to forty years, and have experienced firsthand increased traffic and congestion as the population has grown and new regional road connections have been built. Area residents also expressed concerns for new development in their neighbourhood, the new rapid bus stop at 203 Street and Lougheed Highway, and future re-development of surrounding properties, particularly a large adjacent property that has been vacant for some time.

Given this feedback and City-wide consultation, the proposed land use concept for the Lougheed Transit Corridor focuses density between Dewdney Trunk Road and the Lougheed Highway, allowing for transitional height south of Lougheed Highway and into existing single family neighbourhoods. While the intersection of 203 Street and Lougheed Highway has been identified as a key node along the transit corridor, it is anticipated that design considerations and thoughtful planning can help transition the area into a transit-oriented community.

Zoning Bylaw:

The current application proposes to rezone the subject properties from RS-1 (One Family Urban Residential) to RM-2 (Medium Density Apartment Residential) to permit an apartment building (see Appendix E).

Based on a review of the preliminary proposal at this time, the applicant may seek variances for reducing the parking requirement and relaxing the front (north) and exterior side (east) setback requirements of the RM-2 (Medium Density Apartment Residential) zone. The precise nature of these variances, and justification for them, will be examined once a full application package is received following first reading. Any variations from the requirements of the proposed zone will require a Development Variance Permit application.

Development Permits:

Pursuant to Section 8.13 of the OCP, a Hammond Development Permit Area application is required for all Medium Density Multi-Family located in the Hammond Area. Through this design process, efforts will be made to reduce the scale and massing of the proposed building to be more sensitive to the single-family houses in the area.

Advisory Design Panel:

The Hammond Development Permit Area Application for the North Hammond Precinct must be reviewed by the Advisory Design Panel prior to second reading.

Development Information Meeting:

A Development Information Meeting is required for this application. Prior to second reading, the applicant is required to host a Development Information Meeting in accordance with Council Policy 6.20.

e) Interdepartmental Implications:

In order to advance the current application, after first reading, comments and input will be sought from the various internal departments and external agencies listed below:

- a) Engineering Department;
- a) Fire Department;
- b) Building Department;
- c) School District;
- d) Ministry of Transportation and Infrastructure; and
- e) Canada Post.

The above list is intended to be indicative only and it may become necessary as the application progresses to liaise with agencies and/or departments not listed above. A Traffic Impact Assessment will be included with the engineering design should this application proceed.

This application has not been forwarded to the Engineering Department for comments at this time; therefore, an evaluation of servicing requirements has not been undertaken. This evaluation will take place between first and second reading.

f) Development Applications:

In order for this application to proceed the following information must be provided, as required by *Development Procedures Bylaw No. 5879-1999* as amended:

- 1. A complete Rezoning Application (Schedule C);
- 2. A Hammond Area Development Permit Application for the North Hammond Precinct (Schedule D);
- 3. A Development Variance Permit (Schedule E);

The above list is intended to be indicative only, and other applications may be necessary as the assessment of the proposal progresses.


g) Citizen Implication:

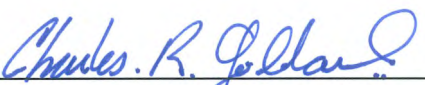
As discussed above, with the addition of this sub-area into the Lougheed Transit Corridor study, focused consultation events were held with area residents. A summary of the consultation information was provided to Council at the Council Workshop meeting of December 10, 2019 (see Appendix F). Additionally, the public will have the opportunity to provide feedback to the Developer at the Development Information Meeting, and to Council at the Public Hearing.

It should be noted that there have been lengthy discussions around Building Scheme restrictive covenants that were originally on the Certificates of Title for the subject properties, which were later discharged by the Land Titles Office. This restrictive covenant was between private property owners, and not the City. There is still a notation on the Certificates of Title referring to the Building Scheme. The surrounding neighbourhood has concerns with the proposed development which would not adhere to the Building Scheme. The developer should be aware that Council may rezone the subject properties and authorize the City to issue the Development Permit and Building Permit to allow the proposed development, despite the Building Scheme being on Title. However, the Building Scheme is a private agreement, so it is possible that any owner may explore the option to delay or prevent the development.

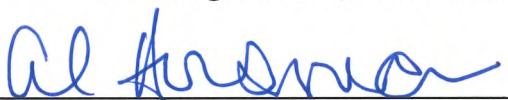
CONCLUSION:

The development proposal is in compliance with the Hammond Area Plan of the OCP. Therefore, it is recommended that Council grant first reading, subject to additional information being provided and assessed prior to second reading, including exploring all opportunities to address the interfacing and compatibility of this development with respect to the existing single family housing to the south and west.


Prepared by: Michelle Baski, ASCT, MA
Planner


Reviewed by: Charles R. Goddard, BA, MA
Director of Planning


Approved by: Christine Carter, M.PL, MCIP, RPP
GM Planning & Development Services


Concurrence: Al Horsman
Chief Administrative Officer

The following appendices are attached hereto:

Appendix A – Subject Map

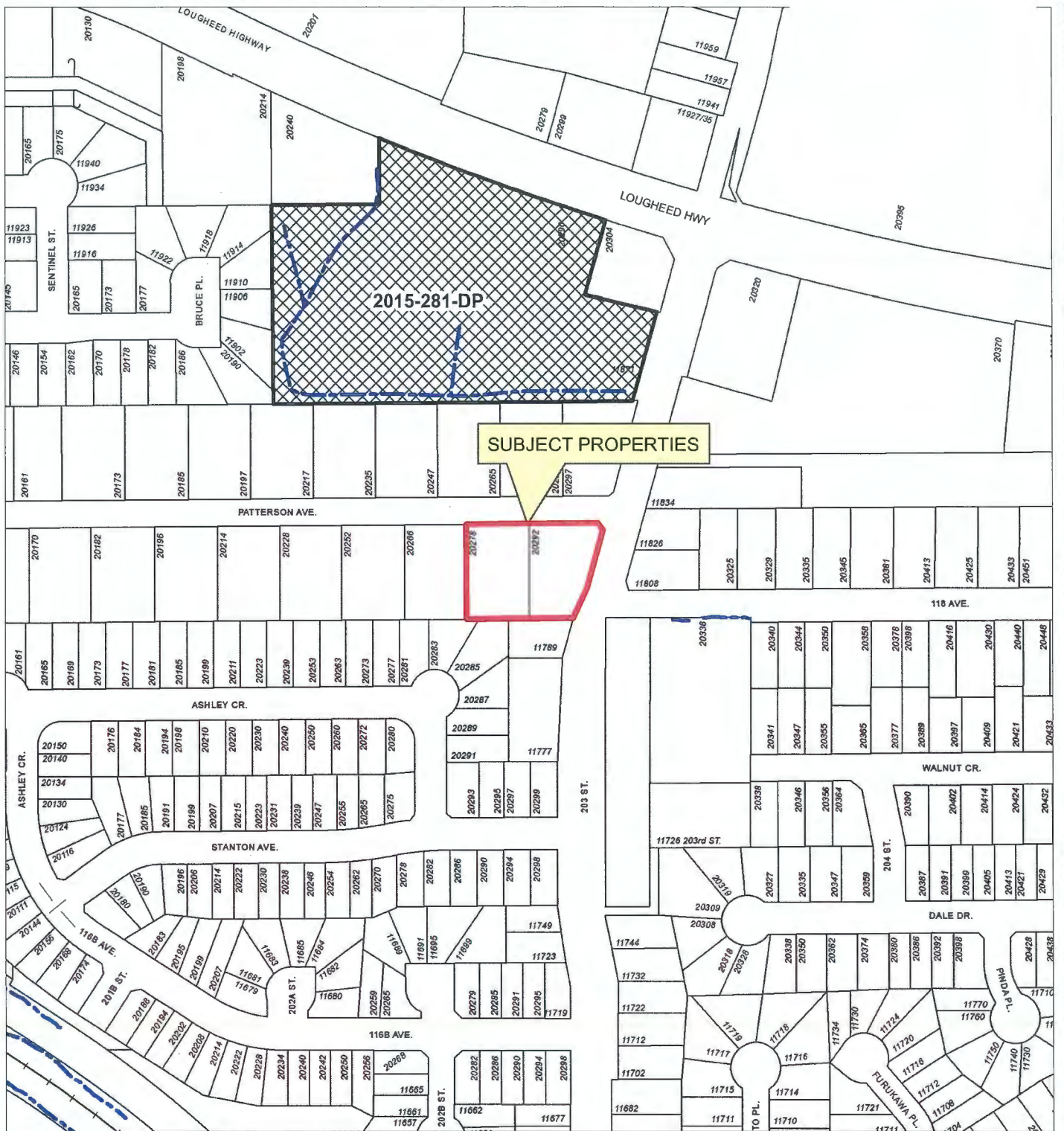
Appendix B – Ortho Map

Appendix C – Official Community Plan Land Use Designations

Appendix D – First Reading Report dated January 22, 2019

Appendix E – Zone Amending Bylaw No. 7523-2018

Appendix F – South-West Lougheed Residential Sub-Area Land Use Designations Report



Scale: 1:3,000

Legend

- Ditch Centreline
- Active Applications (RZ/SD/DP/VP)

20292 & 20278 PATTERSON AVE

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

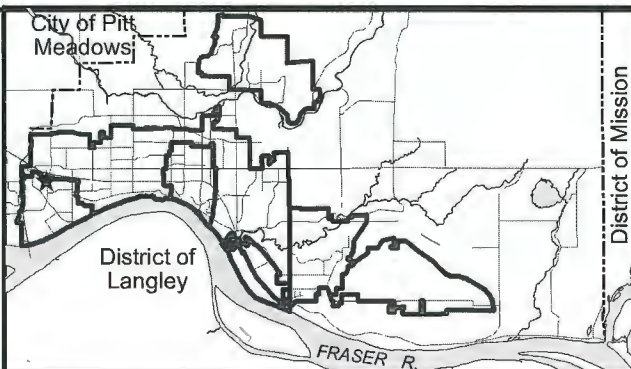
mapleridge.ca

FILE: 2018-489-RZ
DATE: Nov 27, 2018

BY: RA



Scale: 1:3,000



20292 & 20278 PATTERSON AVE

PLANNING DEPARTMENT



MAPLE RIDGE

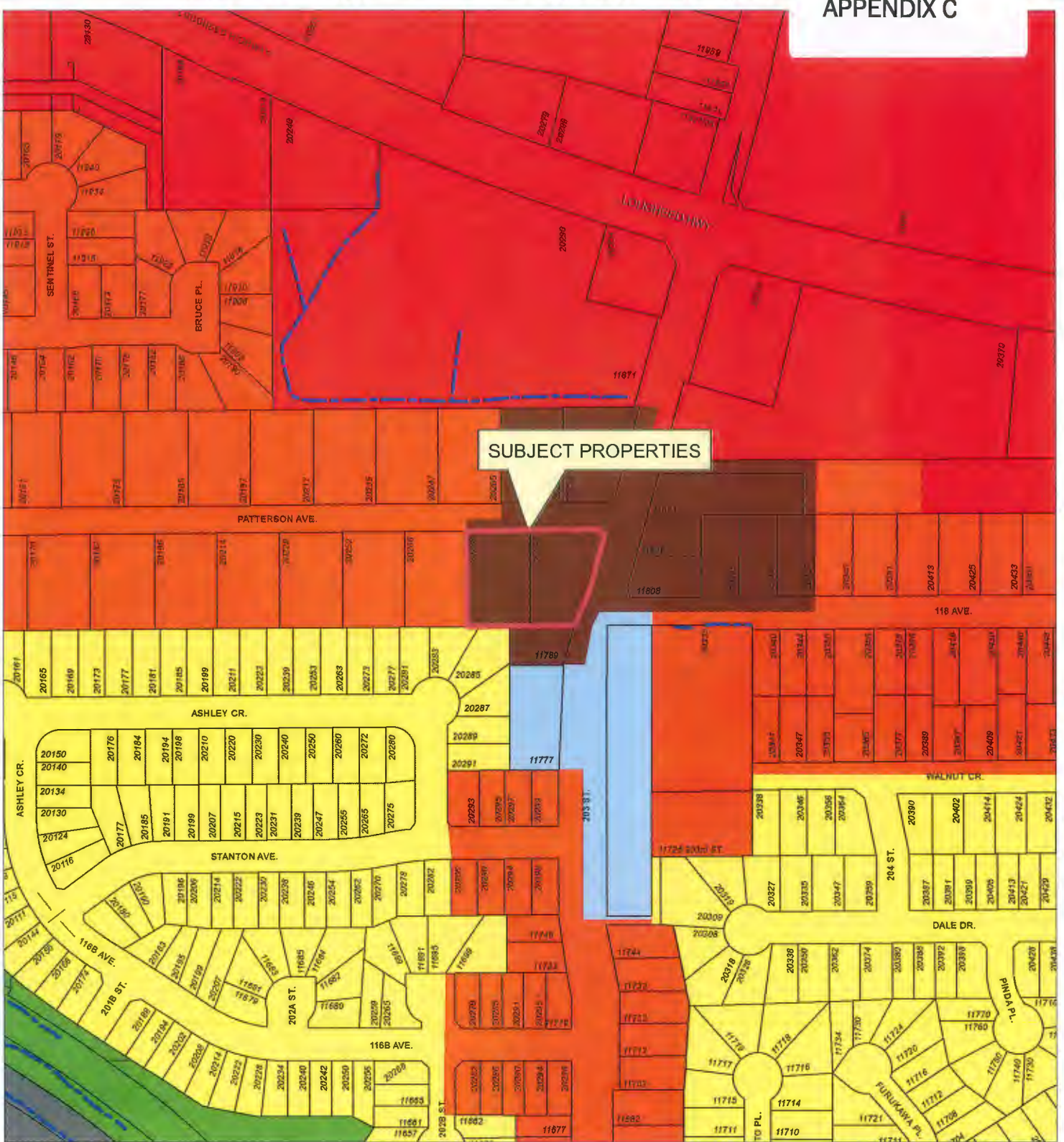
British Columbia

mapleridge.ca

FILE: 2018-489-RZ

DATE: Nov 27, 2018

BY: RA



Scale: 1:3,000

Legend

- Parcel Hook
- Street Name Leader
- Parcels
- Railway (Generalized)
- Single-Family & Compact Residential
- Low Density Multi-Family
- Medium Density Multi-Family
- Maple Meadows Business Park
- Institutional
- Parks & Open Space
- Commercial

20292 & 20278 PATTERSON AVE

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

mapleridge.ca

FILE: 2018-489-RZ

DATE: Nov 27, 2018

BY: RA



City of Maple Ridge

TO:	His Worship Mayor Michael Morden and Members of Council	MEETING DATE: January 22, 2019
FROM:	Chief Administrative Officer	FILE NO: 2018-489-RZ
		MEETING: C o W
SUBJECT:	First Reading Zone Amending Bylaw No. 7523-2018 20278 and 20292 Patterson Avenue	

EXECUTIVE SUMMARY:

An application has been received to rezone the subject properties, located at 20278 and 20292 Patterson Avenue within the Hammond Area Plan, from RS-1 (One Family Urban Residential) to RM-2 (Medium Density Apartment Residential) to permit a four storey apartment building. Approximately 82 units, ranging from studio to three bedrooms units, are proposed at this time.

The subject properties are designated *Medium Density Multi-Family (MDMF)* under the Hammond Area Plan, and no OCP amendment is required to support the current application. More intensive land uses within the Hammond Area Plan are designed to be compatible with the existing built form and height. Medium density residential land uses are permitted in various areas within the new Hammond Area Plan, including along major corridors such as 203 Street, 207 Street, near Lougheed Highway, and in closer proximity to the West Coast Express station and local bus routes. In developing the Hammond Area Plan, the City undertook one of its most extensive public consultation processes to date, including holding three open houses and extensive advertising and communications through the newspapers, website, social media, mail outs and posters.

Subsequent to the adoption of the Hammond Area Plan, TransLink announced plans to run a new B-Line rapid bus route, starting in September 2019, from Coquitlam Town Centre to Maple Ridge Town Centre along Lougheed Highway. A B-Line bus stop is currently planned at 203 Street, approximately 200 m, or a 2 to 3 minute walk, from the subject properties. Furthermore, Council directed staff in September 2018 to undertake a Lougheed Transit Corridor Study, the purpose of which is to review existing policies and land use designations around proposed B-Line rapid bus stops and along the Lougheed corridor to ensure they are transit-supportive in terms of uses and density. Council also endorsed the study's engagement strategy and study area boundaries, which includes properties on Patterson Avenue and this application's development site.

This rezoning application for a four storey apartment building is in compliance with the intent and land use policies of the Hammond Area Plan. Therefore, it is recommended that first reading be granted to the current application to allow it to proceed, subject to further information being provided by the applicant prior to second reading. However, Council has the option to defer the current application pending the outcomes of the Lougheed Transit Corridor Study.

As per Council Policy 6.31, a CAC charge of \$254,200 is requested for this proposed development (\$3,100 per apartment dwelling unit). To proceed further with this application additional information is required as outlined below.

RECOMMENDATIONS:

That Zone Amending Bylaw No. 7523-2018 be given first reading; and

That the applicant provide further information as described on Schedules C, D and E of the Development Procedures Bylaw No. 5879-1999.

DISCUSSION:

a) Background Context:

Applicant:	Bissky Architecture and Urban Design Inc., Wayne Bissky
Legal Description:	Lot 55 Except Part Dedicated Road on Plan 78633, District Lot 222, Group 1, New Westminster District Plan 35806 Lot 56, District Lot 222, Group 1, New Westminster District Plan 35806
OCP:	
Existing:	Medium Density Multi-Family
Proposed:	No Change
Zoning:	
Existing:	RS-1 (One Family Urban Residential)
Proposed:	RM-2 (Medium Density Apartment Residential)
Surrounding Uses:	
North:	Use: Single Family Residential Zone: RS-1 (One Family Urban Residential) Designation: Low Density Multi-Family and Medium Density Multi-Family
South:	Use: Single Family Residential Zone: RS-1 (One Family Urban Residential), RS-1b (One Family Urban (medium density) Residential) Designation: Medium Density Multi-Family, Single-Family and Compact Residential
East:	Use: Single Family Residential Zone: RS-1 (One Family Urban Residential) Designation: Medium Density Multi-Family
West:	Use: Single Family Residential Zone: RS-1 (One Family Urban Residential) Designation: Low Density Multi-Family
Existing Use of Properties:	Single Family Residential
Proposed Use of Properties:	Multi-Family Residential
Site Area:	0.368 ha (0.909 acres)
Access:	Patterson Avenue
Servicing requirement:	Urban Standard

b) Site Characteristics:

The two subject properties, located at 20278 and 20292 Patterson Avenue at the intersection of 203 Street, together make up a trapezoidal development site approximately 0.368 ha (0.9 acres) in

size (see Appendix A). The development site is largely flat, with two single family dwellings located on them. They are surrounded by single family dwellings on all sides. A Katzie First Nation's cemetery is located to the southwest of the development site across 203 Street. Maple Ridge Firehall #3 is located two properties to the south of the development site (see Appendix B).

Patterson Avenue is a local road which ends in a cul-de-sac to the west. 203 Street is a main north-south arterial road in the western end of the City connecting lower Hammond, the Maple Meadows Business Park, the commercial services along Lougheed Highway and Dewdney Trunk Road, and the residential and agricultural areas to the north.

c) Project Description:

The development proposal is for a four storey apartment building with approximately 6,597 m² (71,008 sf) of gross floor area, and a floor space ratio of approximately 1.8 (see Appendix E). At this preliminary stage, approximately 82 units are proposed comprising studio to three bedroom units. Note that numbers are subject to change following further detailed review:

- Studio (~7 units, 9%)
- One Bedroom (~35 units, 44%)
- Two Bedroom (~30 units, 37%)
- Three Bedroom (~8 units, 10%)

At this time the current application has been assessed to determine its compliance with the Official Community Plan (OCP) and provide a land use assessment only. Detailed review and comments will need to be made once full application packages have been received. A more detailed analysis and a further report will be required prior to second reading. Such assessment may impact proposed lot boundaries and yields, OCP designations and Bylaw particulars, and may require application for further development permits.

d) Planning Analysis:

Hammond Area Plan and the Official Community Plan

The development site is located within the Hammond Area Plan. The area planning process was initiated in 2014 in response to redevelopment pressure occurring in the area. Applications for denser forms of development were being proposed, and local area residents expressed a desire to discuss appropriate forms, density and locations for future development. The public engagement and consultation processes that were undertaken during the development of the Hammond Area Plan included three open houses held between June 2014 to March 2016, and information and invitations to participate listed on the City's website and social media platforms (i.e. Facebook, Twitter, Instagram). Furthermore, open houses were advertised:

- in the local newspaper from four to seven times prior to each one;
- on the City's website;
- through the City's social media channels, as well as posting to the Hammond Neighbours Facebook page (a privately organized Facebook page);
- by email to individuals who signed onto a subscriber list at each open house;
- by letters mailed to individuals who signed up for mail-out updates;
- by posters and postcards left at neighbourhood library boxes, local elementary schools, Waves Coffee Shop, Lorne Avenue Groceries, the Hammond Community Centre, the Dartford

Pub, the Seniors Centre on 224 Street, the Maple Ridge Branch of the Fraser Valley Central Library, and the Municipal Hall;

The final Hammond Area Plan, adopted in January 2017, was the result of these extensive consultation activities with area residents, a review of the OCP's existing policies, and discussions with Council. The intent of the Plan is to provide specific policy guidance for new development as the Hammond neighbourhood evolves over time.

A major feature of the plan is a set of land use policies that aim to preserve the unique character of the existing single family housing neighbourhoods, while also providing guidance on where redevelopment and intensification may occur. Areas which are designated for more intensive redevelopment are located in various areas of Hammond, including major corridors, such as 203 and 207 Streets, and areas close to Lougheed Highway.

It should be noted that 203 Street is classified as an arterial road, and prior to adoption of the Hammond Area Plan, lands along 203 Street were subject to the Major Corridor policies of the OCP. The Major Corridor policies had been in place since 2006, and permitted higher density developments, such as this application's proposed apartment building. The Hammond Area Plan's land use policies for 203 Street were developed in alignment with the OCP's Major Corridor policies. The purpose of the Hammond Area Plan policies is twofold. First, they lead to a greater variety of housing forms and choice for Maple Ridge residents. Second, they create a vibrancy along major corridors that supports efficiencies in transportation mobility. This includes improved public transit, bicycle and pedestrian routes that help Maple Ridge residents move more conveniently throughout the community and region.

The development site is currently designated *Medium Density Multi-Family* (see Appendix C). As discussed above, this designation allows for the highest residential densities within the Hammond Area Plan, and aims to support the creation of vibrant Hammond neighbourhoods as well as support future transportation mobility. This development application is in compliance with the policies of the Hammond Area Plan. A review of specific area plan policies with respect to this application is presented below.

The proposed four storey apartment building is in compliance with the following Hammond Area Plan policies:

3-6 Providing a range of housing forms and tenures is encouraged throughout the Hammond neighbourhood. These include single-family and multi-family forms, with tenures ranging from home ownership, rental (including purpose-built rental), affordable, and subsidized housing.

3-23 Townhouse, rowhouse and apartment housing forms are permitted within the Medium Density Multi-Family Designation.

3-25 Maximum building height for apartment form is four (4) storeys.

Furthermore, the following policies also apply to this development site. As the design of the project is still preliminary, further design work will be undertaken following first reading. A full assessment of the compliance of the project with these policies will be provided at second reading. However, these policies are listed here as strong guidance of how the design of the project will be assessed:

3-5 Hammond is an established neighbourhood, with a predominantly single-family use. As density increases over time, design compatibility with the existing character is encouraged to

maintain livability, streetscape aesthetics, and Hammond's sense of place. Elements of the existing built form should be incorporated into site and building design for all forms of development. For example:

- (a) Space for ample light penetration should be provided between buildings;*
- (b) Building heights should not appear imposing to smaller existing buildings;*
- (c) Existing mature trees and shrubs should be retained, wherever possible; and*
- (d) Landscaping should include new plants and trees that will attract bees, butterflies, and songbirds;*
- (e) Establish garden areas that provide energy conservation benefits, such as shade in the summer and light penetration in the winter (i.e. using deciduous trees).*

3-10 Shadow studies may be required for proposed buildings greater than three (3) storeys in height and where a building façade is more than double the width of adjacent buildings. Site and building design should mitigate for potential shadow casts and blocking of daylight on nearby properties.

3-13 To minimize impervious surfaces, incorporate on-site landscaping infiltration strategies and rainwater retention to comply with the Subdivision and Development Servicing Bylaw.

3-14 Energy efficient design and Best Management Practices are encouraged in all developments in Hammond. Maple Ridge supports the green technologies embedded in the Hammond Development Permit Area Guidelines and encourages these within all development.

3-15 Achieving a LEED (Leadership in Energy & Environmental Design), Built Green, Passive House or similar certification program is encouraged, as they contribute to energy savings and greenhouse gas reductions through enhanced envelope performance and decreased reliance on mechanical systems for heating, cooling, and ventilation.

3-26 Ensuring that higher densities are compatible with existing character is an important consideration. Design for new development should include:

- (a) Orienting living and activity spaces toward streets and laneways, so that opportunities for "eyes on the street" are created wherever possible;*
- (b) Careful consideration of size, location, and orientation of on-site open space areas to ensure new development allows ample sunlight and a variety of plant materials and trees that are complementary to the existing mature landscaping that contributes to the neighbourhood character;*
- (c) Design that is sensitive to surrounding built form and height, particularly for buildings that are three (3) or more storeys in height;*
- (d) Parking for residents is provided in a concealed or underground structure.*

The properties directly to the west of the development site are designated as *Low Density Multi-Family* under the Hammond Area Plan. This designation permits townhouses, fourplexes and courtyard residential development forms up to three stories in height on these properties subject to rezoning. These properties are in close proximity to Lougheed Highway and the Maple Meadows West Coast Express Station.

Policy 3-9 c) of the Hammond Area Plan encourages lot consolidation only where it is not to the detriment of residual parcels with respect to their land use designations. In this case, a single family house on the property, 11789 203 Street, is located to the south of the development site and just

north of Maple Ridge Fire Hall #3. This property is also designed *Medium Density Multi-Family* and was envisioned to be a part of future development at this corner of 203 Street. The parcel by itself would have limited development potential without consolidation with the current development application. The developers have approached the property owner of 11789 203 Street to include it within the current development application. However, the property owner does not wish to join the current development at this time.

Finally, the OCP and the Hammond Area Plan contain policies aimed at working cooperatively with regional and provincial agencies, such as TransLink, Metro Vancouver, and the Ministry of Highways to further improve transportation networks within Maple Ridge and connections with the larger region. Notably, the following policy within the Hammond Area Plan reflects this:

4-8 Maple Ridge will continue to consult and work in cooperation with Regional and Provincial agencies to improve public transit and particularly to:

- a) Increase existing transit service to a level that is consistent with a compact and multi-modal community; and,*
- b) Provide safe and convenient access to transit facilities.*

Increasing land use intensity in certain key areas and along specific major corridors is important in being able to secure external agency commitments to infrastructure improvements. For example, discussions were held with TransLink during the development of the Hammond Area Plan which led to the recommendation of higher density land use designations in certain areas in north Hammond. Subsequently, a new B-Line rapid bus service from Coquitlam to Maple Ridge via the Lougheed Highway corridor has been proposed by TransLink. Further discussion on this item is presented below.

In summary, this development application is in compliance with the height and apartment housing forms envisioned by the policies of the Hammond Area Plan. Furthermore, it will be subject to a Form and Character Development Permit, as per OCP section 8.13, where opportunities to address the interfacing and compatibility of this development with respect to the existing single family housing to the south and west will be fully investigated.

Lougheed Transit Corridor Study

TransLink has identified the Lougheed Highway corridor west of the Town Centre as the alignment for a new B-Line rapid bus service route, which will connect the Haney Transit Exchange to Coquitlam Central Station and the Evergreen Line skytrain. This new service is anticipated to begin operating in September 2019. B-Line bus stops in Maple Ridge are proposed at the intersections of Lougheed Highway at Laity Street and 203 Street, and being considered at 222 Street. The proposed stop at the 203 Street intersection is approximately 200 m, or 2 to 3 minute walk, from this application's development site.

In September 2018, Council directed staff to undertake a Lougheed Transit Corridor Study, and also endorsed its engagement strategy and study area boundaries. Based on Council's direction at the September 4, 2018 Workshop meeting, the study area was expanded to include properties on Patterson Avenue, which cover this application's development site.

The Lougheed Transit Corridor Study will review whether existing policies around proposed B-Line bus stops and along the Lougheed corridor are generally transit-supportive. This includes land use designations and infrastructure development that support multi-modal transportation, reduce car-

dependence, and provide opportunities to live, work and shop in close proximity to transit stops. The study outcomes may result in recommendations or changes regarding land use policies within the study area boundaries.

The study is organized into three phases:

1. Background research;
2. Consultation and concept plan development;
3. Policy and bylaw amendments.

Currently, staff are working through phase 1, which includes participation in Metro Vancouver's land use and monitoring study for the Lougheed corridor. Once informed by Metro Vancouver's study findings, staff will be reporting back to Council prior to moving forward with phase 2 of the study.

As this application's development site is located within the Lougheed Transit Corridor Study boundaries, property owners along Patterson Avenue will be invited to participate in the land use conversation surrounding the future 203 Street B-Line bus stop.

Housing Action Plan:

Maple Ridge's vision and commitment towards providing a variety of housing options is encompassed in this statement contained in the Maple Ridge Housing Action Plan:

"Access to safe, affordable, and appropriate housing that meets the diverse and changing needs of the community is a priority."

The current application proposes a mix of unit sizes, and provides for greater diversity in the Hammond Area. It was estimated at the time of the preparation of the Hammond Area Plan that approximately 79% of dwelling units in the Hammond Area were in single family housing, while townhouse and apartment type dwelling units made up approximately 17% and 2.5% of dwelling units respectively. While the single family historical development pattern gives the area most of its character, it provides fewer opportunities in terms of housing diversity and choice.

Zoning Bylaw:

The current application proposes to rezone the subject properties located at 20278 and 20292 Patterson Avenue from RS-1 (One Family Urban Residential) to RM-2 (Medium Density Apartment Residential) to permit a four storey apartment building. The minimum lot size for the current RS-1 zone is 668 m² (7,190 sf), and the minimum lot size for the proposed RM-2 zone is 1,300 m² (13,993 sf). The net lot size of the current application needs to be determined due to dedication of frontage on 203 Street and Patterson Avenue, but there is more than sufficient lot area to meet the minimum lot size requirements of the proposed zone.

Based on a review of the preliminary proposal at this time, the applicant may seek variances for reducing the parking requirement and relaxing the front (north) and exterior side (east) setback requirements of the RM-2 zone. The precise nature of these variances, and justification for them, will be examined once a full application package is received following first reading. Any variations from the requirements of the proposed zone will require a Development Variance Permit application.

Development Permits:

Pursuant to Section 8.13 of the OCP, a Hammond Development Permit Area application is required for all Medium Density Multi-family located in the Hammond Area. Through this design process, efforts will be made to reduce the scale and massing of the proposed building to blend in more with the single family houses in the area.

Advisory Design Panel:

The Hammond Development Permit Area Application for the North Hammond Precinct must be reviewed by the Advisory Design Panel prior to second reading.

Development Information Meeting:

A Development Information Meeting is required for this application. Prior to second reading the applicant is required to host a Development Information Meeting in accordance with Council Policy 6.20.

e) Interdepartmental Implications:

In order to advance the current application, after first reading, comments and input, will be sought from the various internal departments and external agencies listed below:

- a) Engineering Department;
- b) Fire Department;
- c) Building Department;
- d) School District;
- e) Ministry of Transportation and Infrastructure; and
- f) Canada Post.

The above list is intended to be indicative only and it may become necessary, as the application progresses, to liaise with agencies and/or departments not listed above.

This application has not been forwarded to the Engineering Department for comments at this time; therefore, an evaluation of servicing requirements has not been undertaken. This evaluation will take place between first and second reading.

f) Development Applications:

In order for this application to proceed the following information must be provided, as required by Development Procedures Bylaw No. 5879-1999 as amended:

1. A complete Rezoning Application (Schedule C);
2. A Hammond Area Development Permit Application for the North Hammond Precinct (Schedule D);
3. A Development Variance Permit (Schedule E);

The above list is intended to be indicative only, and other applications may be necessary as the assessment of the proposal progresses.

g) Citizen Implication:

To date, Council and the Planning Department have received numerous inquiries and correspondence regarding the proposed development. Correspondence have requested further information on the proposed development and the Hammond Area Plan, information about opportunities to provide feedback, and raised objections to the project. While the proposed rezoning to permit a four storey apartment building conforms with the Hammond Area Plan's land use designation, it is recognized that the insertion of this new development form within a neighbourhood with single family housing forms can be contentious.

As part of the City's regular rezoning process, the public has multiple opportunities to provide comments and feedback:

- The public may write to Council up to Public Hearing;
- As per Council Policy 6.20, the applicant is required to host a public Development Information Meeting prior to second reading. Notice of the meeting is posted on the development sign, in the local newspaper, and mailed to all property owners within 100 metres of the development site;
- The City is required by provincial legislation to hold a Public Hearing on the proposed rezoning. In Maple Ridge, this occurs between second and third readings of a proposed bylaw. All members of the public are allowed to make representations on the proposed bylaw in front of Council. Notice of the meeting is posted on the development sign, in the local newspaper, and mailed to all property owners within 50 metres of the development site;
- Any variances to the requirements of the proposed zone must be addressed through a Development Variance Permit application that is considered by Council. Notice of consideration of any variances is mailed to all adjacent property owners to allow them an opportunity to provide comment to Council on any requested variances.

h) Alternative:

Council has the option to defer the current application pending the outcomes of the Lougheed Transit Corridor Study. The purpose of the study is to review existing policies and land use designations around proposed B-Line rapid bus stops and along the Lougheed corridor to ensure they are transit-supportive in terms of uses and density.

However, as previously noted, this development application and proposed rezoning are in compliance with development site's *Medium Density Multi-Family* land use designation under the Hammond Area Plan. Building on the City's longstanding Major Corridor policies, this designation was envisioned through the Hammond Area Planning process to support, among other things, better, higher frequency transit services like the future B-Line rapid bus.

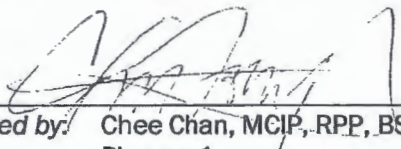
It is anticipated that the City's pending Lougheed Transit Corridor Study will make eventual recommendations regarding land use policies within its study area's boundaries, which include the development site, and Council may wish to wait for the conclusions of these discussions prior to giving further consideration to the current application.

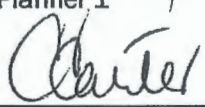
CONCLUSION:

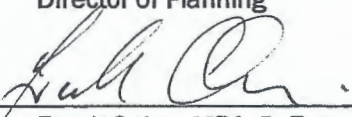
The development proposal is in compliance with the Hammond Area Plan of the OCP. Therefore, it is recommended that Council grant first reading subject to additional information being provided and

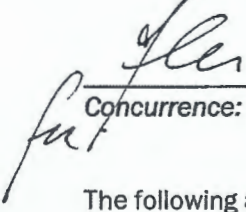
assessed prior to second reading, including exploring all opportunities to address the interfacing and compatibility of this development with respect to the existing single family housing to the south and west.

However, Council has the option to defer the current application pending the outcomes of the Lougheed Transit Corridor Study to review land uses along a new proposed B-Line rapid bus route.


Prepared by: Chee Chan, MCIP, RPP, BSc
Planner 1


Approved by: Christine Carter, M.Pl, MCIP, RPP
Director of Planning


Approved by: Frank Quinn, MBA, P. Eng
GM Public Works & Development Services


Concurrence: Paul Gill, BBA, CPA, CGA
Chief Administrative Officer

The following appendices are attached hereto:

- Appendix A – Subject Map
- Appendix B – Ortho Map
- Appendix C – Official Community Plan Land Use Designations
- Appendix D – Zone Amending Bylaw No. 7523-2018
- Appendix E – Proposed Site Plan

CORPORATE OFFICER



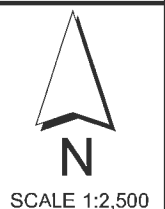
MAPLE RIDGE ZONE AMENDING

Bylaw No. 7523-2018

Map No. 1788

From: RS-1 (One Family Urban Residential)

To: RM-2 (Medium Density Apartment Residential)





City of Maple Ridge

TO: His Worship Michael Morden
and Members of Council
FROM: Chief Administrative Officer

MEETING DATE: December 10, 2019
FILE REFERENCE: 2019-032-CP
MEETING: Workshop

SUBJECT: South-West Lougheed Residential Sub-Area Land Use Designations

EXECUTIVE SUMMARY:

At a Council Workshop meeting held on December 3, 2019, the Lougheed Transit Corridor Concept Plan was brought forward for endorsement. Within that report, staff committed to preparing a separate report to discuss this sub-area and consider next steps for a rezoning application proposing a four storey apartment (2018-489-RZ) located in the sub-area at Patterson Avenue and 203 Street (see Appendix A). Council deferred rezoning application 2018-489-RZ on January 29, 2019 pending the outcome of the Lougheed Transit Corridor planning process. The draft Lougheed Transit Corridor concept plan creates opportunities for significant development at the nodes, 'high streets' and along Major Corridors and infill areas. As a result, there should be more than sufficient density to support rapid bus ridership, as well as future rapid transit modes.

This report recommends that South-West Lougheed Residential Sub-Area remain in the Hammond Area Plan with the current land designations of *Low Density Multi-Family* and *Medium Density Multi-Family* (see Appendix B). This report also recommends a specific policy text amendment to the Hammond Area Plan, which will require multi-family development to not exceed three storeys adjacent to existing single-family use.

RECOMMENDATIONS:

1. That staff be directed to prepare an Official Community Plan text amendment to the Hammond Area Plan, to require that the height of apartments be stepped down when abutting a single family form on lands designated *Single-Family & Compact Residential* or *Low Density Multi-Family*; and
2. That the applicant of rezoning file 2018-489-RZ be notified and that the application be brought back to Council for consideration of first reading.

1.0 BACKGROUND:

Through a Council resolution in September 2018, Council added two additional sub-areas into the Lougheed Transit Corridor study area, as follows:

- A portion of the Hammond Area Plan, which includes lands on Bruce Avenue, Patterson Avenue and 118 Avenue, referred to as the South-West Lougheed Residential Sub-Area (see Figure 1); and

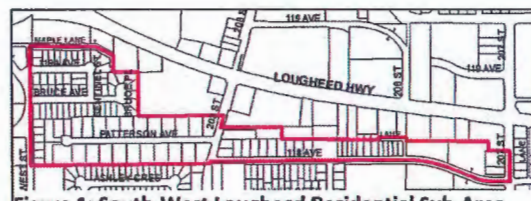


Figure 1: South-West Lougheed Residential Sub-Area

- Properties fronting Carshill Street, on the southeast portion of the Lougheed Corridor close to the Town Centre Area (see Figure 2). This sub-area was the topic of a previous report to Council.

Subsequently, Council deferred first reading of application 2018-489-RZ located at Patterson Avenue and 203 Street, to permit a four storey apartment, on January 29, 2019 with the following resolution:

That first reading of Zone Amending Bylaw No. 7523-2018 be deferred pending the outcomes of the Lougheed Transit Corridor Study and a review of the land use policies within the study area's boundaries.

The Lougheed Transit Corridor study was initiated in September 2018 to review the OCP land use designations for the area and ensure these align with anticipated growth. An extensive public consultation commenced in March 2019 over a period of three months and included two public open house events, a community survey, and a design charrette. Targeted events were organized for the South-West Lougheed Residential Sub-Area to ensure local concerns were addressed through the planning process.

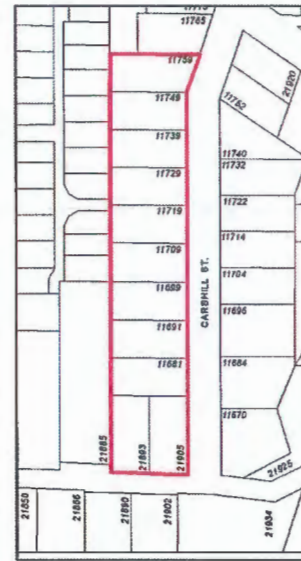


Figure 2: Carshill Sub-Area

1.1 Consultation with South-West Lougheed Residential Sub-Area

At the January 29, 2019 Council meeting, concerns were raised by South-West Lougheed Sub-Area residents regarding a development application on 203 Street. At this Council meeting, the residents stated that they were not aware of the change in land use designations in their neighbourhood. This led to a Council direction for staff to include this neighbourhood in the Lougheed Transit Corridor study area. Additionally, two consultation events were organized specifically for this neighbourhood.

Through the South-West Lougheed Sub-Area consultation portion of the process, staff listened to the concerns regarding the apartment development proposal at Patterson Avenue and 203 Street, notably the four-storey building height interfacing with their existing single family homes and the perceived impact to traffic and parking in the neighbourhood. The residents expressed that they felt such a development would impact the enjoyment of their homes. Dialogue also occurred between residents and staff regarding how future residential and commercial growth can be accommodated at the 203 Street rapid bus stop node, just north of their neighbourhood area, and the form of development that will achieve sensitive integration with existing single family homes.

Through several facilitated hands-on activities, residents identified opportunities for four storey mixed-use and apartment development north of Lougheed Highway. For the area south of Lougheed Highway, the feedback was generally that two to three storey commercial and residential development was appropriate to buffer existing homes, with some comfort in higher building heights directly fronting Lougheed Highway. Desire for green spaces (either a park or linear buffer) was also indicated for historically vacant lands that are adjacent to single family homes. Regarding the future of Patterson Avenue itself, feedback was received at a May 2, 2019 South-West Lougheed Residential Sub-Area Workshop. During an activity to explore building form and height transitions, comments ranged from no change (single family), to low density attached forms not exceeding three storeys (cottage cluster, townhouse). Finally, discussions occurred over the increase in traffic resulting from city-wide growth over the past three decades along with the introduction of a new Fraser River crossing in 2009.

2.0 PROPOSED POLICY AMENDMENT FOR HEIGHT RESTRICTION:

The apartment building proposed under application 2018-489-RZ is designated *Medium Density Multi-Family* in the Hammond Area Plan, which allows townhouse, rowhouse and apartment forms of housing. The Hammond Area Plan currently has the following policies under this designation:

3-23 Townhouse, rowhouse, and apartment housing forms are permitted within the Medium Density Multi-Family designation.

3-24 Maximum building heights for townhouse and rowhouse development forms is three (3) storeys.

3-25 Maximum building height for apartment form is four (4) storeys.

3-26 Ensuring that higher densities are compatible with existing character is an important consideration. Design for new development should include:

- a) Orienting living and activity spaces toward streets and laneways, so that opportunities for "eyes on the street" are created wherever possible;*
- b) Careful consideration of size, location, and orientation of on-site open space areas to ensure new development allows ample sunlight and a variety of plant materials and trees that are complementary to the existing mature landscaping that contributes to the neighbourhood character;*
- c) Design that is sensitive to surrounding built form and height, particularly for buildings that are three (3) or more storeys in height;*
- d) Parking for residents is provided in a concealed or underground structure.*

To ensure compatibility between existing single family uses and proposed multi-family uses, the following policy change is proposed to Policy 3-25:

3-25 Maximum building height for apartment form is four storeys; however, the building must be stepped down to a maximum building height of three storeys where the site directly abuts a single family form on lands designated Single-Family & Compact Residential or Low-Density Multi-Family.

3.0 REZONING APPLICATION 2018-489-RZ

Development application 2018-489-RZ, for a four storey 82 unit apartment building in the South-West Loughheed Residential Sub-Area, was deferred pending the outcome of the Loughheed Transit Corridor planning process.

The feedback received from the community on this application indicated opposition to the four storey height of the proposed apartment building. With this feedback, a housing form of townhouses or a similar attached ground-oriented form could be explored, which is permitted within the existing land use designation. Generally, higher levels of density are supported on Major Corridors in the Official Community Plan and this policy approach is reflected in the Hammond Area Plan (203 Street is one example of this). It is noted that the maximum height for a single family home in the Zoning Bylaw is 11 m, which is generally the height of a three storey building. Therefore, new construction of single family homes would be in alignment with a typical townhouse building height.

The applicant has participated in the consultation events to hear first hand neighbourhood desires, and has indicated to staff that extensive changes to the proposal will impact financial feasibility of realizing the project. The applicant would prefer to proceed with an apartment building development form.

4.0 NEXT STEPS:

Application 2018-489-RZ has been deferred by Council and it is recommended that this development proposal be brought back to Council for consideration. Given the proposed policy revision in the Hammond Area Plan, the applicant will need to design their project to step down to three storeys on the west and south-west sides where single family homes currently exist. It is noted that the City has purchased the property directly south of the development site for future fire hall expansion.

The policy revision requires an Official Community Plan text amendment, which will be brought forward with first reading of application 2018-489-RZ.

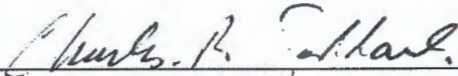
CONCLUSION:

Through a Council resolution in September 2018, a portion of the Hammond Area Plan was added into the scope of work for the Lougheed Transit Corridor study. This was due to concerns raised by area residents that they were not aware of the change in land use designations for their neighbourhood through the Hammond Area Plan process. A particular concern for these residents is a development application for a four storey apartment near their single family homes. Following an extensive public consultation process, the recommendation is to leave the South-West Lougheed Residential Sub-Area within the Hammond Area Plan and keep the existing land use designations.

A new height restriction policy is proposed to be added into the Hammond Area Plan, which will allow a maximum height of three storeys for portions of multi-family buildings that are adjacent to existing single family homes. This will ensure that maximum heights between single family and multi-family buildings are comparable, and provide better neighbourhood compatibility.



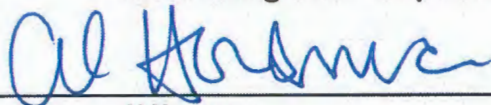
Prepared by: **Amelia Bowden, M.Urb, MCIP, RPP**
Planner 2



Reviewed by: **Charles R. Goddard, BA, MA**
Director of Planning



Approved by: **Christine Carter, M.PL, MCIP, RPP**
GM: Planning and Development Services



Concurrence: **Al Horsman**
Chief Administrative Officer

Appendix A – Subject Map, Rezoning Application 2018-489-RZ

Appendix B – South-West Lougheed Residential Sub-Area Land Uses in Hammond Area Plan



Scale: 1:2,500

Legend

 Ditch Centreline

Rezoning Application (2018-489-RZ) 20292 & 20278 Patterson Ave

PLANNING DEPARTMENT



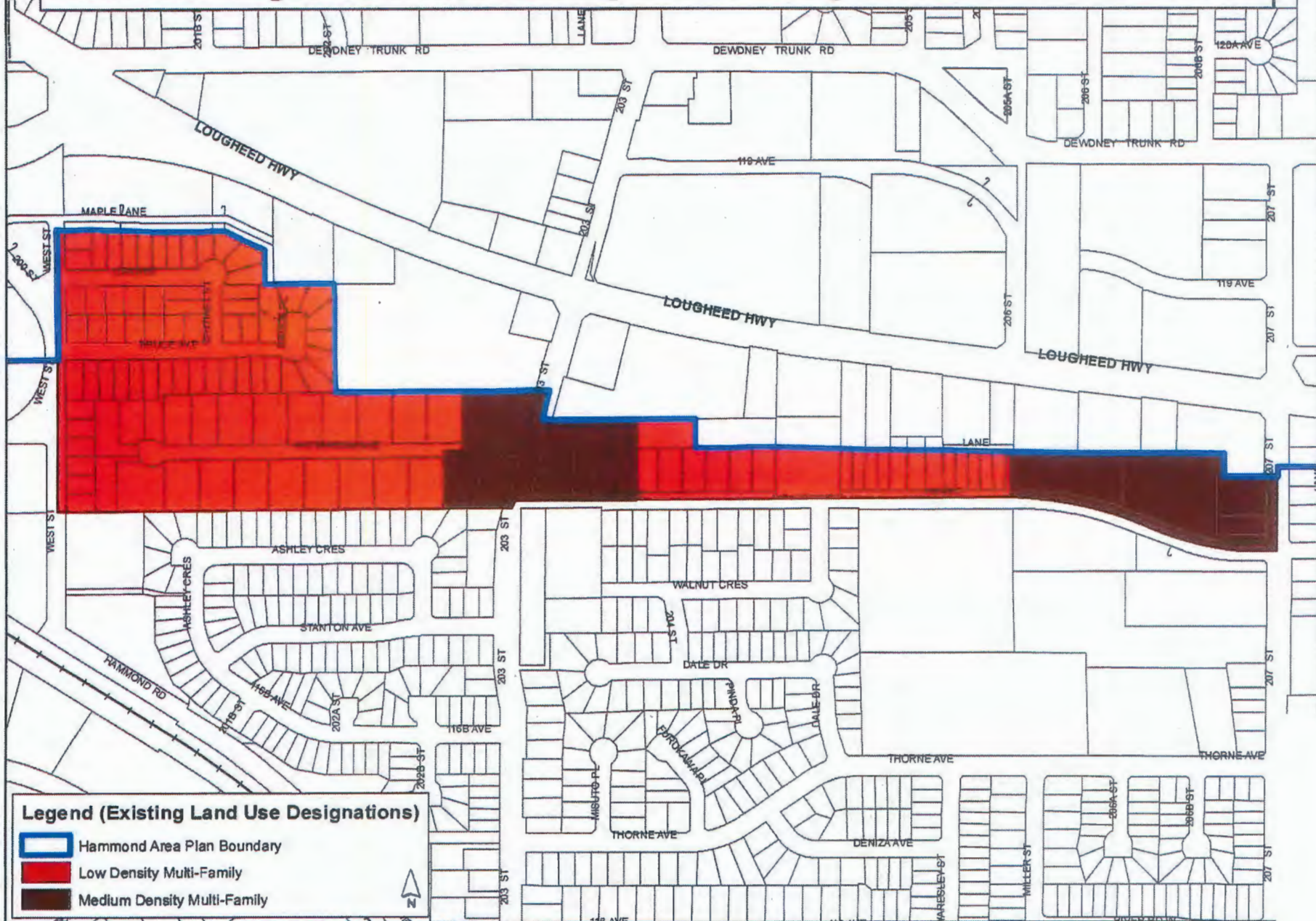
MAPLE RIDGE
British Columbia

mapleridge.ca

FILE: 2018-489-RZ
DATE: Dec 3, 2019

BY: DT

South-West Loughheed Sub-Area - Existing Land Use Designations in Hammond Area Plan



TO: His Worship Mayor Michael Morden
and Members of Council

FROM: Chief Administrative Officer

SUBJECT: First and Second Reading
Zone Amending Bylaw No. 7601-2019;
20629 119 Avenue

MEETING DATE: January 21, 2020
FILE NO: 2019-350-RZ
MEETING: C o W

EXECUTIVE SUMMARY:

An application has been received for a site specific text amendment to the Service Commercial CS-1 zone for the subject property, located at 20629 119 Avenue to allow for a physiotherapy and registered massage therapy clinic.

For this site, there have been no matters identified by a preliminary review by City Departments to trigger further applications or terms and conditions to be satisfied before final reading. Therefore, this Zoning Bylaw text amendment may proceed to first and second reading, be forwarded to Public Hearing and followed by third reading and adoption of the Zone Amending Bylaw No. 7601-2019.

RECOMMENDATIONS:

That Zone Amending Bylaw No. 7601-2019 be given first and second reading; and forwarded to Public Hearing.

DISCUSSION:

a) Background Context:

Applicant: Bob Masse

Legal Description: Lot "A" District Lot 278 Group 1 New Westminster District Plan 76445

OCP:

Existing: Commercial

Zoning:

Existing: Service Commercial CS-1

Surrounding Uses:

North:	Use:	Residential
	Zone:	RS-1 (One Family Urban Residential)
	Designation:	Urban Residential
South:	Use:	Commercial
	Zone:	C-2 (Community Commercial) and CS-1 (Service Commercial)
	Designation:	Commercial

East:	Use:	Commercial
	Zone:	C-2 (Community Commercial) and CS-1 (Service Commercial)
	Designation:	Commercial
West:	Use:	Vacant
	Zone:	RS-1 (One Family Urban Residential)
	Designation:	Commercial
Existing Use of Property:		Commercial
Proposed Use of Property:		Commercial
Site Area:		1.3 HA. HA (3.2 acres)
Access:		Dewdney Trunk Road and 119 Street
Servicing requirement:		Urban Standard

b) Site Characteristics:

The site contains an existing commercial building and accessory parking with a restaurant facing Dewdney Trunk Road and retail shops, including a fitness centre, facing 119 Avenue. The land is relatively flat, without trees and has a lawn strip along Dewdney Truck Road to provide some separation with the parking area.

c) Project Description:

The proposed use will involve an internal building alteration to accommodate a physiotherapy and registered massage therapy clinic. At present, CS-1 zone allows for a limited number of professional services. The services include veterinarians, architects, engineering and surveying offices, and drop-in medical clinics. The proposed use is similar in nature to the other professional services already allowed, is a use consistent with the role of this general area as a neighbourhood commercial area and would be consistent with the fitness centres. Therefore, the proposed site specific text amendment is deemed to be supportable.

d) Planning Analysis:

Official Community Plan:

The site is currently designated Commercial. In the OCP, the subject site in the General Commercial category for commercial lands located on the Lougheed Highway stretching to the west of the Town Centre.

In addition, the subject site is located in the Lougheed Transit Corridor Study area. The subject site is in proximity to the West Side Transit Node and the 207 Street 'high street'. The proposed use would be supportive of the efforts for densification and responds to market demand for uses and services appropriate to achieving the objectives in the Study.

Zoning Bylaw:

The proposal is to amend the Permitted Use section of the Service Commercial CS-1 Zone by adding the following clause as a site specific permitted use:

Professional services limited to a physiotherapy and registered massage therapy clinic on the parcel and tract of land and premises known and described as: 20629 119 Avenue – Lot "A" District Lot 278 Group 1 New Westminster District Plan 76445.

As this application is limited to a site specific zoning bylaw text amendment on a developed site, and the new uses relate well with the existing gym use, it can be supported.

Development Permits:

A development permit application is not required in this instance. There are no external alteration or alterations of a value greater than the monetary threshold requiring a development permit. Approvals are needed through the Building Department's permitting process following adoption of Zone Amending Bylaw No. 7601-2019.

Advisory Design Panel:

Given no development permit being required, a submission to the ADP is not necessary for this proposal.

Development Information Meeting:

A Development Information Meeting is not required for this application.

e) Interdepartmental Implications:


City Departments were consulted about this application. For this particular site, this rezoning application for a site specific text amendment does not require referrals or trigger requirements to be satisfied before final adoption.


f) Development Applications:

There will be no further information or development applications required for this application to proceed. After granting first reading, this application may be advanced to second reading and Public Hearing, followed by third reading and adoption.

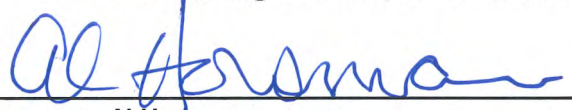
CONCLUSION:

This Zoning Bylaw site specific text amendment application is in compliance with the OCP, therefore, it is recommended that Council grant first and second reading and to forward Zone Amending Bylaw No. 7601-2019 to Public Hearing. Afterwards, this proposal may proceed to third reading and then adoption, because there are no terms or conditions to be fulfilled by the applicant before final reading.


Prepared by: **Adrian Kopystynski, M.SC., MCIP, RPP, MCAHP**
Planner


Reviewed by: **Charles R. Goddard, BA, MA**
Director of Planning


Approved by: **Christine Carter, M.PL, MCIP, RPP**
GM Planning & Development Services


Concurrence: **Al Horsman**
Chief Administrative Officer

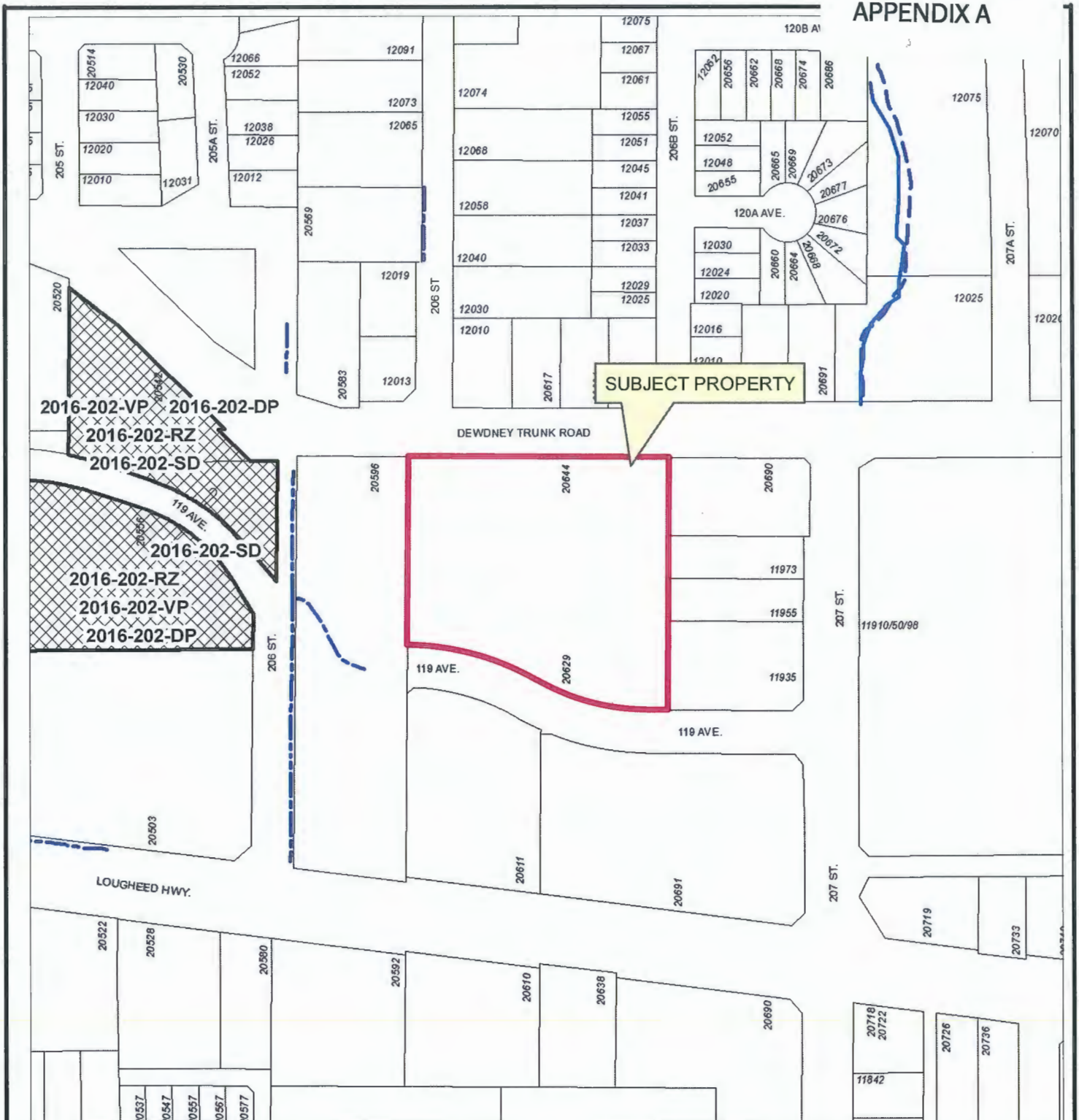
The following appendices are attached hereto:

Appendix A – Subject Map

Appendix B – Ortho Map

Appendix C – Zone Amending Bylaw No. 7601-2019

APPENDIX A



Scale: 1:2,500

Legend

-  Stream
-  Ditch Centreline
-  Indefinite Creek
-  Active Applications (RZ/SD/DP/VP)

20629 119 AVENUE
PID: 009-224-289

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

mapleridge.ca

FILE: 2019-350-RZ
DATE: Oct 2, 2019

BY: PC



20629 119 AVENUE
PID: 009-224-289

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

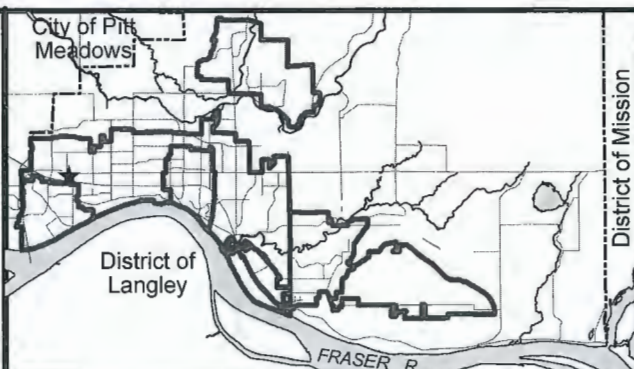
mapleridge.ca

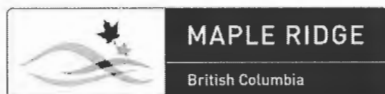
FILE: 2019-350-RZ
DATE: Oct 2, 2019

BY: PC



Scale: 1:2,500





mapleridge.ca

City of Maple Ridge

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
SUBJECT: Development Variance Permit
23616 132 Avenue

MEETING DATE: January 21, 2020
FILE NO: 2015-373-DVP
MEETING: C o W

EXECUTIVE SUMMARY:

Development Variance Permit application (2015-373-DVP) has been received in conjunction with a development application (2015-373-RZ) for a 16 unit townhouse project located at 23616 132 Avenue.

The requested variances to the Zoning Bylaw are as follows:

- a) For the front lot line setback (236 Street), the 7.5 metre requirement for Buildings 1 and 2 is reduced to 5.5 metres to the face of the building.
- b) For the front lot line setback (236 Street), the 7.5 metre requirement for Building 1 and 2 is reduced to 4.0 metres to the deck edges and structural posts.
- c) For the exterior lot line setback (132 Avenue), the 7.5 metre requirement for Building 1 is reduced to 4.5 metres to the building face and to 3.0 metres to balcony edges and structural posts.
- d) For the exterior lot line setback (132 Avenue), the 7.5 metre requirement for Buildings 5 and 6 is reduced to 5.5 metres to the face of the building and to 4.5 metres to porch roof edges and structural post and including the garage parking structure extending partially under the porches; and
- e) For the interior lot line setback (lot line with lands to the south), the 6.0 metre requirement for Buildings 3 and 4 is reduced to 4.5 metres to the balcony edges and structural posts.

Council will be considering final reading for rezoning application 2015-373-RZ on January 28, 2020.

It is recommended that Development Variance Permit 2015-373-DVP be approved.

RECOMMENDATION:

That the Corporate Officer be authorized to sign and seal 2015-373-DVP respecting property located at 23616 132 Avenue.

DISCUSSION:

a) Background Context

Applicant: Don Schmidt

Legal Description: Lot 1 Except: Parcel "A" (Explanatory Plan 13725), South East Quarter Section 28 Township 12 NWD Plan 2637

OCP :

Existing: Medium/High Density Residential and Conservation
Proposed: Med/High Density Residential, Low Density Urban and Conservation (new boundaries)

Zoning:

Existing: RS-2 (One Family Suburban Residential)
Proposed: RM-1 (Townhouse Residential) and R-1 (Residential District)

Surrounding Uses

North:	Use:	Single Family Residential
	Zone:	RS-2 (One Family Suburban Residential), RM-1 (Townhouse Residential)
	Designation:	Med/High Density Residential, Conservation
South:	Use:	Single Family Residential
	Zone:	RS-2 (One Family Suburban Residential)
	Designation:	Med/High Density Residential, Conservation
East:	Use:	Single Family Residential
	Zone:	RS-2 (One Family Suburban Residential)
	Designation:	Low Density Urban, Med/High Residential, Conservation, Open Space
West:	Use:	Upper Maple Ridge Park
	Zone:	P-1 (Park and School)
	Designation:	Park

Existing Use of Property: Single Family Residential
Proposed Use of Property: Multi Family Residential, Single Family Residential and Conservation
Site Area: 0.68 ha (1.68 acres)
Access: 132 Avenue)
Servicing requirement: Urban Standard
Accompanying applications: 2015-373-RZ, 2015-373-VP and 2016-370-DP (Wildfire)

b) Project Description:

The applicant is proposing a townhouse development at 23616 132 Avenue (Appendix A and B) consisting of 16 units on the west side of Maple Ridge Park creek and one single family residential lot on the east side of Maple Ridge Park creek. The western portion of the site is for the townhouse project and is subject to this proposed development permit. Each townhouse unit has three (3) bedrooms. Access to the proposed townhouse site will be off 132 Avenue.

c) Variance Analysis:

The Zoning Bylaw establishes general minimum and maximum regulations for single family development. A Development Variance Permit allows Council some flexibility in the approval process.

The requested variances and rationale for support are described below:

1. *The Maple Ridge Zoning Bylaw No. 3510 1985, Section 602 RM-1 Townhouse Residential District, sub-section 6 Siting clauses a) and b) are to be varied as follows:*
 - a) For the front lot line setback (236 Street), the 7.5 metre requirement for Buildings 1 and 2 is reduced to 5.5 metres to the face of the building.
 - b) For the front lot line setback (236 Street), the 7.5 metre requirement for Building 1 and 2 is reduced to 4.0 metres to the deck edges and structural posts.
 - c) For the exterior lot line setback (132 Avenue), the 7.5 metre requirement for Building 1 is reduced to 4.5 metres to the building face and to 3.0 metres to balcony edges and structural posts.
 - d) For the exterior lot line setback (132 Avenue), the 7.5 metre requirement for Buildings 5 and 6 is reduced to 5.5 metres to the face of the building and to 4.5 metres to porch roof edges and structural post and including the garage parking structure extending partially under the porches; and
 - e) For the interior lot line setback (lot line with lands to the south), the 6.0 metre requirement for Buildings 3 and 4 is reduced to 4.5 metres to the balcony edges and structural posts.

These setback reductions will improve the form and character of the project, enhance the pedestrian street environment, allow for more quality open space to be provided within the townhouse site and support the required environmental and geotechnical setbacks to protect the natural features being dedicated as parkland to the east of the townhouse site.

The variance application is therefore supported.

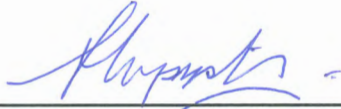
d) Citizen/Customer Implications:

In accordance with the *Development Procedures Bylaw No. 5879-1999*, notice of Council consideration of a resolution to issue a Development Variance Permit was mailed to all owners or tenants in occupation of all parcels, any parts of which are adjacent to the property that is subject to the permit.

CONCLUSION:

The proposed variance is supported because it has allowed for the necessary flexibility to achieve a project with an attractive form and character, more than sufficient parking and protects the dedicated watercourse area.

It is therefore recommended that this application be favourably considered and the Corporate Officer be authorized to sign and seal Development Variance Permit 2015-373-DVP.



Prepared by: Adrian Kopystynski, MCIP, RPP, MCAHP
Planner



Reviewed by: Charles R. Goddard, BA, MA
Director of Planning



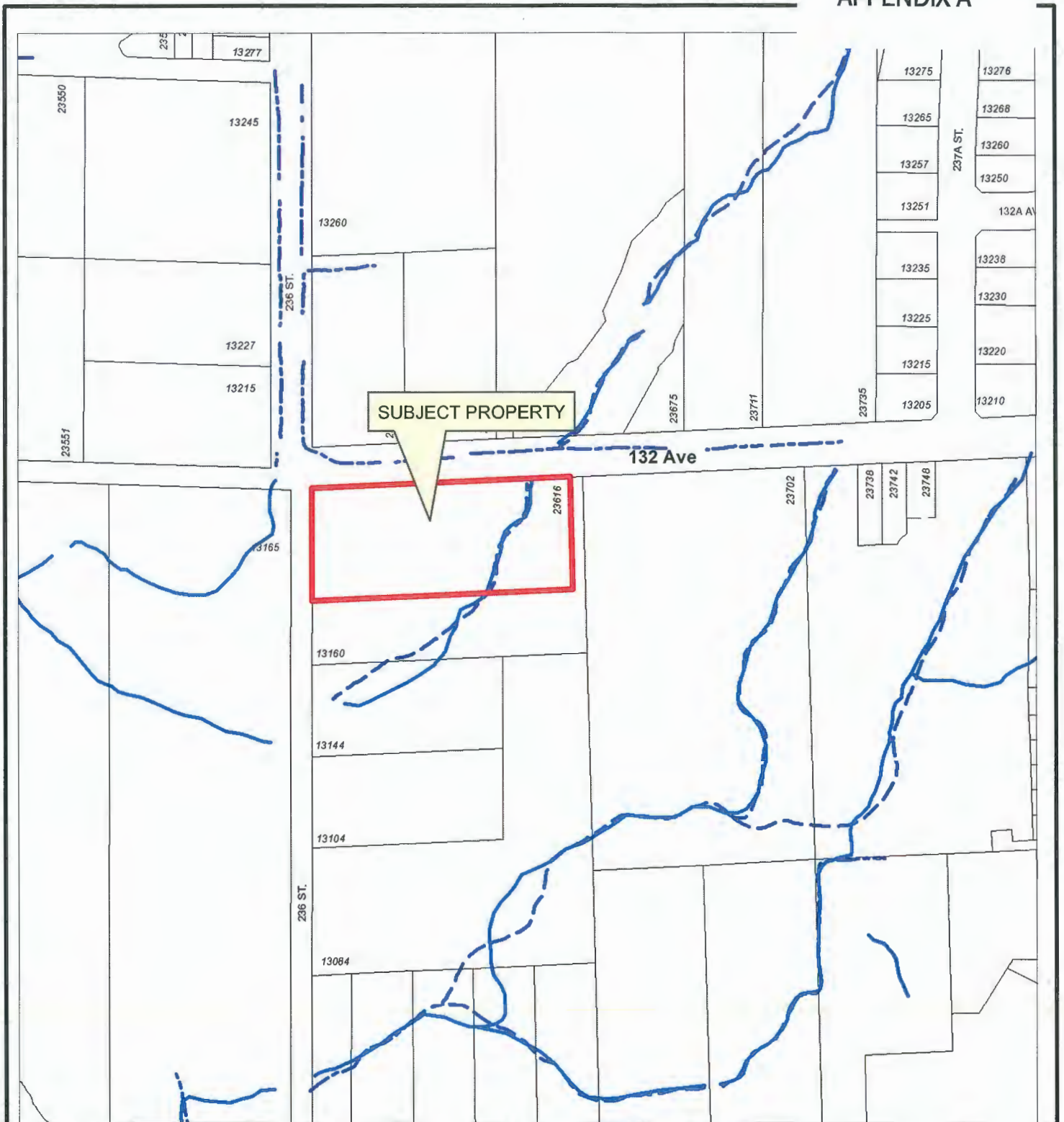
Approved by: Christine Carter, M.P.L, MCIP, RPP
GM Planning & Development Services



Concurrence: Al Horsman
Chief Administrative Officer

The following appendices are attached hereto:

- Appendix A – Subject Map
- Appendix B – Ortho Map
- Appendix C – Detail of Variances



Scale: 1:2,500

Legend

- Stream
- Indefinite Creek
- River
- Major Rivers & Lakes

Legend

23616 132 Avenue

PLANNING DEPARTMENT



MAPLE RIDGE

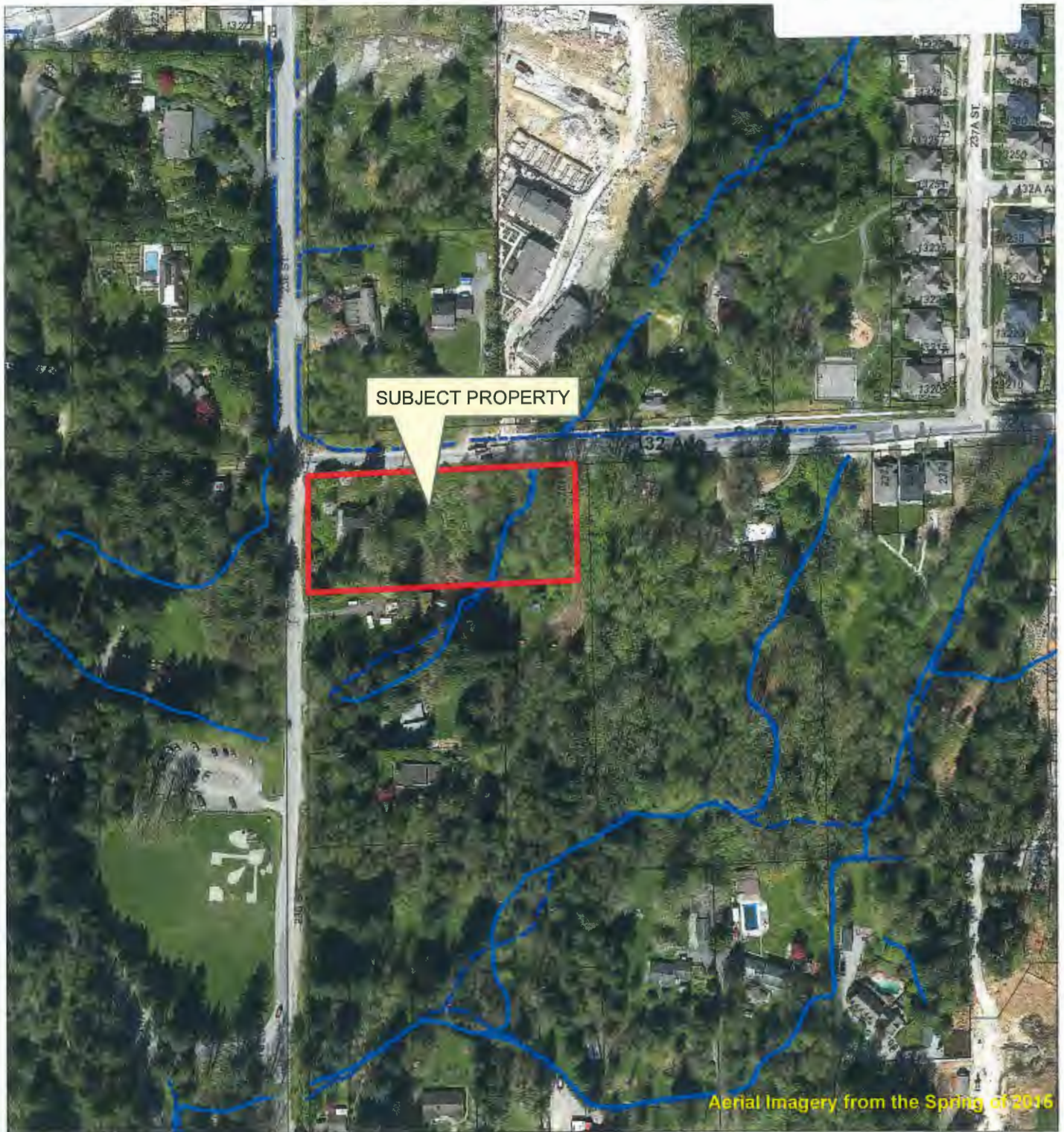
British Columbia

mapleridge.ca

2015-373-VP

DATE: Aug 10, 2016

BY: JV



Aerial Imagery from the Spring of 2016



Scale: 1:2,500

Legend

- Stream
- Indefinite Creek
- River
- Major Rivers & Lakes

Legend

23616 132 Avenue

PLANNING DEPARTMENT



MAPLE RIDGE

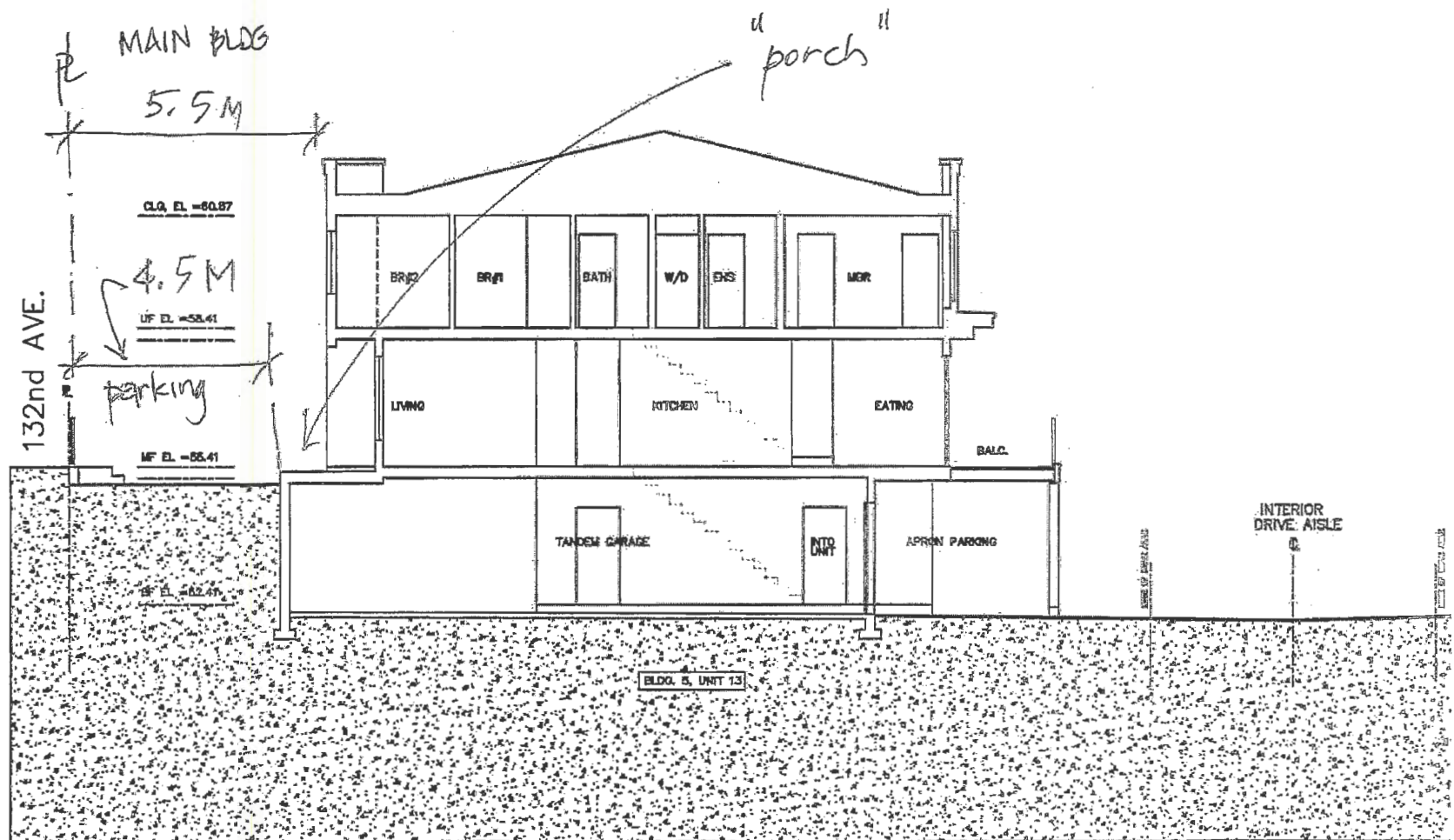
British Columbia

mapleridge.ca

2015-373-VP
DATE: Aug 10, 2016

BY: JV





SECTION A-A



mapleridge.ca

City of Maple Ridge

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer

MEETING DATE: January 21, 2020
FILE NO: 2015-373-DP
MEETING: C o W

SUBJECT: Development Permit
23616 132 Avenue

EXECUTIVE SUMMARY:

Council considered rezoning application 2015-373-RZ and granted first reading for Zone Amending Bylaw No. 7179-2015 on January 12, 2016. Council granted first and second reading for Official Community Plan Amending Bylaw No. 7469-2018 on June 26, 2018 and second reading for Zone Amending Bylaw No. 7179-2015 on June 26, 2018. This application was presented at Public Hearing on September 18, 2018 and Council granted third reading on September 25, 2018. Council will be considering final reading for rezoning application 2015-373-RZ on January 28, 2020.

RECOMMENDATION:

That the Corporate Officer be authorized to sign and seal 2015-373-DP respecting property located at 23616 132 Avenue.

DISCUSSION:

a) Background Context:

Applicant: Don Schmidt

Legal Description: Lot 1 Except: Parcel "A" (Explanatory Plan 13725), South East Quarter Section 28 Township 12 NWD Plan 2637

OCP :

Existing: Medium/High Density Residential and Conservation
Proposed: Med/High Density Residential, Low Density Urban and Conservation (new boundaries)

Zoning:

Existing: RS-2 (One Family Suburban Residential)
Proposed: RM-1 (Townhouse Residential) and R-1 (Residential District)

Surrounding Uses:

North: Use: Single Family Residential
Zone: RS-2 (One Family Suburban Residential), RM-1 (Townhouse Residential)
Designation: Med/High Density Residential, Conservation

South:	Use:	Single Family Residential
	Zone:	RS-2 (One Family Suburban Residential)
	Designation:	Med/High Density Residential, Conservation
East:	Use:	Single Family Residential
	Zone:	RS-2 (One Family Suburban Residential)
	Designation:	Low Density Urban, Med/High Residential, Conservation, Open Space
West:	Use:	Upper Maple Ridge Park
	Zone:	P-1 (Park and School)
	Designation:	Park
Existing Use of Property:		Single Family Residential
Proposed Use of Property:		Multi Family Residential, Single Family Residential and Conservation
Site Area:		0.68 ha (1.68 acres)
Access:		132 Avenue)
Servicing requirement:		Urban Standard
Accompanying applications:		2015-373-RZ, 2015-373-VP and 2016-370-DP (Wildfire)

b) Project Description:

The applicant is proposing a townhouse development at 23616 132 Avenue (Appendix A and B) consisting of 16 units on the west side of Maple Ridge Park Creek and one single family residential lot on the east side of Maple Ridge Park Creek. The western portion of the site is for the townhouse project and is subject to this proposed development permit.

Each townhouse unit has three (3) bedrooms. These include three (3) buildings with 2 townhouse units, two (2) buildings with 3 townhouse units and one (1) with 4 townhouse units. All buildings have pedestrian access to a street sidewalk. The buildings along 236 Street and 132 Avenue each have a fenced yard with access to the street and there is a separate direct entrance between buildings to 236 Street for the 4 interior units.

Access to the proposed townhouse site will be off 132 Avenue. The project has provided more than the required number of parking space. Each unit has 2 spaces contained in garages as part of the individual townhouse units. A total of 9 units (56%) have side-by-side parking and 7 units (44%) are tandem. There are also two more apron spaces for 7 of the 9 townhouse units with side-by-side garages and one apron space for each of the 7 townhouse units with tandem garages. Three visitor parking spaces are provided, one of which is designed as a disabled parking space.

There is a child play area in the southwest portion of the site as well as an attractively stepped/retained landscape area to achieve a better transition to the grade located on the lands to the south.

c) Planning Analysis:

The development proposal is subject to section 8.7 of the Official Community Plan (OCP) for Multi-Family Development Permit Area Guidelines. The key concepts are described below, followed by the architect's response as to how they are being addressed:

1. New development into established areas should respect private spaces, and incorporate local neighbourhood elements in building form, height, architectural features and massing.
 - *The development sits on a corner lot with one single residential family neighbour to the south;*
2. Transitional development should be used to bridge areas of low and high densities, through means such as stepped building heights, or low rise ground oriented housing located to the periphery of a higher density developments.
 - *The adjacent neighbour to the north is developing into townhouses of a similar scale.*
3. Large scale developments should be clustered and given architectural separation to foster a sense of community, and improve visual attractiveness.
 - *Not applicable.*
4. Pedestrian circulation should be encouraged with attractive streetscapes attained through landscaping, architectural details, appropriate lighting and by directing parking underground where possible or away from public view through screened parking structures or surface parking located to the rear of the property.
 - *All parking is internal to the development*
 - *Pedestrian scale is maintained at the street level. Use of landscaping, fencing and building scale reinforces the streetscape.*

d) Advisory Design Panel:

The Advisory Design Panel (ADP) reviewed the form and character of the proposed development and the landscaping plans at a meeting held on May 16, 2018. All comments and suggestions were satisfactorily addressed as described in Appendix E.

e) Environmental Implications:

The land between the townhouse site (at the west) and the single residential site (one lot to the east) is a steep slope area containing a creek. This land is being dedicated as City parkland. Townhouse buildings and the single residential building are governed by environmental and geotechnical setbacks established by a natural features / watercourse protection development permit (2016-306-DP).

f) Financial Implications:

In accordance with Council's Landscape Security Policy, a refundable security equivalent to 100% of the estimated landscape cost will be provided to ensure satisfactory provision of landscaping in accordance with the terms and conditions of the Development Permit. Based on an estimated landscape cost of \$130,763.42, the security will be \$130,763.42.

CONCLUSION:

This proposal has been carefully designed with respect to streetscape and the lands to be conserved. The application is also consistent with the Key Guideline Concepts for Multi-Residential Uses. This development permit will apply to the portion of the site for townhouse development.

Therefore, it is recommended that this Development Permit 23616 Avenue at 23616 132 Avenue be approved.



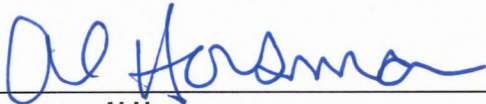
Prepared by: **Adrian Kopystynski MCIP, RPP, MCAHP**
Planner



Reviewed by: **Charles R. Goddard, BA, MA**
Director of Planning



Approved by: **Christine Carter, M.PL, MCIP, RPP**
GM Planning & Development Services

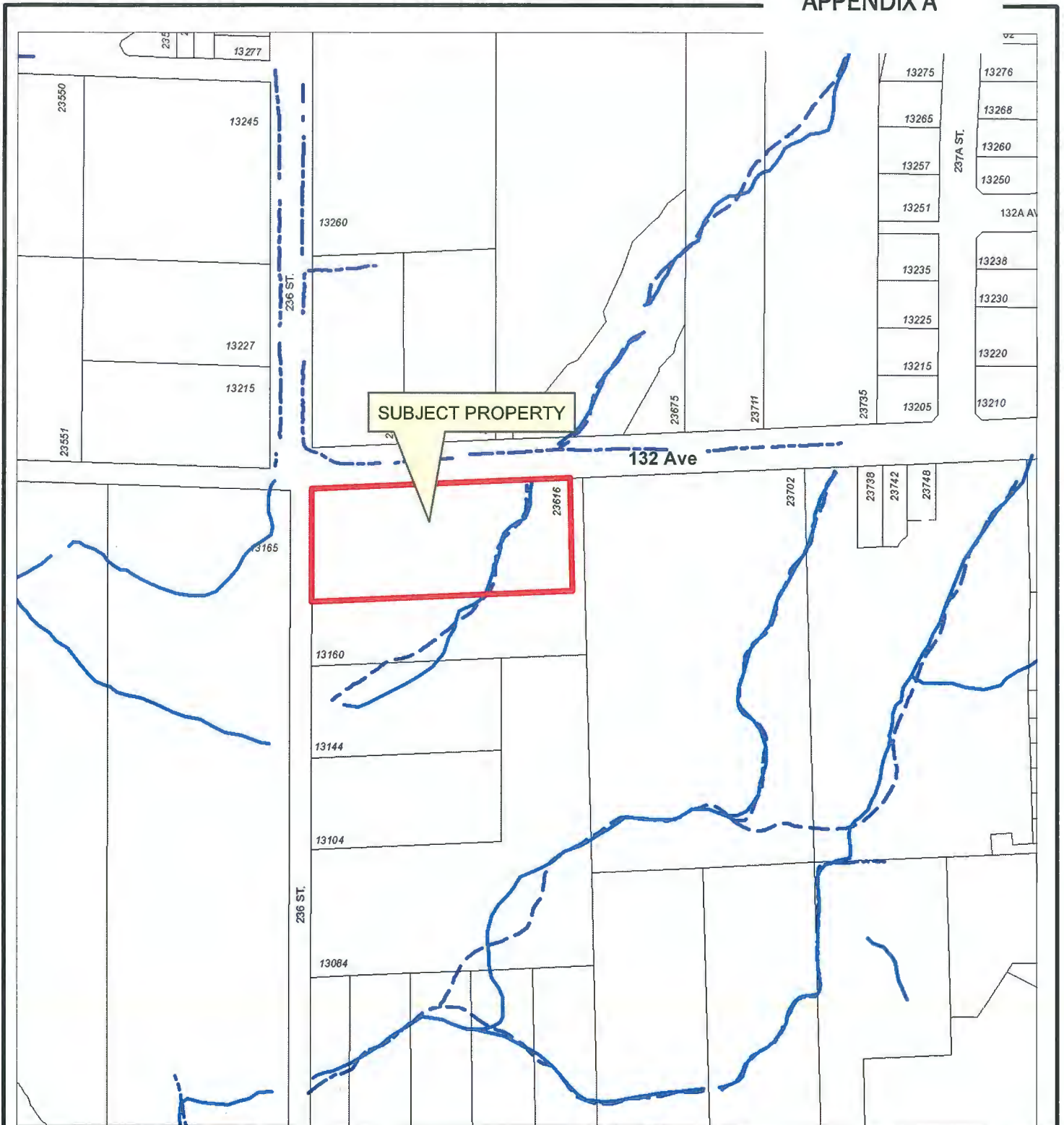


Concurrence: **Al Horsman**
Chief Administrative Officer

The following appendices are attached hereto:

- Appendix A – Subject Map
- Appendix B – Ortho Map
- Appendix C – Site Plan
- Appendix D – Architectural and Landscape Architectural Plans
- Appendix E – ADP Comments

APPENDIX A



SUBJECT PROPERTY

132 Ave

Legend

- Stream
- - - Indefinite Creek
- River
- Major Rivers & Lakes

Legend

23616 132 Avenue

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

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2015-373-DP
DATE: Aug 10, 2016

BY: JV



Scale: 1:2,500



Aerial Imagery from the Spring of 2015



Scale: 1:2,500

Legend

- Stream
- Indefinite Creek
- River
- Major Rivers & Lakes

Legend

23616 132 Avenue

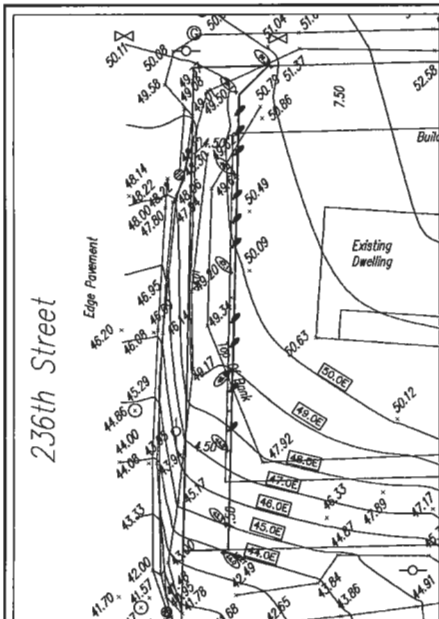
PLANNING DEPARTMENT



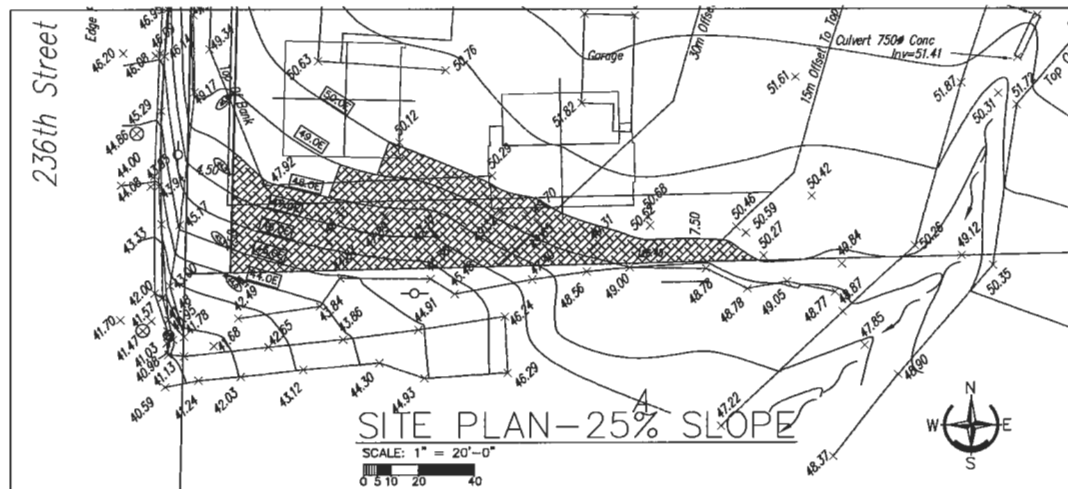
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2015-373-DP
DATE: Aug 10, 2016

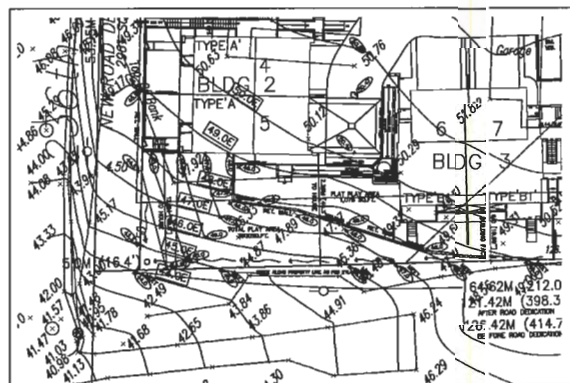
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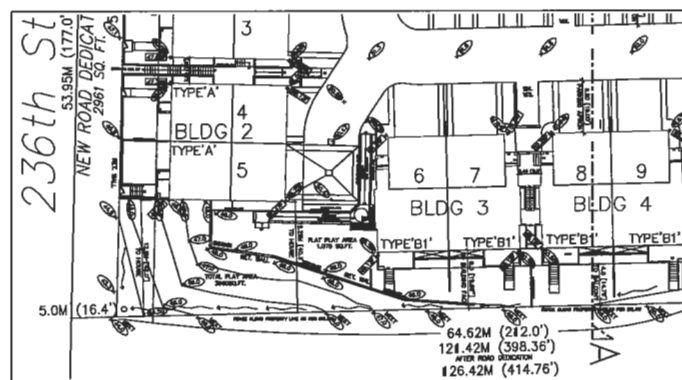
EXISTING PROPERTY EDGE
WITH ROAD DEDICATION
AND NEW ROAD GRADES



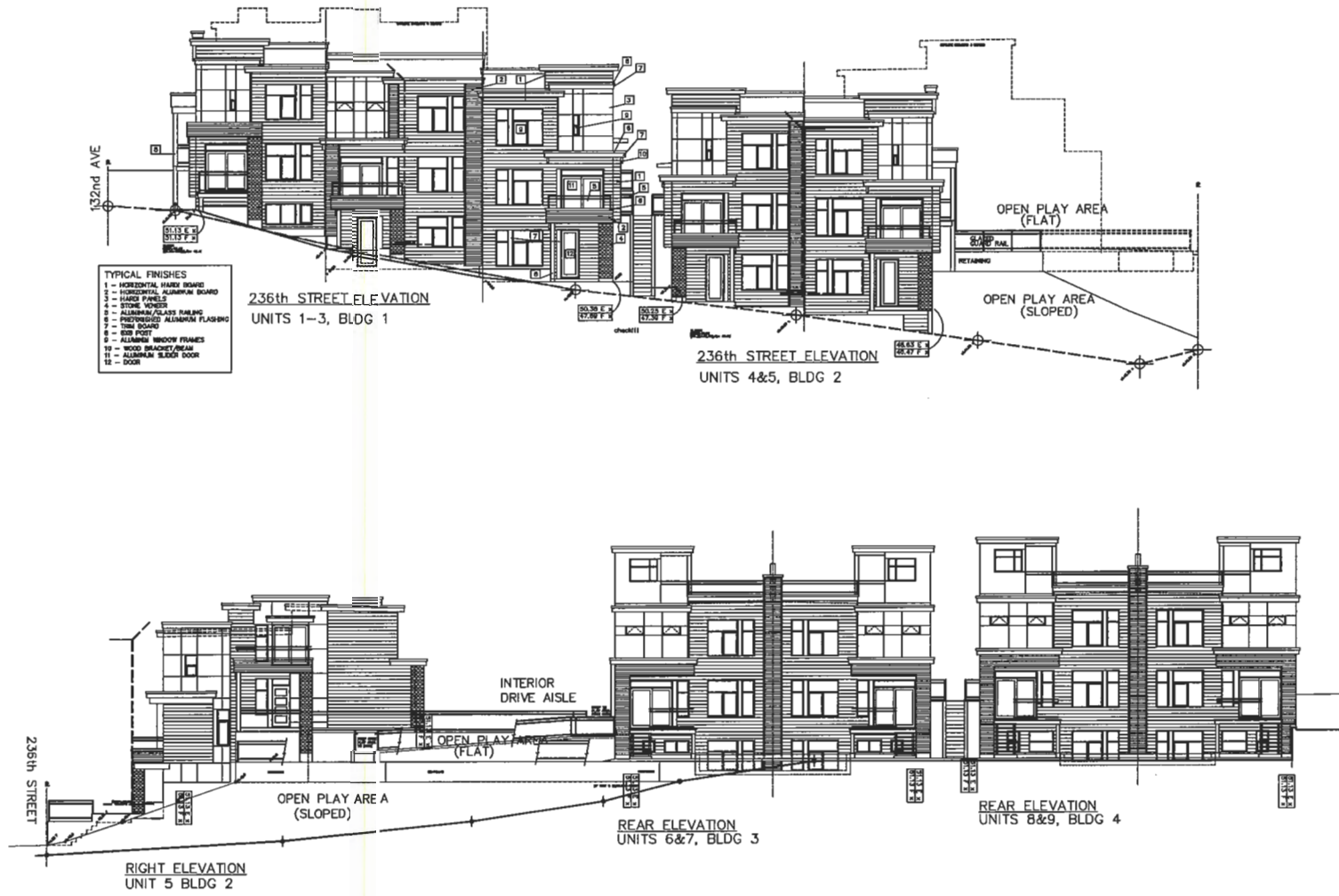
SITE PLAN-25% SLOPE



OVERLAY EXISTING & RE-GRADE
IN SLOPED AREA

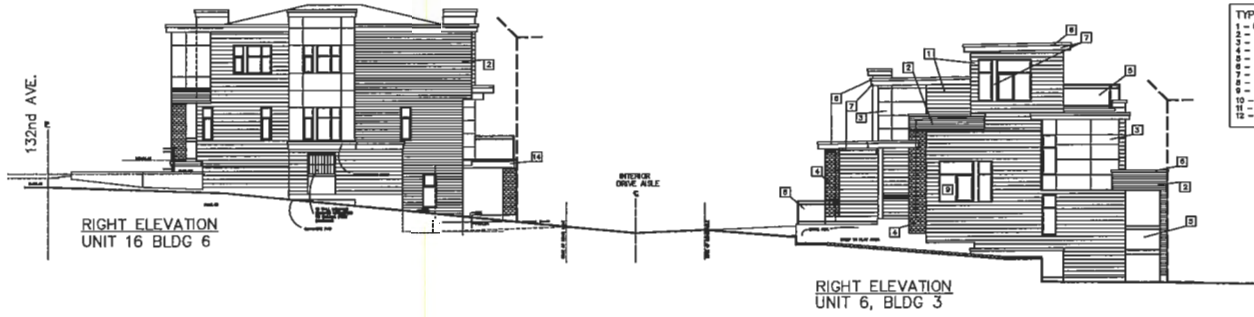


RE-GRADE IN SLOPED AREA

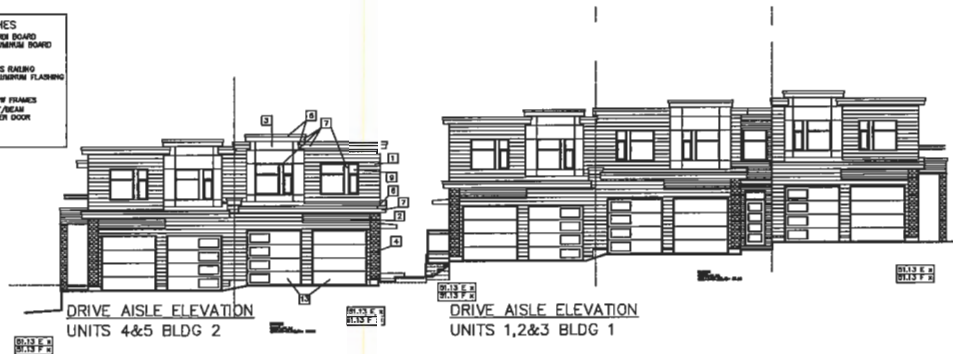


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				SCALE: 1/8"=1'-0" U.S.A.	236th ST. & 132nd AVE., MAPLE RIDGE	
				DATE: 17 AUGUST 2017	778-240-0909	
4 of 12						ELEVATIONS

ABOVE GRADE CONSULTING
DESIGN AND DEVELOPMENT SOLUTIONS
778-240-0909
j.karam@abovegrade.com

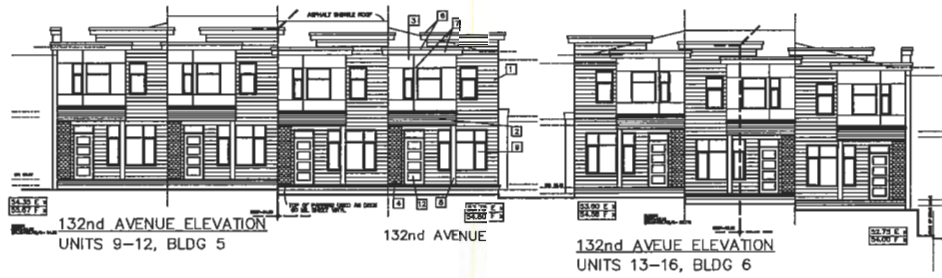


- TYPICAL FINISHES**
 1 - HORIZONTAL WOOD BOARD
 2 - HORIZONTAL ALUMINUM BOARD
 3 - WOOD PANELS
 4 - STONE VENEER
 5 - ALUMINUM/GLASS RAILING
 6 - POLYMERIZED ALUMINUM FLASHING
 7 - TRIM BOARD
 8 - END POST
 9 - ALUMINUM WINDOW FRAMES
 10 - WOOD BRACKET/BEAM
 11 - ALUMINUM SLIDER DOOR
 12 - DOOR
 13 - GARAGE DOOR
 14 - BEAM



DRAWING NO: 5 of 12	REVISIONS	NO.	DATE	DESIGNED BY:	CLIENT: DEMA DEVELOPMENTS LTD	ELEVATIONS
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				DATE: 17 AUGUST 2017	DRAWING TITLE:	
	E-FILE NAME					

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 778-240-0808
 j.kurmi@atcmail.com



132nd AVENUE ELEVATION
UNITS 13-16, BLDG 6



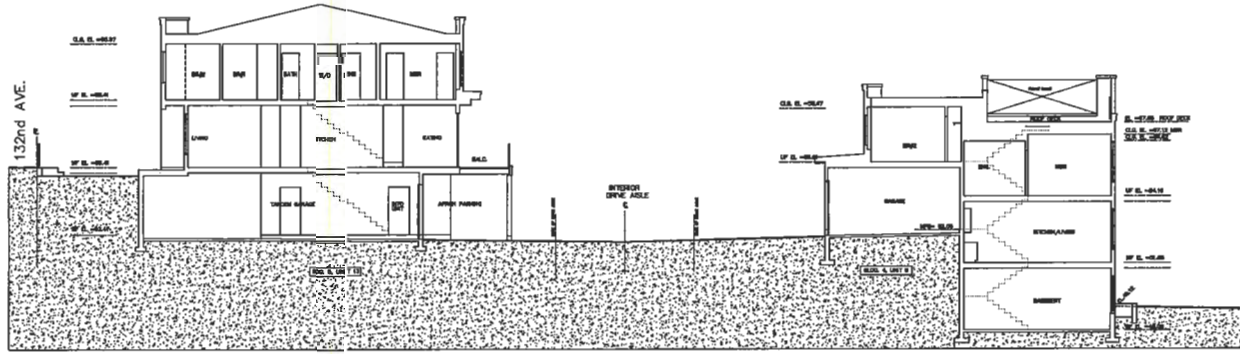
- TYPICAL FINISHES**
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 - 2 - HORIZONTAL ALUMINUM BOARD
 - 3 - HORIZONTAL ALUMINUM BOARD
 - 4 - STONE VENEER
 - 5 - ALUMINUM/GLASS RAILING
 - 6 - PREFINISHED ALUMINUM FLASHING
 - 7 - TRIM BOARD
 - 8 - BRD POST
 - 9 - ALUMINUM WINDOW FRAMES
 - 10 - WOOD BRACKET/SCAM
 - 11 - ALUMINUM SLIDER DOOR
 - 12 - DOOR

- TYPICAL FINISHES**
- 1 - HORIZONTAL HAZEL BOARD
 - 2 - HORIZONTAL ALUMINUM BOARD
 - 3 - HORIZONTAL ALUMINUM BOARD
 - 4 - STONE VENEER
 - 5 - ALUMINUM/GLASS RAILING
 - 6 - PREFINISHED ALUMINUM FLASHING
 - 7 - TRIM BOARD
 - 8 - BRD POST
 - 9 - ALUMINUM WINDOW FRAMES
 - 10 - WOOD BRACKET/SCAM
 - 11 - ALUMINUM SLIDER DOOR
 - 12 - DOOR
 - 13 - GARAGE DOOR
 - 14 - BEAM

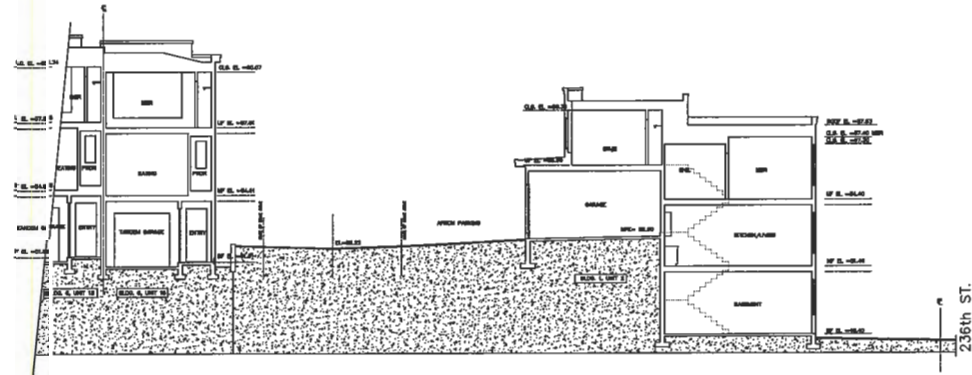


DRIVE AISLE ELEVATION
UNITS 9-12, BLDG 5

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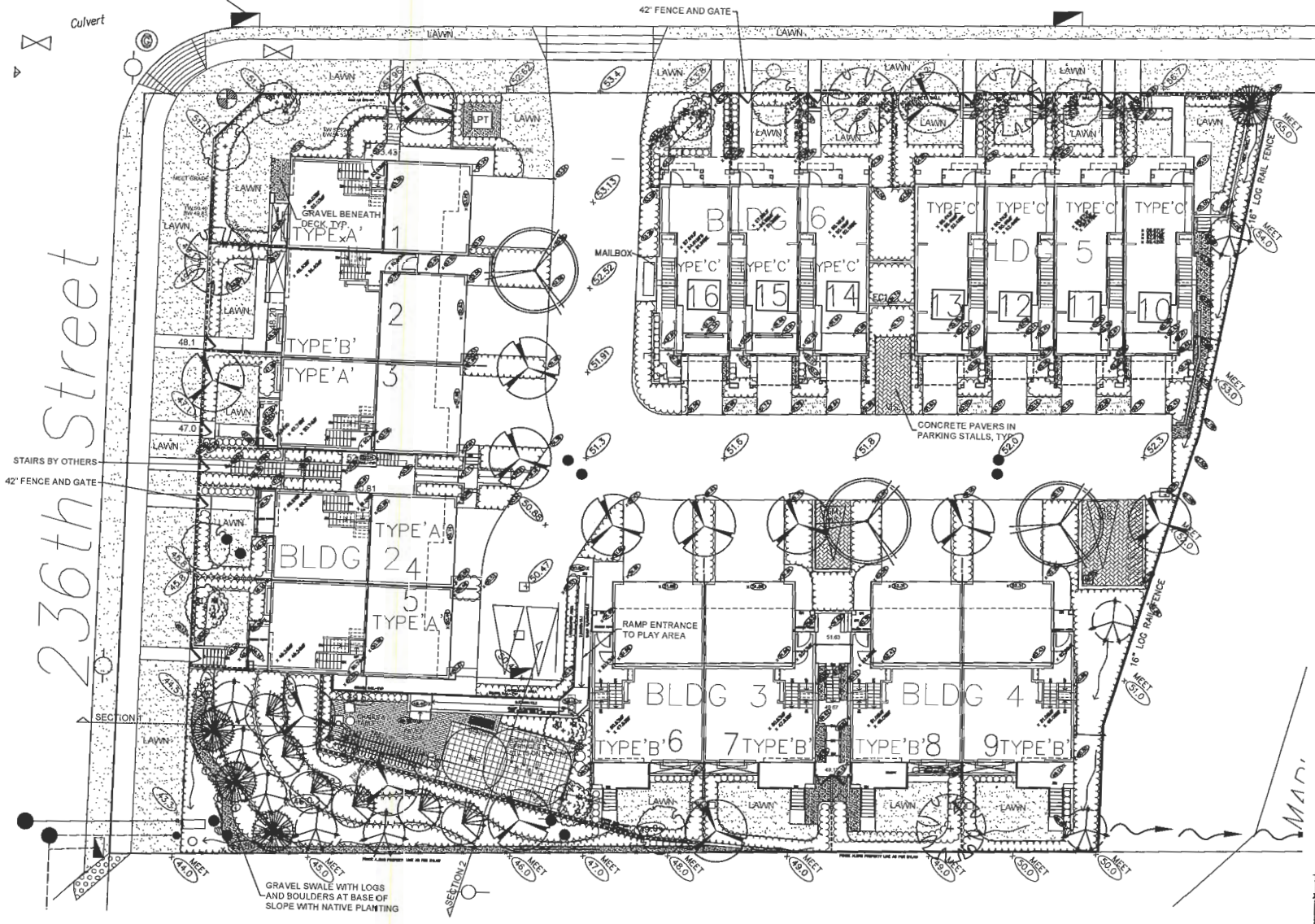


SECTION A-A



SECTION B-B

132nd Ave



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pmg
LANDSCAPE
ARCHITECTS
Suite C100 - 4185 580 Creek Drive
Burnaby, British Columbia, V5C 6G9
P: 604 294-0011 | F: 604 294-0022

SEAL:

NO.	DATE	REVISION DESCRIPTION	CHK.
1	27 JUL 19	REVISED PER NEW SITE PLAN COMMENTS	SK
2	27 JUL 19	REVISED PER NEW SITE PLAN	SK
3	27 JUL 19	REVISED PER NEW SITE PLAN	SK

CLIENT:

PROJECT
RESIDENTIAL DEV.
235TH STREET & 132ND AVENUE
MAPLE RIDGE, BC

DRAWING TITLE
**LANDSCAPE
PLAN**

DATE: 16 JUL 19 DRAWING NUMBER:
SCALE: 1/8"=1'-0" **L1**
DRAWN: DO
DESIGN: DO
CHKD: MCT OF 4



16146-5.ZIP

PMG PROJECT NUMBER:

16-146

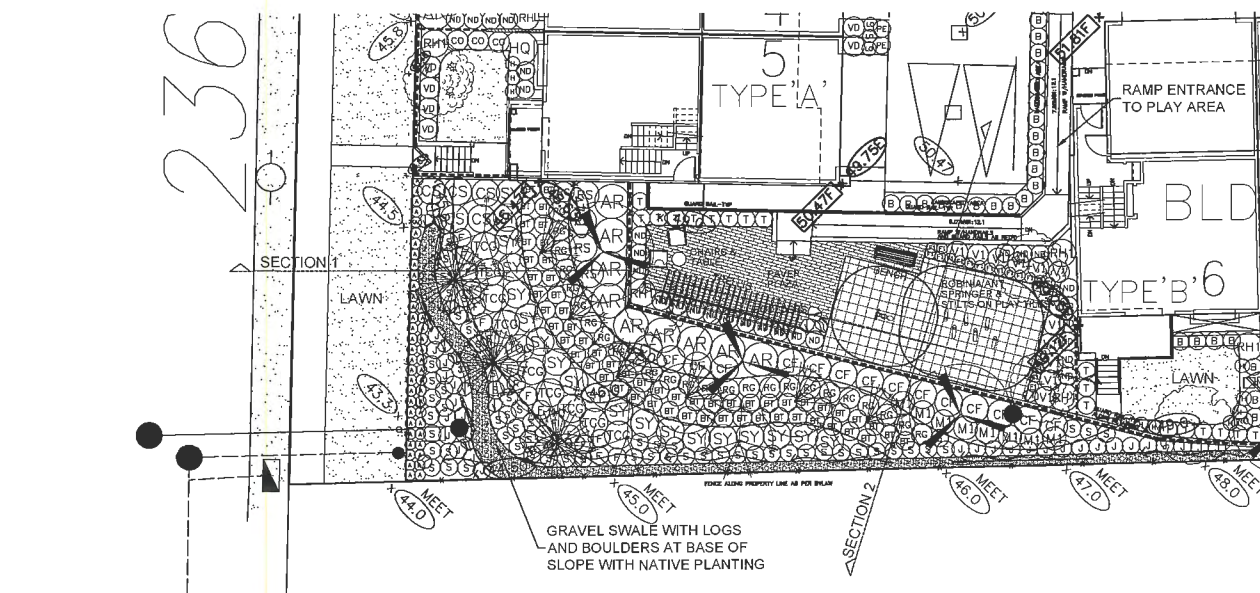
SEAL

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ACER RUBRUM 'BONNALL'	RED MAPLE	8CM CAL. 1M STD. 8.0	
ACER RUBRUM 'OCTOBER GLORY'	OCTOBER GLORY MAPLE	8CM CAL. 1.5M STD. 8.0	
CECROPHYLLUM JAPONICUM	KATSURAI TREE	8CM CAL. 1.5M STD. 8.0	
MAGNOLIA ROBUSTA 'STELLATA'	STAR MAGNOLIA	8CM CAL.	
PICEA CHINENSIS	SERBIA SPRUCE	1.5M HT. 8.0	
PICEA PARVENSIS	COLORADO SPRUCE	1.5M HT. 8.0	
STYAX JAPONICUS	JAPANESE SNOWBELL	8CM CAL. 1.5M STD. 8.0	
ARISTOLIS UNDO COMPACTA	STRAWBERRY TREE	#2 POT. 8.0CM	
BURNING THIMBLEBERRY ROYAL BURGUNDY	ROYAL BURGUNDY STRAWBERRY	#2 POT. 20CM	
BURNING THIMBLEBERRY WINTER GEM	LITTLE LEAF BOX	#2 POT.	
CORNUS SERICEA	REDTIDING DOGWOOD	#2 POT. 50CM	
CORNUS SERICEA 'WINTER FIRE'	DOUGLAS DOGWOOD	#2 POT. 50CM	
CORNUS SERICEA 'WINTER FIRE'	YELLOWTIDING DOGWOOD	#2 POT. 70CM	
HYDRANGEA QUERCIFOLIA 'SNOWFLAKE'	DOUGLAS HYDRANGEA	#2 POT. 20CM	
MAGNOLIA AQUIFOLIUM	OREGON GRAPE	#2 POT. 50CM	
MAGNOLIA DOMESTICA	HEAVENLY BAMBOO	#2 POT. 50CM	
MAGNOLIA DOMESTICA 'NANA'	HEAVENLY BAMBOO, DWARF	#2 POT. 50CM	
RHOODODENDRON 'CHRISTMAS CHEER'	RHOODODENDRON ELUSA PINK	#2 POT. 50CM	
RHOODODENDRON 'T.J.M.'	RHOODODENDRON LIGHT PURPLE, E. MAY	#2 POT. 50CM	
RUBUS SANDWICHENSIS	RED FLOWERING CURRANT	#2 POT. 60CM	
ROSA DYNASTICA	BALDWIN ROSE	#2 POT. 40CM	
ROSA MEDELAND 'SONICA'	WESTLAND ROSE, PINK	#2 POT. 60CM	
ROSA JAPONICA 'LYN MALE'	JAPANESE ROSEBAY	#2 POT. 100CM	
STYPHNOLOPS AUREUS	SILVERBERRY	#2 POT. 30CM	
STYPHNOLOPS AUREUS	TRAILING SNOWBERRY	#2 POT. 30CM	
TAXUS MEDIA 'NIGRA'	HICKS YEW	1.5M. 8.0	
TAXUS OCCIDENTALIS 'SWARZ'	EMERALD GREEN CEDAR	2M HT. 8.0	
TIGER GARDEN 'GRACILE'	DWARF CHINA DOGWOOD	#2 POT.	
VACCINIUM CORYMBOSUM 'BLUECROP'	EDIBLE BLUEBERRY	#2 POT. 60CM	
VIBURNUM GARCII	DAVID'S VIBURNUM	#2 POT. 30CM	
ALNUS EFFUSUS	COMMON ALDER	#1 POT.	
PENNYCILLUS ALPESINUS 'DIAMANT'	DWARF FOUNTAIN GRASS	#1 POT.	
HEMEROCALLIS	DAVLEY	#1 POT. 1.5' FAN	
ARCTOSTAPHYLOS UVA-URSI	KINNEBROCK	#1 POT. 20CM	
FRAGARIA ILLINOENSIS	GARDEN STRAWBERRY	8CM POT.	
GALTHERIA SPALLANZI	SALAL	#1 POT. 20CM	
LONGICORN FILATA	PINKET HONEYBUCKLE	#1 POT. 20CM	
PACHYSTANDIA TERMINALIS	JAPANESE SPURGE	#1 POT. 10CM	
POLYETICHON MONTANA	WESTERN POWDERY FERN	#1 POT. 20CM	

NOTES: * PLANT SIZES IN THIS LIST ARE SPECIFIED ACCORDING TO THE CANADIAN LANDSCAPE STANDARD, LATEST EDITION. CONTAINER SIZES SPECIFIED AS PER CANA STANDARDS. BOTH PLANT SIZE AND CONTAINER SIZE ARE THE MINIMUM ACCEPTABLE SIZES. * REFER TO SPECIFICATIONS FOR DETAIL CONTAINER MEASUREMENTS AND OTHER PLANT MATERIAL REQUIREMENTS. * SEARCH AND REVIEW MAKE PLANT MATERIAL AVAILABLE FOR DETAIL REVIEW BY LANDSCAPE ARCHITECT AT SOURCE OF SUPPLY. AREA OF SEARCH TO INCLUDE LOWER MAINLAND AND FRASER VALLEY. * SUBSTITUTIONS: OBTAIN WRITTEN APPROVAL FROM THE LANDSCAPE ARCHITECT PRIOR TO MAKING ANY SUBSTITUTIONS TO THE SPECIFIED MATERIAL. UNAPPROVED SUBSTITUTIONS WILL BE REJECTED. ALLOW A MINIMUM OF FIVE DAYS PRIOR TO DELIVERY FOR REQUEST TO SUBSTITUTE. SUBSTITUTIONS ARE SUBJECT TO CANADIAN LANDSCAPE STANDARD. * DEFINITION OF CONTAINER OF AVAILABILITY: ALL LANDSCAPE MATERIAL AND NURSERYMANSHIP MUST MEET OR EXCEED CANADIAN LANDSCAPE STANDARD LATEST EDITION. ALL PLANT MATERIAL MUST BE PROVIDED FROM CERTIFIED DISEASE FREE NURSERY.

TREE SCHEDULE			PMG PROJECT NUMBER: 16-146
KEY	BOTANICAL NAME	CONTAINER NAME	PLANTED SEE / REMARKS
ARIES FRASER	FRAXES FR	1.5M HT. 8.0	
ACER RUBRUM 'BONNALL'	RED MAPLE	8CM CAL. 1M STD. 8.0	
ACER RUBRUM 'OCTOBER GLORY'	OCTOBER GLORY MAPLE	8CM CAL. 1.5M STD. 8.0	
CECROPHYLLUM JAPONICUM	KATSURAI TREE	8CM CAL. 1.5M STD. 8.0	
MAGNOLIA ROBUSTA 'STELLATA'	STAR MAGNOLIA	8CM CAL.	
PICEA CHINENSIS	SERBIA SPRUCE	1.5M HT. 8.0	
PICEA PARVENSIS	COLORADO SPRUCE	1.5M HT. 8.0	
STYAX JAPONICUS	JAPANESE SNOWBELL	8CM CAL. 1.5M STD. 8.0	

NOTES: * PLANT SIZES IN THIS LIST ARE SPECIFIED ACCORDING TO THE CANADIAN LANDSCAPE STANDARD, LATEST EDITION. CONTAINER SIZES SPECIFIED AS PER CANA STANDARDS. BOTH PLANT SIZE AND CONTAINER SIZE ARE THE MINIMUM ACCEPTABLE SIZES. * REFER TO SPECIFICATIONS FOR DETAIL CONTAINER MEASUREMENTS AND OTHER PLANT MATERIAL REQUIREMENTS. * SEARCH AND REVIEW MAKE PLANT MATERIAL AVAILABLE FOR DETAIL REVIEW BY LANDSCAPE ARCHITECT AT SOURCE OF SUPPLY. AREA OF SEARCH TO INCLUDE LOWER MAINLAND AND FRASER VALLEY. * SUBSTITUTIONS: OBTAIN WRITTEN APPROVAL FROM THE LANDSCAPE ARCHITECT PRIOR TO MAKING ANY SUBSTITUTIONS TO THE SPECIFIED MATERIAL. UNAPPROVED SUBSTITUTIONS WILL BE REJECTED. ALLOW A MINIMUM OF FIVE DAYS PRIOR TO DELIVERY FOR REQUEST TO SUBSTITUTE. SUBSTITUTIONS ARE SUBJECT TO CANADIAN LANDSCAPE STANDARD. * DEFINITION OF CONTAINER OF AVAILABILITY: ALL LANDSCAPE MATERIAL AND NURSERYMANSHIP MUST MEET OR EXCEED CANADIAN LANDSCAPE STANDARD LATEST EDITION. ALL PLANT MATERIAL MUST BE PROVIDED FROM CERTIFIED DISEASE FREE NURSERY.



NO.	DATE	REVISION DESCRIPTION	DR.
1	12 DEC 15	REVISE PER M.A. NOT PLANNING COMMENTS	RE
2	12 DEC 15	REVISE PER M.A. NOT PLANNING COMMENTS	RE
3	12 DEC 15	REVISE PER M.A. NOT PLANNING COMMENTS	RE

CUSTOMER:

PROJECT:

RESIDENTIAL DEV.

236TH STREET & 132ND AVENUE
MAPLE RIDGE, BC

DRAWING TITLE:
**LANDSCAPE AMENITY
ENLARGEMENT**

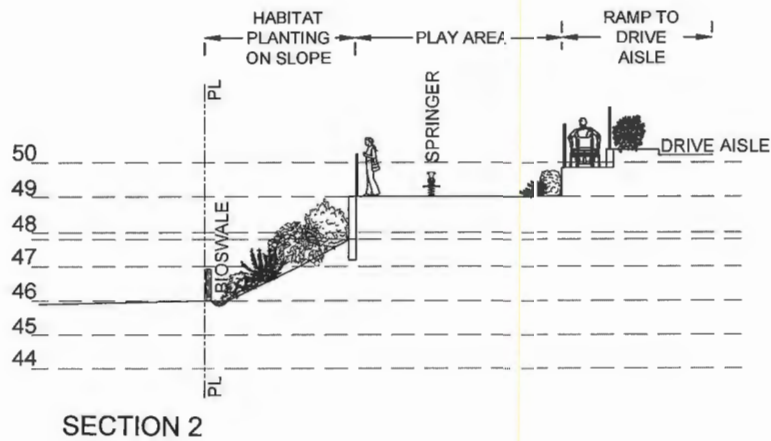
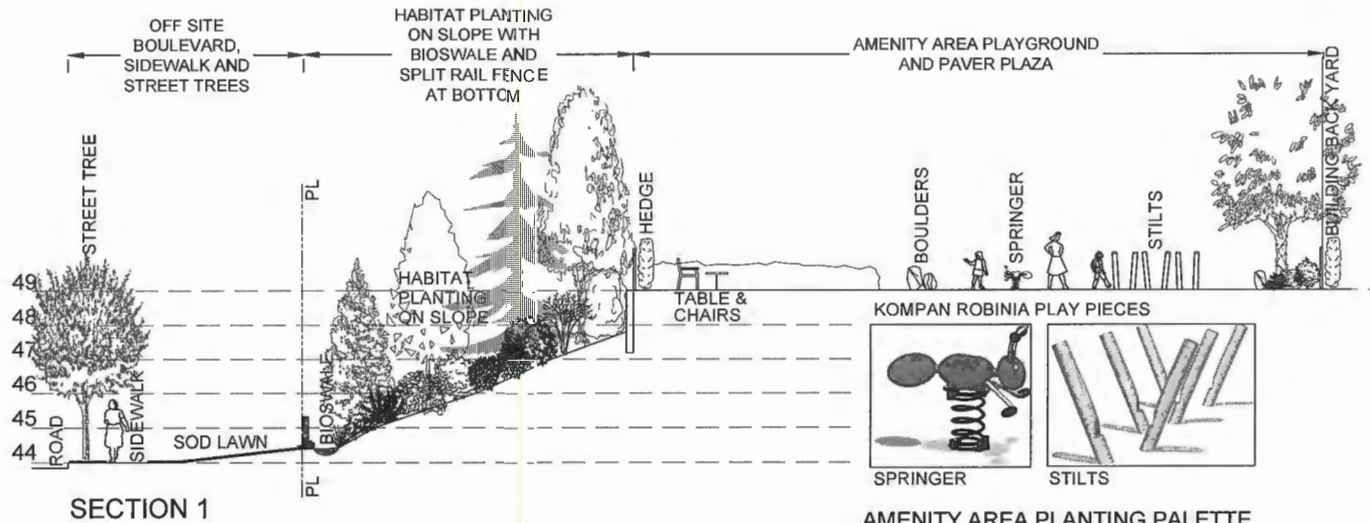
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15146-5-2P

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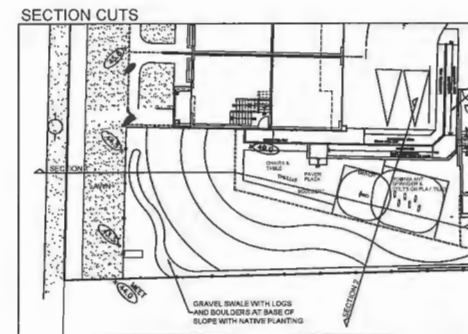
REAL:



AMENITY AREA PLANTING PALETTE

- ABIES FRASERI
- ACER RUBRUM 'OCTOBER GLORY'
- MAGNOLIA KOBUS 'STELLATA'
- PICEA OMORICA
- PICEA PUNGENS
- ARBUTUS UNEDO 'COMPACTA'
- BERBERIS THUNBERGII 'ROYAL BURGUNDY'
- BUXUS MICROPHYLLA 'WINTER GEM'
- CORNUS SERICEA
- CORNUS SERICEA 'WINTERFIRE'
- MAHONIA AQUIFOLIUM
- NANDINA DOMESTICA 'NANA'
- RHODODENDRON 'CHRISTMAS CHEER'
- RIBES SANGUINEUM
- ROSA GYMNOCARPA
- SYMPHORICARPOS ALBUS
- SYMPHORICARPOS MOLLIS
- THUJA OCCIDENTALIS 'SMARAGD'
- TSUGA CANADENSIS 'GRACILIS'
- VACCINIUM CORYMBOSUM 'BLUECROP'

*NOTE: PLANT PALETTE INCLUDES NATIVE SPECIES, EDIBLE BLUEBERRIES AND STRAWBERRIES AROUND THE PLAY AREA, AND FOOD/COVER SOURCES FOR HABITAT ON THE SLOPE



PROJECT:
RESIDENTIAL DEV.
236TH STREET & 132ND AVENUE
MAPLE RIDGE, BC

DRAWING TITLE:
AMENITY AREA SECTIONS

DATE: 16 JUL 19 DRAWING NUMBER:
SCALE: 3/16"=1'-0"
DRAWN: DO
DESIGN: MCY
CHECK: MCT

L3

OF 4



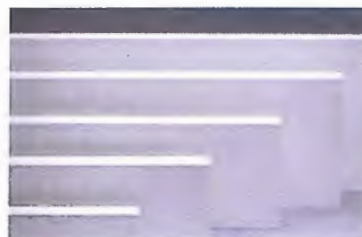
236TH STREET ELEVATION – UNITS 1-3, BUILDING 1 & UNITS 4-5,BLDNG 2



MANUFACTURER: James Hardie
MATERIAL: Hardie Plank Lap Siding
Select Cedar mill
COLOR: Evening Blue



MANUFACTURER: James Hardie
MATERIAL: Hardie Panel Vertical Siding
Select Cedar mill (SMOOTH)
COLOR: Pearl Grey



MANUFACTURER: James Hardie
MATERIAL: Hardie Trim Boards 5/4
Smooth
COLOR: BLACK SG
TO BE PAINTED AS PER DESIGN



MANUFACTURER: James Hardie
MATERIAL: True Grain Fiber Cement
COLOR: Sepia



MANUFACTURER: Kaycan
MATERIAL: Vented
Aluminium Soffit
COLOR: Black SG



MANUFACTURER: Eldorado Stone
MATERIAL: Stacked Stone
COLOR: Silver Lining

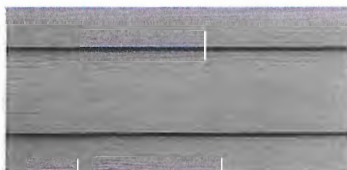


MANUFACTURER: James Hardie
MATERIAL: Hardie Plank Lap Siding
Select Cedar mill
COLOR: Pearl Grey

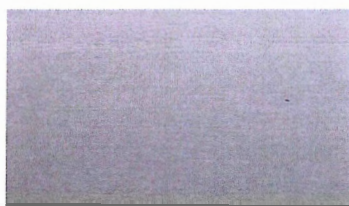
D W E L L I V I N G

101-1290 HOMER STREET YALETOWN VANCOUVER. V6B 2Y5. 604.893.7773

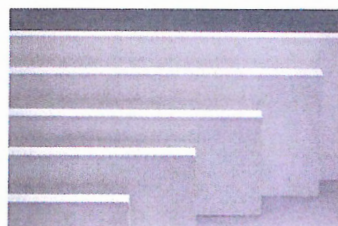
132 AVENUE ELEVATION - UNITS 9-12, BUILDING 5 & UNITS 13-16, BUILDING 6



MANUFACTURER: James Hardie
MATERIAL: Hardie Plank Lap Siding
Select Cedar mill
COLOR: Aged Pewter



MANUFACTURER: James Hardie
MATERIAL: Hardie Panel Vertical Siding
Select Cedar mill (SMOOTH)
COLOR: Pearl Grey



MANUFACTURER: James Hardie
MATERIAL: Hardie Trim Boards 5/4
Smooth
COLOR: BLACK SG
TO BE PAINTED AS PER DESIGN



MANUFACTURER: James Hardie - Fisher
MATERIAL: True Grain Fiber Cement
COLOR: Sepia



MANUFACTURER: Eldorado Stone
MATERIAL: Stacked Stone
COLOR: Dark Rundle



MANUFACTURER: Kaycan
MATERIAL: Vented Aluminium Soffit
COLOR: Black SG

DWELL LIVING

101-1290 HOMER STREET YALETOWN VANCOUVER. V6B 2Y5. 604.893.7773

Response to ADP Comments

Landscape Comments:

1. Utilize different surfacing material for the parking spaces in front of Unit 5;
Comment: Matching this area with the parking aprons in front of all units
2. Consider additional CPTED measures given the reduced visibility into the Amenity space;
Comment: In combination with item 3 in landscape comments, and item 5 in architectural comments, this will assist in achieving this requirement.
3. Consider accommodating terraced seating in the amenity space, preferably combined with the ramp;
Comment: Increased the midlevel landing to incorporate a seating area
4. Move the planting strip to the East side of the ramp adjacent to Unit 6.
Comment: Provided.
5. Consider different style or material type of picket fence to reflect the modern style of the building.
Comment: A metal fence provided.

Architectural Comments:

1. Consider increasing the width of bathroom windows;
Comment: Attempted but not implemented due to the impact on the functionality of the onsite (e.g. loss of vanity mirror).
Staff Comment: Reviewed and agreed with Designer.
2. Consideration for Hardie reveals with window frames;
Comment: Appropriate reveals added.
3. Consider framing transitions at material changes to articulate the massing;
Comment: Provided.
4. Provide details for mailbox kiosk;
Comment: Mailbox is mounted on Building 6 Unit 16 with a shed roof.
5. Provide building, landscape, and amenity lighting plans;
Comment: Specific exterior lighting to compliment the landscaping areas as well as ensure safety in these areas are added.
6. Confirm with the Fire Department that emergency vehicles can turnaround requirements are satisfied;
Comment: Coordinated and resolved.
7. Indicate location of Fire Department directional signage.
Comment: Provided.

City of Maple Ridge

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
SUBJECT: Wildfire Development Permit
23616 132 Avenue

MEETING DATE: January 21, 2020
FILE NO: 2016-370-DP
MEETING: CoW

EXECUTIVE SUMMARY:

A Wildfire Development Permit application has been received in conjunction with a rezoning application for the development of a 16 unit townhouse project and the creation of one single residential lot. A Wildfire Development Permit is required as the subject property, located 23616 132 Avenue, is within the Wildfire Development Permit area. Council will be considering final reading for rezoning application 2015-373-RZ on November 26, 2019.

This application has been reviewed in relation to the revised Key Guideline Concepts (Section 8.12.1) and Guidelines (Section 8.12.2), and in consideration of the *Home Owners FireSmart Manual* (BC Forest Service Protection Program).

RECOMMENDATION:

That the Corporate Officer be authorized to sign and seal 2016-370-DP respecting property located at 23616 132 Avenue.

DISCUSSION:

a) Background Context:

Applicant:	Don Schmidt
Legal Description:	Lot 1 Except: Parcel "A" (Explanatory Plan 13725), South East Quarter Section 28 Township 12 NWD Plan 2637
OCP :	
Existing:	Medium/High Density Residential and Conservation
Proposed:	Med/High Density Residential, Low Density Urban and Conservation (new boundaries)
Zoning:	
Existing:	RS-2 (One Family Suburban Residential)
Proposed:	RM-1 (Townhouse Residential) and R-1 (Residential District)

Surrounding Uses

North:	Use:	Single Family Residential
	Zone:	RS-2 (One Family Suburban Residential), RM-1 (Townhouse Residential)
South:	Designation:	Med/High Density Residential, Conservation
	Use:	Single Family Residential
East:	Zone:	RS-2 (One Family Suburban Residential)
	Designation:	Med/High Density Residential, Conservation
West:	Use:	Single Family Residential
	Zone:	RS-2 (One Family Suburban Residential)
	Designation:	Low Density Urban, Med/High Residential, Conservation, Open Space
	Use:	Upper Maple Ridge Park
	Zone:	P-1 (Park and School)
	Designation:	Park
Existing Use of Property:		Single Family Residential
Proposed Use of Property:		Multi Family Residential, Single Family Residential and Conservation
Site Area:		0.68 ha (1.68 acres)
Access:		132 Avenue)
Servicing requirement:		Urban Standard
Accompanying applications:		2015-373-RZ, 2015-373-VP and 2015-373-

b) Project Description:

A Wildfire Hazard Assessment has been received from Valhalla Environmental Consulting Ltd. (Frontline Operations Group) Dated 13 September 2016. This firm is a Registered Professional Forester qualified by training or experience in fire protection engineering, with at least two years of experience in fire protection engineering and with assessment and mitigation of wildfire hazards in British Columbia.

c) Planning Analysis

The Wildfire Development Permit Area Guidelines are intended for the protection of life and property in designated areas that could be at risk for wildland fire and where this risk, in some cases, may be reasonably abated through implementation of appropriate precautionary measures.

A Wildfire Development Permit is required for all development and subdivision activity or building permits for areas within the Wildfire Development Permit area, as identified in the Official Community Plan (OCP). The Wildfire Development Permit (WFDP) Guidelines are to work in concert with all other regulations, guidelines and bylaws in effect.

This development respects the key guidelines as outlined in this section with comments provided by the Registered Professional Forester:

- 1. Locate development on individual sites so that, when integrated with the use of mitigating construction techniques and landscape management practices, the risk of wildfire hazards is reduced;***

The wildfire hazard associated with this development is minimal at best and more likely non-existent. There are no hazardous fuel types on site or adjacent to the property. Construction materials are fire resistant or non-flammable as is landscaping. This site poses zero to minimal wildfire risk to the adjacent residents.

2. *Mitigate wildfire impacts while respecting environmental conservation objectives and other hazards in the area;*

There was no wildfire on this site and therefore no wildfire impacts to mitigate.

3. *Ensure identified hazard areas are recognized and addressed within each stage of the land development process;*

Further to the report, using the BC provincial assessment system, that the minimum fuel hazard rating was not achieved for this site. As such, it would not warrant completing the balance of the assessment. As such, no natural hazards were identified on site.

4. *Manage the interface forest fuel components, including vegetation and structures, thereby increasing the probability of successful fire suppression, containment and minimize adverse impacts.*

With the complete removal of all vegetation from the site, the removal of any on-site hazard would have been achieved. The adjacent riparian area does not contain a fuel hazard and no treatment of this riparian area would further improve its condition as a low hazard.

d) Environmental Implications:

An application for a Watercourse and Natural Features Protection Development Permit has been received and is being reviewed concurrently with this application. The Project Coordinator for the professional consultants for this development has reviewed all the consultant reports and ensured that there are no incompatibilities with regard to recommendations, standards, policies, or guidelines resulting from the work/reports of the professional consultants.

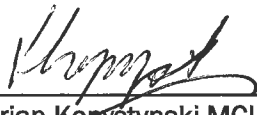
e) Financial Implications:

Ongoing maintenance will be required in future years, as the vegetation grows back. The cost for doing this maintenance work will need to be incorporated into the Parks, Recreation and Culture Department's budget for publicly-owned lands.

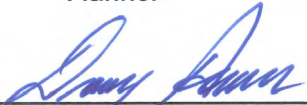
CONCLUSION:

This application is consistent with the revised Key Guideline Concepts, Section 8.12.1, and Guidelines, Section 8.12.2, and in consideration of the *Home Owners FireSmart Manual (BC Forest Service Protection Program)*.

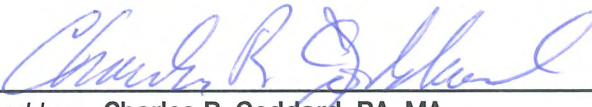
Therefore, it is recommended that this Wildfire Development Permit 2016-370-DP be approved.




Prepared by: **Adrian Kopystynski MCIP, RPP, MCAHP**
Planner



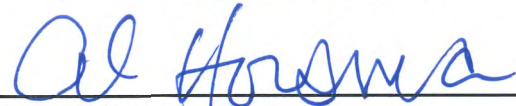
Reviewed by: **Doug Armour**
Assistant Chief, Fire Prevention and Operations



Reviewed by: **Charles R. Goddard, BA, MA**
Director of Planning



Approved by: **Christine Carter, M.PL, MCIP, RPP**
GM Planning & Development Services



Concurrence: **Al Horsman**
Chief Administrative Officer

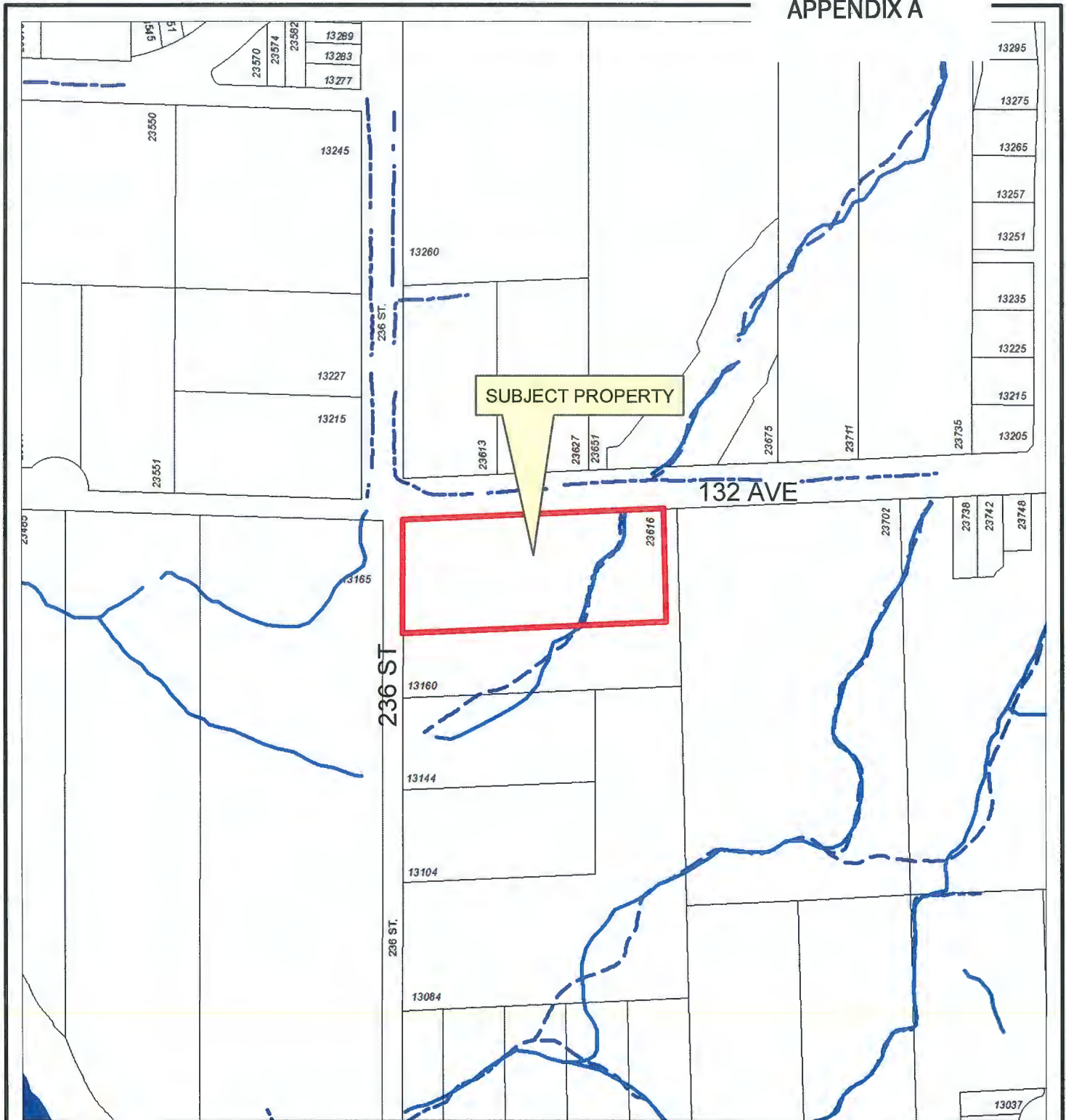
The following appendices are attached hereto:

Appendix A – Subject Map

Appendix B – Ortho Map

Appendix C – Site Plan

APPENDIX A



SUBJECT PROPERTY

132 AVE

236 ST

236 ST

Legend

- Stream
- Indefinite Creek
- River
- Major Rivers & Lakes

23616 132 Avenue

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

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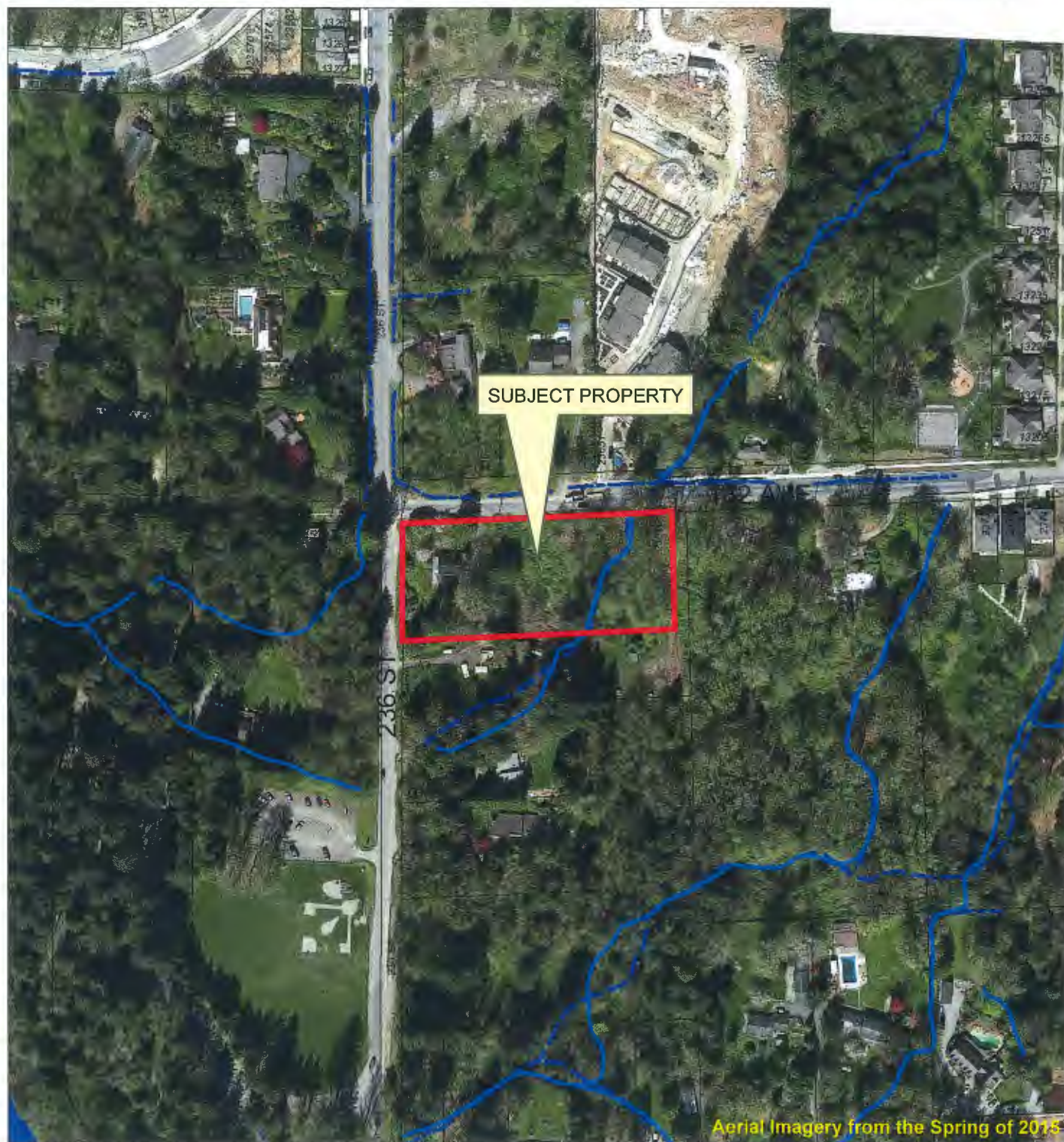
2016-370-DP

DATE: Sep 28, 2016

BY: JV



Scale: 1:2,500



Scale: 1:2,500

Legend

- Stream
- Indefinite Creek
- River
- Major Rivers & Lakes

23616 132 Avenue

PLANNING DEPARTMENT



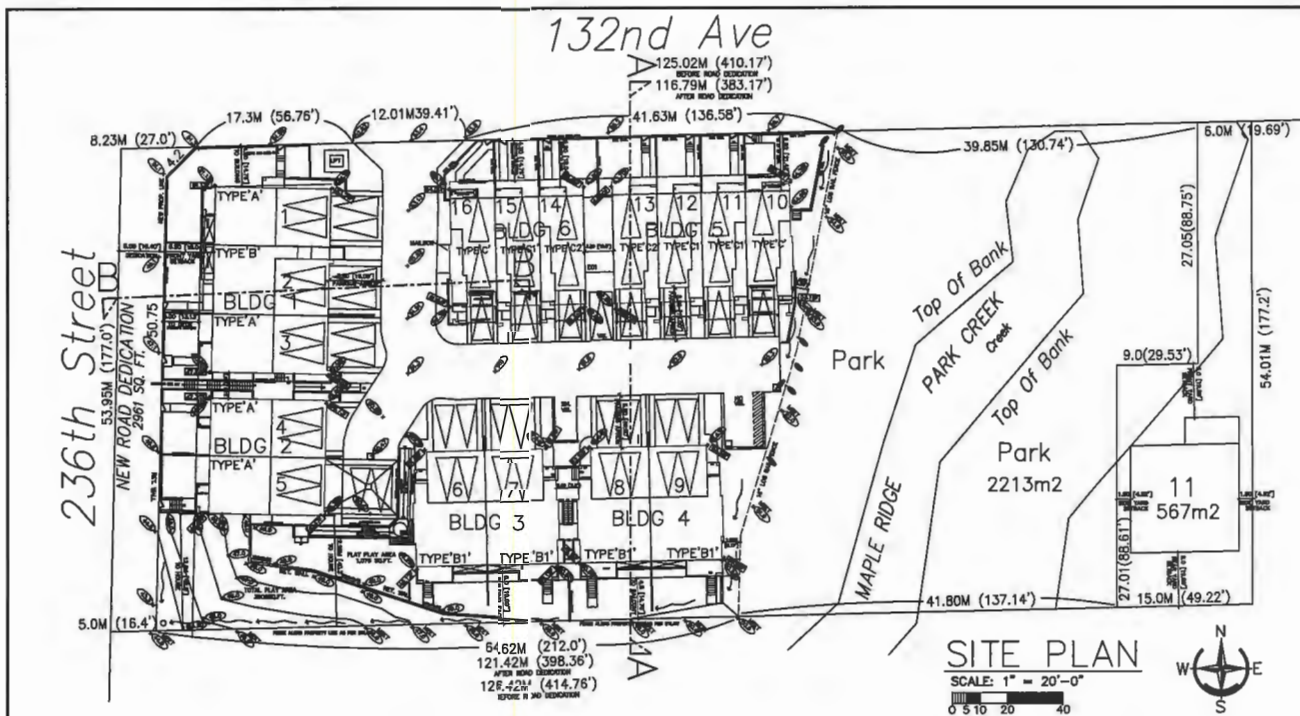
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British Columbia

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2016-370-DP
DATE: Sep 28, 2016

BY: JV



STRATA DEVELOPMENT RM-1 ZONING

SITE RECONCILIATION

SITE LOCATION 23616 132 AVENUE
SOUTHEAST CORNER OF 236 TH STREET AND 132 ND AVENUE

PROPOSED ZONING RM-1

PROPOSED HOUSING TYPE 18 TOWNHOMES
(AND 1 SINGLE FAMILY LOT- AT SUBDIVISION)

TOTAL SITE AREA 6,776.0 SQ.M. (72,934.0 SQ.FT.)

NET TOWNHOUSE SITE AREA 3,721.0 SQ.M. (40,054.0 SQ.FT.)
(NET= TOTAL SITE AREA, LESS AREA OF ROAD DEDICATION, PARK AREA & SINGLE FAMILY LOT AREA)

F.S.R. 2,232 SQ.M. (24,028 SQ.FT.) (60.0%) ALLOWED
2,040 SQ.M. (21,963 SQ.FT.) (54.8%) PROPOSED

REQUIRED

PROPOSED

SITE COVERAGE (NET SITE)

USABLE OPEN SPACE (NET SITE)

PLAYGROUND (PLAY) (NET SITE)

PLAY AREA (TOTAL) (NET SITE)

BUILDING HEIGHT

SETBACKS

11.0 METERS

FRONT: 7.5 M

REAR: 7.5 M

EXT: 7.5 M

INT: 7.5 M

11.0 METERS

FRONT: 5.5 M (4.0-4.5 M TO BALCONY DECK)

REAR: 5.5 M

EXT: 5.5 M

INT: 6.0 M (4.5M TO BALCONY DECK)

PARKING

PROPOSED

PARKING SPACES 32 SPACES (GARAGE PARKING)

23 SPACES (APRON PARKING)

VISITOR PARKING 3 SPACES

DISABLED PARKING 1 SPACE (INCLUDED w/total visitors)

TOTAL PARKING SPACES 58 SPACES

FLOOR AREAS

PROPOSED (DOES NOT INCLUDE GARAGE
OR 538 SQ.FT.(50SQ.M.) OF BSMT'S)

UNIT TYPE 'A' (UNITS: 1,3,4&5)

1,261 SQ. FT. X 4= 5,044.0 SQ. FT.

UNIT TYPE 'B' (UNIT: 2)

1,559 SQ. FT. X 1= 1,559.0 SQ. FT.

UNIT TYPE 'B1' (UNITS: 6,7,8&9)

1,531 SQ. FT. X 4= 6,124.0 SQ. FT.

UNIT TYPE 'C' (UNITS: 10&11)

1,320 SQ. FT. X 2= 2,640.0 SQ. FT.

UNIT TYPE 'C1' (UNITS: 11,12&13)

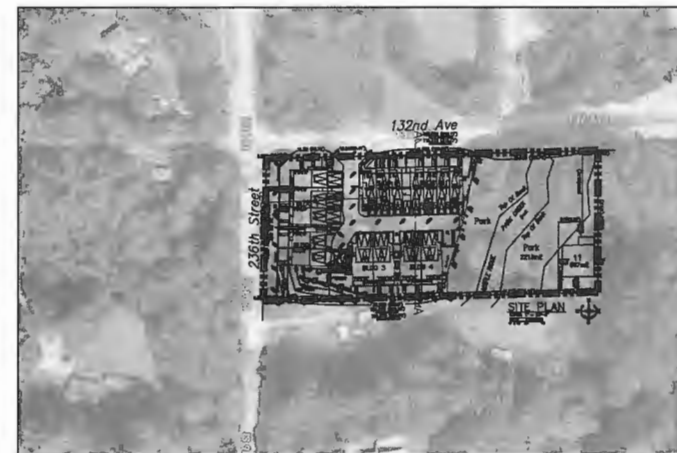
1,308 SQ. FT. X 3= 3,924.0 SQ. FT.

UNIT TYPE 'C2' (UNITS: 13&14)

1,336 SQ. FT. X 2= 2,672.0 SQ. FT.

TOTAL FIN. SQ.FT. 21,063 SQ.FT.(2,040 SQ.M.)

54.8 FSR



ABOVE GRADE CONSULTING
DESIGN AND DEVELOPMENT SOLUTIONS
779-240-0089
ajay@abovegrade.com

CLIENT: DEMMA DEVELOPMENTS LTD
PROJECT: 18 UNIT MULTI-FAMILY TOWNHOMES
236TH ST. & 132ND AVE., MAPLE RIDGE

DRAWING TITLE: SITE PLAN & STATS

DESIGNED BY:

DRAWN BY:

SCALE: 1"=20'-0"

DATE: 02 JANUARY 2018

NO.

DATE

REVISIONS

DATE

BY

DATE

BY

DATE

BY

DATE

BY

DATE

BY

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DATE

BY

DATE

1 of 12

APPENDIX C



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City of Maple Ridge

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
DATE: January 21, 2020
FILE NO: 2018-292-SD
MEETING: C o W
SUBJECT: 5% Money in Lieu of Parkland Dedication
20141 Telep Avenue

EXECUTIVE SUMMARY:

The subject property, located at 20141 Telep Avenue (see Appendices A and B), is proposed to be subdivided into four single family residential lots (see Appendix C). This subdivision is subject to the provisions of the *Local Government Act* regarding parkland dedication or payment in lieu of dedication. It is recommended that Council require payment in lieu of parkland dedication for the property located at 20141 Telep Avenue.

RECOMMENDATION:

That pursuant to *Local Government Act*, Section 510, regarding 5% parkland dedication or payment in lieu, be it resolved that the owner of land proposed for subdivision at 20141 Telep Avenue, under application 2018-292-SD, shall pay to the City of Maple Ridge an amount that is not less than \$93,750.00.

DISCUSSION:

Section 510 of the *Local Government Act* requires the provision of parkland, without compensation, as a condition of subdivision, subject to some exceptions. The land, not to exceed 5% of the area proposed for subdivision, may be acquired in a location acceptable to the City, or a payment equal to 5% of the market value of the area proposed for subdivision is required.

Section 8.9, Watercourse Protection Development Permit Area of the Official Community Plan states that where watercourse protection areas are identified on the lands, the area is to be dedicated into public ownership as Park, where possible, for the preservation, protection, restoration and enhancement of watercourses and riparian areas. These areas also provide large vegetated areas in urban neighbourhoods that provide corridors for wildlife and passive park areas for residents.

Where there is either no watercourse protection areas, or no suitable lands are identified for park dedication, then 5% of the market value of the land is paid to the City. These funds are placed into a special Parkland Acquisition Reserve Fund, for the purpose of acquiring parkland, and is typically used where the ability to achieve parkland through development is limited, such as the Blaney Bog. In this particular instance, there is no watercourse protection area or suitable lands present and it is therefore recommended that money in lieu of parkland dedication be provided.

In keeping with past practice, the City has requested that an appraisal be provided for the 5% market value of the subject property. This appraisal is based on zoned but not serviced land.

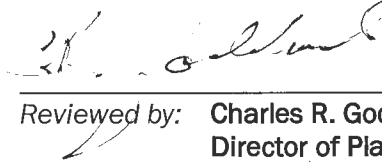
A report from a qualified real estate appraiser has determined that the market value of the land is \$1,875,000.00, which indicates that the 5% value of this property is \$93,750.00.

CONCLUSION:

As there is no suitable land identified for park dedication, it is recommended that Council require 5% payment in lieu, as prescribed in the appraisal.



Prepared by: **Adam Rieu**
Senior Planning Technician



Reviewed by: **Charles R. Goddard, BA, MA**
Director of Planning



Approved by: **Christine Carter, M.PL, MCIP, RPP**
GM Planning & Development Services



Concurrence: **Al Horsman**
Chief Administrative Officer

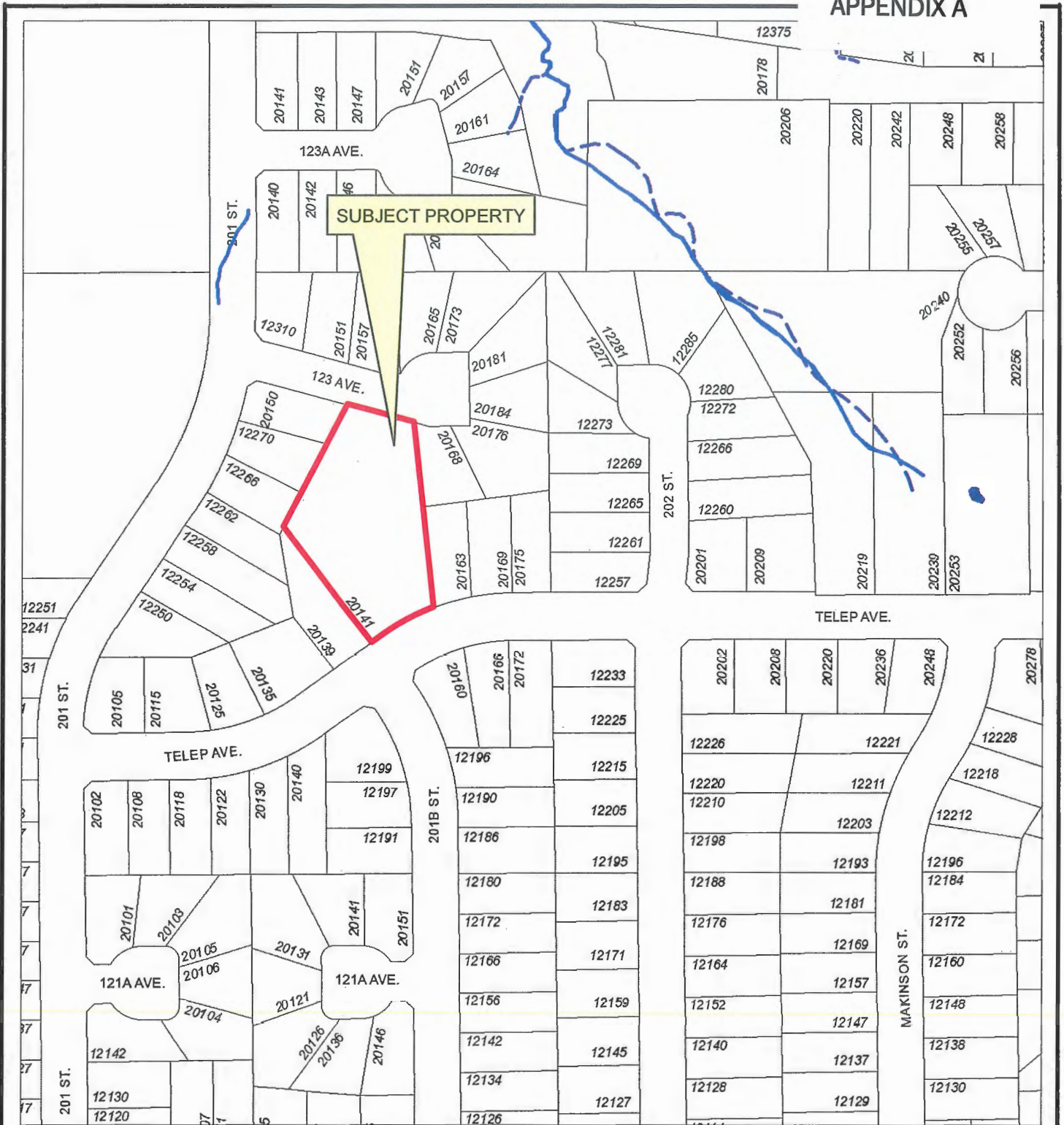
The following appendices are attached hereto:

Appendix A – Subject Property Map

Appendix B – Ortho Map

Appendix C – Subdivision Plan

APPENDIX A



Scale: 1:2,000

Legend

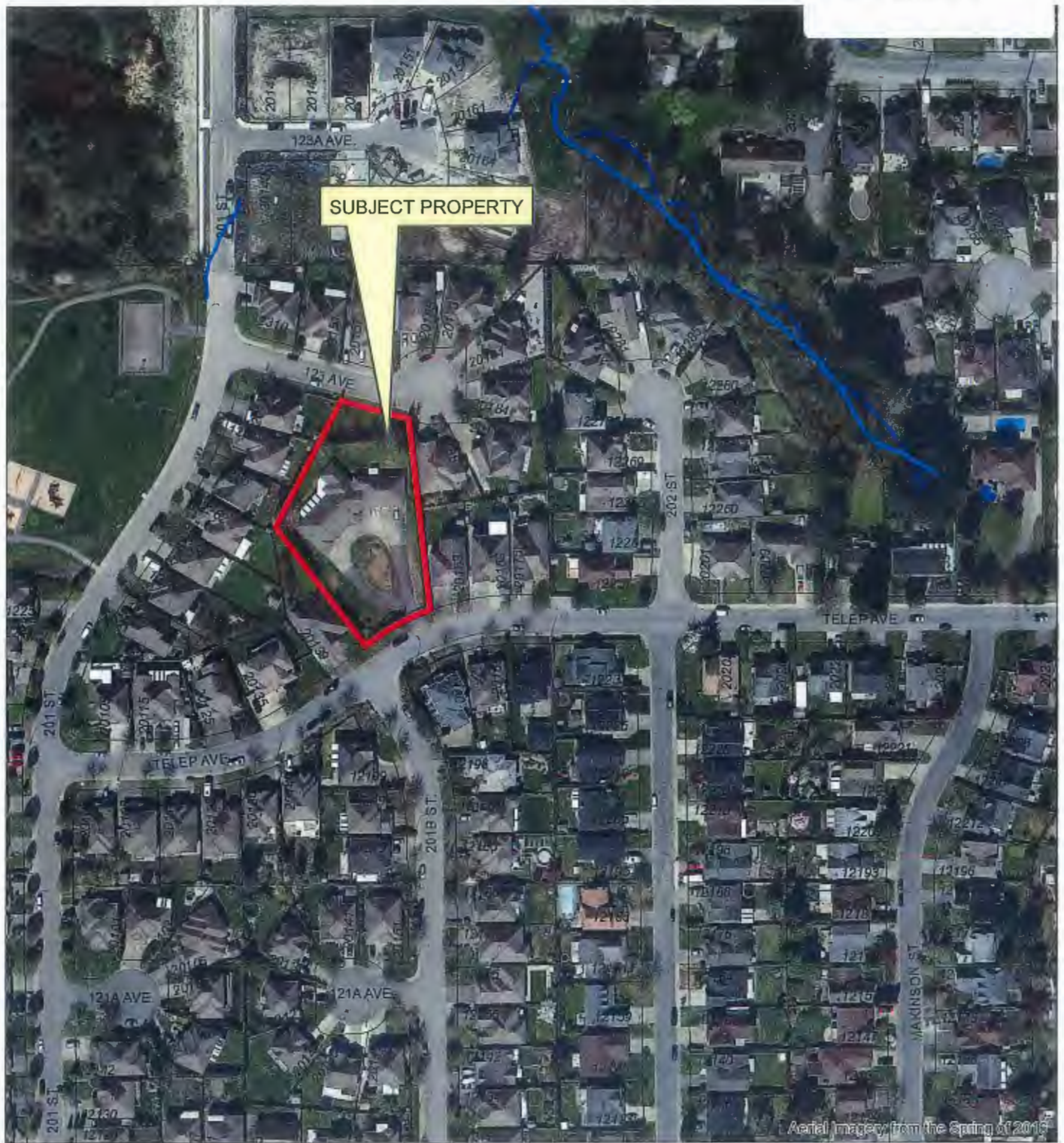
-  Stream
 Indefinite Creek
 River
 Major Rivers & Lakes

20141 Telep Ave



2018-292-SD
DATE: Jul 9, 2018

BY: JV



Aerial imagery from the Spring of 2015



Scale: 1:2,000

Legend

- Stream
- Indefinite Creek
- █ River
- Major Rivers & Lakes

20141 Telep Ave

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

mapleridge.ca

2018-292-SD

DATE: Jul 9, 2018

BY: JV

SUBDIVISION PLAN OF LOT 7 DISTRICT LOT 263
GROUP 1 NEW WESTMINSTER DISTRICT PLAN LMP49634

PLAN EPP93940

BCGS 92G.027
CITY OF MAPLE RIDGE

SCALE 1:500



(All distances are in metres)

The intended plot size of this plan is 560mm in width by 432mm in height (C size) when plotted at a scale of 1:500

LEGEND

- ⊙ indicates geodetic control monument found
- indicates standard iron post found
- indicates standard iron post placed

Integrated Survey Area No. 36, Maple Ridge B.C.
NAD 83 (CSRS) 4.0.0.BC.1.GVRD

Bearings are grid derived from observations between geodetic control monuments 84H9992 and 93H1034 and are referred to the central meridian of UTM Zone 10.

The UTM coordinates and estimated absolute accuracy achieved have been derived from the GeoBC MASCDT published coordinates and standard deviations for geodetic control monuments 84H9992 and 93H1034.

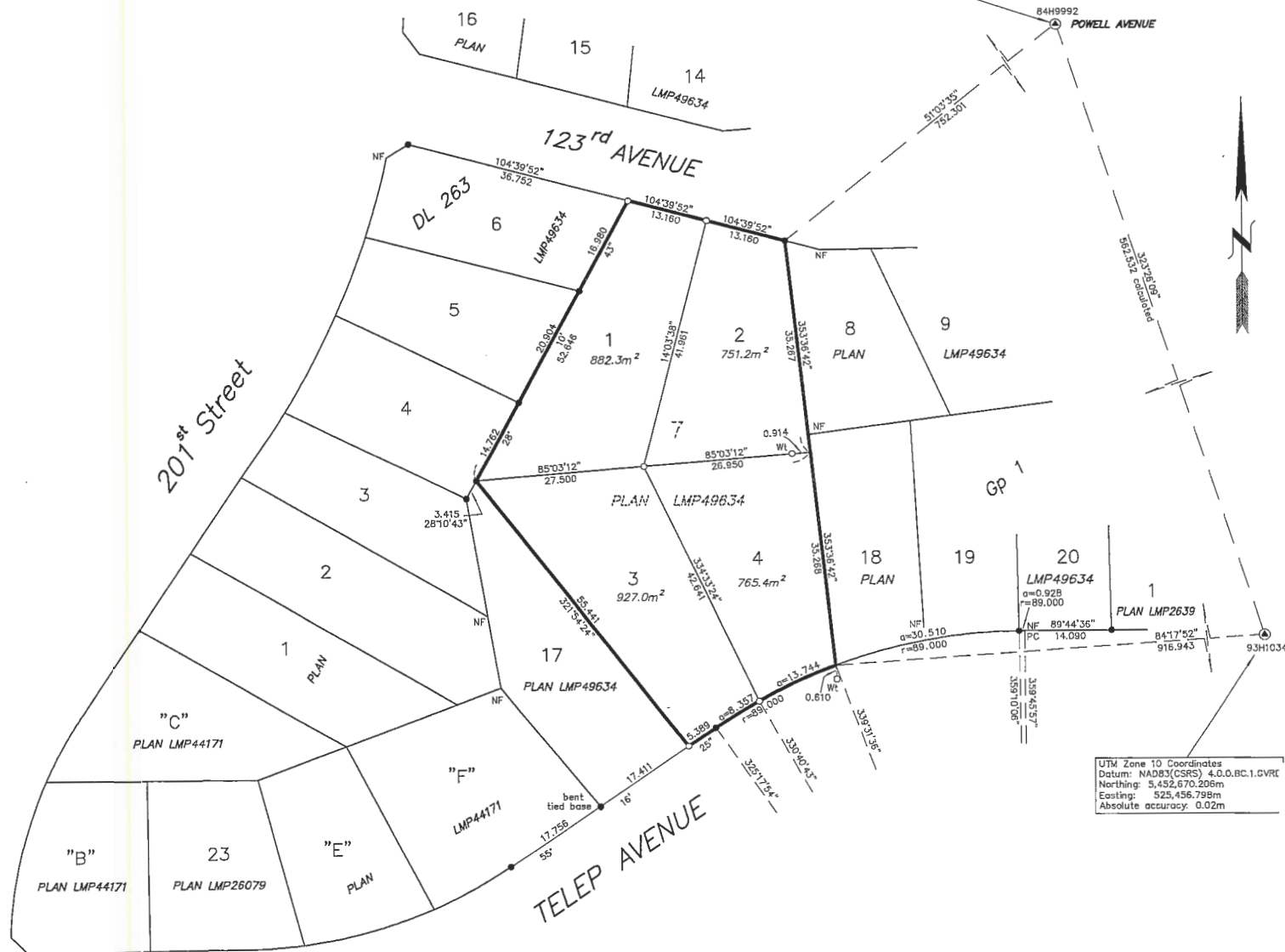
This plan shows horizontal ground-level distances unless otherwise specified. To compute grid distances, multiply ground-level distances by the average combined factor of 0.9996095 which has been derived from geodetic control monuments 84H9992 and 93H1034.

Note: This plan shows one or more witness posts which are not set on the true corner(s).

Witness posts shown are on the production of boundary lines unless noted otherwise.

The relative position of some symbols have been exaggerated for clarity.

THIS PLAN LIES WITHIN THE JURISDICTION OF THE APPROVING OFFICER FOR THE CITY OF MAPLE RIDGE



DHALIWAL AND ASSOCIATES
LAND SURVEYING INC.
216-12899 78th Avenue
Surrey B.C. V3W 1E6
Phone: 604-501-6188
E: info@dhalawalandsurvey.com
File: 1806001-501

THIS PLAN LIES WITHIN THE METRO VANCOUVER REGIONAL DISTRICT

The field survey represented by this plan was completed on the 17th day of December, 2015

Lorin Levac BCLS 881

APPENDIX C



mapleridge.ca

City of Maple Ridge

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
SUBJECT: 5% Money in Lieu of Parkland Dedication
25638 112 Avenue

MEETING DATE: January 21, 2020
FILE NO: 2017-436-SD
MEETING: C of W

EXECUTIVE SUMMARY:

The above noted subdivision, following the approved rezoning 2012-102-RZ, is subject to the provisions of the Local Government Act regarding parkland dedication or payment in lieu of dedication. It is recommended that Council require payment in lieu of parkland dedication for the property located at 25638 112 Avenue.

RECOMMENDATION:

That pursuant to *Local Government Act*, Section 510, regarding 5% Parkland Dedication or payment in lieu, be it resolved that the owner of land proposed for subdivision at 25638 112 Avenue, under application 2012-102-RZ, shall pay to the City of Maple Ridge an amount that is not less than \$98,200.00.

DISCUSSION:

Section 510 of the *Local Government Act* requires the provision of parkland, without compensation, as a condition of subdivision, subject to some exceptions. The land, not to exceed 5% of the area proposed for subdivision, may be acquired in a location acceptable to the City, or a payment equal to 5% of the market value of the area proposed for subdivision is required.

Section 8.9, Watercourse Protection Development Permit Area, of the Official Community Plan states that where watercourse protection areas are identified on the lands, the area is to be dedicated into public ownership as Park, where possible, for the preservation, protection, restoration and enhancement of watercourses and riparian areas. These areas also provide large vegetated areas in urban neighbourhoods that provide corridors for wildlife and passive park areas for residents.

Where there is either no watercourse protection areas, or no suitable lands are identified for park dedication, then 5% of the market value of the land is paid to the City. These funds are placed into a special Parkland Acquisition Reserve Fund, for the purpose of acquiring parkland, and is typically used where the ability to achieve parkland through development is limited, such as the Blaney Bog.

In this particular instance there are no suitable lands present and it is, therefore, recommended that money in lieu of parkland dedication be provided.

In keeping with past practice, the City has requested that an appraisal be provided for the 5% market value of the development site. This appraisal is based on zoned but not serviced land.

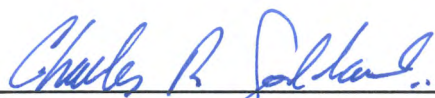
A report from a qualified real estate appraiser has determined that the market value of the land is \$1,964,000.00, which indicates that the 5% value of this property is \$98,200.00.

CONCLUSION:

As there are no watercourse protection areas and no suitable lands on the property for parkland dedication, it is recommended that Council require payment in lieu of parkland dedication as prescribed in the appraisal.



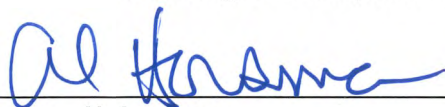
Prepared by: **Adrian Kopystynski M.Sc., MCIP, RPP, MCAHP**
Planner



Reviewed by: **Charles R. Goddard, BA, MA**
Director of Planning



Approved by: **Christine Carter, M.PL, MCIP, RPP**
GM Planning & Development Services



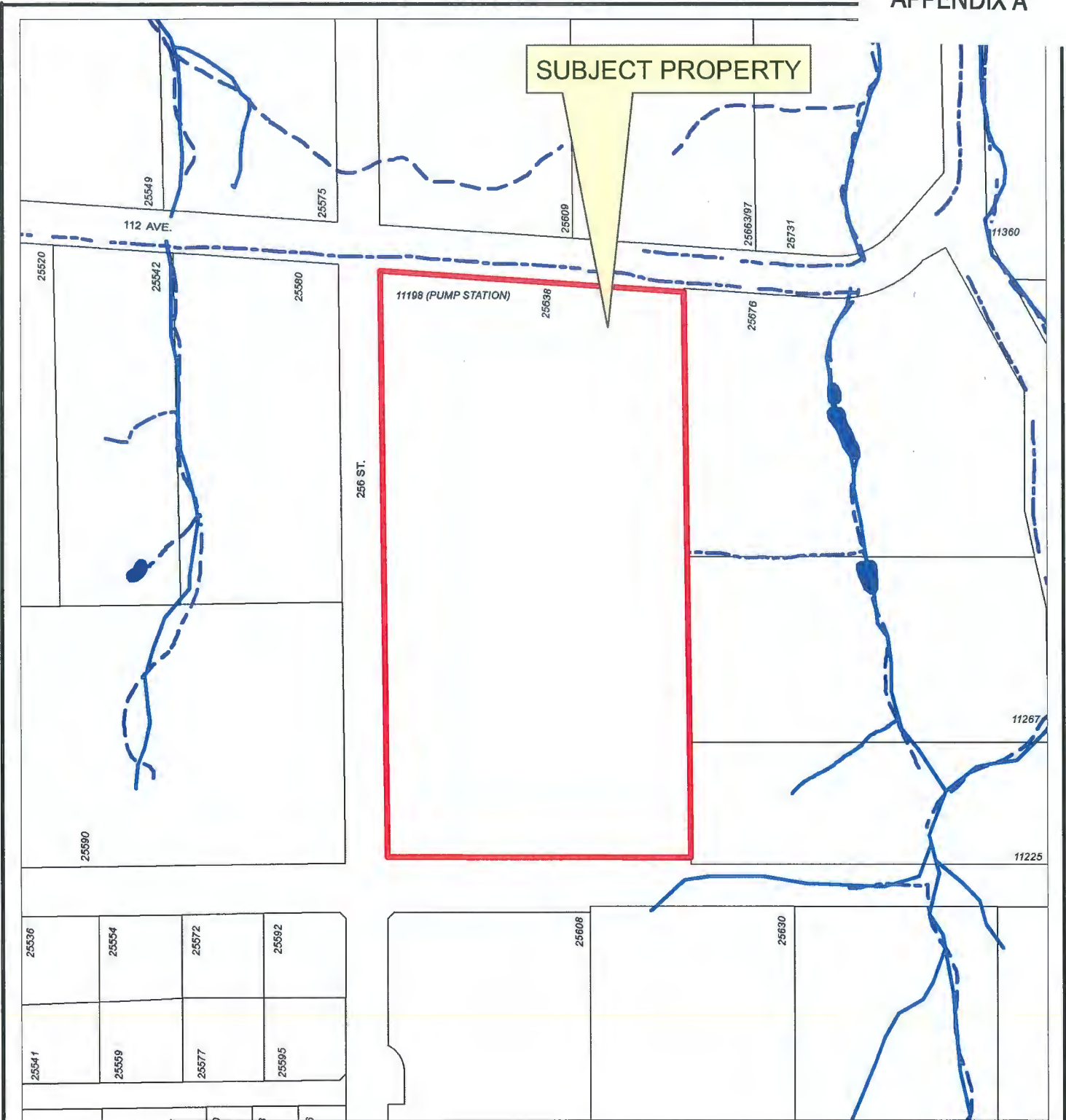
Concurrence: **Al Horsman**
Chief Administrative Officer

The following appendices are attached hereto:

Appendix A – Subject Property Map

Appendix B – Ortho Map

Appendix C – Subdivision Plan



Scale: 1:2,500

Legend

-  Stream
-  Indefinite Creek
-  Marsh
-  River
-  Major Rivers & Lakes

25638 112 Avenue

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

mapleridge.ca

2017-436-SD

DATE: Sep 29, 2017

BY: JV



Scale: 1:2,500

Legend

-  Stream
-  Indefinite Creek
-  Marsh
-  River
-  Major Rivers & Lakes

25638 112 Avenue

PLANNING DEPARTMENT



MAPLE RIDGE

British Columbia

mapleridge.ca

2017-436-SD
DATE: Sep 29, 2017

BY: JV

B.C.G.S. 92 G.028

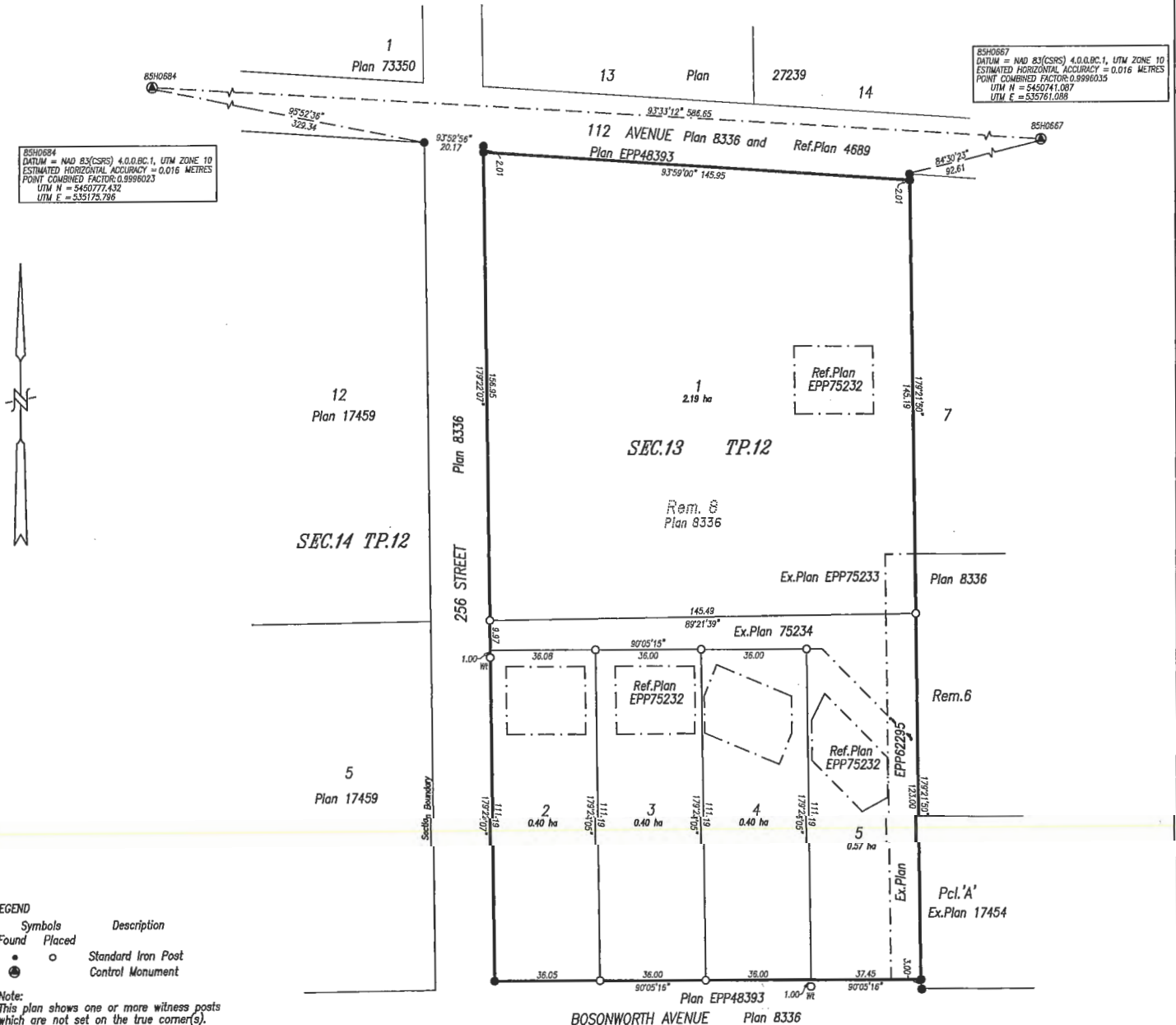
Scale 1:1000

All distances are in metres



A Covenant in the name of

*City of Maple Ridge
pursuant to Section 219 of the Land Title Act
is a condition of approval for this subdivision.*



LEGEND

Symbols		Description
Found	Placed	
•	○	Standard Iron Post
⊙		Control Monument

Note:
This plan shows one or more witness posts
which are not set on the true corner(s).

INTEGRATED AREA NO. 36-MAPLE RIDGE NAD83 (CSRS) 4.0.0.BC.1

Grid bearings are derived from observations between geodetic control monuments B5H0684 and B5H0667. The UTM coordinates and estimated horizontal accuracy achieved are derived from the MASCOT published coordinates and standard deviations for geodetic control monuments B5H0684 and B5H0667. This plan shows horizontal ground-level distances unless otherwise specified. To compute grid distances, multiply ground-level distances by the average combined factor of 0.9996029 which has been derived from geodetic control monuments B5H0684 and B5H0667.

Wade & Associates Ltd.
B.C. Land Surveyors
Maple Ridge and Mission
File: H2945-09 604-463-4753

SL57
Strata Plan
EPS234

This plan lies within the Greater Vancouver Regional District

The field survey represented by this plan was completed
on the 28th day of August, 2017.
S.P. Wade, BCLS 649

TO: His Worship Mayor Michael Morden and Members of Council MEETING DATE: January 21, 2020
FILE NO: 11-5400-01-2020

FROM: Chief Administrative Officer MEETING: CoW

SUBJECT: Snow Removal and Ice Control Policy 9.08 Update

EXECUTIVE SUMMARY:

The purpose of the City of Maple Ridge Snow Removal and Ice Control Policy No. 9.08 is to set out the City's level of service to be provided on city roads during winter weather conditions. Weather patterns and storm conditions vary year to year and storm intensity can also change. It is important to identify the priorities to be addressed and the available personnel, equipment, budget and other resource capabilities are adequate. This Policy update will also provide both guidance for ongoing decision making, as well as risk management for the City since it was last reviewed in July 2009.

The review of the Snow and Ice Control Policy is intended to ensure that the City snow and ice control practices and service levels continue to be in alignment with Council's Strategic Plan, specifically regarding Growth and Community Pride and Safety, and are within the capabilities and limitations of current resources. Since 2009 the City has had a number of significant snowfall events, most notably the winter of 2017/18 and February of 2019. Following each season, staff review the City's response and compare this with our existing policy statements.

While the overall intent and priorities of the policy remain unchanged, this update clarifies the priority roads and actions. For example, the first priority is to clear major arterial and transportation corridors, hospital routes, bus routes, school zones and major hills. Operations will be carried out 24/7 to maintain these routes. Secondary routes will only be started once first priority routes are clear and resources are available but will primarily only be done during regular hours. More detail is provided below. This policy only applies to roads and bridges.

RECOMMENDATION:

That the Snow and Ice Control Policy No. 9.08 be adopted as amended.

DISCUSSION:

a) Background Context:

The City of Maple Ridge provides snow and ice control services for residents and businesses and snow and ice removal is governed by policy 9.08 that identifies clear priorities and also good management practices for the City.

The City's level of service is based on both financial ability and resource capability and limitations. As the city grows, it is important to review the policy and ensure that the level of service still meets the expectations of the City and that the appropriate resources are available to carry out the work.

Currently the City has 13 pieces of snow and ice control equipment. To carry out 24hr snow and ice control requires 26 trained operators. This is over one third of the total operations workforce. During any snow storm, all other City utilities and operational services must also be maintained and operated.

Severe winter storms can stretch resources considerably and is why only first priority routes will be maintained 24/7. Resources need to be managed carefully so that they will be available should the storm continue or another weather front come in. The City must also ensure staff safety and ensure our operators do not become fatigued. This is important, as is operator training, both for the safety of staff but also for the safety of the public.

b) Desired Outcome:

Updating the policy will provide a clear framework for the delivery of snow and ice control and risk management on municipal roadways during winter weather conditions.

c) Strategic Alignment:

Safe roads and transportation corridors for emergency vehicles are critical to community safety.

d) Business Plan/Financial Implications:


This policy is in keeping with the scope of the Engineering Operations Business Plan. At this time, no changes to the financial plan are required. The annual budget for snow removal operations including purchase of salt, is approximately \$328,000 for 2020. In most years this is adequate however, in years such as the winter of 2017/18 this was exceeded. The City maintains a limited reserve fund to cover years such as these.

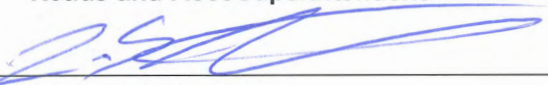
e) Alternatives:

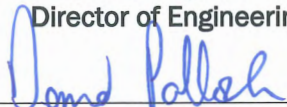
The attached policy identifies a level of service that is similar to other municipalities in the Lower Mainland. Should a change to the levels of service be contemplated, it is suggested that a report be brought forward with details of the funding and resource implications during the next budget/business planning session.

CONCLUSION:

The Snow and Ice Control Policy 9.08 most recently reviewed in 2009 should be reviewed and updated on a regular basis to ensure that it remains in alignment with Council's vision and values and reflects current best practices and capabilities.


Prepared by: **Walter Oleschak, PMP**
Roads and Fleet Superintendent


Reviewed by: **James Storey, ASCT**
Director of Engineering Operations


Approved by: **David Pollock, P.Eng.**
General Manager of Engineering Services


Concurrence: **Al Horsman**
Chief Administrative Officer

Attachments:

(A) Snow and Ice Control Policy 9.08



POLICY MANUAL

Title: Snow and Ice Control Policy	Policy No: 9.08 Supersedes: Update
Authority: <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Operational Approval: <input checked="" type="checkbox"/> Council <input type="checkbox"/> CMT <input type="checkbox"/> General Manager	Effective Date: December 2019 Review Date: October 2023
Policy Statement: The City of Maple Ridge provides a level of service within financial, personnel, equipment and other resources availability for the purposes of public safety and vehicle mobility during winter conditions on municipal roadways.	
Purpose: To define the parameters under which snow and ice are cleared from City of Maple Ridge roads.	
Definitions: <i>"Anti-Icing" – the pre treatment of road surfaces with salt or salt brine to prevent the formation of ice</i> <i>"De-icing" – the removal of ice formed on the roadway</i> <i>"Downtown Core" – the area of the city within the boundaries of 222nd Street east to 228th Street and from Lougheed Highway north to Dewdney Trunk Road</i> <i>"Good Winter Condition" – roadway is passable for vehicles with proper winter tires and driving according to the conditions (driving cautiously; defensively and at a speed appropriate for slippery roads which is not necessarily the speed limit and could be significantly less than the posted speed limit); this does not mean bare pavement and some accumulations of snow or ice may be present</i> <i>"First Priority Routes" - Arterial Roads, major collector roads, hospital routes, bus routes, steep hills and school zones (regardless of road classification)</i> <i>"Second Priority Routes" - Industrial and Commercial roads and secondary through roads (minor collectors and specifically identified local roads) in residential areas that are located and connect to arterial or major collector roads. Typically these roads are over 200m in length and connect local traffic with major routes.</i>	

“Third Priority Routes” - All remaining residential roads, local roads and cul-de-sacs.

“Roads Supervisor” – the person identified as responsible for conducting winter operations and directing the City snow and ice control crews; this could include the Roads Supervisor; one of the city’s Superintendents; the Director of engineering Operations or the General Manager of Engineering Services

“Under Control” – roadway can be maintained in good winter condition with only minimal resources

Key Areas of Responsibility

Action to Take

Responsibility

Snowplowing and sanding/salting operations are conducted according to the following priorities:

1. First Priority: Plowing and salt/sanding operations are carried out around the clock as long as poor conditions exist as determined by the Roads Supervisor.

First Priority routes are maintained until the conditions are under control, as determined by the Roads Supervisor or Roads Superintendent; and the road is able to be maintained in passable condition with minimal resource allocation; only then are resources re-directed onto Second Priority routes.

2. Second Priority: Work on second priority routes is performed on regular weekday shifts only; minimal overtime is permitted to extend the workday.
3. Third Priority: A “condition based” level of service exists on all third priority routes. Conditions will be assessed by Road Supervisors only after First and Second Priority roads have been fully cleared. Compacted snow is the accepted condition and minimal de-icing materials will be applied. Third Priority work is performed during normal working hours only.
4. As soon as conditions deteriorate on any of the higher priority routes, resources are moved back to those routes.
5. First and Second Priority Routes are defined and established as those roads and streets shown on the “City of Maple Ridge – Snow Plowing Routes Map” as amended from time to time.
6. Plowing/Salting operations commence as conditions dictate as determined by the Roads Supervisors, i.e.: black ice, snow accumulations or slippery conditions.

Engineering Services - Operations

<p>Salting/Plowing on Third Priority roads will only be done at intersections and only when conditions warrant.</p> <ol style="list-style-type: none"> 7. Anti-icing will be done as a preventative measure as determined necessary by the Roads Supervisors. 8. Snow Plowing commences when snow depth exceeds 10 centimeters and the storm is continuing or when the Roads Supervisor deems it appropriate for the safety of the public. 9. Roads surfaces are to be maintained in good winter condition, which does not mean “bare pavement”, through continued use of assigned personnel and equipment and subject to the availability of resources. 10. Snow clearing operations will impact driveways, city crews will not lift plows to avoid driveways, or send crews afterwards to clear driveways. 11. Snow removal from roads is undertaken in the downtown core area only and only under conditions where snow windrows interfere with on street parking for businesses and only after all priority 1, 2 and 3 route clearing is completed. 12. City equipment used for snow and ice control on public road ways may be used for snow removal at municipal facilities only when no longer required for public roadway maintenance. 13. Snow removal from sidewalks is the responsibility of the adjacent property owners. 	
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City of Maple Ridge

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
MEETING DATE: January 21, 2020
MEETING: COW
SUBJECT: Maple Ridge Ticket Information Utilization Amending Bylaw No. 7585-2019

EXECUTIVE SUMMARY:

The purpose of this report is to present the Maple Ridge Ticket Information Utilization Amending Bylaw No.7585-2019 (Appendix I) to amend Schedules in relation to Municipal Ticket charges and fine amounts, and to coincide with recent bylaw adoptions and amendments.

As Council is aware, the Safer Streets Bylaw and the Nuisance Prohibition Bylaw have already or will soon be adopted. Consequently the Maple Ridge Ticket Information Utilization Bylaw needs to be amended to include these as well as other housekeeping changes to revise and re-number several of the Schedules in the bylaw.

RECOMMENDATION(S):

That Maple Ridge Ticket Information Utilization Amending Bylaw No.7585-2019 be given first, second and third readings.


DISCUSSION:


Staff continually review City of Maple Ridge bylaws to ensure that they are current and consistent. When changes are made to one bylaw it can affect complementing bylaws. Along with adding and amending charging sections and fine amounts for new and existing bylaws, housekeeping changes are required to re-name and re-number affected Schedules. Some of these changes include the Safer Streets Bylaw, the Nuisance Prohibition Bylaw, designating "Animal Control Officer" to the Noise Control Bylaw and several other text amendments, as per Appendix I.

The Maple Ridge Ticket Information Utilization Bylaw needs to be updated to reflect these changes so that Municipal Tickets will include the correct wording, section numbers, fine amounts and the appropriate designated Bylaw Compliance Officer.

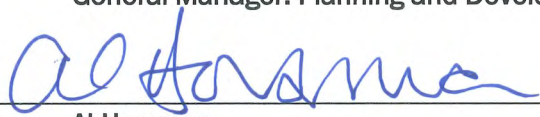
CONCLUSIONS:

Maple Ridge Ticket Information Utilization Amending Bylaw No.7585-2019 will ensure consistency, coordination and compliance with correlating City bylaws.


Prepared by: **Michelle Orsetti**
Manager, Bylaw & Licensing Services



Approved by: **Christine Carter, M.Pl., MCIP, RPP**
General Manager: Planning and Development Services



Concurrence: **Al Horsman**
Chief Administrative Officer

Appendix I - Maple Ridge Ticket Information Utilization Amending Bylaw No. 7585-2019

City of Maple Ridge

Maple Ridge Ticket Information Utilization Amending Bylaw No.7585-2019

A bylaw to amend Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012

WHEREAS the Council of The City of Maple Ridge deems it expedient to amend the Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012.

NOW THEREFORE, the Council of the City of Maple Ridge enacts as follows:

1. This bylaw may be cited as Maple Ridge Ticket Information Utilization Amending Bylaw No. 7585-2019.
2. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by deleting the Schedule's list in its entirety and replacing it with the following:

Schedules

Schedule 1	Designated Bylaw Compliance Officer
Schedule 2	Animal Control and Licencing Bylaw
Schedule 3	Building Bylaw
Schedule 4	Business Licencing and Regulation Bylaw
Schedule 5	Cat Spay/Neuter Bylaw
Schedule 6	Drinking Water Conservation Plan Bylaw
Schedule 7	Fire Prevention Bylaw
Schedule 8	Fireworks Bylaw
Schedule 9	Grow Operation, Health, Nuisance and Safety Bylaw
Schedule 10	Highway & Traffic Bylaw
Schedule 11	Kennel Regulation Bylaw
Schedule 12	Littering Prohibition Bylaw
Schedule 13	Noise Control Bylaw
Schedule 14	Nuisance Prohibition Bylaw
Schedule 15	Outdoor Burning Regulation Bylaw
Schedule 16	Parks and Recreation Facilities Regulation Bylaw
Schedule 17	Pesticide Use Control Bylaw
Schedule 18	Rental Premises Standards of Maintenance Bylaw
Schedule 19	Safer Streets Bylaw
Schedule 20	Scrap Metal Dealer Regulation Bylaw
Schedule 21	Sign Bylaw
Schedule 22	Smoking Regulation Bylaw
Schedule 23	Soil Deposit Regulation Bylaw
Schedule 24	Soil Removal Bylaw
Schedule 25	Solid Waste and Recycling Regulation Bylaw
Schedule 26	Taxi Regulation Bylaw
Schedule 27	Tree Management Bylaw
Schedule 28	Untidy and Unsightly Premises Bylaw
Schedule 29	Watercourse Protection Bylaw

Schedule 30 Wildlife and Vector Control Bylaw
Schedule 31 Zoning Bylaw

3. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by adding to Noise Control Bylaw No. 5122-1994 in **Schedule 1 Designated Bylaw Compliance Officer** the words “Animal Control Officer” after the words “Bylaw Compliance Officer”.
4. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by adding **Schedule 14 Nuisance Prohibition Bylaw** after Schedule 13 Noise Control Bylaw:

Nuisance Prohibition Bylaw No. 7596-2019

Bylaw Compliance Officer
Fire Department Officer
Manager of Bylaw & Licencing
Services
R.C.M.P.

5. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by adding **Schedule 19 Safer Streets Bylaw** after Schedule 18 Rental Premises Standards of Maintenance Bylaw:

Safer Streets Bylaw No. 7581-2019

Bylaw Compliance Officer
Fire Department Officer
Manager of Bylaw & Licencing
Services
R.C.M.P.

6. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended under **Schedule 2**, from the Animal Control and Licencing Bylaw 6908-2012, by replacing the words “Fail to register guard dog licence number” to “Fail to register guard dog licence number”.
7. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended under **Schedule 2**, from the Animal Control and Licencing Bylaw 6908-2012, by replacing the words “Breed wolf cross” to “Keep, breed or sell wolf cross”.
8. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended under **Schedule 2**, from the Animal Control and Licencing Bylaw 6908-2012, by replacing the section number under “Fail to promptly treat animal” from 13.3.1 (b) to 13.31 (b)i.
9. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended under **Schedule 2**, from the Animal Control and Licencing Bylaw 6908-2012, by adding the following section after “Fail to post notice”:

	Section	Fine
Fail to post signs	13.6.1(b)	\$500.00

10. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by deleting **Schedule 4**, from Maple Ridge Business Licencing and Regulation Bylaw, in its entirety and replacing it with:

Schedule 4
Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012

From Business Licencing and Regulation Bylaw No. 6815-2011

	Section	Fine
No business licence	6.1.1(a)	\$300.00
Failure to get approval	6.2.3	\$200.00
Fail to renew licence	6.6.1	\$300.00
Fail to post licence	6.8.1	\$200.00
Fail to permit inspection of premises	6.9.1(a)	\$300.00
Permit person under 19 years	7.1.1	\$500.00
Display depiction of a sexual act	7.1.2	\$500.00
Open business between 12 midnight and 7 am	7.3.1(g)	\$500.00
Fail to keep premises in clean condition	7.4.3	\$200.00
Fail to keep record	7.4.5(c)	\$200.00
Fail to produce register	7.4.5(d)	\$200.00
Permit entry to be erased	7.4.5(g)	\$500.00
Fail to provide identification	7.6.2(a)	\$500.00
Employ person under 19 years	7.6.3(a)	\$500.00
Open business between 12 midnight and 8 am	7.6.3(b)	\$500.00
Permit person under 19 years	7.7.1	\$500.00
Employ person under 19 years	7.8.1(a)	\$500.00
Permit person under 19 years	7.8.1(b)	\$500.00
Fail to post sign	7.9.1	\$200.00
Fail to comply with requirements	7.10.3	\$200.00
More than 20 dogs	7.10.4(a)(i)	\$300.00
Operate outside permitted hours	7.10.4(a)(ii)	\$300.00
Discharge odorous matter	7.10.4(a)(iii)	\$500.00
Fail to shut off sound	7.19.3(b)	\$500.00
Failure to produce licence	7.21.1(b)	\$300.00
Fail to display photo identification	7.21.1(c)	\$500.00
Peddle between 6 pm and 9 am	7.21.1(d)	\$500.00
Failure to maintain report	7.23.6(a)	\$500.00
Dispose of second hand article prior to 30 days after receipt	7.23.10(a)	\$500.00
Buy second hand article from person under 18 years	7.23.13(d)	\$500.00
Buy second hand article between 6 pm and 6 am	7.23.14	\$300.00
Offer services of a social escort under the age of 19 years	7.24.1(b)	\$500.00
Permit tobacco products to be visible	7.27.1(b)	\$300.00
Sell tobacco to person under 19 years	7.27.1(c)	\$500.00
Possess shark fin products	7.28.1(a)	\$500.00

APPENDIX I

11. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by deleting **Schedule 10**, from Maple Ridge Highway & Traffic Bylaw, in its entirety and replacing it with:

Schedule 10 Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012

From Highway & Traffic Bylaw No. 6704-2009

	Section	Fine	Pay Within 30 Calendar Days Upon Receipt of Municipal Ticket Information
Drive on trail	7.0	\$100.00	\$50.00
Obstruct vehicles or pedestrians	10.1	\$75.00	\$50.00
Cross highway at a location other than crosswalk	10.2	\$50.00	\$20.00
Ride without due care & attention	11.1	\$50.00	\$20.00
Park on sidewalk	12.1 (a)	\$50.00	\$20.00
Park within 3m of driveway	12.1 (b)	\$50.00	\$20.00
Park within 6m of intersection	12.1 (c)	\$50.00	\$20.00
Park within 5 m of fire hydrant	12.1 (d)	\$100.00	\$75.00
Park within 6m of crosswalk	12.1 (e)	\$50.00	\$20.00
Park within 6m of stop sign	12.1 (f)	\$50.00	\$20.00
Park vehicle for sale on highway	12.1 (i) (i)	\$50.00	\$20.00
Repair vehicle on a highway	12.1 (i) (ii)	\$50.00	\$20.00
Display signs on a highway	12.1 (i) (iii)	\$50.00	\$20.00
Selling articles on highway	12.1 (i) (iv)	\$50.00	\$20.00
Obstruct traffic	12.1 (j)	\$75.00	\$50.00
Double park	12.1 (k)	\$50.00	\$20.00
Park in bus zone	12.1 (n)	\$50.00	\$20.00
Park on path	12.1 (o)	\$50.00	\$20.00
Obstruct highway/lane	12.1 (p)	\$50.00	\$20.00
Angle Park	12.1 (q)	\$50.00	\$20.00
Park on wrong side	12.1 (r)	\$50.00	\$20.00
Park over 30cm from curb	12.1 (s)	\$50.00	\$20.00
Park contrary to painted lines on highway	12.1 (t)	\$50.00	\$20.00
Park contrary to prohibition	12.1 (u)	\$50.00	\$20.00
Overtime parking	12.1 (v)	\$50.00	\$20.00
Overtime parking/fail to register	12.1 (w)	\$50.00	\$20.00
Park contrary to restriction	12.1 (x)	\$50.00	\$20.00
Park over 72 hours	12.1 (z)	\$75.00	\$50.00
Park over length vehicle	12.1 (aa)	\$100.00	\$20.00
Park vehicle over 5500 kgs GVW	12.1 (bb)	\$200.00	\$100.00

APPENDIX I

Park in Disabled zone	12.1 (cc)	\$100.00	\$80.00
Park in commercial loading zone	12.1 (dd)	\$75.00	\$50.00
Park in passenger loading zone	12.1 (ee)	\$50.00	\$20.00
Park on highway without curbs	12.1 (ff)	\$50.00	\$20.00
Without proper or valid insurance	12.1 (ii)	\$100.00	\$50.00
Without proper and valid number plates	12.1 (jj)	\$100.00	\$50.00
Park adjacent to yellow curb	12.1 (kk)	\$50.00	\$20.00
Park outside angle parking stall	12.1 (hh)	\$50.00	\$20.00
Unattached trailer	14.0	\$100.00	\$50.00
Park in resident zone	16.3	\$50.00	\$20.00
Remove notice of chalk mark	17.1	\$100.00	\$50.00
Move vehicle within same block	17.2	\$50.00	\$20.00
Occupy motor vehicle	26.0	\$100.00	\$50.00
Fail to remove snow and other debris from sidewalk	27.0	\$150.00	\$100.00
Obstruct intersection	28.0	\$100.00	\$50.00
Fail to trim vegetation	29.0	\$100.00	\$50.00
Encroachment	28.1	\$50.00	\$20.00
Load not securely covered	30.1 (a)	\$150.00	\$75.00
Load not secured	31.1 (b)	\$150.00	\$75.00
Place thing on highway	33.1 (a)	\$100.00	\$50.00
Deposit debris on highway	33.1 (b)	\$350.00	\$250.00
Place structure on a highway	33.1 (g)	\$150.00	\$75.00
Damage boulevard	33.1 (l)	\$150.00	\$75.00
Place container on highway	33.1 (r)	\$150.00	\$75.00
Engage in business on highway	33.1 (s)	\$150.00	\$75.00
Solicit on highway	44.1 (a)	\$150.00	\$75.00
Install sign on highway	44.1 (c)	\$100.00	\$50.00
Vehicle weight exceeds licensed GVW	48.1 (a)	\$250.00	\$250.00
Axle exceeds permitted weight	48.1 (b)	\$250.00	\$250.00
Dimensions of commercial vehicle do not conform to the regulations with load included	48.1 (c)(i)	\$100.00	\$100.00
Non conforming dimensions	48.1 (c)(ii)	\$100.00	\$100.00
Fail to comply with order	50.2	\$300.00	\$150.00
Fail to comply with permit conditions	51.0	\$300.00	\$150.00
Fail to obey traffic controls and signs	52.0	\$300.00	\$150.00

12. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by adding a new **Schedule 14**, from the Maple Ridge Nuisance Prohibition Bylaw, after Schedule 13 and re-numbering the remaining Schedules:

Schedule 14

Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012

From Nuisance Prohibition Bylaw No. 7596-2019

	Section	Fine
Cause a Nuisance	4.1 (a)	\$500.00
Permit a Nuisance	4.1 (b)	\$500.00
Fail to abate Nuisance	4.1 (c)	\$500.00

13. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by adding a new **Schedule 19**, from the Maple Ridge Safer Streets Bylaw, after Schedule 18 and re-numbering the remaining Schedules:

Schedule 19

Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012

From Safer Streets Bylaw No. 7581-2019

	Section	Fine
Sit or lie on a street	4.2 (a)	\$50.00
Continue to solicit after negative response	4.2 (b)	\$100.00
Solicit as a member of a group of three or more persons	4.2 (c)	\$50.00
Solicit within 10 meters of a financial institution	4.3 (a)	\$50.00
Solicit within 10 meters of an automated teller machine	4.3 (b)	\$50.00
Solicit within 10 meters of a bus stop	4.3 (c)	\$50.00
Solicit within 10 meters of a daycare centre	4.3 (d)	\$50.00
Solicit within 10 meters of a liquor store	4.3 (e)	\$50.00
Solicit within 10 meters of a non medical cannabis retailer	4.3 (f)	\$50.00
Solicit while motor vehicle parked	4.4 (a)	\$50.00
Solicit while motor vehicle stopped at traffic control signal	4.4 (b)	\$50.00
Solicit while motor vehicle being filled with fuel	4.4 (c)	\$50.00
Solicit in a manner which obstructs or impedes vehicular traffic	4.4 (d)	\$50.00
Solicit after sunset	4.5	\$100.00

14. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by deleting **Schedule 22**, from the Maple Ridge Smoking Regulation Bylaw, in its entirety and replacing it with:

Schedule 22
Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012

From Smoking Regulation Bylaw No. 6968-2013

	Section	Fine
Smoke in an enclosed premises	5.1.1 (c)(i)	\$200.00
Smoke in vehicle for hire	5.1.2	\$200.00
Smoke on public transit	5.1.3	\$200.00
Smoke in a customer service area	5.1.5	\$200.00
Smoke in common areas	5.1.6	\$200.00
Smoke within 7.5 m of opening into building	5.1.8	\$100.00
Smoke at swimming beach	5.1.9	\$100.00
Smoke in area of municipal park or playground	5.1.10	\$100.00
Smoke in City building	5.1.11	\$200.00
Fail to post signs	6.2	\$200.00

15. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended under **Schedule 31** from the Maple Ridge Zoning Bylaw No. 3510 – 1985, by adding the fine amount of “\$500” to section 306(1) “Prevent authorized entry”.

16. Maple Ridge Ticket Information Utilization Bylaw No. 6929-2012 is amended by updating the table of contents accordingly.

READ A FIRST TIME the ____ day of _____, 2020

READ A SECOND TIME the ____ day of _____, 2020

READ A THIRD TIME the ____ day of _____, 2020

ADOPTED the ____ day of _____, 2020

PRESIDING MEMBER

CORPORATE OFFICER



mapleridge.ca

City of Maple Ridge

TO: His Worship, Michael Morden
and Members of Council
FROM: Chief Administrative Officer
MEETING DATE: January 21, 2020
MEETING: COW
SUBJECT: Maple Ridge Noxious Weeds and Other Growth Control Bylaw No. 2384-1976

EXECUTIVE SUMMARY:

On June 10, 2008, the Maple Ridge Regulation of Untidy and Unsightly Premises Bylaw No. 6533-2007 was adopted. The bylaw includes provisions for dealing with noxious weeds on private properties as per the weed control regulation pursuant to the Weed Control Act (British Columbia). At the time the bylaw was adopted, the Maple Ridge Noxious Weed and Other Growth Control Bylaw No. 2384-1976, which also deals with private properties, should have been repealed as the bylaw in turn, became redundant.

RECOMMENDATION(S):

That Maple Ridge Noxious Weed and Other Growth Control Bylaw No. 2384-1976 be repealed in its entirety.

DISCUSSION:

a) Background Context:

On June 10, 2008 the Maple Ridge Regulation of Untidy and Unsightly Premises Bylaw No. 6533-2007 was adopted. The bylaw includes provisions for dealing with noxious weeds on private properties as per the weed control regulation pursuant to the Weed Control Act (British Columbia). Under the current Untidy and Unsightly Premises Bylaw No. 6533-2007, noxious weeds on private properties are addressed under Schedule "A", namely Canada Thistle, Bindweed or Morning Glory, Couchgrass, Purple Loosestrife, Giant Hogweed and Japanese Knotweed.

CONCLUSIONS:

As the Maple Ridge Noxious Weed and Other Growth Control Bylaw No. 2384-1976 is now redundant, staff recommend repealing it.


Prepared by: **Michelle Orsetti**
Manager, Bylaw & Licensing Services


Approved by: **Christine Carter, M.PL, MCIP, RPP**
GM Planning & Development Services


Concurrence: **Al Horseman**
Chief Administrative Officer

Attachments:

Appendix I: Maple Ridge Noxious Weed and Other Growth Control Bylaw No. 2384 - 1976
Appendix II: Maple Ridge Regulation of Untidy and Unsightly Premises Bylaw No. 6533-2007

THE CORPORATION OF THE DISTRICT OF MAPLE RIDGEBY-LAW NO. 2384 - 1976

A By-Law to control the growth of noxious weeds, trees and other growth.

WHEREAS it is deemed expedient to control the growth of noxious weeds and other growth within the District of Maple Ridge.

NOW THEREFORE, the Council of the Corporation of the District of Maple Ridge in open meeting assembled, ENACTS AS FOLLOWS:

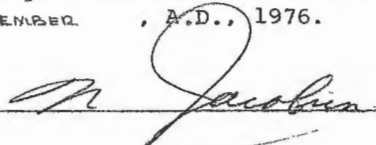
1. This By-Law may be cited for all purposes as "Maple Ridge Noxious Weed and Other Growth Control By-Law".
2. Pursuant to Section 870 (k) of the Municipal Act R.S.B.C. 1960 and amendments thereto, every owner or occupier of real property, or their agent is required to clear such property of brush, trees, noxious weeds, or other growth.
3. The Municipal By-Law Enforcement Officer, his deputy or any other person appointed by the Municipal Council, may examine any property within the Municipality, at any reasonable time, to ascertain that regulations set out in this By-Law are being adhered to.
4. All owners or occupiers of real property or their agent shall, if such property is in a residential, commercial, industrial or institutional zone or is controlled by Land Use Contract, clear the property of brush, trees, noxious weeds, grass and clover or other growth and keep it so cleared at all times so that the property is maintained in a neat and tidy condition.
5. Should any owner or occupier of property or their agent be in default of such clearing, the Municipal By-Law Inspector or his Deputy shall mail to the offending person(s) by registered mail, a notice setting out the clearing which he must carry out, and the time within which such clearing must be completed. In default of such clearing, within the time set out in the said notice, the Municipality, by its workmen and others, may enter and effect such clearing at the expense of the person so defaulting. The charges for such clearing, if remaining unpaid by December 31st in any year, shall be added to and form part of the arrears of taxes against that real property in the next succeeding year.

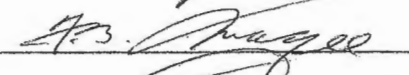
READ a first time this 30 day of August, A.D., 1976

READ a second time this 30 day of August, A.D., 1976

READ a third time this 30 day of August, A.D., 1976

RECONSIDERED, finally passed, signed and the seal of the Corporation affixed this 7 day of SEPTEMBER, A.D., 1976.

 MAYOR

 CLERK

CERTIFIED to be a true copy of Maple Ridge Noxious Weed and Other Growth Control By-Law No. 2384 - 1976.

DATE Sept. 7th

 CLERK

APPENDIX II

THE FOLLOWING DOCUMENT HAS BEEN REPRODUCED FOR CONVENIENCE ONLY and is a consolidation of the following:

1. Maple Ridge Regulation of Untidy and Unsightly Premises Bylaw No. 6533-2007
2. Maple Ridge Untidy and Unsightly Premises Amending Bylaw No. 6806-2011
3. Maple Ridge Untidy and Unsightly Premises Amending Bylaw No. 6982-2013

Individual copies of any of the above bylaws can be obtained by contacting the Clerk's Department.

DISTRICT OF MAPLE RIDGE

BYLAW NO. 6533-2007

A bylaw to regulate Untidy and Unsightly Premises in the District of Maple Ridge

The Council of the District of Maple Ridge, in open meeting assembled, enacts as follows:

1. **Name of Bylaw** - This bylaw may be cited as "District of Maple Ridge Regulation of Untidy and Unsightly Premises Bylaw No. 6533-2007.
2. **Definitions** - The following words and phrases shall have these designated meanings:

6806-2011

"Building Materials" includes items used in the construction of structures or in landscaping, including, but not limited to lumber, windows, doors, fill, and soil;

"Bylaw Enforcement Officer" means a peace officer or person appointed by the Council as a Bylaw Enforcement Officer, Building Inspector or Director of Licences, Permits & Bylaws;

"Council" means the Council of the District of Maple Ridge;

"Discarded Materials" means derelict, discarded, or unused materials, filth or rubbish whether or not used for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, inoperable vehicles, vehicle parts, appliances, and any other scrap or salvage;

"District" means the Corporation of the District of Maple Ridge;

"Graffiti" means drawing, printing or writing scratched, sprayed, painted or scribbled on a wall, fence, or other surface which is visible from a highway, park or other public place, but does not include a sign for which a permit has been issued by the District.

"Order" means an order issued pursuant to section 9 of this Bylaw;

6806-2011

"Owner" means any person who is the registered owner, or owner under agreement, of real property, and includes any person in actual or apparent possession of real property under a lease, license or other agreement with another owner;"

"Property" means any parcel of land in the District

"Parcel" means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway;

6982-2013

"Rubbish" means decaying or non-decaying solid and semi-solid wastes, including but not limited to both combustible and non-combustible wastes, such as paper, trash, refuse, cardboard, waste material, cans, yard clippings, wood, glass, bedding mattresses, crates, rags, barrels, boxes, lumber not neatly piled, scrap iron, tin an other metal, scrap paving material, discarded appliances, discarded furniture, dry vegetation, weeds, dead trees and branches, overgrown vegetation and trees which may harbor insect or rodent infestations or may become a fire hazard and piles of earth mixed with any of the above.

"Special Container" means a specially designed garbage receptacle fitted with equipment that enables it to be dumped mechanically by a garbage truck; and

"Standard Container" means a metal or plastic container or plastic bag weighing no more than 75lbs when full and not exceeding 3.5 cubic feet in volume.

6982-2013

"Unightly" means property having any one or more of the following characteristics:

- (a) the accumulation of junk, filth, litter, brush, discarded materials, refuse, rubbish, garbage, graffiti; derelict vehicles and vehicle parts;
- (b) fences characterized by holes, breaks, rot, crumbling, cracking peeling or rusting;
- (c) landscaping that is dead, characterized by uncontrolled growth or lack of maintenance, or is damaged; or
- (d) any other similar conditions of disrepair and deterioration.

Prohibitions

3. No Owner or Occupier of Property shall cause, permit or allow the Property to become or remain untidy or unsightly.
4. No Owner or Occupier of Property shall cause permit or allow Graffiti on the Property.
5. Unsightly Real Property - Every owner or occupier of Property must remove, or cause to be removed, from the Property any unsightly accumulations of filth, rubbish, or Discarded Materials.

6. Every Owner or Occupier of Property must remove, or cause to be removed, any Graffiti from the Property.

7. **Adequate Containers**

- (a) Every Owner or Occupier of Property shall acquire and maintain in good order and repair a sufficient number of Standard Containers or Special Containers in which to store all rubbish generated on the Property.
- (b) No Owner or Occupier of Property may cause, permit or allow rubbish to overflow the Standard Containers or Special Containers on the Property.
- (c) Every Owner or Occupier of Property must ensure that all Standard Containers and Special Containers are kept lidded or closed when not being emptied or filled, and at all times secured against disturbance by animals.
- (d) If a Special Container is used, the Occupier must ensure that the lid on the Special Container is locked at all times.
- (e) Every Owner or Occupier of Property shall keep the area on the Property used for the storage of Standard Containers and Special Containers clean, sanitary and free from ponding water and loose rubbish.

6806-2011

8. **Overgrowth** - No Owner or Occupier of Property may cause, permit or allow the Property to become overgrown with any grasses in excess of 30 centimetres in height or brush of any type or allow such brush to encroach onto neighbouring public or private property or Noxious Weeds listed in Schedule "A".

6806-2011

9. No Owner or Occupier of Property shall cause, permit or allow:
- (a) Except when specified as a permitted use in the Zoning Bylaw, no Owner of a property may cause, allow or permit the accumulation of building materials on the property for more than 15 days unless:
 - i. The Owner is in possession of a valid building permit in respect of the property; or
 - ii. The building materials are stored in a closed building or structure such that they are not visible from another property, highway or other public space

6806-2011

10. **Removal Orders**

(1) If an owner has failed to perform the obligations pursuant to sections 3 to 8, the Bylaw Enforcement Officer, at their discretion, may serve on such owner an Order which requires the owner to remove the contravention:

- a) Within 30 days or,

- b) Within 14 days or,
- c) Within 7 days if the Bylaw Enforcement Officer believes the contravention is a nuisance under this bylaw.

6982-2013

Such Order must be sent in writing by express mail to the Owner of the property where the contravention exists within the time frame set out in the notice. This notice must also be posted on the subject property if there is an occupied premise.

(2) Upon any failure by the Owner or Occupier of Property to comply with an Order under this section, the District may, by its own forces or those of a contractor, immediately enter on the Property and carry out the work described in the Order at the expense of the Owner or Occupier and, whether the Order was directed at the Owner or the Occupier of the Property, or both, recover the costs in the same manner and with the same remedies as ordinary taxes on land and improvements under the *Community Charter*.

(3) Should an Owner or Occupier of Property wish to contest an Order, that person must within 5 days of the posting or mailing of the Notice, inform the District's Clerk in writing that he or she wishes to appear before the Council to contest the Order. Upon hearing the Owner or Occupier, staff and any other affected persons, the Council may affirm, vary or revoke the Order.

6806-2011

- 11. **Offence and Penalty** - Every person who offends against any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention, or who refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, shall be liable on summary conviction to a penalty not exceeding \$10,000 and not less than \$1,000.
- 12. **Inspection** - The Bylaw Enforcement Officer may, in accordance with section 16 of the Community Charter, enter on any Property at any reasonable time to ascertain whether the requirements of this bylaw, or any Order issued pursuant to this bylaw, are being observed.
- 13. **Severability** - If any section or phrase of this Bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this Bylaw.
- 14. **Repeal of Existing Bylaw** - Bylaw No. 6239-2004 is hereby repealed.

READ A FIRST TIME this 27th day of May, 2008.

READ A SECOND TIME this 27th day of May, 2008.

READ A THIRD TIME this 27th day of May, 2008.

ADOPTED this 10th day of June, 2008.

MAYOR

CORPORATE OFFICER

6806-2011

6982-2013

Schedule "A" to Maple Ridge Regulation of Untidy and Unsightly

Premises Bylaw No. 6533-2007

Noxious Weeds

Canada Thistle	(<i>Cirsium areense</i>)
Bindweed or Morning Glory	(<i>Convolvulus</i>)
Couchgrass	(<i>Agropyron repens</i>)
Purple Loosestrife	(<i>Lythrum salicaria</i>)
Giant Hogweed	(<i>Heracleum mantegazzianum</i>)
Japanese Knotweed	(<i>Fallopia Japonica</i>)

TO: His Worship Mayor Michael Morden
and Members of Council
FROM: Chief Administrative Officer
SUBJECT: Supply & Delivery of New Replacement Server Equipment

MEETING DATE: January 21, 2020
FILE NO: RFP-IS19-15
MEETING: Committee of the Whole

EXECUTIVE SUMMARY:

The City of Maple Ridge relies on its server infrastructure to provide the platform to run enterprise applications, web services, virtual desktops, databases, telecommunications and other corporate computing systems. The City typically replaces its server infrastructure every 5 years with new and more up-to-date hardware, as the existing hardware has reached the end of its useful life and can no longer effectively support corporate computing needs. Whenever possible, the City leverages the latest technologies in order to maximize the reliability, scalability and performance of this hardware over its 5-year life cycle.

In September 2019 the City went out to RFP seeking a solution to meet the City's five-year server resource requirements. The solution that staff are recommending is valued at \$899,669.09 before taxes and replaces the City's existing server infrastructure. The recommended solution will deliver increased performance and reliability of the City's existing 210 virtual servers as well as offering scalability options that will accommodate the next 5 year's growth in a more affordable manner.

RECOMMENDATION:

That RFP-IS19-15 City Server Replacement in the amount of \$899,669.09 (plus applicable taxes) be awarded to Turning Point Technologies; and,

That a contingency of \$ 90,000.00 be established for this project; and further,

That the Corporate Officer be authorized to execute the contract.

DISCUSSION:

a) Background Context:

The City relies on its computing infrastructure to support service delivery for both staff and the community. As applications become more resource intensive, and service demands, including access to online services increase, additional resources are required to meet these demands and provide an excellent customer service experience.

In order to deliver robust and reliable systems, the useful life of server infrastructure is typically 5 years. As a result, the City undergoes a server replacement process to upgrade the existing infrastructure to newer and more modern equipment approximately every 5 years. During these replacement cycles, the City evaluates new technologies to maximize the benefit of new hardware and where appropriate, leverages new technologies to better serve the organization and the community. Such opportunities have included the introduction of virtual server environments, high speed fiber optic networks, virtual desktop environments and resilient systems.

In September 2019 the City went out for RFP seeking a server solution that will meet the City's five-year server resource requirements and found a recommended solution. The City received four proposals and evaluated according to the published evaluation criteria. Turning Point Technologies was the highest scoring proponent with a solution that provides the ability to increase resource capacity by adding components instead of purchasing completely new servers. This solution both meets existing demands, and will also accommodate the anticipated growth over the next five years in a more affordable manner.

b) Desired Outcome:

That Council authorize City Staff to prepare contract documents for the award of Server Replacement Equipment to Turning Point Technologies, and that the Corporate Officer be authorized to sign the contract.

c) Strategic Alignment:

This solution is closely aligned to the IT Strategic Plan by supporting the City's ability to increase the performance of the server infrastructure which will in turn support increased productivity, offer a better customer experience and easily accommodate additional resources for growth as service demands evolve. With the solution's ability to increase its resources, it helps consolidate the power and space requirements needed, reducing the overall footprint of these resources.

d) Citizen/Customer Implications:

The server environment provides citizens with valuable web resources and the solution recommended by staff will offer increased capacity and better response. This will, in turn, provide a better customer experience for our citizens. It will also offer capacity to add more services for citizens when required.

e) Interdepartmental Implications:

Due to the advancement of hardware and software technologies, the server infrastructure is being leveraged by every department within the city. Increasing the capabilities of the hardware allows staff to utilize more recent and up-to-date enterprise applications and offers a more enhanced user experience. It also offers the capacity to leverage additional tools and applications for staff use in the future.

f) Business Plan/Financial Implications:

The cost of the Server Replacement as well as the 5-year maintenance costs required to support this solution is \$899,669.09 (excluding taxes). The cost for this solution is more than expected but can be accommodated through the existing budgets. The Equipment Replacement Reserve has capacity due to past replacements costing less than expected and some equipment lifecycle being longer than anticipated. In addition, this proposed solution will accommodate growth on the existing hardware which should decrease future


costs associated with growth both monetarily and in staff time over the next three to five years.

CONCLUSION:

That Contract RFP-IS19-15 City Server Replacement: be awarded to Turning Point Technologies. in the amount of \$889,669.09 (excluding taxes); and,

That a contingency of \$ 90,000.00 be established for this project; and further,

That the Corporate Officer be authorized to execute the contract.




Prepared by: **Sean Serediuk,**
Manager of Infrastructure and Security Services



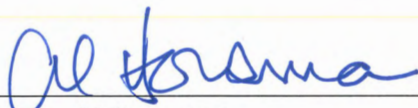
Reviewed by: **Daniela Mikes,**
Manager of Procurement



Reviewed by: **Trevor Thompson**
Chief Financial Officer



Approved by: **Christina Crabtree,**
Acting General Manager of Corporate Services



Concurrence: **Al Horsman,**
Chief Administrative Officer