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**Meeting Access Information**

Due to the COVID-19 health emergency we will be holding the Public Art Steering Committee (PASC) meeting via Zoom teleconference. Members of the PASC and the public are asked to join the meeting using the following access information:

**Join the meeting from your computer, tablet or smartphone**

<https://mapleridge-ca.zoom.us/j/88172369716?pwd=RFNiMXphQk5BR2VZZG41d0lXZ0lxUT09>

**Or join the meeting using your phone**

Dial: 1-778-907-2071 Meeting ID: **881 7236 9716** Password: **559933**

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1. **CALL TO ORDER** – introduction of new PASC member and guests
2. **APPROVAL OF THE AGENDA**
3. **ADOPTION OF MINUTES** – September 9, 2021
4. **ELECTIONS** – Chair and Vice-Chair Roles
5. **DELEGATIONS**
  - 5.1 132 Avenue/Fern Crescent Corridor Potential Gateway – Bradley Romeo, Project Manager, Engineering Department
6. **NEW AND UNFINISHED BUSINESS**
  - 6.1 Business Plan 2022 – Final PASC Work Plan approved by Council
  - 6.2 Committee Recruitment and Membership Review – Artist member appointed
  - 6.3 Street Banners 2022 – Selection Panel recommendation for official approval
  - 6.4 Kanaka Regional Park Update
  - 6.5 Placemaking Framework – summary of draft
  - 6.6 132 Avenue/Fern Crescent Corridor Gateway – discussion for list of projects in 2022-2023
  - 6.7 Community Public Art Grant Program – 2022 Artist in Residence Project for approval
  - 6.8 MacLean Homes Public Art – Revised Proposal to Committee for approval
7. **LIAISON UPDATES**
  - 7.1 Staff Liaison
  - 7.2 Council Liaison
8. **TASK FORCE UPDATES**
  - 8.1 Public Art Plan Framework and Policy
  - 8.2 Artist in Residence Program
9. **QUESTION PERIOD FOR THE PUBLIC**
10. **ROUNDTABLE**

- 9. QUESTION PERIOD FOR THE PUBLIC
- 10. ROUNDTABLE
- 11. ADJOURNMENT

**Next Meeting: April 7, 2022**  
**Agenda Items Submission Deadline: March 24, 2022**

**QUESTION PERIOD**

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak. Up to ten minutes in total is allotted for Question Period.

Thursday, September 9, 2021 – Regular Meeting

The Minutes of the Regular Meeting of the Public Art Steering Committee (PASC),  
held via Zoom teleconference on September 9, 2021 at 4:00 pm.

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**COMMITTEE MEMBERS PRESENT**

Councillor Gordy Robson	Council Liaison
Susan Hayes, Chair	Member at Large – Artist
Wan-Yi Lin	Member at Large – Artist
Steven Bartok, Vice Chair	Member at Large – Architect
Philippa Glossop	Arts Council Representative

**STAFF PRESENT**

Yvonne Chui	Staff Liaison/Manager, Arts and Community Connections
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**ABSENT**

Donald Luxton	Member at Large – Developer/Community
Leigh Smith	Member at Large – Community

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**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

R/2021-022

It was moved and seconded

**That the September 9, 2021 Public Art Steering Committee meeting Agenda be approved as circulated.**

CARRIED

**3. ADOPTION OF MINUTES**

**3.1 Public Art Steering Committee Regular Meeting – July 8, 2021**

R/2021-023

It was moved and seconded

**That the minutes of the Maple Ridge Public Art Steering Committee meeting dated July 8, 2021 be adopted.**

CARRIED

**4. DELEGATIONS**

**4.1 Artist in Residence Program Project Updates –**

Aaron Moran, the Port Haney Artist in Residence provided a summary of their projects for the past year: Writings from Home, Zoom Studio Visits, Culture Days.

Presentation highlights include:

- Writings from Home - 41 works installed that was selected from 80 to 90 submissions from residents. Taryn reached out to 40 teachers and principals and provided Zoom workshops for interested schools. Submissions posted on Instagram channel and lots of sharing by residents. Interest to have a second version for next year.
- Studio Visits – zoom conversations with local artists and their work. About 12 zoom calls completed and 3 in person visits. More outreach planned in last quarter.

- Culture Days – 3 workshops “Mapping Home” and outdoor temporary sculpture building.
- Aaron and Taryn will be working on some future mural projects next year as per their proposal. Natali Leduc has been an Artist in Residence for the past two years at the Fern Crescent location. Some highlights from her projects A-maze-a-tron, Little
- Library of What and Pumkin-o-tron:  
Library – finished 47 books in the series
- A-maze-a-tron – a large maze using straw bale gardening technique with edible plants was constructed and grown in a short period of time; most attended only once and some donated towards the project. Also created questionnaire for participants to find plants and provide some educational information. A volunteer/participant recognition event was held on Aug. 21 to celebrate the work of participants and their involvement. Her straw bale gardening example was used by US author on the subject as the Maze was not a typical garden design. Finding participants was challenging with Covid19.
- Pumkin-o-tron – pumpkin carving workshop in October with view of the pumpkin sculptures Oct. 22 to 27 at 6:30-9:30pm.

Altogether there were over 150 participants in the projects. Natali will be working with staff to review projects for her last year in the residency.

## **5. NEW AND UNFINISHED BUSINESS**

### **5.1 Project Updates:**

#### **5.1.1 Albion Community Centre**

Staff Liaison provided update on locations for the public artworks in the draft call – lobby walls but higher up above doors/windows and the glass windows above the two main entrances for the local Indigenous decal designs. Final confirmations with the architect and project staff shortly before the call is finalized and circulated in October. The trails project with Parks may take place later in the future. Selection Panel will include a representative from the school (Principal) and seeking 2 more Albion area representatives.

#### **5.1.2 Street Banners 2022-2025**

The draft call for new street banner designs for 2022 has been completed and will be in circulation by the end of September with a deadline of Oct. 29 for submissions. Four designs will be selected – two from local residents (one from under 19 years old and one from +19) and two from local Kwantlen and Katzie artists. Committee supported the two cash prize award levels: \$250 for participants under 19 years old and \$700 for participants over 19 years old. The increased amounts would be an incentive for more submissions and encourage the participation of post-secondary art students and emerging and mid-career artists in the community.

R/2021-024

It was moved and seconded

**That the Public Art Steering Committee appoint Philippa Glossop to be on the Street Banner 2022 Selection Panel.**

CARRIED

## **5.2 2022 Committee Work Plan Draft**

The Staff Liaison shared the draft Committee Work Plan as circulated to the members with the agenda package earlier:

Develop and/or complete up to five new public art commissioning projects for approved sites and a new cultural crawl map; update the public art policy and procedures; award artist or team for the Fern Crescent Artist in Residence 2022-2025; and develop and award a new culinary Artist in Residence at the Albion Community Centre for 2022-2023.

Commissioning projects include the Albion Community Centre, MacLean Homes Edge 3 development, Kanaka Regional Park, 132 Ave/Fern Crescent Corridor, storm drains and CPR pedestrian tunnel, new street banner designs, and enhanced the community public art grant program to support reopening, recovery and placemaking.

R/2021-025

It was moved and seconded

**That the Public Art Steering Committee supports the 2022 Committee Work Plan as proposed and recommends approval by Council.**

CARRIED

## **5.3 Fall Membership Recruitment**

The Staff Liaison shared the updated recruitment materials for a new professional artist as Wan-Yi Lin will be completing her term at the end of this year. Liaison expressed thanks to Wan-Yi, Susan, Sabina and Steven for their assistance in making the revisions. Clerks will be promoting and distributing the recruitment materials through the City's social media and newspaper in mid-September. Requested the assistance of members to share on their social media and word of mouth to relevant groups and potential applicants.

## **6 LIAISON UPDATES**

### **6.1 Staff Liaison**

Reminder of Culture Days events and opportunities this year with many community partners and Artists in Residence. See details on the website.

### **6.2 Council Liaison - NIL**

## **7 TASK FORCE UPDATES**

### **7.1 Public Art Plan Framework and Policy - NIL**

### **7.2 Artist in Residence Program**

Update provided during agenda item 4.1.

## **8 QUESTION PERIOD FOR THE PUBLIC – NIL**

**9      ROUNDTABLE**

Committee members shared details on upcoming events related to public art in the community.

**10     ADJOURNMENT – 5:30 pm**

The next regular Public Art Steering Committee meeting is scheduled for Thursday, November 4, 2021 at 4:00 pm.

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Susan Hayes, Chair

/yc

## 2022 Public Art Steering Committee Work Plan

### Committee Overview

The Public Art Steering Committee (PASC) Committee will:

1. recommend criteria for the commission of public art installations to Maple Ridge Council;
2. have authority for entering into agreements and contractual obligations within the limitations of approved budgets for the commission of public art installations which meet the criteria noted above;
3. have authority to spend money within an annual budget approved by the Maple Ridge Council; and
4. submit an annual report to Maple Ridge Council each Spring describing the activities of the previous year.

### Progress Report

Action Item	Update & Next Steps	Planning Tier	Status
		Priority	
Develop six public art commissioning projects with artists, including First Nations artists, youth and young adults for public facilities and civic events	Completed six new public artworks including: the Leisure Centre mosaics, Telosky Stadium Fieldhouse, new poetry stamps on the Lougheed corridor, the Polygon Provenance development sculpture, and new art murals in the downtown.	Business Plan Deliverable Relations	Complete 100 % Q1 2021
Develop and complete up to four new public art commissioning projects for approved sites, Planning Department developments and Metro Vancouver Regional Parks	New artwork was installed at the Polygon Provenance site, the Hammond Cedar development, and new murals in the downtown. The concept design for the St. Anne Ave development has been approved with the installation to start in 2022. The concept design for the exterior of the Hammond Community Centre has been completed, and the Art Mural Guidelines was developed to support the City's sign bylaw.	Business Plan Deliverable Pride	Complete 100 % Q4 2021
Initiate the new Kanaka Creek Regional Park interpretive art mural project. The project will gain new partnership opportunities with Metro Vancouver, KEEPS, SD42, Kwantlen First Nation and Pacific Parklands Foundation	The new public artwork will be located on the fish fence at the 240 Street bridge and will serve as a pilot prototype for other regional parks. Agreements, processes and timelines have been developed with Metro Vancouver. With community engagement, the project is anticipated to be awarded in the fall of 2021 and completion in spring of 2022.	Business Plan Deliverable Pride	In Progress 40 % 2021-2022

### New 2022 Workplan Deliverables

Action Item	Priority	ETA
Develop and/or complete up to five new public art commissioning projects for approved sites and a new cultural crawl map; update the public art policy and procedures; award artist or team for the Fern Crescent Artist in Residence 2022-2025; and investigate potential Artist in Residence opportunities at the Albion Community Centre. Commissioning projects include the Albion Community Centre, MacLean Homes Edge 3 development, Kanaka Regional Park, 132 Ave/Fern Crescent Corridor, storm drains and CPR pedestrian tunnel, new street banner designs, and enhanced the community public art grant program to support reopening, recovery and placemaking	Pride	Q4 2022

# Public Art Steering Committee Terms of Reference

## Mandate

The Public Art Steering Committee (PASC) Committee will:

1. recommend criteria for the commission of public art installations to Maple Ridge Council;
2. have authority for entering into agreements and contractual obligations within the limitations of approved budgets for the commission of public art installations which meet the criteria noted above;
3. have authority to spend money within an annual budget approved by the Maple Ridge Council; and
4. submit an annual report to Maple Ridge Council each Spring describing the activities of the previous year.

## Membership Composition

The Committee will be comprised of the following 7 voting members:

- One Council Liaison (or alternate)
- One Arts Council staff member with the appropriate technical expertise, to be appointed by the Arts Council Board (or alternate)
- Two Artists, appointed by Council
- One Developer of residential or commercial properties in Maple Ridge, appointed by Council
- One Architect/Landscape Architect/Municipal Planner familiar with public art programs, appointed by Council
- One Member at Large that is familiar with public art projects, appointed by Council,

The Member at Large appointed by Council must be a resident of Maple Ridge. Other Committee members appointed by Council do not need to reside in Maple Ridge but must work in Maple Ridge or have knowledge of the community.

## Quorum

- Majority of members (4)

## Meetings

- The Public Art Steering Committee typically meets the first Thursday of every other month at 4:00 pm in the Blaney Room, City Hall, 11995 Haney Place
- Meetings are typically held in: January, March, May, September and November

## Public Art Selection Panels

The Public Art Steering Committee shall perform the duties in the selection process; however, a designate panel may be formed at the discretion of the Committee. External guests to a panel are chosen for specific areas of expertise or knowledge including those with heritage expertise, local artists in the neighbourhood where the work will be sited, and community members who are regular users of the space. At least two members of the panel will be members of the PASC. PASC members rotate on the Selection Panels to ensure different perspectives are captured and appropriate for each site/location.

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## **Public Art Steering Committee Terms of Reference (continued)**

### **Selection Panel Goals**

The goals of the artist selection process are threefold:

- to implement the agreed upon goals of the project through an appropriate art selection;
- to seek quality and integrity in the artwork; and
- to choose an artist(s) who will best respond to the distinctive characteristics of the site with suitable materials.

### **Selection Panel**

Selection Panel members must be well informed about the project for which they are selecting an artist. It is important that members be provided with the submission qualifications of all the artists for review prior to shortlisting. They should also be provided with written materials and drawings on the specific areas for which the selected artist could be working.

Panelists will have one vote and no member should have the right of veto. The Panel will base the selection of an artist on a consensus vote. If a consensus cannot be reached, then the majority vote carries the decision. The Selection Panel will have the option to make no selection if there is not a submission that warrants consideration.

In some instances groups that might have a special interest in the project will be invited to appoint non-voting advisors to the adjudication process. The Selection Panel prior to making a final decision would solicit the comments of these advisors and/or public feedback as needed.

The Selection Panel forwards its recommendations to PASC for approval at the completion of the selection process. PASC reviews and approves the Selection Panel's recommendations or alternative.