

City of Maple Ridge

COUNCIL WORKSHOP MINUTES

January 29, 2019

The Minutes of the City Council Workshop held on January 29, 2019 at 1:31 p.m. in the Blaney Room of City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

PRESENT

Elected Officials

Mayor M. Morden
Councillor J. Dueck
Councillor Duncan**
Councillor C. Meadus
Councillor G. Robson
Councillor R. Svendsen
Councillor A. Yousef

Appointed Staff

F. Quinn, Acting Chief Administrative Officer / General
Manager Public Works and Development Services
D. Boag, Acting General Manager of Parks, Recreation and
Culture / Director of Parks and Facilities
L. Benson, Director of Corporate Administration
T. Thompson, Chief Financial Officer

Other Staff as Required

C. Carter, Director of Planning
D. Pollock, Municipal Engineer
B. Elliott, Manager of Community Planning
L. Siracusa, Director of Economic Development and Civic
Properties
A. Bowden, Planner 1, Community Planning / Community
Heritage Commission Staff Liaison
D. Olivieri, Corporate Support Coordinator

** Councillor Duncan
entered the meeting at 2:23
p.m.

Note: These Minutes are posted on the City Web Site at www.mapleridge.ca

1. APPROVAL OF THE AGENDA

R/2019-018

It was moved and seconded

That the agenda of the January 29, 2019 Council Workshop Meeting be amended by adding discussion relative to the Council Strategic Plan in conjunction with Item 4.3; and

That the agenda as amended be approved.

CARRIED

2. ***ADOPTION OF MINUTES***

2.1 Minutes of the January 14, 2019 Council Workshop Meeting

R/2019-019

It was moved and seconded

That the minutes of the January 14, 2019 Council Workshop Meeting be approved.

CARRIED

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

4. ***UNFINISHED AND NEW BUSINESS***

4.1 **Maple Ridge Community Heritage Register Update: Additional Statements of Significance**

Staff report dated January 29, 2019 recommending that the attached report titled “Maple Ridge Community Heritage Register Update: Additional Statements of Significance” be forwarded to the February 12, 2019 Council Meeting for consideration.

C. Carter, Director of Planning, introduced the item advising that the purpose of today’s presentation is for Council discussion, and that next steps will include a policy report to Regular Council.

Councillor Robson entered the meeting at 1:34 p.m. during the staff presentation.

A. Bowden, Planner 1, Community Heritage Commission staff liaison, provided a Power Point presentation including the following information:

- the three levels of the framework for heritage recognition
 1. Heritage Inventory – a city listing of identified sites with historical value to the community, and is also the lowest level of heritage recognition;
 2. Heritage Register – a formal listing with the Province of BC and inclusion on the National Historic Sites Register; and,
 3. Heritage Designation – a bylaw that protects the heritage site from demolition and alteration not keeping with the heritage character.
- the Statements of Significance and the three-part statement to complete the Heritage Character Assessment process
- the consultation process to date and the Community Heritage Commission recommendation that the 11 Statements of Significance be forwarded to Council for inclusion on the Maple Ridge Heritage Register

- an overview of the following 10 properties identified by the Community Heritage Commission to be added to the Heritage Register:
 1. Miller Residence and Property
 2. Bank of Montreal
 3. Port Haney Post Office
 4. Turnock / Morse Residence
 5. Beeton/Daykin Residence
 6. Whitehead Residence
 7. Jackson Farm
 8. Mussallem Residence
 9. Spencer Farm Milk House
 10. Westacre Farms
- the next steps of notification to property owners and Minister responsible for the Heritage Branch.

R/2019-020

It was moved and seconded

That the Maple Ridge Community Heritage Register Update: Additional Statements of Significance be forwarded to Council for consideration February 12, 2019 Regular Council meeting.

CARRIED

4.2 Grant Monitoring Presentation

- Dan Olivieri, Corporate Support Coordinator

D. Olivieri, Corporate Support Coordinator, provided a Power Point presentation including the following information:

- overview of the process and tracking mechanism;
- information sources
- grant tracking form used by staff
- the grant inquiry tools; Equality and Growth; FCM funding; Provincial and Local; and, Communities Built for Change
- a sample of the Green Municipal Fund grant process

Councillor Dueck left the meeting at 1:52 p.m. and returned at 1:54 p.m.

Corporate Officer provided a brief synopsis of the project for grant monitoring. She advised that local governments are not always eligible to apply for some Provincial and Federal grants and that staff partner with various community groups and non-profit organizations to take advantage of these funding opportunities.

4.3 Council Matrix – January 29, 2019

Staff report dated January 29, 2019 recommending that the Council Matrix dated January 29, 2019 be forwarded to the January 29, 2019 Council Meeting for adoption.

L. Benson, Corporate Officer, introduced item advising that it is a living document to be viewed with flexibility. She advised that any additions could impact the rest of the items, and that some items may come forward to Council multiple times before completion. She further advised that staff items such as development applications, late comer agreements, financial reports and statutory bylaws would not be included in the matrix as its purpose is for items identified in the Council Strategic Plan.

Council provided the following direction on the Council Matrix and Council Strategic Plan:

- to have more detail provided, such as a column for status
- to see a reconciliation with the Council Strategic Plan so that there is a visible link between the matrix item and the council strategic plan priority
- to include public consultation where required
- an additional public version showing which council meetings items will be considered
- inclusion of staffing and budgetary impact

Councillor Duncan entered the meeting.

R/2019-021

It was moved and seconded

That the Council Matrix and Council Strategic Plan be referred back to staff to include the direction provided by Council during the January 29, 2019 Council Workshop meeting; and

That the items be removed from the January 29, 2019 Regular Council meeting agenda.

CARRIED

5. **CORRESPONDENCE**

5.1 **Upcoming Events**

January 30, 2019 11:00 am	Conversation Café, #106 – 22838 Lougheed Hwy Alouette Addictions Services
January 31, 2019 11:30 am – 2:00 pm	UDI Fraser Valley Mayors' Panel & Municipal Expo, Langley Events Centre
February 9, 2019 6:00 – 8:00 pm	Afro Gala, St. Luke's Roman Catholic Church
February 9, 2019 6:30 – 9:30 pm	For the Love of Youth, SKY Hangar, Pitt Meadows

6. **BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL** – Nil

7. **MATTERS DEEMED EXPEDIENT** – Nil

8. **ADJOURNMENT** – 2:37 p.m.

M. Morden, Mayor

Certified Correct

L. Benson, Corporate Officer