



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Maple Ridge City Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Tuesday, March 7, 2017 at 7:00 pm

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**COMMISSION MEMBERS PRESENT**

Brenda Smith, Chair	Maple Ridge Historical Society
Councillor Craig Speirs	Council Liaison
Eric Phillips	Member at Large
Julie Koehn	Maple Ridge Historical Society
Kevin Bennett	Member at Large
Russell Irvine	Member at Large

**STAFF PRESENT**

Lisa Zosiak	Staff Liaison, Community Planner
Sunny Schiller	Committee Clerk

**GUESTS**

Erica Williams	President, Maple Ridge Historical Society
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**REGRETS/ABSENT**

Len Pettit	Member at Large
Steven Ranta, Vice-Chair	Member at Large

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**1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 7:04 pm.

**3. MINUTES APPROVAL**

R17-010

It was moved and seconded

**That the Minutes of the February 7, 2017 meeting be approved.**

CARRIED

**2. AGENDA ADOPTION**

R17-011

It was moved and seconded

**That the agenda dated March 7, 2017 be adopted.**

CARRIED

**4. DELEGATIONS - Nil**

**5. FINANCE**

**5.1 Financial Update**

Russell Irvine provided a verbal update on the current Commission budget.

**6. CORRESPONDENCE - Nil**

**7. NEW & UNFINISHED BUSINESS**

**7.1 Membership**

**7.1.1 Calendar of Events**

The Chair led a review of the calendar of events.

**7.1.2 Training and Networking for Advisory Committees**

The Committee Clerk shared details about events coming up for Advisory Committee members.

**7.2 Cultural Plan Update**

The Chair provided an update on the work of the Cultural Plan task group.

**7.3 Tourism Strategy**

Councillor Speirs reported the draft tourism strategy was reviewed by Council at the March 6 Workshop meeting. Russell Irvine provided a Tourism Strategy liaison report.

**7.4 Canada 150**

Moved to Item 8.2.4.

**7.5 Tax Assessments**

Russell Irvine provided a status report on the issue of property tax assessment in regards to provincially owned heritage property.

**7.6 Private Members Bill Tax Credit**

Russell Irvine reported on proposed federal Bill C323 "*An Act to Amend the Income Tax Act (Rehabilitation of Historic Property)*". A draft report to Council recommending support has been prepared and a decision to move forward will be made after second reading in Parliament, scheduled for this week. The merits of the Bill were discussed by the Committee.

**7.7 BC Museum Funding**

The Chair shared that the provincial government recently announced eight million dollars in funding for museums across BC.

**8. SUBCOMMITTEE REPORTS**

**8.1 Communications Subcommittee**

**8.1.1 Local Voices**

**8.1.2 Communications Package**

The new CHC logo has been received.

**8.2 Recognitions Subcommittee**

**8.2.1 Heritage Week Subcommittee**

The Chair reported on Heritage Week events.

**8.2.2 Heritage Awards 2017 Nominations**

The 2017 Heritage Awards were well attended. The event was reviewed by the Commission.

**8.2.3 Review of Heritage Awards Annual Nomination Deadlines**

To be revisited in June.

**8.2.4 Canada 150 Projects**

The Chair provided an update on Canada 150 projects.

**8.3 Education Subcommittee**

**8.3.1 BC Societies Act Workshop**

The planning of the workshop is currently on hold.

8.3.2 **Oral History Training**

Julie Koehn and Councillor Speirs reported the Oral History training was very informative.

8.3.3 **Heritage BC Webinars**

Russell Irvine will host a “Heritage and Cultural Tourism” Heritage BC Webinar March 17<sup>th</sup> at City Hall.

**8.4 Maple Ridge Oral History Project**

Kevin Bennett and the Staff Liaison provided a status report on the Oral History project.

**8.5 Digitization Project Subcommittee**

The Staff Liaison and the Chair provided a status update on the digitization project. Plans for an electronic catalogue of historic documents were discussed.

**8.6 Heritage Inventory Project Update**

The Chair provided a report on the Heritage Inventory update project. Plans to store data and share the inventory publicly were discussed.

**8.7 Robertson Family Cemetery Project Subcommittee**

The Staff Liaison is arranging a surveyor for the Robertson Family Cemetery property.

**8.8 Museum and Archives Update**

Councillor Speirs provided an update on the collection of community input regarding proposed civic facilities. A proposal for the museum and archives facility will be submitted to the federal government for review.

**9. LIAISON UPDATES**

**9.1 BC Historical Federation**

The Chair shared agenda items for the upcoming BC Historical Federation conference.

**9.2 Heritage BC**

The Chair provided a report on Heritage BC.

**9.3 BC Museums Association**

No update.

**9.4 Maple Ridge Historical Society**

Julie Koehn reported graffiti at the Wharfinger's office has been removed by the City. The MRHS Annual General Meeting will be held March 16<sup>th</sup>. A donation from the Maple Ridge Rotary has been received to support Music on the Wharf.

**9.5 Council Liaison**

Councillor Speirs shared his proposed resolutions to be brought forward to the Lower Mainland Local Government Association conference. A question was raised about the moving date for the archives.

**10. QUESTION PERIOD - Nil**

**11. ROUNDTABLE**

Eric Phillips has been working on the issue of trucking in lower Hammond. Councillor Speirs provided an update on the topic.

**12. ADJOURNMENT**

It was moved that the meeting be adjourned at 9:00 pm.