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**City of Maple Ridge
Parks, Recreation and Culture Committee
MEETING MINUTES**

The Minutes of the Regular Meeting of the Parks, Recreation and Culture Committee (PRCC)
held via Zoom teleconference on March 31, 2021 at 4:05 pm.

COMMITTEE MEMBERS PRESENT

Councillor Ryan Svendsen, Chair	Council Liaison
Carolyn Gosling	Member at Large
Clayton Maitland	Member at Large
Mike Murray	School District No. 42 Board Trustee
Stephen Von Sychowski	Member at Large
Karlo Tamondong	Member at Large

STAFF PRESENT

Danielle Pope	Director of Recreation & Community Engagement/Staff Liaison
Valoree Richmond	Director of Parks and Facilities/Staff Liaison
Scott Hartman	General Manager Parks, Recreation & Culture
Russ Brummer	Manager of Business Operations, Recreation & Engagement
Chad Neufled	Manager of Parks, Planning & Development
Sabina Chand	Committee Clerk, Legal and Legislative Services

COMMITTEE MEMBERS ABSENT

Cass MacLeod, Vice Chair	Member at Large
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1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

R/2020-007

It was moved and seconded

That the March 31, 2021 Parks, Recreation and Culture Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF THE MINUTES

R/2021-008

It was moved and seconded

That the minutes of the Maple Ridge Parks, Recreation and Culture Committee meeting dated January 27, 2021 be adopted.

CARRIED

4. DELEGATIONS – NIL

5. QUESTION PERIOD

A member of the public inquired about the next steps for the Thornhill Trail Study and requested that the City meet with other trail user groups to discuss the maintenance agreement. The Chair advised that agenda item 6.1 will fulfill this question.

6. NEW AND UNFINISHED BUSINESS

6.1 Thornhill Trails Study Presentation

At the February 23, 2021 Maple Ridge Council Meeting, the Thornhill Trails Study was referred to the Parks, Recreation and Culture Committee to further discuss the motion.

Chad Neufeld, Manager of Parks, Planning & Development, provided a presentation on the Trails study process and highlighted important feedback received from user groups: hiking user, mountain biker user and equestrian user. The Committee discussed the survey results and the importance of a full site masterplan to increase safety and accessibility for all trail users.

R/2021-009

It was moved and seconded

That Parks, Recreation and Culture Committee supports the following recommendations for the Thornhill Trails Study next steps:

- **That staff explore the medium-term improvements recommended by Thornhill Trail Study respondents including additional signage, wayfinding, and 256 Street staging area improvements and that this be included in the next Business Plan;**
- **That staff negotiate a Thornhill Trail Maintenance Agreement with the Fraser Valley Mountain Bike Association as a pilot project to be brought back to Council for consideration in 2021;**
- **That the next Parks, Recreation & Culture Master Plan include the development of a Thornhill grind trail, additional staging areas, and serviced washrooms; and further**
- **That Council consider future plans to initiate a park (trail) master plan process that includes environmental considerations.**

CARRIED

Clayton Maitland OPPOSED

Note: Chad Neufeld left at 5:24 pm

6.2 Parks, Recreation and Culture Fees and Charges Review

Russ Brummer provided a brief summary of the Fees and Charges review process that was discussed at the January 27, 2021 PRCC meeting. R. Brummer outlined the current fees and 2021 proposed rates and asked for the Committees input. Questions followed on understanding current costs and what are practical rates. The Committee asked for an opportunity to provide feedback prior to the final review process that will occur post COVID-19.

R/2021-010

It was moved and seconded

That Parks, Recreation and Culture Committee directs staff to bring forward the Parks, Recreation and Culture Fees and Charges at a future meeting to provide final feedback prior to Council submission and approval.

CARRIED

Note: Russ Brummer left at 5:31 pm

6.3 Recreation Infrastructure Gap Analysis Overview

Valoree Richmond presented a PowerPoint on recreation and facilities gap analysis directed by Council to identify the recreation and leisure needs of the community. Highlights included: status of current and completed recreational projects, survey results and key feedback received from 33 sport organizations. Discussion engaged around cultural and multi purpose facilities and traditional sports.

6.4 2021 PRCC Work Plan

Danielle Pope spoke about the development of the 2021 PRCC Work Plan prior to the next meeting in September and suggested a special meeting or task force to complete the work.

6.5 2021 Meeting Schedule

The 2021 Meeting Schedule was circulated to the Committee to address one conflicting date with the City's Advisory Committee Calendar. The November 24, 2021 meeting date was rescheduled to October 27, 2021.

R/2020-011

It was moved and seconded

That the 2021 Meeting Schedule of the Parks, Recreation and Culture Committee be approved as amended.

CARRIED

6.6 Anti-Discrimination Policy

It was noted that the Anti-Discrimination HR policy applies to all employees and volunteers working for the City of Maple Ridge and is to be reviewed and acknowledged by all PRCC members.

6.7 Respectful Workplace Policy

It was noted that the Respectful Workplace HR policy applies to all employees and volunteers working for the City of Maple Ridge and is to be reviewed and acknowledged by all PRCC members.

7. LIAISON UPDATES

7.1 Staff Liaison

The Staff Liaisons provided an update on the following items:

- Project updates on Silver Valley Gathering Place and New Neighbourhood Place [Projects on the Go | Maple Ridge, BC](#);
- Council endorsed the UBCM application and further updates will be provided shortly;
- Policy No. 4.27 Facility Rental Fee Waiver and Policy No. 4.28 Park and Facility Advertising were endorsed by Council.

7.2 Council Liaison - NIL

8. TASK FORCE UPDATES – NIL

9. ROUNDTABLE - NIL

10. ADJOURNMENT

There being no further business, the meeting adjourned at 6:06 p.m.

The next regular meeting of the Parks, Recreation and Culture Committee will be held on Wednesday, September 29, 2021 at 4:00 pm.

Councillor R. Svendsen, Chair

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