



City of Maple Ridge  
Community Development & Enterprise Services Committee  
MEETING MINUTES

The Minutes of the Regular Meeting of the Community Development & Enterprise Services Committee held virtually and in the Blaney Room, City Hall on May 3, 2021 at 10:30 am

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**COMMITTEE MEMBERS PRESENT**

Councillor Dueck, Chair\*  
Councillor Svendsen\*  
Councillor Yousef\*

**COUNCIL MEMBERS PRESENT**

Mayor Morden

**STAFF MEMBERS PRESENT**

Al Horsman	Chief Administrative Officer
Christine Carter*	General Manager Planning and Development Services
David Pollock*	General Manager Engineering Services
Christina Crabtree	General Manager Corporate Services
Scott Hartman*	General Manager Parks, Recreation and Culture
Chuck Goddard *	Director of Planning
Josh Mickleborough*	Director of Engineering
Wendy Dupley*	Director of Economic Development
Dan Olivieri*	Research Technician
Erin Mark	Clerk 3

\*Participated remotely due to the COVID-19 pandemic.

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**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

R/2021-CDES-015

It was moved and seconded

**That the agenda of the May 3, 2021 Community Development & Enterprise Services Committee be approved as circulated.**

CARRIED

**3. ADOPTION OF MINUTES**

R/2021-CDES-016

It was moved and seconded

**That the minutes of the April 19, 2021 Community Development & Enterprise Services Committee meeting be adopted as circulated.**

CARRIED

**4. DELEGATIONS – Nil**

**5. NEW AND UNFINISHED BUSINESS**

**5.1. Development Services Fees Report**

C. Crabtree, General Manager Corporate Services, introduced the item and D. Olivieri, Research Technician, presented on the development services fees review completed by staff. Mr. Olivieri spoke about how the review was conducted, provided rate comparison scenarios with similar growth orientated municipalities, and recommended adjusting fee models to reflect industry standards, aligning the rates with staff cost increases and market, introducing new fees to reflect changing industry demands, tracking the impact of new staff with metrics, and consider future adjustments pending process reviews.

Committee members enquired about when the proposed new service fees would be presented for Council consideration and the impact of the fee increases on customer service performance measures. The Committee and staff discussed the needs of the building community for expeditious service, the in-progress Building Process Review, and potential service models.

R/2021-CDES-017

It was moved and seconded

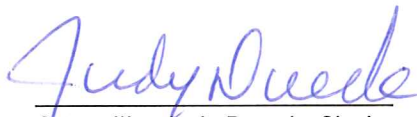
**That the staff report dated May 3, 2021 titled "Development Services Fee Review" be received for information.**

CARRIED

**6. QUESTION PERIOD – Nil**

**7. NOTICE OF CLOSED MEETING – Nil**

**8. ADJOURNMENT at 11:50 am.**



Councillor Judy Dueck, Chair

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