



# Special Inspection Application (BG)

to be completed for work done without permits

As work has been performed on the following property without benefit of permits a pre-inspection is required prior to applications being made for the noted work. This is required to identify issues that are evident and to provide the applicant with a starting point to begin the process of having the work comply with the codes and bylaws that regulate construction. Alternatively it may be decided to remove the work in which case permits may still be required.

DATE: \_\_\_\_\_

Construction Address: \_\_\_\_\_ Zone: \_\_\_\_\_

Registered Owner(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

Is the property located within a floodplain: Yes  No

Work located in - Check ONE Single Family Dwelling  Detached Garden Suite  Accessory Building

Work Done - Check ALL that apply:

New  Addition  Repair  Renovate  Basement Finish  Installation of Kitchen

If other than new, explain in detail what has been done:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If cooking facilities have been installed and you wish to retain the cooking facilities then you must comply with the BC Building Code and the City of Maple Ridge Zoning Bylaw requirements around these types of uses.

A secondary suite allows you to rent to any person that wishes to reside in the suite. In this case the area must comply with secondary suite requirements.

- Will there be a **Secondary** (Rental) Suite Yes  No

If the area is only being used by a family member then

- Will there be a **TRU** (relative/nanny) Yes  No

**Note: Owner must reside in home if having a TRU.**

Name of contact person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name of applicant: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_