

Gas inspections are required during various phases of a project. It is the responsibility of the permit holder to arrange for inspections via:

- the inspection request line 604-467-7380,
- the email request line [inspectionrequests@mapleridge.ca](mailto:inspectionrequests@mapleridge.ca) or
- fax at 604-467-7461.

**Note:** Requests for inspections will no longer be accepted through the Building Departments main phone line. Inspections may only be booked via one of the above options.

ALL inspection requests, including those left on our Inspection Request phone line, must provide **ALL** of the following information:

- Correct gas permit number;
- Correct street address of the property to be inspected.
- Type of inspection requested (PER LIST BELOW);
- For multi building sites include each gas permit for each building being inspected.
- For apartment buildings include the floor and unit numbers being inspected.

**Note:** When calling for multiple inspections on different buildings and/or different addresses the email request line must be used.

We regret to inform you that **no** inspections will be registered and **no** inspections will take place if the above information is not provided.

### GAS INSPECTION

**\*\*\*Note:** Owners issued a homeowner's permit to do their own gas work, must **phone** for all inspections via the inspection line 604-467-7380 or email to [inspectionrequests@mapleridge.ca](mailto:inspectionrequests@mapleridge.ca)

- **CALL FOR AN UNDERGROUND PIPING INSPECTION:**

**After** all underground gas Construction is complete, but **prior** to the placing of any concrete or backfill.

- **CALL FOR B-VENT & F/P B-VENT and ROUGH-IN GAS INSPECTIONS:**

**After** heating duct installations, gas venting installations fire place rough-in installation but **prior** to framing inspection.

**Note:** A separate fire place inspection (F/P B-Vent) is required where the fire place installer differs from the main gas and heating system installer.

- **CALL FOR ROUGH-IN GAS INSPECTIONS:**

**After** gas piping installation but **prior** to framing inspection.

- **SUBMIT DECLARATION FOR FINAL GAS INSPECTION (UNLESS HOMEOWNER):**

Gas final inspection must be performed **prior** to the final building inspection and can only be scheduled with the submittal of the "Gas Contractor Declaration of Compliance" form.

**PLEASE TURN PAGE OVER** 

"This information is provided for convenience only and is not a substitution of applicable City Bylaws, Provincial or Federal Codes or Laws. You must satisfy yourself that any existing or proposed construction or other works complies with such Bylaws, Codes or other laws."

### EVERY PERMIT IS ISSUED UPON THE CONDITION THAT:

1. Construction is to be started within 6 months from the date of issuance. An inspection on each permit is required and must pass within this time frame to verify construction commencement.
2. Construction is not to be discontinued or suspended for a period of more than 12 months.
3. The permit is no longer valid if conditions 1 and 2 noted above are not met.
4. The exterior of the building is to be completed within 6 months of the date of commencement of construction.
5. An Occupancy Permit is required prior to moving contents or people into any building.
- \*6. If all sub-trade inspectors and works inspectors approve for provisional occupancy, a Provisional Occupancy Permit may be issued for a limited period of time. Permit and security fees are required.
7. Occupancy of a building without first obtaining an Occupancy or Provisional Occupancy Permit may result in penalties as stated in the City of Maple Ridge Building Bylaw.
8. **For any inspections to be conducted**, the permit package, all prior inspection slips and engineering reports must be on site for all inspections including plumbing, gas, electrical, building and sprinkler.
9. For renovations or additions or where contents have been installed in a dwelling, a person of the age of majority must be present while inspections are being conducted. If no one is present or is under age, the requested inspection **will not** be conducted.
10. All pets must be secured prior to inspectors attending the site.
11. Permit card must be posted as soon as construction commences. This card must be posted in such a position as to be clearly visible from the street at all times and protected from weathering.