

## City of Maple Ridge Utility Pre-Authorized Withdrawals (UPAWS) Notice of Change or Cancellation

1. Please fill out your current information to identify your UPAWS account.

Name(s): Last Name, First Name or Company Name		Owner <input type="checkbox"/> Tenant <input type="checkbox"/>
Mailing Address:		
Contact Name:	Phone Number(s) / Email Address	
Utility Account Number	Utility Account Address (if different than Mailing)	

2. Please indicate by a checkmark the type of change or cancellation:

Change Mailing Address

New Mailing Address:

Change Civic Address/Utility Account

New Utility Account Number	New Utility Account Address (if different than Mailing)
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Change Bank Account

**Please attach a blank cheque marked 'VOID' or equivalent from your bank. \*\*\*DO NOT EMAIL\*\*\***

Cancel Utility Pre-Authorized Withdrawal (UPAWS)

3. Please read, complete and sign the authorization below and,

Send to: City of Maple Ridge                      or Fax to: 604-467-7331  
 11995 Haney Place  
 Maple Ridge BC V2X 6A9  
 Attn: Property Tax Dept.

Notification must be received at least 10 (ten) business days prior to the requested effective date.

I/We request and authorize the City of Maple Ridge to amend or cancel the pre-authorized withdrawal service as indicated above effective the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.

Day                      Month                      Year

\_\_\_\_\_  
 Date (YYYY/MM/DD)    Authorized Signature                      Date (YYYY/MM/DD)    Authorized Signature

For joint accounts, if more than one signature is required on cheques, then more than one signature must be included on the application.