



Update: August 28, 2020

City of Maple Ridge COVID19 Facility Safety Plan – Hammond Outdoor Pool Policies & Procedures – Phase 2

The City of Maple Ridge (CMR) has developed the following policies and procedures with the purpose of preventing the spread of COVID-19 and safely re-opening CMR facilities for use. These policies and procedures represent the standards that user groups must meet based on the information from the Provincial Health Officer (PHO), Lifesaving Society BC Yukon Branch (LSS), British Columbia Recreation and Parks Association (BCRPA), and viaSport. The City of Maple Ridge will continue to align with the advice of the PHO and the Provincial Government.

In this plan “users” includes all persons associated with the booking. This could include volunteers, staff, coaches, instructors, participants, spectators and/or parents.

PHYSICAL DISTANCING

- All users must maintain a minimum physical distance of 6 feet / 2 metres from each other.
- This distance must be maintained at all times.
- No spectators are permitted in pool deck area. Drop off and pick up of participants must take place outside of the gated area
- Participants are asked not to arrive until 5 minutes before their booking time.
- Participants are asked to leave pool area immediately after their booking is complete
- Participants are asked to change and shower at home before and after booking times.
- Personal equipment and belongings should be kept to a minimum and must be removed from the facility after each booking.
- Activities that cannot maintain 6 feet / 2 metres distancing are not permitted.

GATHERINGS

- The combined number of all users must will be communicated and is defined by activity type.

FACILITY CAPACITY

- Capacity is determined based on size of facility and activity. Static activities require a minimum of 5 square metres of unencumbered floor space per individual. High intensity activities require 6-10 square metres of unencumbered space per individual.
- Deck and pool capacity will be provided to the user.
- Lane swimming is limited to 2 persons per lane.

HEALTH SCREENING

Before entering into a CMR facility, and throughout the activity, users should self-monitor for symptoms associated with COVID-19 by using the BC Health COVID-19 Symptom Self-Assessment Tool located here: <https://bc.thrive.health/> and answer the prompted questions, which include:

1. Are you experiencing symptoms consistent with COVID-19 (refer to the link above for the most up to date list of symptoms)?
2. In the past fourteen (14) days have you been outside of Canada or BC?
3. In the past fourteen (14) days have you been in close contact with anyone who is symptomatic or has been diagnosed with COVID-19?

If users answer 'yes' to any of the above questions, they must stay home or leave the facility immediately.

PERSONAL HYGIENE

- Users should practice proper "hand hygiene" techniques often, as it is the single-most effective way of reducing the spread of infection.
- Proper *respiratory etiquette* should also be followed.
- Touching your face, including eyes, nose or mouth should be avoided and hands washed or sanitized following such touching.
- Users will be responsible for the availability of hand sanitizer and encourage good hygiene amongst its participants.

CLEANING & SANITIZATION

- Facility touch points are cleaned at the end of each defined user time periods.
- Full facility cleaning will take place daily.
- Any personal equipment brought onsite by the user group will be cleaned and disinfected before and after use. Disinfection products will be the responsibility of the user group.
- No facility equipment will be available for use except for lane ropes and flags.

BOOKING RESTRICTIONS

- All bookings will be authorized by the Aquatics Coordinator before contract is finalized.

KEYS

- Staff will be onsite during all bookings to allow for facility access.

CONTACT TRACING

- The user hereby agrees that personal information provided by the user and/or its participants/members may be shared as necessary for the purposes of contact tracing if the need arises, and the user will obtain consent to such sharing of information from each of its participants/members prior to the first use of the Facilities.
- Events/Single Bookings | User must collect the name and phone number or email address of all attendees and provide the City a list within 24 hours of the booking. The City will keep a copy of the information and destroy after 30 days.
- Local Sport/Recurring Bookings | Users must collect the first and last names and telephone number, or email address, of all attendees; and retain this information for 30 days in case there is a need for contact tracing on the part of the medical health officer, in which case the information must be provided to the medical health officer.

USER GROUP SAFETY PLAN

User Groups must submit a safety plan outlining the following:

- Physical Distancing Procedure
- Frequent Hand Hygiene Procedure and Communication
- Cleaning and Disinfection Procedure
- Adherence to capacity limits
- Participants who are Ill procedure and communication
- Communication Plan
- Training Plan
- Emergency Procedures
- Any additional procedures required by Provincial/National Sport organizations
- Worksafe BC Safety Plan for return to work