



# ACCESS PASS

## PRINT APPLICATION FORM

The City of Maple Ridge, strives to make Parks, Recreation & Culture services affordable for all residents. The Access Pass, a financial assistance program, is available to residents of the City of Maple Ridge, and offers reduced admission and program fees. Eligible residents will receive:

- 75% off admissions (including drop in rates, 10 and 20 passes and 1 and 3 month memberships)
- 50% off 4 registered programs per year to a maximum of \$50 per program.

FAMILY SIZE	INCOME
1	\$22,784
2	\$28,364
3	\$34,870
4	\$42,338
5	\$48,019
6	\$54,157
7+	\$60,296
Stats Canada 2022 - Before tax Low Income Cut-offs (based on a community size of 30,000-99,000)	

### YOU MAY QUALIFY FOR THE ACCESS PASS IF:

- You are a Maple Ridge Resident
- You are a Refugee who has settled within the City of Maple Ridge
- You are a member of the Katzie and/or Kwantlen First Nations
- Your family's combined total income from line 150 of your Notice of Assessment(s) is less than the amount indicated in the chart (right)
- You have all the required documents attached to your application

## HOW TO APPLY USING THIS PRINT APPLICATION

1. Complete this print application form in full.
2. Attach proof of income (previous year Notice of Assessment for each person contributing to the household; Social Assistance; Disability Benefits; Employment Insurance, or Income tax return (line 433)). Income is based on the total combined income of the household.
3. Attach address related bill (hydro, gas, internet, cable, landline or cell phone). PO Boxes not accepted.

**Please Note:** 3rd party adjudication letter available on [mapleridge.ca/1465](https://mapleridge.ca/1465).

## HOW TO SUBMIT YOUR ACCESS PASS PRINT APPLICATION

Please drop off your completed documents at the Maple Ridge Leisure Centre (11925 Haney Place) during our hours of operation. Staff will:

- Review your documents to ensure they are complete
- Photocopy and return your original documents
- Submit your application and supporting documents for final review and processing
- which can take up to 10 days

## NEXT STEPS

- Staff will review your application, which may take up to 10 business days. Incomplete applications cannot be processed.
- You will be notified by phone or email regarding the status of your Access Pass.

## USING YOUR ACCESS PASS ONCE ACTIVATED

- If you register using online registration ([mapleridge.ca/1484](https://mapleridge.ca/1484)), your Access Pass discounts will automatically apply to registered programs or membership passes. To access your online registration account for the first time, please call 604-467-7422 for your personalized account link. Alternatively, visit our online registration page ([mapleridge.ca/1484](https://mapleridge.ca/1484)) to register.
- You will receive a photo ID card once our centre fully reopens to the public. In the meantime, please let our Customer Experience staff know you have an Access Pass and supply your phone number to apply your Access Pass discounts when registering over the phone (604-467-7422).
- For registered drop-in time slots for the Fitness Centre, Group Fitness, Spin, Gymnasium or Pool, you will need to call 604-467-7422 for the discount to apply.

## PROCEED TO THE NEXT PAGE & COMPLETE IN FULL



## PRIMARY APPLICANT

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Household Address: \_\_\_\_\_

Did you receive the Access Pass benefits last year?

☐

Yes

☐

No

INCOME (COMBINED HOUSEHOLD INCOME)	AMOUNT
Not Applicable	\$
Tax Assessment (Line 150)	\$
Social Assistance	\$
Disability Benefits	\$
Employment Insurance	\$
Income Tax Return (Line 433)	\$
Other	\$

## PARTNER AND/OR DEPENDENTS

*Partner (spouse, common law, etc)*

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

*Dependents*

Full Name(s) \_\_\_\_\_ Date(s) of Birth: \_\_\_\_\_

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_  
6. \_\_\_\_\_  
7. \_\_\_\_\_

## DECLARATION OF ACCURACY

I declare that the information I reported in this application accurately reflects the true size of my family and the combined income of the household.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PRIVACY POLICY

Your participation membership is valid one year from the date of enrollment. Supporting documents are destroyed immediately after review. Applications are collected and stored for 1 year. Any personal information we collect is used and disclosed in accordance with the Freedom of Information and Protection Act.

## OFFICE USE ONLY

Date Received: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Application Approved:

☐

Yes

☐

No

Xplor Recreation Updated:

☐

Yes

☐

No

Applicant Contacted:

☐

Yes

☐

No

Date: \_\_\_\_\_

