



Re: City of Maple Ridge Leisure Access – Agency Application

EVERYONE WELCOME - The City of Maple Ridge, strives to make Parks, Recreation and Culture accessible for all residents regardless of their needs and divers-abilities.

The Leisure Access, Agency program is available to agencies and their staff assisting individuals who require support in order to meet their recreation and fitness goals. Customers pay the admission fees associated with their activity; the agency staff supporting the customer is not charged an admission fee when they present their Leisure Access Agency ID card.

Program managers and/or directors are to complete the application below. Please include the names of all staff members requiring access. Program managers/ directors can add and remove staff at any time by emailing registration@mapleridge.ca.

Passes are valid for three years, however managers and directors are required to provide an updated staff list by March 15th of each year, to ensure smooth and seamless transition from year to year. After 3 years a new application will be required along with resigning of the **Subsidized Leisure Centre Admission and Individualized Support Services Memorandum of Understanding (MOU)**.

Please note the following Leisure Access Card guidelines as outlined by Maple Ridge Parks, Recreation & Culture:

- Agencies applying for Leisure Access Agency Cards must provide services to Maple Ridge residents.
- Agency/ organizations delivering a prescribed exercise program for a client must provide a letter stating they have approval from an Occupational Therapist or other certified medical professional prior to the start of the service/program.
- Each program area within the organization is eligible for a maximum of 10 passes – Please ensure you identify the organization and program name on the application.
- The Leisure Access Agency card is non-transferable.
- Misuse may result in the cancellation of the Agency Leisure Access Card.

Completed applications can be emailed to registration@mapleridge.ca. Please allow 10 business days for processing applications. If you have any questions, please call the Leisure Centre Registration desk at 604 467 7244.

Thank you,

Petra Frederick, Coordinator, Community Engagement
11925 Haney Place,
Maple Ridge
P#: 604.467.7355
Email: pfrederick@mapleirdge.ca



Leisure Access Agency (Application):

Agency Name:

Program Name: (Please complete one application per program, if more than one program within the agency)

Mailing Address:

City:

Postal Code:

Phone Number:

Email Address:

Applicants Name:

Title/ position:

Employees:

	First and Last Name		First and Last Name
1		2	
3		4	
5		6	
7		8	
9		10	

Applicants Signature:

Date: