

Council Workplan Matrix - March 9, 2021

Date est.	Meeting	Report Title	Dept	Outcome/Next Steps	Status	Strategic Alignment
14-Jan-19	Other	City of Pitt Meadows Joint Meeting	Corp Support	Due to COVID-19, meetings held as needed North Lougheed and Related Infrastructure	Ongoing	Relations
22-Jan-19	CoW	Maple Ridge Sport and Physical Activity Strategy Implementation Plan	Park/Fac	Implementation plan review by Council	Endorsed Jan 29, 2019	Safety
29-Jan-19	Workshop	Grant Monitoring Presentation	SCP	Overview of staff tools, practices and sources of information - for Council information	Complete	Growth
29-Jan-19	Workshop	Maple Ridge Community Heritage Register Update: Additional Statements of Significance	Planning	Report identifying properties for inclusion in the Heritage Registry	Approved Feb 12, 2019	Pride
5-Feb-19	Workshop	2019 Community to Community Forum	CPC	Awaiting easing of COVID-19 regulations to host in-person forum	Delayed	Relations
5-Feb-19	Workshop	Leisure Centre Renovation Update (and Tour)	Park/Fac	M. Millward, Facilities Operations Manager, presented a time lapsed video of the site over the last 9 months of renovations.	Complete	Pride
12-Feb-19	Workshop	Regulations for the Production & Processing of Cannabis - Discussion Paper	Planning	Background and options report on the production and processing of cannabis. Staff to bring back policy and bylaw options.	Complete	Growth
12-Feb-19	Council	Culture Plan Implementation Framework	RCE	Implementation schedule presented to Council	Endorsed Feb 12, 2019	Pride
25-Feb-19	Other	MLAs Joint Meeting (bi-monthly)	LLS	Regularly scheduled bi-monthly meetings	Ongoing	Relations
26-Feb-19	Workshop	2019 Property Assessments Review	Finance	Report highlighting residential and commercial growth and market changes by geographic area	Complete	Growth
5-Mar-19	CoW	Maple Ridge Business Licencing and Regulation Amending Bylaw	Bylaws	- Amendments adopted April 9, 2019 - Provincial applications for Cannabis use subject to City review - New fee for application review - Established new category for Cannabis services	Adopted April 9, 2019	Growth
12-Mar-19	Council	Social Housing Plan – Presentation	Planning	Introduce a draft plan for submission to the Province	Adopted Mar 12, 2019	Safety
19-Mar-19	Workshop	Single Family Residential Building Permit Frontage Improvements Policy	Eng	Policy discussion on proposed criteria to govern requirements for frontage upgrades, specifically for building permit applications.	Adopted April 9, 2019	Growth
19-Mar-19	Workshop	Tree Appeal Process – Liability Reduction Findings for Tree Permit Appeal – 12238 Creston Street	Planning	- Liability reduction findings presented & Council decision to issue Tree Cutting Permit for 12238 Creston Street - Review of Tree Cutting Permit process and details of application Jan 14, 2019	Approved Mar 19, 2019	Environment
2-Apr-19	CoW	Maple Ridge Filming Fees Amending Bylaw No. 7538-2019	Ec Dev	Review and update the current filming process and associated fees	Adopted May 1, 2019	Growth

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2-Apr-19	Workshop	Council Engagement Program Recommendations	Comms	2019-2022 Engagement Program endorsed by Council	Endorsed Apr 2, 2019	Pride
9-Apr-19	Workshop	Metro Vancouver Katzie Pump Station Upgrades & North Langley Sewage Treatment Plant Update	Eng	MV presentation of MV plans for improvements to the Katzie Pump Station and future re-routing of sewage to North Langley	Complete	Relations
9-Apr-19	Workshop	Draft Farm Protection Development Permit Area Guidelines (FPDP) and Consultation Process	Planning	Report to introduce new Development Permit requirements for the protection of farm use properties	No Further Direction	Environment
16-Apr-19	CoW	Social Policy Advisory Committee Update	RCE	Report on SPAC work plan	Complete	Safety
16-Apr-19	Workshop	Commercial Industrial Strategy - Employment Lands Update	Planning	Report back on process background and next steps for Yennadon Area	Complete	Growth
16-Apr-19	AFC	Property Tax Rates Bylaw	Finance	Present a bylaw informed by Council direction	Complete	Growth
16-Apr-19	AFC	Financial Plan Amending Bylaw	Finance	Present a bylaw informed by Council direction	Complete	Growth
16-Apr-19	Workshop	Open Government Portal Development Tracking	IT	- Land Development Application Viewer enhancements - Complete - Building Department Check Daily Inspection Schedule - Complete Building 'Hand Holder' application – Nearing completion	Complete	Pride
23-Apr-19	Workshop	Fire Department Update	Fire	Overview of current services and outcomes	Complete	Safety
23-Apr-19	Workshop	Urban Development Institute - Building Communities	Admin	Presentation from the UDI regarding best practices for community building	Complete	Relations
7-May-19	CoW	Award of Contract for Hammond Community Centre Renovation Design Services	Park/Fac	Contract awarded renovation design	Awarded May 7, 2019	Growth
7-May-19	CoW	Award of Contract for Maple Ridge Secondary School Track Facility Upgrades Design Services	Park/Fac	Award Contract for the Detailed Design for the Spectator seating, washroom, change room facility and track lighting	Awarded May 14, 2019	Pride
14-May-19	Council	Great Canadian Gaming Corp & BC Lottery Corp	Admin	Verbal update from administrative representative of gaming corporations	Complete	Relations
14-May-19	Workshop	Council Procedures Bylaw Discussion	Clerks	Discussion on opportunities to refine existing bylaw	Complete	Pride
21-May-19	CoW	Award of Contract for Phase One of the Albion Community Centre	Park/Fac	Contract awarded for Phase 1 of project including ground works	Awarded May 28, 2019	Growth
21-May-19	CoW	Water Quality Report	Eng	Annual report on the quality of water throughout the City water distribution system	Complete	Growth
28-May-19	Workshop	Economic Development Update	Ec Dev	- Post-Secondary Task Force meetings concluded in Q4 2018 - Report seeking further Council direction in Q2 2019 - Update on Mayor's Business Walk and other items	Complete	Growth

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4-Jun-19	Workshop	Open Government Portal - enhancements for families and seniors	IT	Currently scoping/refining deliverables. Early wins: seniors-friendly version of WHAM, mock-up of a youth engagement initiative, and pilot for the Lougheed Corridor Study. Investigating the viability to pilot Chat Bot.	Complete	Pride
11-Jun-19	Workshop	Agri-Food Hub: Update	Planning	Report identifying implementation plan for Agri-Food Hub	Complete	Environment
11-Jun-19	Workshop	Backyard Hens: Options Report	Planning	Report back on regulatory zoning options	No Further Direction	Environment
25-Jun-19	Workshop	Secondary Suites Regulatory Review	Planning	- Occupancy requirements for owners removed Jan 26, 2021 - Report back research and outline possible zoning options June 25, 2019	Adopted Jan 26, 2021	Growth
25-Jun-19	Workshop	Capital Plan Update	Finance	Summary of process and funding of Capital Program including current key projects.	Complete	Growth
2-Jul-19	CoW	2019 Community Grants Awards	Finance	Grant awarded	Awarded July 9, 2019	Pride
9-Jul-19	Workshop	RCMP Update	Police	Overview of current services and outcomes	Complete	Safety
23-Jul-19	Workshop	Agricultural Land Commission	Planning	- Joint meeting between ALC & City to discuss recent legislative changes and City initiatives - Jennifer Dyson-Commission Chair and Kim Grout-CEO attended	Complete	Relations
1-Oct-19	Workshop	Cycling on Sidewalks Review	Eng	Initial discussion regarding cycling on sidewalks and changes to Highways and Traffic Bylaw for consideration	Complete	Safety
1-Oct-19	Workshop	RCMP Update	Police	Update on community policing efforts in Maple Ridge	Complete	Safety
8-Oct-19	Workshop	Business, Industrial & Farm Property Tax Comparisons	Finance	Informed of relative tax burden between classes for different municipalities. Consideration for adjustments to tax policy	Complete	Growth
8-Oct-19	CoW	Agri-tourism and Eco-tourism Strategies Implementation	Ec Dev	Review of actions related to agri- and eco-tourism from the Tourism Strategy	Complete	Environment
15-Oct-19	Workshop	Safer Streets Bylaw	Bylaws	Bylaw prohibiting and establishing fines for panhandling	Adopted Nov 12, 2019	Safety
15-Oct-19	Workshop	Mayor and Council Correspondence Policy	RCE	Update to Policy 3.08 to reflect current processes and demands	Adopted Feb 25, 2020	Pride
22-Oct-19	CoW	Maple Ridge Highway and Traffic Amending Bylaw No. 7566-2019	Eng	Revisions to Highway and Traffic Bylaw removing Section 11 including cycles and other conveyances	Adopted Nov 12, 2019	Growth
22-Oct-19	Workshop	Official Community Plan Development Permit Exemptions	Planning	OCP DP Exemptions Report and Delegation	Complete	Growth
5-Nov-19	CoW	Business Planning - Capital Plan	Admin	Capital Program - 5-year project / financial overview	Complete	Growth

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12-Nov-19	Workshop	Green Infrastructure Strategy	Planning	Policy review process for endorsement	Endorsed Nov 12, 2019	Environment
19-Nov-19	CoW	2020 – 2024 Financial Plan Summary & Presentation	Finance	Overview includes changes from prior year and potential resourcing for incremental changes to service levels and Capital Plan update	Complete	Growth
19-Nov-19	Workshop	Business Planning	Admin	Business Planning Session 2 Note: Session 1 is scheduled for November 18	Complete	Growth
19-Nov-19	CoW	Petitions to Council Policy	Corp Support	Petitions to Council Policy 3.13 to establish requirements and a process for handling public petitions	Adopted Nov 26, 2019	Pride
26-Nov-19	Workshop	Financial Plan Incremental Request Discussion	Admin	Follow up discussion from annual Business Planning process regarding incremental service request increases	Complete	Growth
26-Nov-19	Workshop	Maple Ridge Festival Update	RCE	Presentation on the activities and events supported by the City's Festival services	Complete	Pride
3-Dec-19	Workshop	Alouette River Ecological Partnership (AREP)	Eng	Status update on AREP initiative with Kwantlen First Nation, Katzie First Nation and ARMS	Ongoing	Relations
3-Dec-19	CoW	Traffic Calming Policy 2019 Update	Eng	Review of amended existing policy for adoption at a future Council meeting	Complete	Growth
3-Dec-19	Workshop	Lougheed Corridor	Planning	Present draft concept options with community consultation to follow	Complete	Growth
3-Dec-19	CoW	Ridge Meadows Recycling Society Partnership and Licence Agreements	Eng	Direction to execute Fee for Service Agreement and License of Use Agreement with Metro Vancouver Dec 10, 2019	Approved Dec 10, 2019	Environment
10-Dec-19	Workshop	Fibre Strategy	IT	Report recommending development of a Fibre Strategy	Complete	Growth
10-Dec-19	Workshop	New Property Nuisance Bylaw 7569-2019	Bylaws	Bylaw preventing, abating and prohibiting nuisances	Adopted Jan 28, 2020	Growth
14-Jan-20	Workshop	Access Management Policy 9.14	Eng	- Amendments to policy designating major and minor arterial roadways - Identifies when access can be considered or alternatives required	Adopted April 28, 2020	Growth
28-Jan-20	Workshop	Fraser Basin Council	Eng	Presentation by the Fraser Basin Council and discussion on regional dyking issues	Complete	Relations
28-Jan-20	Workshop	Heritage Incentives	Planning	Don Luxton presented on heritage incentives study in Maple Ridge	No Further Direction	Pride
25-Feb-20	Workshop	Maple Ridge Wildlife and Vector Control Amending Bylaw No. 7619-2020 and Maple Ridge MTI Amending Bylaw No. 7621-2020	Bylaws	- Update to Vector Control Bylaw to secure receptacles from attracting wildlife - Update to MTI Bylaw to clarify placement of solid waste bins and increase fine amounts for violations	Adopted April 28, 2020	Growth

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10-Mar-20	Workshop	Mayor & Council Recognition Program Recommendations	Comms	Parks Gift Program expanded to include Mayor and Council Honour component to celebrate accomplishments of citizens	Endorsed Mar 10, 2020	Pride
31-Mar-20	Workshop	Maple Ridge Tree Permit Survey Update	Planning	- Present summary of survey findings - Council endorsement of survey process to develop amendments to bylaw based on feedback Apr 2, 2019	Complete	Environment
14-Apr-20	Council	Maple Ridge Bylaw Notice Enforcement Bylaw No. 7626-2020	Bylaws	Adopted bylaw to allow the City of Maple Ridge staff to issue tickets more efficiently and address disputes in a fair and equitable manner Background and options for the adoption of new ticketing process Mar 10, 2020	Adopted April 14, 2020	Safety
14-Apr-20	Council	Sign Bylaw No. 7630-2020	Building	- First review of recommendations Mar 10, 2020 - Update to requirements for development signage	Adopted April 28, 2020	Growth
14-Apr-20	Workshop	DGS Pilot Project Outcomes	Planning	- Options report to Council Jan 14, 2019 - Review of outcomes from Detached Garden Suite pilot developments	No Further Direction	Growth
12-May-20	Council	Presentation - RCMP Metrics	Admin	RCMP to provide update on 2019 metrics	Complete	Safety
9-Jun-20	Council	Community Child Care Space Creation Action Plan	RCE	- Action Plan endorsed by Council June 9, 2020 - Community Child Care Space Creation Action Plan presented May 12, 2020	Endorsed June 9, 2020	Growth
28-Jul-20	Council	Award of Contract - Albion Community Centre Construction Phase 2	Park/Fac	- Phase 1 awarded May 21, 2019 - Phase 2 awarded July 28, 2020	Complete	Growth
28-Jul-20	Council	Mayor's Quarterly Update	Admin	Verbal update from Mayor and staff	Complete	Pride
8-Sep-20	Workshop	Community Leaders Forum	Ec Dev	Detailing annual program to bring together community leaders to discuss topical issues within Maple Ridge	Complete	Growth
15-Sep-20	CoW	Quarter 2, 2020 Financial Update	Finance	Quarterly financial review	Complete	Growth
29-Sep-20	Council	Quarter 2, 2020 Financial Update	Finance	Quarterly financial update	Complete	Growth
10-Nov-20	Council	Supportive Recovery Bylaw 7651-2020	Planning	Amended existing bylaw to clarify zones of permitted use and density bonus language Review partnership opportunities Oct 22, 2019 Background and presentation of options May 14, 2019	Adopted Nov 10, 2020	Safety
10-Nov-20	Workshop	Recreation and Facilities Gap Analysis	Park/Fac	Council requested staff report back with recreation and facility gaps through community feedback process	No Further Direction	Growth
24-Nov-20	Special Council Meeting	2021-2025 Business Planning	Finance	- Completed business planning presentations - Forwarded recommendations to be included in Financial Plan	Complete	Growth

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24-Nov-20	Council	Abernethy Way Extension Study (240 Street to 256 Street Study Update)	Eng	<ul style="list-style-type: none"> - Endorsed route for the alignment of Abernethy Way Extension from 240 Street to 256 Street - Project now in capital planning stage 	Endorsed Nov 24, 2020	Growth
8-Dec-20	Council	2018-394-RZ, Maple Ridge Zoning Bylaw	Planning	<ul style="list-style-type: none"> Review of recommended changes July 21, 2020 - Initial introduction to recommended updates Apr 9, 2019 - Review and update of the Zoning Bylaw to improve usability, reflect Provincial legislation, include market trends and address the City's sustainability goals and vision 	Adopted Dec 8, 2020	Growth
26-Jan-21	Workshop	2020 Citizen Survey	CPC	<ul style="list-style-type: none"> - Presentation by Sentis Research on survey results - Review of draft survey and invitation letter Sep 8, 2020 - Options report for statistically significant community survey Apr 14, 2020 	Complete	Pride
9-Feb-21	Council	2020-031-RZ, Vape Retail Prohibition	Planning	<ul style="list-style-type: none"> Proposed bylaw for second reading prior to public hearing First reading September 15, 2020 Discussion paper presented in May 26, 2020 	Public Hearing	Safety
9-Feb-21	Workshop	Community Social Safety Initiative	All Depts	<ul style="list-style-type: none"> - Consultation outcomes report targeting July 27, 2021 - Quarterly Council updates - Developed public CSSI performance dashboard Jan 26, 2020 - Action Plan 85% operationalized - Partners Meetings June 22, 2020 & Jan 13, 2021 - Reinvigorated CSET - Established Action Team with monthly meetings - Established Advisory Team July 2, 2019 - Process report Feb 12, 2019 	In Progress	Safety
23-Feb-21	Workshop	Town Centre Visioning Public Engagement Outcomes (consultant presentation)	Planning	<ul style="list-style-type: none"> - Report on outcomes from public consultation process - Initial scoping report and process outline Mar 31, 2020 	Complete	Growth
9-Mar-21	Workshop	Council Procedure Bylaw	LLS	<ul style="list-style-type: none"> - Legal review of proposed changes - Update of bylaw to reflect changes directed by Council May 14, 2019 - Follow up to prior presentation, major re-write of bylaw required Dec 3, 2019 	In Progress	Pride
9-Mar-21	Workshop	Council Strategic Plan & Workplan Matrix Update	CPC	<ul style="list-style-type: none"> - Workplan Matrix update endorsed July 28, 2020 - Workplan Matrix update endorsed March 31, 2020 - Strategic Plan & Matrix endorsed March 19, 2019 	In Progress	Pride

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6-Apr-21	CoW	Greenhouse Gas Targets - OCP Amending Bylaw	CPC	<ul style="list-style-type: none"> - Present of findings from public consultation process, OCP Amending Bylaw and identification of publicly supported actions - Community Energy & Emissions Scoping Report with first reading of new GHG reduction targets Sep 29, 2020 - Metro Vancouver 2040 amendments to GHG targets and request for comments Jan 14, 2020 	In Progress	Environment
27-Apr-21	Workshop	Cannabis Regulation Options Report	Planning	<ul style="list-style-type: none"> - Background report on production and processing regulations Feb 12, 2019 - Review of options for the regulation of retail cannabis operations 	In Progress	Safety
27-Apr-21	Workshop	Energy Step Code (Building Bylaw)	CPC	Overview of BC Energy Step Code and options for adoption	In Progress	Environment
27-Apr-21	Workshop	Electric Vehicle (EV) Charging Infrastructure Requirements (Parking Bylaw)	CPC	<ul style="list-style-type: none"> - Review of EV charging requirements and impacts since adoption - Adoption of EV charging infrastructure requirements including 'rough-in' electric June 25, 2019 - Report on costing and other questions from Council Mar 12, 2019 	In Progress	Environment
11-May-21	Workshop	Albion Flats Area	Eng	<ul style="list-style-type: none"> - Detailed presentation of agricultural, environmental, and operational findings - Endorsement of Land Use concept Nov 12, 2019 - Presentation of land use concepts July 23, 2019 - Review of drainage constraints and options May 21, 2019 Report on process and next steps Jan 22, 2019 	In Progress	Growth
11-May-21	Workshop	Ecological Network Management Strategy	Planning	Identify existing/potential municipal ecosystem health and wildlife management priorities for watersheds, green corridors, and major hubs	In Progress	Environment
22-Jun-21	CoW	DCC Bylaw Amendment-minor rate update	Finance	Annual minor amendment to ensure alignment with capital program	In Progress	Growth
13-Jul-21	Workshop	Social Services Gap Analysis	Planning	Review of gap analysis results by SPARC consulting	In Progress	Safety
13-Jul-21	Workshop	Assessment of Residential Water Metering	Eng	<ul style="list-style-type: none"> - Review of Business case for Maple Ridge and Metro Vancouver meter analysis tool. - Initial report outlining business case on Metro-Vancouver tool Dec 8, 2020 	In Progress	Growth
27-Jul-21	Workshop	Council Workplan Matrix Update	CPC	Update of Matrix for Q3 & Q4 2021	In Progress	Pride

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27-Jul-21	Workshop	Integrated Stormwater Management Plans	Eng	<ul style="list-style-type: none"> - Update on reports, public consultation, context and process for approval of plans - Draft ISMP for initial review and feedback Mar 31, 2020 - Required by Province, briefing and discussion of ISMPs June 11, 2019 	In Progress	Environment
12-Oct-21	Workshop	Sanitary Sewer Inflow & Infiltration Reduction Strategy	Eng	Mandated by Metro Vancouver, discussion on the City's ongoing efforts to reduce inflow and infiltration	In Progress	Growth
12-Oct-21	Workshop	Town Centre Parking Strategy	Eng	<ul style="list-style-type: none"> - Identify project milestones, reporting and engagement plan - Project introduction, feedback and direction 	New	Growth
19-Oct-21	CoW	Lougheed Corridor Area Plan - OCP Amendment	Planning	<ul style="list-style-type: none"> - Proposed OCP Amendment resulting from Lougheed Corridor concept planning process - Council endorsement of the proposed concept plan Nov 10, 2020 - Updated draft concept plans based on Council feedback May 12, 2020 - Presentation of draft concept plan options Dec 3, 2019 - Update on public consultation results June 25, 2019 - Summary presentation by Metro Vancouver Feb 26, 2019 	In Progress	Growth
26-Oct-21	Workshop	Aquifer Mapping	Planning	<ul style="list-style-type: none"> - Review of mapping discussion with Council - Council direction to use existing provincial map Mar 19, 2019 - EAC recommendation for OCP Amending Bylaw 	In Progress	Environment
9-Nov-21	Workshop	North East Albion Plan	Planning	Scoping report outlining the process for reviewing land use and servicing requirements was presented on Jan. 22	In Progress	Growth
9-Nov-21	Workshop	Fraser River Escarpment Review	Eng	<ul style="list-style-type: none"> - Draft consultant report for review - Award of Contract for Risk Assessment Dec 1, 2020 - Review of existing gap analysis data and recommendations May 5, 2019 	In Progress	Environment
16-Nov-21	Workshop	Post-Secondary Demand	Ec Dev	With School District 42 and Provincial partners, develop/implement an action plan to secure funding for demand analysis research in support of a business case for local post-secondary education offerings	In Progress	Growth
29-Nov-21	Special Council Meeting	2022-2026 Business Planning	Fin	Day 1 of staff presentations and Council review	In Progress	Growth
30-Nov-21	Special Council Meeting	2022-2026 Business Planning	Fin	Day 2 of staff presentations and Council review	In Progress	Growth
As Required	Other	School District No.42 Joint Meeting	LLS	Due to COVID-19, meetings held as needed	Ongoing	Relations

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Q2 2021	Other	CSSI Partner Meeting	Bylaws	- Host third meeting of CSSI Partner Group - Regular meetings will occur semi-annually	In Progress	Relations
Q3 2021	Workshop	Town Centre Implementation Strategy		Presentation of implementation plan based on Town Centre Visioning recommendations	In Progress	Growth
Q4 2021	Workshop	Integrated Court	Bylaw	Presentation from Crown Counsel representatives Update from Provincial Crown Council on community court initiative Mar 12, 2019	In Progress	Safety
Q4 2021	Workshop	Committee Review	LLS	- Overview of council advisory committees, special committees & task forces May 28, 2019 - Phase 1 & 2 complete, commencing review of Policy 3.10 Sep 29, 2020 - Presented terms of reference and established Audit & Finance, Community Development & Enterprise Services, Corporate Governance & Human Resources committees Oct 27, 2020 - Update to Council on the final phase of review process	In Progress	Pride
Q4 2021	Workshop	Environmental Communications	Planning	Report on communication tools to clarify environmental permitting process and why it is required	In Progress	Environment
Q1 2022	Workshop	Emergency Provision of Drinking Water	Eng	- Council update will occur in early 2022, once regional review is complete - Report on post-disaster potable water supply. - Currently collaborating with Water Subcommittee of REAC and IPREM to complete regional analysis - Initial discussion paper May 21, 2019	In Progress	Growth
Q1 2022	Workshop	Implications of Climate Change on Storm Water Management	Eng	- Discussion regarding the implications of climate change - Report based on findings of Storm Water Management Plans completing in 2021	In Progress	Growth