

## This Guide is to provide property owners, designers and contractors assistance when applying to construct a Federally Licensed Commercial Grow Operation.

A valid application to Health Canada for Cannabis Cultivation is required. For additional information regarding Licensing requirements please contact Health Canada and The City of Maple Ridge Planning Department.

### 1. General Requirements

- The facility may only occur on properties that are in compliance with The City of Maple Ridge Zoning Bylaw 3510 – 1985 as amended.
- All buildings will be classified as a Group F Division 2 occupancy under the BCBC.
- All buildings are to be fully sprinklered as required by The City of Maple Ridge Sprinkler Systems Bylaw – 6184-2003 as amended.
- All buildings are to fully comply with all codes regulating construction and life & health safety.
- Copies of Federal License Applications are to be provided at the time of building permit application.

### 2. The following documents will provide the necessary information to apply for a building permit. These documents are available online (<http://www.mapleridge.ca/184/Building>) or at the Building Department front counter:

- [Letter of Authorization](#) and [Owners Acknowledgement of Responsibility Letter](#)
- A Completed [Tenant Improvement Building Permit Application](#) or [Commercial / Industrial Building Permit Application](#)
- [Commercial Industrial Building Permit Application Checklist](#) or [Tenant Improvement Checklist](#)
- 2 complete sets of Sealed construction drawings (Minimum sheet size 24 x 36), including;
  - Floor Plan(s) showing the layout of the space including aisle widths, exit paths, etc.
  - A Building Code Analysis of the building is required as it relates to the current and proposed use (F2). This analysis is to be prepared by an Architect or Code Consultant.
  - Architectural, Structural, Mechanical, Electrical and Sprinkler Engineers are required to submit sealed drawings with Schedule B's and copies of liability insurance. Field reviews are required during the course of construction and a Schedule C-B is required upon completion of the work
  - The Mechanical Engineer will need to verify in writing that all exhaust, odour, sound or light emissions from any building will meet all applicable health and safety regulations and will not cause any negative effects on neighboring properties. Air quality within and about the building must comply with Worksafe B.C. requirements. Carbon Dioxide levels which facilitate plant growth must be considered. Volatile Organic Compounds (VOC's) must be controlled.

\*\*\*Tenant must apply for a Maple Ridge Business Licence prior to applying for permit\*\*\*

For more information or to schedule a Building Permit application appointment with a Plan Checker, please call the Building Department at 604-467-7311.

**"This information is provided for convenience only and is not a substitution of applicable City Bylaws, Provincial or Federal Codes or Laws. You must satisfy yourself that any existing or proposed construction or other works complies with such Bylaws, Codes or other laws."**