

DUE DATE: JULY 4, 2022

- Jul 4, 2022 — Property taxes and Home Owner Grant are due
- Jul 5, 2022 — 5% penalty is applied to unpaid 2022 taxes
- Sep 2, 2022 — additional 5% penalty is applied to unpaid 2022 taxes

CLAIM YOUR HOME OWNER GRANT

To claim your grant, check your eligibility or for more information, please see gov.bc.ca/homeownergrant or call 1-888-355-2700 to speak to a live agent.

- Only one property owner needs to apply for the grant
- You must apply for the grant every year that you are eligible
- You can claim a grant without making any payments - this will reduce the property taxes you pay

PAY YOUR PROPERTY TAXES

Payment must be received in our office by the due date for **all** payment methods. Make your payment early enough so we receive them on time. Postmarks are not accepted as proof of on-time payment.

See mapleridge.ca/181 for more payment information.

- **Online Banking**
Add Maple Ridge as a payee to your financial institution's online bill-payment service. The account number is your property's 10-digit folio / roll number **without the dashes**. Note: we do not accept e-transfers.
- **At Your Financial Institution**
Bring your tax notice and keep the receipt for proof of payment date. Make sure that payment is applied to the correct folio / roll number.
- **24-Hour Drop Box** (*near City Hall north entrance*)
Drop off your cheque and payment stub in the Drop Box near City Hall's north side entrance. This is available 24 hours a day. **DO NOT DEPOSIT CASH**. If you need a receipt, please make a note of your property address or email account on the remittance stub.
- **By Mail**
Make cheques payable to City of Maple Ridge (*you can post-date cheques to the due date*). Include the stub at the bottom of this notice and mail to:

City of Maple Ridge - Property Tax
11995 Haney Place
Maple Ridge BC V2X 6A9

Allow for mailing time. ***If mail is lost, delayed or received after the due date, payment will be considered late and penalty will apply.***

- **At Maple Ridge City Hall**
Provincial Health Orders may limit access to City Hall and other City facilities. See mapleridge.ca/2408 or call 604-463-5221 to make sure that City Hall will be open to the public when you visit.

When we are open, you can pay in-person by:

- cheque, bank draft or cash (*\$10,000 cash limit*)
- debit card (check your card transaction limits with your bank)

PAY YOUR PROPERTY TAXES (cont.)

- **Credit Card (1.75% service fee)**
Pay online at ipn.paymentus.com/otp/stde/dmr using Paymentus, a third-party payment service. Paymentus charges a service fee that is 1.75% of the transaction amount. You can also pay by phone at 1-855-480-9594. There is a maximum \$5,000 payment per transaction but multiple payments can be made.
- **PAWS (Pre-Authorized Withdrawal Service)**
Sign up for PAWS by June 15 to have us withdraw your property tax payment from your bank on the due date. Please see mapleridge.ca/2325 or email prepayment@mapleridge.ca for more information.

RETURNED PAYMENTS

Payments returned by financial institutions because of insufficient funds or any reason are considered non-payments, and could be subject to penalties and interest. A \$25 administration fee is charged for each returned payment.

AVOID PENALTY

Pay your property taxes on time. Make sure that by July 4, 2022:

- our office has received your payment of **Total Taxes Due**
- you have claimed your Home Owner Grant with the Province at gov.bc.ca/homeownergrant (if eligible)

AVOID PENALTY WHEN DEFERRING TAXES

Submit your application or renewal on time. Make sure that by July 4, 2022:

- you have submitted your online deferment application or renewal to the Province at gov.bc.ca/propertytaxdeferment
- our office has received your payment of *Total Utility Services* and any tax balances and interest owing from previous years
- you have claimed your Home Owner Grant with the Province at gov.bc.ca/homeownergrant

APPEALING THE PENALTY

The total 10% penalty is set in the Province's *Municipal Tax Regulation* and cannot be appealed. The City has no ability to waive or change this penalty.

INTEREST CHARGES

Daily interest is charged on unpaid taxes that are in arrears or delinquent. Any interest noted on the front of this notice is calculated to the due date.

ADDITIONAL INFORMATION

- **Provincial Tax Deferment Program**
This Provincial loan program helps qualified home owners pay property taxes on their principal residence. To check if you qualify, to submit your new application or to renew your deferral from last year, please see gov.bc.ca/propertytaxdeferment or call 1-888-355-2700. You must still:
 - pay the *Total Utility Services* amount to the City of Maple Ridge and any tax balances and interest owing from previous years
 - claim your Home Owner Grant at gov.bc.ca/homeownergrant
- **Delinquent Taxes and Tax Sale**
If your property has three years of outstanding taxes owing, the City will auction it to the highest bidder at Tax Sale on Monday September 26, 2022. Owners have up until 10:00 am that day to remove the property from Tax Sale by paying the delinquent taxes owing. Please see mapleridge.ca/2327 for more information.

ADDITIONAL INFORMATION (cont.)

- **Prepay your Property Tax & Metered Water**
You can make monthly prepayments on your property tax and if you are on metered water, your metered water bills with **PAWS**, our Pre-Authorized Withdrawal Service. For more information or to make changes to your PAWS account, please see mapleridge.ca/2325 or email prepayment@mapleridge.ca
- **Mortgage Tax Payment Plans**
Some mortgage agreements have the lender collect and pay property taxes on the client's behalf. Confirm with your lender if they are paying the taxes. Note: lenders cannot claim the Home Owner Grant on their clients' behalf.
- **Change of Mailing Address**
Changes of address must be submitted directly to BC Assessment. Please see mapleridge.ca/2224
- **Change of Ownership**
If this property has been sold, please forward this tax notice to the purchaser or return it to the City of Maple Ridge Property Tax Department.

CONTACT US

Website	mapleridge.ca/178
Email	revenue@mapleridge.ca
PAWS program	prepayment@mapleridge.ca
Metered water bills	waterbill@mapleridge.ca
Telephone enquiries	604-467-7336
Fax	604-467-7331
Location	11995 Haney Place Maple Ridge Municipal Hall 1st Floor
Office Hours	8 am – 4 pm Monday to Friday (<i>excluding holidays</i>) Thursdays (June only) 8 am – 8 pm

Provincial Health Orders may limit access to City Hall and other City facilities. Please see mapleridge.ca/2408 or call 604-463-5221 for the latest updates.

AVOID PENALTY - CLAIM YOUR HOME OWNER GRANT BY THE DUE DATE (JULY 4, 2022)

GOV.BC.CA/HOMEOWNERGRANT

The Provincial Home Owner Grant reduces the amount of property tax you pay for your principal residence in Maple Ridge. Municipalities do not accept Home Owner Grant applications; property owners must submit them directly to the Province.

TO CLAIM YOUR GRANT, CHECK YOUR ELIGIBILITY OR FOR MORE INFORMATION

- Please see gov.bc.ca/homeownergrant or call **1-888-355-2700** to speak to a live agent

REMINDERS

- Only one property owner needs to apply for the grant
- You must apply for the grant every year that you are eligible
- You can claim a grant without making any payments (this will reduce your property tax balance)