



Property Tax Pre-Authorized Withdrawals (PAWS) Change Request

1. Fill out your current information to identify your PAWS account.

Name(s): Last Name, First Name or Company Name	
Property Address:	
Folio Number:	Phone Number(s) / Email Address:

2. Indicate by a checkmark the feature and type of changes requested:

Change Bank Account

Please attach a blank cheque marked 'VOID' or equivalent from your bank. *DO NOT EMAIL*****

Monthly Prepayments: Add Remove Change

Amount _____

Annual Recalculation Feature: Add Remove

Final Due Date Payment: Add Remove

If adding the Annual Recalculation Feature or the Final Due Date Payment, will a Home Owner Grant be claimed on this property each year?	Yes	No
If Yes, please provide the year of birth for the claimant:		

3. Please read, complete and sign the authorization:

I/We request and authorize the City of Maple Ridge to amend the pre-authorized withdrawal service as indicated above to take effect before the scheduled withdrawal on _____.

Withdrawal Date

Notification must be received at least 10 (ten) business days prior to the requested effective date.

Date (YYYY/MM/DD) Authorized Signature

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For joint accounts, if more than one signature is required on cheques, then more than one signature must be included on the application.

4. Submit the completed form and attachments through one of the following methods:

By Mail to: City of Maple Ridge
11995 Haney Place
Maple Ridge BC V2X 6A9
Attn. Property Tax Department

By Fax to: 604-467-7331

By Email to: prepayment@mapleridge.ca
*****PLEASE DO NOT EMAIL YOUR BANKING*****