

CORPORATION OF THE DISTRICT OF MAPLE RIDGE

BYLAW NO. 6487-2007

A Bylaw to provide for a comprehensive program
of emergency planning and management.

WHEREAS under the provisions of Section 6(2) of the *Emergency Program Act*, 1996 RS Chap 111, Council is required to have prepared local emergency plans respecting preparation for, response to and recovery from emergencies and disasters;

AND WHEREAS the Council wishes to provide a comprehensive program of emergency management by a coordinated response of Council, officers and employees of the District of Maple Ridge, volunteer services and external agencies, that will respond to natural and man-made hazards with the goal of preserving life, property, the local economy and the environment in a comprehensive approach using preparedness, response and recovery, all in a manner that will ensure the continuity of government;

NOW THEREFORE the Council of the Corporation of the District of Maple Ridge in open meeting assembled, **ENACTS AS FOLLOWS:**

PART 1 - GENERAL

1. This By-law may be cited as "Maple Ridge Emergency Program Bylaw No. 6487-2007".
2. **Definitions:**

In this bylaw:

"Act" means the Emergency Program Act, 1996 RS Chap 111;

"Emergency Management Coordinator" means the person appointed by the Chief Administrative Officer to act in that capacity for the District who is deemed to be the coordinator for the emergency management organization of the District pursuant to section 6(3) of the Act;

"Chief Administrative Officer/EOC Director" means that person appointed by Council as the Chief Administrative Officer or his/her designate;

"Council" means the municipal council of the Corporation of the District of Maple Ridge;

"declaration of a state of local emergency" means a declaration, pursuant to Section 12 (1) of the Act by the Council or the Mayor that an emergency or disaster exists or is imminent.

"District" means the Corporation of the District of Maple Ridge;

"Emergency Program" means the organization, plans and procedures established within the Municipality for combating emergencies and disasters, including the procedures set out in this By-law;

“**EOC**” means the Emergency Operations Centre as defined in the Emergency Program, or such other facility as may be designated from time to time as the EOC;

“**Local Authority**” means the Council for the District of Maple Ridge;

“**Mayor**” means that person elected Mayor at the last municipal election or a person designated by the municipal council to act in the capacity of Mayor in the Mayor's absence;

“**Municipality**” means all of the area within the boundaries of the Corporation of the District of Maple Ridge; and

“**order**” means a written statement of instruction, bearing the printed name and title of the issuer and the date of the issuance.

3. This By-law shall be construed in accordance with the principles contained in, and shall be subject to, the Act and all regulations made thereunder.

PART II - ADMINISTRATION

Emergency Management Organization

- 4.1 The Council of the District of Maple Ridge hereby delegates the responsibilities placed upon it by the Act, except for the declaration of a state of local emergency, to the Emergency Management Organization.
- 4.2 The Emergency Management Organization shall consist of:
 - a) the Chief Administrative Officer/EOC Director; and
 - b) the senior management team of the District; and
 - c) the Emergency Management Coordinator.

The Emergency Management Organization shall meet to develop and implement emergency plans and other preparedness, response and recovery measures for emergencies and disasters.

- 4.3 The Emergency Management Organization will be responsible for the following:
 - a) Preparing an Emergency Plan Manual based on the principles of the British Columbia Emergency Response Management System. Such manual shall provide a general direction and framework that covers preparedness, response and recovery plans within which the Emergency Management Organization can formulate roles and responsibilities to deal with emergencies and disasters. Minor amendments, such as names, addresses and telephone numbers in the Emergency Plan Manual may be approved by the Emergency Management Coordinator.
 - b) Subject to the final approval of Council, negotiating agreements with other municipalities or governments for the purpose of mutual aid or for the formation of joint organizations.
 - c) Establishing such sub-committees or working groups as it deems necessary to carry out its duties and obligations.
 - d) Submitting annually to Council a Business Plan as part of the District's business planning process.

Emergency Management Coordinator

- 4.4 The Chief Administrative Officer/EOC Director shall appoint an appropriate individual to act as Emergency Management Coordinator.

PART IV – IMPLEMENTATION OF EMERGENCY PROGRAM

- 5 Pursuant to Section 8 of the Act, the Chief Administrative Officer/EOC Director may, whether or not a state of local emergency has been declared under Section 12(1) of the Act, implement all or portions of the District's Emergency Program, if, in the opinion of the Chief Administrative Officer/EOC Director, an emergency exists or appears imminent or a disaster has occurred within the boundaries of the District.
- 6 Pursuant to Section 12 of the Act, upon issuance of a Declaration of a State of Local Emergency, the Chief Administrative Officer/EOC Director will activate whatever portions of the Emergency Program are required to resolve, mitigate and recover from the conditions which led to the Declaration.
- 7 Maple Ridge Emergency Program By-law No. 5162-1994 is hereby repealed in its entirety.

READ a FIRST TIME the 4th day of June, 2007.

READ a SECOND TIME the 4th day of June, 2007.

READ a THIRD TIME the 4th day of June, 2007.

RECONSIDERED AND ADOPTED the 12th day of June, 2007.

Mayor

Corporate Officer