



Metered Utility Update Mailing Address for Owner(s)/Tenant/Management

www.mapleridge.ca

Tel: 604-467-7316

Email: waterbill@mapleridge.ca

This form is to change your metered utility notice mailing address only. If you need change both your property tax and metered utility mailing address, please contact BC Assessment at www.bcassessment.ca.

Effective Date: _____ Account Number: _____

Property Address: _____

Owner(s) Information

Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Tenant/Management Co. Information

Add

Update

Remove

Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Send Metered Utility Notice every Quarter to:

Both Owner and Tenant/Management Co

Owner ONLY if account was not paid

Adding Tenants or a Property Management Company onto the Quarterly Metered Utility Notice is to help the Owner(s) manage the billing but ultimately the Owner of the property remains responsible for any charges or penalties incurred at the property.

Signature: _____ **Date:** _____

Signature: _____ **Date:** _____

Submit Completed Mailing Address Change By Mail / Drop Box / In Person / Email:
City of Maple Ridge, Revenue Services, 11995 Haney Place, Maple Ridge, BC V2X 6A9